

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 13, 2016
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2015-2016 District Goals

- 1. To improve student achievement by implementing English Language Arts standard aligned goals and benchmark assessments that measure progress in each school. Standard aligned goals will include reading and writing goals.*
- 2. To improve student achievement by implementing Mathematics standard aligned goals and benchmark assessments that measure student progress in each school.*
- 3. To improve student achievement by ensuring alignment of district curriculum and benchmarks to the New Jersey Core Curriculum Content Standards or the Common Core State Standards.*
- 4. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCCS and the CCSS.*

2015-2016 Board Goals

- 1. Complete the Superintendent search process for a start date of July 1, 2016*
Objective: Develop a search calendar and review the candidate criteria
- 2. Improve and enhance community, student, and staff relations and morale through effective communication*
Objective: Develop and implement a communication plan

Board of Education approval August 11, 2015

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:33 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2015-2, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mrs. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Assistant Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Stein, Board Attorney

Mrs. Septor moved that the Board go into executive session at 6:35 p.m. for the purpose of discussing collective bargaining, personnel, student matters and vendor contracts.
Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Probasco made a motion to go out of executive session at 7:31 p.m.
Seconded by Mrs. Potter, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mrs. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Assistant Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett moved with a second by Mrs. Sempervive that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for April 13, 2016.

Roll Call

Yes

Mr. Midgett, Mrs. Sempervive,
Mrs. Potter, Mr. Probasco,
Mr. Witham, Mrs. Septor,
Mrs. Soles

No

None

VIII. APPROVAL OF MINUTES

Mr. Probasco moved with a second by Mrs. Potter that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on March 9, 2016.

Roll Call

Yes

Mr. Probasco, Mrs. Potter,
Mr. Midgett, Mrs. Sempervive,
Mrs. Septor, Mrs. Soles

No

None

Abstain

Mr. Witham

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

*May 4, 2016 Public Hearing on the 2016-2017 School Year Budget to be held at 7:30 p.m.

May 11, 2016

June 8, 2016

July 13, 2016

August 10, 2016

September 14, 2016

October 12, 2016

November 9, 2016

December 14, 2016

January 4, 2017 (Reorganization Meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mr. Midgett provided an update on the Finance Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Sean Callaghan, Student Representative, commented on the following:

High School

Prom Tickets on sale

April 23, 2016 - Relay for Life Fundraiser

Spring Sports

Congratulations to Gino Tortoriello for receiving the Delaware Valley Chapter of the College Football Hall of Fame Scholar Athlete Award

Congratulations to Faith Weber for making over 1,000 rebounds in basketball

Josh Harry 2nd place in the FBLA State Competition in Word Processing

Middle School

April 15, 2016 – Student Council Blacklight Dance

Relay for Life fundraiser “Coins for the Cause”

April 22, 2016 – Eco Fair/STEM Night

April Students of the month:

- 6th Grade – Carlene Whalen
- 7th Grade – Chase Davino
- 8th Grade – Silverio Jiminez Garcia

Elementary School

Congratulations to the staff and crew of the drama production “We Are Monsters”

Congratulations to Mrs. Brown and the 5th Grade enrichment student’s who competed in Destination Imagination

Thank you to the volunteers who read to our students in celebration of Read Across America

Annual NEPS/WES Staff Volleyball game

Family Art Night

Rain Barrel for the DEP’s annual contest

Primary School

April 7, 2016 – National Family Day

Kindergarten Registration

March 23, 2016 – Parent/Teacher Conferences

Preschool Registration

Preschool experimenting with planting seeds

XII. SUPERINTENDENT’S COMMENTS

Mr. North, Assistant Superintendent, commented on the following:

HIB Report

Preschool Registration

PARCC Testing

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATIONS/AWARDS

- A. Dr. Gerald H. Woehr Elementary School Enrichment Students – A short skit – presented by Ms. Karen Brown, Enrichment Teacher
- B. 2016-2017 Preliminary Budget presented by Mr. Sean Gately, Business Administrator and Mr. Gerald North, Assistant Superintendent

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mr. Witham that A.1 – A.9 be approved:

- 1. Recommend approval of all bills and claims for April 13, 2016, which have been examined by members of the Finance Committee and are presented for approval.
- 2. Recommend approval of all bills and claims for April 13, 2016, which required hand written checks after the March 9, 2016, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
- 3. Recommend ratification of the transferring of funds, for the period ending February 29, 2016.
- 4. Recommend approval of the Board Secretary’s Report for the period ending February 29, 2016, and the Treasurer of School Monies Report, for the period ending February 29, 2016.
- 5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of February 29, 2016, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.

6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of February 29, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the transferring of funds in excess of ten (10) percent of the amount of the account included in the district budget as certified for taxes, pursuant to N.J.A.C. 6A:23A-13.3(f) and N.J.A.C. 6A:23A-13.3(g).
8. Recommend ratification of approval of a contract with Burlington County Special Services School District for tuition for the 2015-2016 school year from January 6, 2016, through June 30, 2016, for student number 301830, at a total cost of \$29,693.00.
9. Recommend ratification of approval of a contract with Burlington County Special Services School District for tuition for the 2015-2016 school year from January 28, 2016, through June 30, 2016, for student number 300680, at a total cost of \$9,755.00.

Roll Call

Yes

Mr. Midgett, Mr. Witham,
Mrs. Potter, Mr. Probasco,
Mrs. Sempervive, Mrs. Septor,
Mrs. Soles

No

None

Mr. Probasco moved with a second by Mrs. Sempervive that A.10 be approved:

10. Recommend approval of a contract as modified between Peroni Entertainment and New Egypt High School to provide a photo booth at the Junior/Senior Prom on May 20, 2016, at a cost of \$841.00, fundraised by the Class of 2016, and at no cost to the Board of Education.

Roll Call

Yes

Mr. Probasco, Mrs. Sempervive,
Mr. Midgett, Mrs. Potter,
Mr. Witham, Mrs. Septor,
Mrs. Soles

No

None

Mr. Probasco moved with a second by Mrs. Potter that A.11 – A.15 be approved:

11. Recommend approval of a grant application for Art4Moore in the amount of \$500.00. Grant funds will be used to fund the "Rainy Day Recess" project.
12. Recommend the Board approve the following resolution:

WHEREAS, in accordance with the competitive contracting provisions of N.J.S.A. 18A:18A-4.1 et seq.; the Business Administrator requests that the Board of Education authorize the use of Competitive Contracting to solicit proposals for Custodial and Management Services; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Business Administrator to utilize Competitive Contracting pursuant to N.J.S.A. 18A:18A-4.1 et seq. to issue a request for proposal for Custodial and Management Services.

13. Recommend approval of an agreement with Edvocate School Support Solutions to provide the district with request for proposal (RFP) process management for Custodial, Grounds and Management Services.
14. Recommend ratification of approval for the Business Administrator/Board Secretary to advertise bid specification for Universal Service Administrative Company (USAC) E-Rate Category 2 Funding for FY2016.
15. Recommend approval to make payment to the Warrior Booster Club in the amount of \$680.41 for uniform cleaning and school band expenses related to uniform cleaning and transportation.

Roll Call

Yes

Mr. Probasco, Mrs. Potter,
Mr. Midgett, Mrs. Sempervive,
Mr. Witham, Mrs. Septor,
Mrs. Soles

No

None

Mr. Midgett moved with a second by Mrs. Sempervive that A.16 be approved:

16. Recommend approval of a contract with Tokarski + Millemann Architects, LLC to provide architectural services for the renovation of the tennis courts in the amount of \$9,000.00.

Discussion: Mr. Midgett asked about possibly putting lights on the tennis courts. Mr. Gately responded that it is part of the conceptual design of the layout. Mrs. Soles asked if they'll have options to choose from. Mr. Gately responded that there will be options.

Roll Call

Yes

Mr. Midgett, Mrs. Sempervive,
Mrs. Potter, Mr. Probasco,
Mr. Witham. Mrs. Septor,
Mrs. Soles

No

None

B. Personnel Motions

Mrs. Septor moved with a second by Mr. Midgett that B.1 – B.12 be approved:

1. Recommend acceptance of the resignation of Carolyn Videla, New Egypt High School Physical Education Department Lead Teacher, effective May 2, 2016.
2. Recommend acceptance of the resignation of Mary Bianchi, New Egypt Primary School Preschool Paraprofessional, effective April 18, 2016, with regrets.
3. Recommend acceptance of the retirement of Dawn Renaldi, New Egypt High School Paraprofessional, effective June 30, 2016.

4. Recommend approval of a revised FMLA medical leave of absence for Diane Jarvis, District LDTC:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	April 5, 2016	April 7, 2016
FMLA without pay, with benefits	April 8, 2016	June 5, 2016

5. Recommend approval of a medical leave of absence for Dawn Seawright, Bus Aide:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave without pay	April 28, 2016	May 25, 2016

6. Recommend approval of Lauren Joyce as a leave replacement Social Worker at the New Egypt High School, on or about April 18, 2016 through June 10, 2016, at a salary of \$56,647.00, prorated, equal to MA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

7. Recommend approval of Jaimie Della Vella, as a Paraprofessional, at the New Egypt Primary School, effective April 19, 2016, at a salary of \$13,333.00, prorated, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

8. Recommend approval of the staff stipend positions for the 2015-2016 school year, [as per the attached list](#):

9. Recommend approval of extracurricular staff positions for the 2015-2016 school year, [as per the attached list](#):

10. Recommend approval of the substitute teachers for the 2015-2016 school year, [as per the attached list](#):

11. Recommend ratification and re-approval of the 2015-2016 Summer Staff and staff salary adjustments, [as per the attached list](#):

12. Recommend approval of the spring coach positions, [as per the attached list](#):

Roll Call

Yes

Mrs. Septor, Mr. Midgett,
Mrs. Potter, Mr. Probasco,
Mrs. Sempervive, Mr. Witham,
Mrs. Soles

No

None

C. Policy

D. Professional Development/Travel Reimbursements

Mrs. Potter moved with a second by Mr. Probasco that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mrs. Potter, Mr. Probasco,
Mr. Midgett, Mrs. Sempervive,
Mr. Witham, Mrs. Septor,
Mrs. Soles

No

None

E. Other Motions

Mr. Probasco moved with a second by Mrs. Sempervive that E.1 – E.11 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on April 13, 2016, by the Board of Education.
2. Recommend approval of an Admissions Agreement for a non-resident student from Cheryl Marinari to permit her two child(ren) in Grade Kindergarten and 2nd Grade to attend the New Egypt Primary School and the Dr. Gerald H. Woehr Elementary School, enrollment permitting, for the upcoming 2016-2017 school year, according to stipulations contained in the 2015-2018 PTEA/PTBOE Collective Bargaining Agreement.
3. Recommend approval of student teachers and their assignments, [as per the attached list](#):
4. Recommend approval of the Department of the Air Force to implement The Mentoring Program at the New Egypt Primary School on or about April 14, 2016, with the prospective mentors, [as per the attached list](#):
5. Recommend approval to implement AlcoholEdu, an online evidence-based alcohol prevention program, for 9th grade students for the 2016-2017 school year. The program will be facilitated by the Ocean County Health Department and at no cost to the Board of Education.
6. Recommend approval of Dan Leonard to provide a two day Engineering Academy Workshop on April 18, 2016, and April 22, 2016, at a cost of \$800.00.
7. Recommend approval of the Ocean County IDRC (Intoxicated Driver Resource Center) and the Ocean County Prosecutors Office to present Project D.R.Y. (Driving Responsible Youth) to the New Egypt High School juniors and seniors on Thursday, May 19, 2016, at no cost to the Board of Education.
8. Recommend approval to co-sponsor one 11th grade female student to attend the American Legion Jersey Girls' State Program at Georgian Court University, at a cost \$260.00, from June 19, 2016, through June 25, 2016, and one 11th grade male student to attend the American Legion Boys' Program at Rider University, at a cost of \$250.00, from June 19, 2016, through June 24, 2016.
9. Recommend that the Board accept a donation from Morgan Stanley in the amount of \$2,000.00 to the Dr. Gerald H. Woehr Elementary School and \$2,000.00 to the New Egypt Middle School.
10. Recommend approval of the revised [2015-2016 School Year District Calendar](#).

11. Recommend approval of the [2016-2017 School Year District Calendar](#).

Roll Call

Yes

Mr. Probasco, Mrs. Sempervive,
Mr. Midgett, Mrs. Potter,
Mr. Witham, Mrs. Septor,
Mrs. Soles (with the exception of E.3)

No

None

Abstain

Mrs. Soles (abstained on E.3)

F. Facilities

Mr. Probasco moved with a second by Mr. Witham that F.1 – F.3 be approved:

1. Recommend approval to operate an Extended School Year Basic Skills Summer Program from July 6, 2016, through August 9, 2016, Monday through Thursday from 9:00 a.m. – 12:00 p.m.
2. Recommend approval to operate an Extended School Year ESL Summer School Program from July 6, 2016, through August 9, 2016, Monday through Thursday from 9:00 a.m. – 12:00 p.m.
3. Recommend approval to operate the 2016 Middle School Academic Summer School program from July 5, 2016, through July 28, 2016, Monday through Thursday from 9:00 a.m. – 12:00 p.m.

Roll Call

Yes

Mr. Probasco, Mr. Witham,
Mr. Midgett, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor,
Mrs. Soles

No

None

G. Field Trips

Mrs. Potter moved with a second by Mr. Probasco that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mrs. Potter, Mr. Probasco,
Mr. Midgett, Mrs. Sempervive,
Mr. Witham, Mrs. Septor,
Mrs. Soles

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Michelle Harry, 179 Archertown Rd, New Egypt, NJ – commented on funding for FBLA competition.

Mrs. Soles explained that Mrs. Bilenker is recovering from surgery and an oversight for not being on agenda.

Mrs. Soles stated that they will look into this.

Nicole Ciaccio, 793 Monmouth Road, Cream Ridge, NJ – commented on not given proper dates for preschool registration.

XVII. NEW BUSINESS

Mrs. Soles welcomed Mr. North into the district.

Mrs. Soles commented on the Board members wearing Warrior wear.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Probasco welcomed Mr. North back.

Mrs. Soles thanked everyone for coming out tonight.

Mrs. Potter moved that the Board go into executive session at 8:44 p.m. for the purpose of discussing collective bargaining and personnel.

Seconded by Mrs. Sempervive, Passed unanimously.

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Probasco made a motion to adjourn at 9:35 p.m.

Seconded by Mr. Midgett, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary