

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
December 9, 2015  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

**2015-2016 District Goals**

- 1. To improve student achievement by implementing English Language Arts standard aligned goals and benchmark assessments that measure progress in each school. Standard aligned goals will include reading and writing goals.*
- 2. To improve student achievement by implementing Mathematics standard aligned goals and benchmark assessments that measure student progress in each school.*
- 3. To improve student achievement by ensuring alignment of district curriculum and benchmarks to the New Jersey Core Curriculum Content Standards or the Common Core State Standards.*
- 4. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCCS and the CCSS.*

**2015-2016 Board Goals**

- 1. Complete the Superintendent search process for a start date of July 1, 2016*  
*Objective: Develop a search calendar and review the candidate criteria*
- 2. Improve and enhance community, student, and staff relations and morale through effective communication*  
*Objective: Develop and implement a communication plan*

*Board of Education approval August 11, 2015*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:33 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2014-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Stein, Board Attorney

Mrs. Wig moved that the Board go into executive session at 6:35 p.m. for the purpose of discussing personnel, vendor contracts and student matters.  
Seconded by Mr. Midgett, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Septor made a motion to go out of executive session at 7:38 p.m.  
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Absent (returned to the meeting at 7:40 p.m.)
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Wig moved with a second by Mr. Probasco that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for December 9, 2015.

Roll Call

Yes

Mrs. Wig, Mr. Probasco,  
Mr. Midgett, Mrs. Potter,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

The following presentation took place:

A. Music presented by New Egypt Primary School Students – under the direction of Mr. Ken Beere, Music Teacher, and introduced by Richard DeMarco, New Egypt Primary School Principal

VIII. APPROVAL OF MINUTES

Mr. Probasco moved with a second by Mrs. Wig that VIII.A – VIII.B be approved:

A. The minutes are presented for necessary correction and approval for the special meeting on November 13, 2015.

B. The minutes are presented for necessary correction and approval for the regular meeting on November 18, 2015.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,  
Mr. Midgett, Mrs. Potter,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

Abstain

Mr. Midgett, Mrs. Septor (abstained on VIII.A)

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

January 6, 2016 (Reorganization Meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Soles provided an update on the Personnel Committee meeting.

Mrs. Soles provided an update on the Curriculum Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Sean Callaghan, Student Representative, commented on the following:

Updated the Board and Public on the happenings at the New Egypt Primary School, Dr. Gerald H. Woehr Elementary School, New Egypt Middle School and New Egypt High School.

XII. SUPERINTENDENT'S COMMENTS

Mrs. Bilenker, Interim Superintendent, commented on the following:

- State Visits
- Security Drill
- HIB Report

XIII. PUBLIC COMMENT ON AGENDA ITEMS – None

XIV. PRESENTATIONS/AWARDS

A. This presentation took place after Approval of Agenda and is reflected in the minutes.

B. Recognition of Mr. and Mrs. Randazzo for their generous donation to the Dr. Gerald H. Woehr Elementary School and the New Egypt Middle School – Mr. Walter Therien and Mrs. Andrea Caldes

Mrs. Soles presented a plaque to Mrs. Wig, Board Member, for her years of service.

C. Benchmark presented by Mrs. Colleen Gravel, Director of Special Projects

- First Quarter Benchmark Outcomes
- PARCC Assessment Outcomes

## XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

### A. Finance Motions

Mr. Midgett moved with a second by Mr. Witham that A.1 – A.16 be approved:

1. Recommend approval of all bills and claims for December 9, 2015, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for December 9, 2015, which required hand written checks after the November 18, 2015, Board of Education meeting, bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending October 31, 2015.
4. Recommend approval of the Board Secretary’s Report for the period ending October 31, 2015, and the Treasurer of School Monies Report, for the period ending October 31, 2015.
5. Recommend approval that Pursuant to N.J.A.C. 6A – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of October 31, 2015, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of October 31, 2015, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with the Education Academy for tuition for the 2015-2016 school year for student number 203550, at a total cost of \$33,097.40.
8. Recommend ratification of approval of a contract with Wise Learning Centers to provide education services for the 2015-2016 school year, at a rate of \$45.00 per hour.
9. Recommend ratification of approval of a transportation jointure with North Hanover Township School District (Host) and the Plumsted Township School District (Joiner), to provide transportation to the New Egypt Primary School and the Dr. Gerald H. Woehr Elementary School for the 2015-2016 school year for the following routes, at a total cost of \$60,546.15:

