

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
July 13, 2016  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

**2015-2016 District Goals**

- 1. To improve student achievement by implementing English Language Arts standard aligned goals and benchmark assessments that measure progress in each school. Standard aligned goals will include reading and writing goals.*
- 2. To improve student achievement by implementing Mathematics standard aligned goals and benchmark assessments that measure student progress in each school.*
- 3. To improve student achievement by ensuring alignment of district curriculum and benchmarks to the New Jersey Core Curriculum Content Standards or the Common Core State Standards.*
- 4. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCCS and the CCSS.*

**2015-2016 Board Goals**

- 1. Complete the Superintendent search process for a start date of July 1, 2016*  
*Objective: Develop a search calendar and review the candidate criteria*
- 2. Improve and enhance community, student, and staff relations and morale through effective communication*  
*Objective: Develop and implement a communication plan*

*Board of Education approval August 11, 2015*

I. CALL TO ORDER

Mrs. Soles, Board President, called the meeting to order at 6:32 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2015-2, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Absent
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Stein, Board Attorney

Mrs. Septor moved that the Board go into executive session at 6:35 p.m. for the purpose of discussing personnel, potential litigation, vendor contracts and student matters.  
Seconded by Mrs. Sempervive, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Probasco made a motion to go out of executive session at 7:37 p.m.  
Seconded by Mrs. Potter, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Absent
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Potter that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for July 13, 2016.

Roll Call

Yes	Mr. Probasco, Mrs. Potter, Mrs. Sempervive, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Midgett

VIII. APPROVAL OF MINUTES

Mrs. Septor moved with a second by Mrs. Potter that VIII.A and VIII.B be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on June 8, 2016.

B. The minutes are presented for necessary correction and approval for the special meeting on June 29, 2016.

Roll Call

Yes	Mrs. Septor, Mrs. Potter, Mr. Probasco, Mr. Witham (with the exception of VIII.B) Mrs. Soles
No	None
Absent	Mr. Midgett
Abstain	Mrs. Sempervive, Mr. Witham (abstain on VIII.B)

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

August 10, 2016

September 14, 2016

October 12, 2016

November 9, 2016

December 14, 2016

January 4, 2017 (Reorganization Meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Presentation

Girls Softball Team winning State Championship

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATIONS/AWARDS

A. Recognition of the New Egypt High School State Championship Softball Team

B. HIB Self-Assessment and Year Summary presented by Mr. Richard DeMarco

Mr. DeMarco asked if there were any questions in regards to the HIB presentation.

The following individuals commented on the HIB Self-Assessment and Year Summary:

Herb Marinari, 227 Brynmore Road, New Egypt, NJ 08533

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Probasco moved with a second by Mrs. Potter that A.1 – A.16 be approved:

1. Recommend approval of all bills and claims for July 13, 2016, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for July 13, 2016, which required hand written checks after the June 8, 2016, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending May 31, 2016.
4. Recommend approval of the Board Secretary's Report for the period ending May 31, 2016, and the Treasurer of School Monies Report, for the period ending May 31, 2016.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of May 31, 2016, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of May 31, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of a contract with New Road School of Ocean County for tuition for the 2016-2017 school year, for student number 202451, at a total cost of \$77,901.60.
8. Recommend approval of a contract between Balfour and the Dr. Gerald H. Woehr Elementary School to publish the 2016-2017 yearbook, at a cost of \$5,222.10, funded from student activities, and at no cost to the Board of Education.
9. Recommend approval of the bus routes for the 2016-2017 school year.
10. Recommend approval of the Individual with Disabilities Education Improvement Act (IDEIA) application for the 2016-2017 school year as follows:

Basic (ages 3-21)	\$300,813.00
Preschool (ages 3, 4 & 5)	\$ 21,084.00

11. Recommend approval of the No Child Left Behind (NCLB) Consolidated Formula Sub Grant application for the 2016-2017 school year. The application includes the district as the lead agency to manage the consortium application for Title III funds that includes nine (9) Ocean County districts as follows:

Title I	\$231,506
Title IIA	\$ 25,977
Title III	
Barnegat	\$6,156.00
Beach Haven	\$ 480.00
Berkeley	\$6,282.00
Eagleswood	\$1,695.00

Lacey	\$7,613.00
Lakehurst	\$2,905.00
Long Beach Island	\$2,660.00
Pinelands	\$2,656.00
Plumsted	\$5,792.00
Tuckerton	\$2,180.00

12. Recommend approval of a contract with Apple, Inc. for the purchase of computers pursuant to the Educational Services Commission of New Jersey (State identification number (#65MCESSCCPS) contract number #MRESC 15/16-69 in the amount of \$672,460.84, to be made in four (4) annually payments of \$168,115.21.

13. Recommend ratification of approval of the medical insurance Exclusive Provider Option (EPO) plan with AmeriHealth for the 2016-2017 school year under the provisions of an exception to public advertising for bids per N.J.S.A. 18A:18A-5(a)(2) statutory Extraordinary Unspecifiable Services (EUS) per N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) as follows:

- Single \$ 6,107.16
- Member & Spouse/Partner \$12,214.32
- Family \$16,489.32
- Parent/Child(ren) \$10,382.16

14. Recommend approval of the medical insurance PPO with AmeriHealth for the 2016-2017 school year under the provisions of an exception to public advertising for bids per N.J.S.A. 18A:18A-5(a)(2) statutory Extraordinary Unspecifiable Services (EUS) per N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m), as follows:

- Single \$ 7,552.32
- Member & Spouse/Partner \$15,104.52
- Family \$20,391.24
- Parent/Child(ren) \$12,838.80

15. Recommend approval of the prescription insurance plan with Benecard for the 2016-2017 school year under the provisions of an exception to public advertising for bids per N.J.S.A. 18A:18A-5(a)(2) statutory Extraordinary Unspecifiable Services (EUS) per N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m), as follows:

- Single \$2,261.04
- Member & Spouse/Partner \$5,299.68
- Family \$5,353.08
- Parent/Child(ren) \$3,017.64

16. Recommend approval of the dental insurance plan with Delta Dental for the 2016-2017 school year under the provisions of an exception to public advertising for bids per N.J.S.A. 18A:18A-5(a)(2) statutory Extraordinary Unspecifiable Services (EUS) per N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m), as follows:

- Single \$ 544.32
- Member & Spouse/Partner \$1,316.88

- Family \$1,316.88
- Parent/Child(ren) \$1,316.88

Roll Call

Yes	Mr. Probasco, Mrs. Potter, Mrs. Sempervive, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Midgett

B. Personnel Motions

Mrs. Sempervive moved with a second by Mrs. Potter that B.1 – B.16 be approved:

1. Recommend ratification of acceptance of the resignation of Jessica Zezza, New Egypt High School Assistant Cheerleading Coach, effective June 29, 2016, with regrets.
2. Recommend ratification of acceptance of the resignation of Susan DaQuila, Dr. Gerald H. Woehr Elementary School .5 Basic Skills Teacher, effective July 1, 2016, with regrets.
3. Recommend approval of Chelsea Horsch as a leave replacement Preschool Teacher at the New Egypt Primary School, from September 1, 2016 through June 30, 2017, at a salary of \$54,906.00, with no benefits, equal to BA Step 1, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
4. Recommend approval of Deborah Neuman, as a 1.00 Athletics/Buildings & Grounds/District Communications Secretary, effective July 14, 2016, at a salary of \$37,006.00, equal to Step 9, as per the secretarial salary guide contained in the PTEA/PTBOE Collective Bargaining Agreement.
5. Recommend approval of Brittany Trembula, as a Preschool Paraprofessional, at the New Egypt Primary School, effective September 1, 2016, at a salary of \$13,333.00 for the 2016-2017 school year, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Kelly Buckalew, as a part-time Library Paraprofessional, at the New Egypt Primary School, effective September 1, 2016, at a salary of \$13,333.00, for the 2016-2017 school year, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of Jeff Jaegel, as a Student Assistant Counsel, at the New Egypt High School, effective September 1, 2016, at a salary of \$69,402.00, equal to MA Step 11 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval to compensate staff members to participate in summer orientations, professional development and principal's council, [as per the attached list](#):
9. Recommend approval to compensate staff members as language interpreters for the 2016- 2017 school year at the instructional rate, as per the negotiated PTEA contract, [as per the attached list](#):

10. Recommend approval of staff chaperones for the 8<sup>th</sup> grade camping trip to be held on September 29, 2016 – September 30, 2016, [as per the attached list](#):
11. Recommend approval of parent volunteers for the 8<sup>th</sup> grade camping trip to be held on September 29, 2016 – September 30, 2016, pending that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list](#):
12. Recommend approval of the Warrior Day Camp staff, [as per the attached list](#):
13. Recommend approval of substitutes for the 2016-2017 school year, [as per the attached list](#):
14. Recommend ratification of approval of the special education summer staff and their rates of pay, [as per the attached list](#):
15. Recommend ratification of approval of the Warrior Sports Clinic Coaches, [as per the attached list](#):
16. Recommend approval of the fall sports coaches for the 2016-2017 school year, [as per the attached list](#):

Roll Call

Yes	Mrs. Sempervive, Mrs. Potter, Mr. Probasco, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Midgett

Mrs. Septor moved with a second by Mrs. Sempervive that B.17 be approved:

17. Recommend elimination of two (2) .5 BSI (Basic Skills Instruction) positions.

Roll Call

Yes	Mrs. Septor, Mrs. Sempervive, Mrs. Potter, Mr. Probasco, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Midgett

Mrs. Sempervive moved with a second by Mrs. Potter that B.18 be approved:

18. Recommend termination of employment contract with .5 BSI (Basic Skills Instruction) Teacher, Danielle Indursky pursuant to contract notice provision.

Roll Call

Yes	Mrs. Sempervive, Mrs. Potter, Mr. Probasco, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Midgett

C. Policy



D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Probasco, Mrs. Potter,  
Mrs. Sempervive, Mr. Witham,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Midgett

E. Other Motions

Mr. Probasco moved with a second by Mr. Witham that E.1 – E.4 be approved:

1. Recommend approval and acceptance of the HIB Grading Self-Assessment as presented.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
3. Recommend approval of student teachers and their assignment, [as per the attached list](#):
4. Recommend approval of the following Community Education classes, [as per the attached](#):

Roll Call

Yes

Mr. Probasco, Mr. Witham,  
Mrs. Potter, Mrs. Sempervive,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Midgett

F. Facilities

G. Field Trips

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Mr. Marinari, Committeeman for Township, commented on the redesigned intersection at Brynmore, Archertown and East Colliers Mills, and his concern with the buses making turns in that area.

Mr. Gately responded he will check on the buses and new traffic pattern.

Mr. Marinari wished Mr. North the best as Superintendent.

Mr. North also commented on his concern with the new traffic pattern.

XVII. NEW BUSINESS

Mrs. Soles commented on the loss of a NJSBA field service representative for our district.

Mrs. Soles asked Mr. Gately to reach out to NJSBA to see if a new field representative has been assigned to the district.

Mrs. Soles commented that they have reached their Board Goals and need to set up new goals for next year.

#### XVIII. OLD BUSINESS

Mr. Probasco asked Mr. Marinari if we were still on target with the septic.

Mr. Marinari responded they are still on target.

#### XIX. BOARD OF EDUCATION COMMENTS

Mr. Witham thanked Mr. North for the new fences, benches and landscaping in the district.

Mr. Soles stated it is bringing back the Warrior Pride.

Mr. Probasco made a motion to adjourn at 8:24 p.m.

Seconded by Mrs. Potter, Passed unanimously.

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Sean Gately  
Business Administrator/ Board Secretary