

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
August 10, 2016  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

**2015-2016 District Goals**

- 1. To improve student achievement by implementing English Language Arts standard aligned goals and benchmark assessments that measure progress in each school. Standard aligned goals will include reading and writing goals.*
- 2. To improve student achievement by implementing Mathematics standard aligned goals and benchmark assessments that measure student progress in each school.*
- 3. To improve student achievement by ensuring alignment of district curriculum and benchmarks to the New Jersey Core Curriculum Content Standards or the Common Core State Standards.*
- 4. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCCS and the CCSS.*

**2015-2016 Board Goals**

- 1. Complete the Superintendent search process for a start date of July 1, 2016*  
*Objective: Develop a search calendar and review the candidate criteria*
- 2. Improve and enhance community, student, and staff relations and morale through effective communication*  
*Objective: Develop and implement a communication plan*

*Board of Education approval August 11, 2015*

I. CALL TO ORDER

Mrs. Soles, Board President, called the meeting to order at 6:32 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2015-2, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Absent
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Supsie, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:34 p.m. for the purpose of discussing personnel, student matters, potential litigation, collective negotiations and vendor contracts.  
Seconded by Mrs. Septor, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Sempervive made a motion to go out of executive session at 7:35 p.m.  
Seconded by Mr. Midgett, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Absent
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett moved with a second by Mr. Probasco that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for August 10, 2016.

Roll Call

Yes	Mr. Midgett, Mr. Probasco, Mrs. Sempervive, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mrs. Potter

VIII. APPROVAL OF MINUTES

Mr. Witham moved with a second by Mr. Probasco that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on July 13, 2016.

Roll Call

Yes	Mr. Witham, Mr. Probasco, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None
Absent	Mrs. Potter
Abstain	Mr. Midgett

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

\*August 23, 2016 (Board Retreat)

September 14, 2016

October 12, 2016

November 9, 2016

December 14, 2016

January 4, 2017 (Reorganization Meeting)

B. Student Enrollment - None

C. Fire/Drill/School Security Drills - None

D. Suspension List - None

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Septor provided an update on the Personnel Committee meeting.

Mrs. Soles provided an update on the Communications/Public Relations Committee meeting.

Mr. Midgett asked about the PINES meetings.

Mr. North responded that the PINES meetings will start in October.

Mrs. Septor and Mrs. Soles provided an update on the Curriculum meeting.

XI. STUDENT REPRESENTATIVE COMMENTS - None

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

Weekly Administrative meeting

PTEA Executive Committee meeting

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATIONS/AWARDS - None

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mr. Witham that A.1 – A.22 be approved:

1. Recommend approval of all bills and claims for August 10, 2016, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for August 10, 2016, which required hand written checks after the July 13, 2016, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.

3. Recommend ratification of the transferring of funds, for the period ending June 30, 2016.
4. Recommend approval of the Board Secretary's Report for the period ending June 30, 2016, and the Treasurer of School Monies Report, for the period ending June 30, 2016.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2016, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of June 30, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of a contract with the Commission for the Blind for the 2016-2017 school year to provide services at Level I, for student numbers 301270, 800856, 301460, 505540, 800910 and 202846, at a total cost of \$11,400.00.
8. Recommend approval of a contract with The Arc Ocean County Chapter, for tuition for the 2016-2017 school year for student number 405160, at a total cost of \$2,960.00.
9. Recommend ratification of approval of a contract with Mercer County Special Services School District for tuition for the 2016-2017 school year for student number 303496, at a total cost of \$111,775.00.
10. Recommend ratification of approval of a contract with Mercer County Special Services School District for tuition for the 2016-2017 school year for student number 203447, at a total cost of \$7,100.00.
11. Recommend ratification of approval of a contract with Mercer County Special Services School District for tuition for the 2016-2017 school year for student number 202617, at a total cost of \$70,825.00.
12. Recommend ratification of approval of a contract with Mercer County Special Services School District for tuition for the 2016-2017 school year for student number 203449, at a total cost of \$7,100.00.
13. Recommend approval of a contract with Beautiful Minds of Princeton L.L.C., to provide four (4) days of summer workshops related to applied behavior analysis and crisis intervention from July 1, 2016 through September 30, 2016, at a cost of \$3,000.00.
14. Recommend approval of a contract with Beautiful Minds of Princeton L.L.C., to provide special education consulting, training and assessments to assist the Child Study Team for the 2016-2017 school year at a rate of \$115.00 per hour, not to exceed \$27,600.00.
15. Recommend approval of district participation in the Monmouth Ocean Educational Services Commission Regional Professional Development Academy for the amount of \$1,995.00, from Title IIA monies for the 2016-2017 school year.