Route 32	\$20,182.05
Route 33	\$20,182.05
Route 34	\$20,182.05

10. Recommend approval of a parent contract for student transportation for their child for extra-curricular activities for the 2015-2016 school year, at a per diem rate of \$40.00.
11. Recommend approval of a Student Eco-Challenge Competition application to participate in the Lexus Eco-Challenge Contest.
12. Recommend approval of a grant application for Federally Impacted Schools Educational Foundation 2015 Good Idea Grant titled "Leonardo Learners" not to exceed an amount of \$3,000.00.
13. Recommend acceptance of the 2015 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF Sub fund in the amount of \$1,637.00.
14. Recommend approval of a proposal with Educators Edge Consulting and Training for the 2015-2016 school year, to provide literacy consulting services at the New Egypt Primary School and the Dr. Gerald H. Woehr Elementary School, at a total cost of \$13,000.00.
15. Recommend approval of deduct Change Order Number 001 in the amount of \$46,728.11 to Winchester Roofing Corp., for the New Egypt High School Roof Replacement Project, DOE State Project # 4190-010-14-1001, Grant # G5-5700.
16. Recommend approval to purchase Fundation Program for students in Grade 3 for the 2015-2016 school year, at a cost of \$7,245.00.

Roll Call

Yes

Mr. Midgett, Mr. Witham,  
Mrs. Potter, Mr. Probasco,  
Mrs. Wig, Mrs. Septor,  
Mrs. Soles

No

None

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Wig that B.1 – B.10 be approved:

1. Recommend acceptance of the resignation of Owen Stewart, Head Baseball Coach, at the New Egypt High School, effective December 10, 2015, with regrets.
2. Recommend acceptance of the resignation of Matthew Carroll, Assistant Girls Softball Coach, at the New Egypt High School, effective December 10, 2015, with regrets.
3. Recommend acceptance of the resignation of Diana MacKenzie, Director of Curriculum & Instruction, effective February 1, 2016, with regrets.
4. Recommend approval of Christie Ring, as a Lunchroom/Playground Monitor, at the New Egypt Primary School, effective December 10, 2015, at a rate of \$8.38 per hour, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
5. Recommend ratification of approval to extend the employment contract for Amanda McCobb, .5 Social Studies Teacher, at New Egypt High School to fulfill schedule B, effective November 30, 2015, and until a

replacement teacher can be hired, at a salary of \$28,450.50, prorated, with no benefits, equal to MA+15, Step 1 of the PTEA/PTBOE Collective Bargaining Agreement.

6. Recommend acceptance of the resignation of Darnell Williams, Paraprofessional, effective January 15, 2016, with regrets.
7. Recommend approval of the substitute teachers for the 2015-2016 school year, [as per the attached list](#):
8. Recommend ratification of approval of staff salary adjustments, [as per the attached list](#):
9. Recommend approval of the stipend coach positions, [as per the attached list](#):
10. Recommend approval to compensate staff members to participate in Vocabulary and Knowledge workshops, [as per the attached list](#):

Roll Call

Yes

Mrs. Septor, Mrs. Wig,  
Mr. Midgett, Mrs. Potter,  
Mr. Probasco, Mr. Witham,  
Mrs. Soles

No

None

C. Policy

Mrs. Wig moved with a second by Mrs. Potter that C.1 be approved:

1. Recommend approval of the first reading of Policy 4112.8/4212.8, Nepotism.

Discussion: Mr. Midgett expressed his concerns on Policy 4112.8/4212.8, Nepotism.  
Mrs. Soles recommended C.1. to be tabled.

Mrs. Wig moved with a second by Mrs. Potter that C.1 be tabled:

1. Recommend approval of the first reading of Policy 4112.8/4212.8, Nepotism.

Roll Call

Yes

Mrs. Wig, Mrs. Potter,  
Mr. Midgett, Mr. Probasco,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

Mrs. Wig moved with a second by Mrs. Potter that C.2 – C.3 be tabled:

2. Recommend approval of the second reading of [Policy 6146, Graduation Requirements](#).
3. Recommend approval of the second reading of [Regulation 6146, High School Graduation](#).

Roll Call

Yes

Mrs. Wig, Mrs. Potter,  
Mr. Midgett, Mr. Probasco,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mrs. Wig that D.1 be approved:

1. Recommend approval of the [attached professional development](#):

Roll Call

Yes

Mr. Probasco, Mrs. Wig,  
Mr. Midgett, Mrs. Potter,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

E. Other Motions

Mr. Midgett moved with a second by Mr. Probasco that E.1 – E.4 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on December 9, 2015, by the Board of Education.
2. Recommend approval of student teachers and their assignments, [as per the attached list](#):
3. Recommend approval of the following community education classes, [as per the attached list](#):
4. Recommend approval to participate in the College Readiness Now Program with New Jersey's Community Colleges and the Office of New Jersey Secretary of Higher Education to provide students with a program to achieve college ready scores in English/Language Arts and/or Mathematics.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,  
Mrs. Potter, Mrs. Wig,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

Mrs. Wig moved with a second by Mr. Midgett that E.5 be approved:

5. Recommend approval to affirm the determination of the Superintendent of Schools that HIB No. HS-28-1415 is at this time unconfirmed.



Roll Call

Yes

Mrs. Wig, Mr. Midgett,  
Mrs. Potter, Mr. Probasco,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

F. Facilities

Mrs. Wig moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend ratification of approval for the New Jersey Beach Buggy Association to hold monthly board meetings the 2<sup>nd</sup> Monday of each month from 7:00 p.m. – 10:00 p.m. in the New Egypt High School IMC, at no cost.

Roll Call

Yes

Mrs. Wig, Mrs. Potter,  
Mr. Midgett, Mr. Probasco,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

G. Field Trips

Mrs. Wig moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mrs. Wig, Mr. Witham,  
Mrs. Potter, Mr. Probasco,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Kayla Salfas, former student, commented on the teachers not having a current contract.

Mr. Marinari, 227 Brynmore Road, New Egypt, NJ – thanked Mrs. Wig for all she has does for our community and an asset to the board.

Mr. Marinari commented that we have the best solicitor in the state and thanked everyone.

XVII. NEW BUSINESS - None

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles addressed the article that was in today's Asbury Park Press and read a statement.

Mr. Midgett commented on the financial impacts of state aid and local tax levy.

Jamie Leto, PTEA President, commented on the salary guide.

Warren Parker, 57 Loveman Road, Cream Ridge, NJ – commented on the teacher's contract and working together.

Mrs. Soles explained the next process for the contract settlement.  
Mrs. Septor stated that you have to look at the tests, not just the students.  
Wayne Cook, New Egypt, NJ – commented on tests scores and students doing well.  
Mrs. Soles commented on teaching the Common Core Standards.  
Mrs. Wig thanked everyone for the past five (5) years.  
Mrs. Septor wished Mrs. Wig the best.  
Mrs. Septor welcomed Sean Callaghan as student representative.  
Mrs. Septor wished everyone a Merry Christmas and Happy New Year.  
Mr. Midgett thanked Mrs. Wig for her dedication and professionalism.  
Mr. Probasco thanked Mrs. Wig for her dedication to the community.  
Mr. Probasco commented on the tests scores.

Mrs. Wig made a motion to adjourn at 9:43 p.m.  
Seconded by Mr. Midgett, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary