

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
March 14, 2012  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

**District Goals**

**Student Achievement**

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

**Curriculum and Instruction**

To conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education aligned to the Common Core Standards

**Technology**

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

**District Communications and Operations**

To improve communications with stakeholders (staff, students, Board, parents and community members)

**Board Goals**

**Communications**

To improve communications with community stakeholders about the development, goals and initiatives contained in the annual school budget and the direct relationship to student achievement

**Demographics**

To conduct a demographic and enrollment study to determine the impact on class size and facility usage

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:35 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2011-1 and revised in Resolution No. 2011-17, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mrs. Soles moved that the Board go into executive session at 6:40 PM for the purpose of discussing student matter, personnel and negotiations.  
Seconded by Mrs. Wig, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge arrived to the meeting at 6:47 PM.

Mr. Hauge made a motion to go out of executive session at 7:41 PM.  
Seconded by Mr. Midgett, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco made a motion to approve the regular meeting agenda for March 14, 2012.

Seconded by Mrs. Soles

Roll Call

Yes

Mr. Probasco, Mrs. Soles,  
Mr. Midgett, Mrs. Septor,  
Mrs. Wig, Mr. Hauge,  
Mr. Miller

No

None

VIII. APPROVAL OF MINUTES

Mr. Probasco made a motion to approve the following:

A. The minutes are presented for necessary correction and approval for the Regular meeting on February 8, 2012.

Seconded by Mrs. Wig

Roll Call

Yes

Mr. Probasco, Mrs. Wig,  
Mr. Midgett, Mrs. Septor,  
Mrs. Soles, Mr. Miller

No

None

Abstain

Mr. Hauge

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held (See motion E.4 for proposed changes to calendar):

**Regular meetings**

March 28, 2012

April 18, 2012

April 25, 2012 (Reorganization meeting) – To be cancelled per Motion E.4

B. ENROLLMENT

Primary	PreK3			PreK4			K			Grade 1			Total		To Date
	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	
	5	5	0	10	11	+1	81	82	+1	96	96	0	192	194	+2
Out of District				1	1	0							1	1	0
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total		
	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	
	104	104	0	122	122	0	133	134	+1	135	135	0	494	495	+1
Out of District				1	1	0	1	1	0	3	3	0	5	5	0
Middle	Grade 6			Grade 7			Grade 8						Total		
	2/22	2/22	+/-	2/22	2/22	+/-	2/22	2/22	+/-				2/22	2/22	
	151	151	0	153	153	0	148	147	0				452	451	-1
Out of District	1	1	0	1	1	0	1	2	+1				3	4	+1
High	Grade 9			Grade 10			Grade 11			Grade 12			Total		
	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	+/-	2/22	3/7	
	118	118	0	145	145	0	140	139	-1	131	131	0	534	533	-1
Out of District				2	2	0	0	2	0				4	4	0

Total Enrollment													1672	1,673	+1
													2/22	3/7	
Out of District Students													13	14	+1

IX. SUPERINTENDENT’S COMMENTS

Dr. Jones commented on the following:

- QSAC monitoring
- Community Relations Meeting
- Curriculum and Instruction
  - Professional Development
  - ACCESS test
- Special Education
  - Teaching staff at DGHWES in-service training “Balanced literacy and the Essential components of Effective Reading Instruction”
  - Parent Survey
  - I-Pads in programs
  - Innovative Designs in Education (IDE) training
- Primary School
  - Kindergarten Registration packets
  - Kindergarten Complement program
  - Playground improvement equipment
  - Cat in the Hat
  - Read Across America celebration
- Elementary School
  - Read Across America
  - Scholastic Book Fair
  - Homework Club
  - Drama production “Rumpelsaurus” will be held March 29, 30 & 31, 2012
  - Hearts for Heroes
- Middle School
  - March students of the month: 6<sup>th</sup> grade, Jeffrey Sakimura; 7<sup>th</sup> grade, Brett Sost; 8<sup>th</sup> grade, Justin Johnson
  - March 9<sup>th</sup> “Read to Succeed”: 6<sup>th</sup> grade, Neal Flogel; 7<sup>th</sup> grade, Daniel DiPasquale; 8<sup>th</sup> grade, Nazan Yilmaz
  - NJ ASK
- High School
  - Congratulations to a great performance in our musical “Footloose”
  - HSPA testing
  - 8<sup>th</sup> Grade Parents’ Orientation Program on Tuesday, March 13, 2012
  - College Planning/Financial Aid Night for parents March 21, 2012
  - Heroes & Cool Kids outreach to NEMS
- Athletics
  - Congratulations to winter athletes recognized as 1<sup>st</sup> team all Burlington County Scholastic League this past season:  
 Wrestling: Matt Carr, Tyler Miller, Ryan Molokie, Sean Pryzbylkowski, Brad Schwarze, George Wolyn  
 Girls Basketball: Bridgette Buckalew  
 Bowling: Drew Augustyniak, David Ryniec, Eric Sibert, Amber Steen  
 Boys Basketball: Tyler Barnes, Billy Raab
- HIB Update

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PUBLIC COMMENT ON AGENDA ITEMS

XIII. PRESENTATIONS/AWARDS

A. 2012-2013 Budget Presentation by Mr. Gately

XIV. CORRESPONDENCE

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

Mr. Hauge moved with a second by Mr. Midgett that A.1 – A.5 be approved:

A. Finance Motions

1. Recommend approval of all bills and claims for March 2012, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for March 2012, which required hand written checks after the February 29, 2012 bills and claims list was approved, which have been examined by the Finance Committee and are presented for approval.
3. Recommend approval of a contract between Costume Holiday House, Inc. and New Egypt Middle School to provide costume rentals for the production of “Beauty and the Beast” to be held on May 11<sup>th</sup> & May 12<sup>th</sup>, 2012, at no cost to the board.
4. Recommend approval of a contract with Ocean Academy to provide services for one (1) student for the 2011 – 2012 school year at a total cost of \$ 17,070.30. The per diem rate is \$262.62 for 65 days.
5. Recommend that the Board approve the amendment to the district’s Long Range Facilities Plan to include the barn roof replacement and other structural repairs.

Discussion: Mr. Hauge requested that Mr. Wilno give an update on the Dorothy Mount Fund. Dr. Jones responded that she will speak with Mr. Wilno.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,  
Mr. Probasco, Mrs. Septor,  
Mrs. Soles, Mrs. Wig,  
Mr. Miller

No

None

Mrs. Septor moved with a second by Mrs. Wig that A.6 – A.8 be approved:

6. Recommend approval of Resolution No. 2011-35, Local Share of a Capital Project (High School Barn Roof Replacement Project).
7. Recommend acceptance of bids received on January 31, 2012, contract #1 alternate price #2, for the 2012 Roof Replacement Project at the New Egypt High School Barn as follows:

1. Arch Concept Construction \$153,000.00
2. Cypreco Industries \$358,823.00
3. DA Nolt \$206,917.00
4. Gen II Contracting \$117,430.00
5. G&M Eastern Contracting \$184,744.00
6. Jim Miller Roofing \$ 84,900.00
7. Laurant Construction \$267,800.00
8. Munn Roofing \$248,000.00

8. Recommend approval to award the bid received on January 31, 2012, for the 2012 Roof Replacement Project at the New High School Barn to the lowest responsible bidder Jim Miller Roofing in the amount of \$84,900.00.

Discussion: Mr. Midgett thanked Mr. Gately for all the work he did preparing for the barn roof replacement.

Mr. Hauge commented on the differences in bid results. Mr. Gately responded that when you do public bidding, it could be contractors understanding the project, contractors work load or contractors just throwing a bid out there. Mr. Gately stated that our design consultant has worked with Jim Miller Roofing on numerous projects, and that they are a top notch outfit.

Roll Call

Yes

Mrs. Septor, Mrs. Wig,  
Mr. Midgett, Mr. Probasco,  
Mrs. Soles, Mr. Hauge,  
Mr. Miller

No

None

B. Personnel Motions

The following items are presented for approval as recommendations by the Superintendent of Schools:

Mrs. Soles moved with a second by Mr. Probasco that B.1 – B.12 be approved:

- 1 Recommend approval of the following as substitute teachers/paraprofessionals at rate of \$80.00/\$75.00 per day respectively, for the remainder of the 2011-2012 school year pending the successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Robynn Frank

2. Recommend approval of Kirby Watters as a 2<sup>nd</sup> grade leave replacement teacher at the Dr. Gerald H. Woehr Elementary School effective March 26 - June 30, 2012 at a salary of \$52,442, equal to MA Step 1, (prorated) with no benefits pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
3. Recommend approval of Christina Guarducci as a Preschool handicapped leave replacement teacher at the New Egypt Primary School effective March 19– June 30, 2012 at a salary of \$50,566.00, equal to BA Step 1 (prorated) with no benefits pending the successful completion of the application

process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.

4. Recommend approval to accept Timothy Macaluso's resignation as high school spring Weight Room Advisor with regrets as of March 14, 2012.
5. Recommend approval to accept Patti Nicholson's resignation as middle school Girls Lacrosse Coach with regrets as of March 14, 2012.
6. Recommend approval to accept Matthew Kukoda's resignation as high school Assistant Baseball Coach with regrets as of March 14, 2012.
7. Recommend approval of the following high school sports coaches and their stipends, as per the PTEA/PTBOE Collective Bargaining Agreement, for the spring season 2012 effective March 15, 2012:

Weight Room Advisor	Jennifer Kociuba	\$3,250.00
Assistant Girls Lacrosse Coach	Gabrielle Haspel	\$4,500.00
*Assistant Girls Lacrosse Coach	Patti Nicholson	\$3,900.00
*Assistant Baseball Coach	Craig Conk	\$3,900.00

8. Recommend approval of the following middle school sports coaches and their stipends, as per the PTEA/PTBOE Collective Bargaining Agreement, for the spring season 2012 effective March 15, 2012:

Baseball Coach	Thomas Schwartz	\$2,800.00
Softball Coach	Michael Search	\$2,800.00
Track Coach	Corinne Devirgillio	\$2,800.00
Track Coach	Dave Restaino	\$2,800.00
Boys Lacrosse Coach	Sean McCarthy	\$2,800.00
Girls Lacrosse Coach	Caitlyn Lynch	\$2,800.00

9. Recommend acceptance of the retirement, with appreciation for her years of service to the district, of Claire Heagele, as New Egypt Primary School Nurse effective June 30, 2012.
10. Recommend approval of Claire Heagele as a substitute nurse at rate of \$95.00 per day respectively for the 2012-2013 school year pending the successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.
11. Recommend approval of a medical leave of absence for Kathy Emery, Administrative Assistant to the Director of Curriculum and Instruction for approximately four weeks commencing March 12, 2012 with an estimated return to work April 16, 2012 upon medical release, utilizing approximately 20 accumulated paid sick days pending medical certification.
12. Recommend appointment of Joann Holman as Homeless Liaison Plumsted Township School District for the 2011-2012 school year.

Discussion: Mrs. Soles welcomed Robynn Frank to the district and stated she is a past graduate of our district.

Roll Call

Yes

Mrs. Soles, Mr. Probasco,  
Mr. Midgett, Mrs. Septor,  
Mrs. Wig, Mr. Hauge,  
Mr. Miller

No

None

C. Policy

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mr. Midgett that D.1 be approved:

1. Recommend approval of the attached staff professional development.

Roll Call

Yes

Mrs. Soles, Mr. Midgett,  
Mr. Probasco, Mrs. Septor,  
Mrs. Wig, Mr. Hauge,  
Mr. Miller

No

None

E. Other Motions

Mr. Probasco moved with a second by Mrs. Wig that E.1 – E.4 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on March 14, 2012 by the Board of Education.
2. Recommend approval of the NEHS PTO to conduct a Wawa Hoagie fundraiser activity, at no cost the board.
3. Recommend approval of the 2012-2013 district school calendar.
4. Recommend that the Board revise Resolution #2011-1 entitled Board of Education Meeting Schedule 2011-2012 and add the following dates as indicated:

March 28, 2012 (No Change)

April 18, 2012 (No Change)

Cancel – April 25, 2012 (Reorganization meeting)

Add the following Meetings:

May 9, 2012

May 23, 2012

June 13, 2012

June 27, 2012

July 25, 2012

August 22, 2012

September 12, 2012

September 26, 2012

October 10, 2012

October 24, 2012

November 14, 2012

November 28, 2012

December 12, 2012

January 2, 2013 (Reorganization meeting)

Discussion: Mr. Midgett questioned the delayed opening on the school calendar. Dr. Jones responded that it is a contractual item.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,  
Mr. Midgett, Mrs. Septor,  
Mrs. Soles, Mr. Hauge,  
Mr. Miller

No

None

F. Facilities

G. Field Trips

Mr. Probasco moved with a second by Mr. Midgett that G.1 be approved:

1. Recommend approval of the attached field trips.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,  
Mrs. Septor, Mrs. Soles,  
Mrs. Wig, Mr. Hauge,  
Mr. Miller

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Louisa Erich-Carr asked about the field trips on the agenda.

Mr. Miller responded that there is an attachment the board receives.

Dr. Jones reported on the list of field trips and stated that there is no cost to the board.

Dr. Jones responded that there will be copies available for the public in the future.

XVII. NEW BUSINESS

Dr. Jones reported that a decision has been made not to move 2<sup>nd</sup> grade to the primary school.

XVIII. OLD BUSINESS

Mr. Probasco commented on the continued shared services with the Township for busing.

Mr. Midgett asked about the part-time K Complement Program.

Dr. Jones reported that the program was reviewed and does not recommend offering a part-time program at this time.

Mr. Hauge asked if the security plan has been updated.

Rick DeMarco reported that the security plan is being updated and a presentation will be made this summer.

Mr. Miller commented on the solar project.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles commented on the wonderful performance of "Footloose".

Mrs. Soles commented that the spring sports season is starting.

Mrs. Soles congratulated the winter athletes who were recognized as 1<sup>st</sup> team all Burlington County Scholastic League this past season.

Mrs. Soles thanked Mr. Gately and the Finance Committee for their effort with the budget.

Mrs. Soles thanked everyone for coming out tonight.

Mr. Probasco congratulated the winter athletes.  
Mr. Probasco thanked the Mayor on the shared services.  
Mr. Midgett commented on the very well done presentation on the 8<sup>th</sup> grade orientation.  
Mrs. Wig echoed the comments and thanked everyone for coming out.  
Mr. Hauge commented on the great performance of “Footloose”.  
Mrs. Septor echoed Mrs. Soles comments.  
Mrs. Septor thanked Mr. Gately on the budget presentation.  
Mr. Miller commented on the great production of “Footloose”.  
Mr. Miller thanked everyone for coming out tonight.

Mr. Probasco made a motion to adjourn at 9:24 PM.  
Seconded by Mrs. Wig, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary