

PLUMSTED TOWNSHIP BOARD OF EDUCATION
SPECIAL MEETING
August 11, 2015
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2014-2015 District Goals

- *To develop a five year strategic plan for the Plumsted Township School District that includes representatives from all district stakeholder groups including community members, parents, teachers, administrators and Board Members to create a blueprint of the mission, vision and goals for the direction of the district and includes school community input and participation.*
- *Work with the administrative team to enhance school district organizational strength, stability, and climate. Conduct a district survey of staff and students using a valid and reliable instrument for evaluating school climate. Provide professional development on research based leadership theory and best practices, team building and problem solving activities that will create a collaborative culture with unified goals, expectations and vision of student achievement. The principals and directors will in turn work with building level staff and departments to turnkey these skills to enhance the organizational capacity and foster an overall positive school and district climate.*
- *To provide increased visibility and enhanced community relations, outreach, and communications through a series of alternating monthly Superintendent roundtables and school community information sessions on current topics ie: PARCC, New Math Series, Reading with your child at home etc.*
- *To prepare students, staff and parents for the new PARCC Assessments for the 2014-2015 school year.*
 - *To ensure that the district is prepared with all the necessary technology, security, training and facility use for successful test administration in all four schools.*
 - *Students at all levels will exceed the New Jersey State performance on the PARCC Assessments in Mathematics and Language Arts.*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:30 p.m..

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been disseminated to the Asbury Park Press and The Trenton Times on Thursday August 6, 2015, thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Absent (arrived to the meeting at 6:34 p.m.)
Mr. Probasco	Absent (arrived to the meeting at 6:37 p.m.)
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Butler, Board Attorney

Mr. Midgett moved that the Board go into executive session at 6:33 p.m. for the purpose of discussing student matters and personnel.

Seconded by Mrs. Wig, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Septor made a motion to go out of executive session at 7:55 p.m.

Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Butler, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett moved with a second by Mr. Witham that VII.A be approved:

A. Recommend that the Board approve the special meeting agenda for August 11, 2015.

Roll Call

Yes

Mr. Midgett, Mr. Witham,
 Mrs. Potter, Mr. Probasco,
 Mrs. Wig, Mrs. Septor,
 Mrs. Soles

No

None

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

August 26, 2015	November 18, 2015
September 9, 2015	December 9, 2015
October 14, 2015	January 6, 2016 (Reorganization Meeting)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Soles provided an update on the Curriculum Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT’S COMMENTS

Mrs. Bilenker, Interim Superintendent, commented on the following:

Writing and Updating Curriculum

XIII. PUBLIC COMMENT ON AGENDA ITEMS

Lisa Rajeski, Teacher, Brindletown Road, New Egypt, NJ – commented on A.4, Curriculum Writing Consultant

Mrs. Bilenker explained why they need to hire a Curriculum Writing Consultant.

XIV. PRESENTATIONS/AWARDS

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mrs. Wig that A.1 – A.4 be approved:

1. Recommend approval of a grant application for New Jersey Child Assault Prevention Program “CAP”, at no cost to the Board of Education.
2. Recommend ratification of approval for the Business Administrator/Board Secretary to develop and to advertise bid specifications for transportation routes.
3. Recommend approval of the purchase and adoption of the attached educational materials. The purchase exceeds the bid threshold and is exempt from bidding as Library and Educational Goods pursuant to N.J.S.A. 18A:18A-5.a.(5) and N.J.S.A 18A:18A-2(r), [as per the attached](#):
4. Recommend approval of Jannett Pacheco, Curriculum Writing Consultant, at the rate of \$47.00 per hour, not to exceed \$1,410.00.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mrs. Potter, Mr. Probasco,
Mrs. Witham, Mrs. Septor,
Mrs. Soles

No

None

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Wig that B.1 – B.23 be approved:

1. Recommend acceptance of the resignation of Nicole Cardoso, a NEED Counselor, effective August 27, 2015, with regrets.
2. Recommend acceptance of the resignation of Sarah VanNess, as a First Grade Teacher, at the New Egypt Primary School, effective September 1, 2015.
3. Recommend acceptance of the resignation of Alison Lombardi, as a part-time Basic Skills Teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2015.

4. Recommend acceptance of the resignation of Eugene Mosley, as a Principal at the New Egypt High School, effective September 22, 2015, with regrets.
5. Recommend approval of an NJFLA leave of absence for Kelli Goshorn, Special Education Teacher at the New Egypt Middle School as follows:

Leave	From	To
NJFLA without pay, with benefits	September 1, 2015	November 29, 2015

6. Recommend approval of Lyndsay Infante, as a Lunchroom/Playground Monitor, at the New Egypt Primary School, effective September 1, 2015, at an hourly rate of \$8.38 per hour, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of Nancy Casaday, as a Lunchroom/Playground Monitor, at the New Egypt Primary School, effective September 1, 2015, at an hourly rate of \$8.38 per hour, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval of Brittany Cypress, as a First Grade Teacher, at the New Egypt Primary School, effective September 1, 2015, at a salary equal to MA Step 1 (\$56,467.00), pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
9. Recommend approval of Carly Kutsup, as an Audio Visual Technology Teacher, at the New Egypt High School,, effective September 1, 2015, at a salary equal to MA Step 10 (\$66,528.00), pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
10. Recommend approval of Allison Baricko, as a Third Grade Teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2015, at salary of \$54,591.00 equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
11. Recommend approval of Joelle Cangelosi, as a Special Education Teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2015, at salary of \$54,591.00 equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
12. Recommend approval of Cara Sapiezynski, as a Special Education Teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2015, at salary of \$56,901.00 equal to MA+15, Step 1 of the PTEA/PTBOE Collective Bargaining Agreement pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
13. Recommend approval of a staff transfer for Sarah VanNess, from First Grade Teacher, at the New Egypt Primary School to Part-time Basic Skills teacher, at the Dr. Gerald H. Woehr Elementary School effective September 1, 2015 at a salary of \$27,596.00 equal to .5 of BA Step 3, with no medical benefits.

14. Recommend retroactive approval to compensate Philip A. McGuane, Jr., Coordinator of Athletics, to work 18 additional days during the summer at his per diem salary of \$413.89.
15. Recommend ratification of approval to compensate staff members to participate in summer professional development sessions at the rate of \$100.00 per day, per the PTEA contract, [as per the attached list](#):
16. Recommend ratification of approval to compensate staff member for summer curriculum writing/modifications to take place between August 1, 2015 and August 31, 2015, at the rate of \$47.00 per hour, [as per the attached list](#):
17. Recommend ratification and revision of the special education summer staff and their rates of pay, [as per the attached list](#):
18. Recommend ratification and revision of the extended school year (ESY) staff and their rates of pay for the state mandated program, [as per the attached list](#):
19. Recommend approval of substitute teachers for the 2015-2016 school year, [as per the attached list](#):
20. Recommend approval of the high school sport coaches for the 2015-2016 school year, [as per the attached list](#):
21. Recommend ratification of approval of staff salary adjustments, [as per the attached list](#):
22. Recommend acceptance of the resignation of Shannon Kish, as a Media Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective August 31, 2015, with regrets.
23. Recommend acceptance of the resignation of Cindy Silano, as District Bus Driver, effective September 1, 2015, with regrets.

Discussion: Mrs. Septor questions B.14 and if this was changed to an 11 month employee.

Mr. Gately explained they presented the PTEA with sidebar and they were not willing to do it, so this is the same as last year.

Roll Call

Yes

Mrs. Septor, Mrs. Wig,
Mr. Midgett, Mrs. Potter,
Mr. Probasco, Mr. Witham,
Mrs. Soles

No

None

Mrs. Soles gave an update on the position of High School Principal.

Mrs. Potter commented on the great job Shannon Kish did on the elementary school library.

C. Policy

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached professional development](#):

Roll Call

Yes

Mr. Probasco, Mrs. Potter,
Mr. Midgett, Mrs. Wig,
Mrs. Witham, Mrs. Septor,
Mrs. Soles

No

None

E. Other Motions

Mrs. Wig moved with a second by Mrs. Septor that E.1 – E.3 be approved:

1. Recommend approval of the 2015-2016 District Goals as follows:

1. To improve student achievement by implementing English Language Arts standard aligned goals and benchmark assessments that measure progress in each school. Standard aligned goals will include reading and writing goals.
2. To improve student achievement by implementing Mathematics standard aligned goals and benchmark assessments that measure student progress in each school.
3. To improve student achievement by ensuring alignment of district curriculum and benchmarks to the New Jersey Core Content Standards or the Common Core State Standards.
4. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCS and the CCSS.

2. Recommend approval of the 2015-2016 Board Goals as follows:

1. Complete the Superintendent search process for a start date of July 1, 2016

Objective: Develop a search calendar and review the candidate criteria

2. Improve and enhance community, student, and staff relations and morale through effective communication

Objective: Develop and implement a communication plan

3. Recommend approval of the attached revised [2015-2016 School Calendar](#).

Roll Call

Yes

Mrs. Wig, Mrs. Septor,
Mr. Midgett, Mrs. Potter,
Mr. Probasco, Mr. Witham,
Mrs. Soles

No

None

Mrs. Soles reviewed the Board Goals.

Mrs. Soles commented on the high school start and end times.

F. Facilities

G. Field Trips

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Lynn Pryzblkowski, Rachel Drive, New Egypt, NJ – questioned who sits on the committee for the principal search.

Mrs. Bilenker gave an update on the committee.

XVII. NEW BUSINESS

Mr. Probasco asked about the STEM Grants.

Mr. Gately explained it was an NJSBA advertisement for their services.

Mrs. Bilenker responded that she sent it to the science teacher.

XVIII. OLD BUSINESS

Mr. Gately gave an update on the solar project.

Mr. Gately gave an update on the high school auditorium HVAC Project.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone for their patience.

Mr. Probasco made a motion to adjourn at 8:27 p.m.

Seconded by Mrs. Wig, Pass unanimously.

Sean Gately
Business Administrator/Board Secretary