16. Recommend ratification of approval of an agreement between The College of New Jersey and the Plumsted Township School District to participate in the Professional Development School Network (PDSN) from July 1, 2016 through June 30, 2019, not to exceed \$1,200.00 annually, from Title IIA monies.
17. Recommend approval for McGraw-Hill to provide a one (1) day Reading Wonders/My Math workshop session at the New Egypt Primary Schools and the Dr. Gerald H. Woehr Elementary School on September 1, 2016, in the amount of \$2,500.00.
18. Recommend approval of a contract with Achieve3000 to provide product services to the Dr. Gerald H. Woehr Elementary School and New Egypt Middle School for the 2016-2017 school year, at a cost of \$36,250.00.
19. Recommend approval of a proposal with Staff Development Workshops, Inc. to provide two (2) one (1) day Foundations workshops at New Egypt Primary School and Dr. Gerald H. Woehr Elementary School for the 2016-2017 school year, in the amount of \$3,000.00.
20. Recommend approval of a proposal with Educators Edge Consulting and Training to provide fourteen (14) days of literacy consulting services at the New Egypt Primary School and the Dr. Gerald H. Woehr Elementary School for the 2016-2017 school year, at a cost of \$18,200.00.
21. Recommend approval of the purchase and adoption of the educational materials, [as per the attached list](#):
22. Recommend approval of an agreement between Millstone Township Board of Education and the Plumsted Township School District, to provide shared services for the 2016-2017 school year for Director of STEAM/STEM services, at a total cost of \$47,688.00.

Discussion: Mrs. Soles commented on the shared services with Millstone Township Board of Education.

#### Roll Call

Yes

Mr. Midgett, Mr. Witham,  
Mr. Probasco, Mrs. Sempervive,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mrs. Potter

#### B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Sempervive that B.1 – B.32 be approved:

1. Recommend ratification of acceptance of the resignation of Erika Tucker, New Egypt High School JV Girls Soccer Coach, effective August 2, 2016, with regrets.
2. Recommend ratification of acceptance of the resignation of Nicki Nesbihal, Dr. Gerald H. Woehr Elementary School Nurse, effective July 18, 2016, with regrets.
3. Recommend acceptance of the resignation of Amanda Papa, New Egypt High School Mathematics teacher, effective August 11, 2016, with regrets.
4. Recommend acceptance of the resignation of Lyndsay Infante, New Egypt Primary School Lunchroom/Playground Monitor, effective August 11, 2016, with regrets.

5. Recommend acceptance of the resignation of Carri Natalicchio, Payroll Specialist, effective September 2, 2016.
6. Recommend acceptance of the retirement of Kate Chieco, New Egypt High School Paraprofessional, effective October 1, 2016.
7. Recommend approval of a FMLA medical leave of absence for Dr. Jessica Howland, Director of Special Services:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
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FMLA Medical Leave with pay, with benefits	August 11, 2016	August 25, 2016
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8. Recommend approval of Kaitlin Doolan, as a leave replacement Adaptive Physical Education teacher from September 1, 2016 through November 23, 2016, at a salary of \$54,906.00, prorated, with no benefits, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
9. Recommend approval of Kaitlyn DiCristina, as a leave replacement Physical Education teacher, at the New Egypt High School from September 1, 2016 through January 27, 2017, at a salary of \$54,906.00, prorated, with no benefits, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
10. Recommend approval of Nicole Fulop as a Lunchroom/Playground Monitor, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2016, at an hourly rate of \$8.38, for the 2016-2017 school year, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
11. Recommend approval of Dawn Seawright as a Lunchroom/Playground Monitor, at the New Egypt Primary School, effective September 1, 2016, at an hourly rate of \$8.38, for the 2016-2017 school year, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
12. Recommend approval of Lisa Watznauer as a Lunchroom/Playground Monitor, at the New Egypt Primary School, effective September 1, 2016, at an hourly rate of \$8.38, for the 2016-2017 school year, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
13. Recommend approval of Lauren Stevens as an ABA Preschool Teacher, at the New Egypt Primary School, effective September 1, 2016, at a salary of \$57,383.00, equal to MA Step 3 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
14. Recommend approval of Kristy Howarth as an ABA Paraprofessional, at the New Egypt Primary School, effective September 1, 2016, at a salary of \$20,000.00, pending the successful completion of the

application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

15. Recommend approval of Juliana Castronovo as an ABA Paraprofessional, at the New Egypt Primary School, effective September 1, 2016, at a salary of \$20,000.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
16. Recommend approval of Vanessa Cassandra as a Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2016, at a salary of \$18,000.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
17. Recommend approval of Christine Yokel as a Paraprofessional, at the New Egypt Primary School, effective September 1, 2016, at a salary of \$14,500.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
18. Recommend approval of Beth Ambos as a 1:1 Paraprofessional, at the New Egypt Primary School, effective September 1, 2016, at a salary of \$16,500.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
19. Recommend approval of Paul Carrezola as a Paraprofessional, at the New Egypt High School, effective September 1, 2016, at a salary of \$18,000.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
20. Recommend approval of Kristen De La Rosa as a Social Studies Teacher, at the New Egypt High School, effective September 1, 2016, at a salary of \$54,906.00, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
21. Recommend ratification of approval of Deborah Neuman, as a part-time secretary, at the New Egypt High School, effective July 1, 2015 through June 30, 2016, at a salary of \$27,230.00, equal to Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
22. Recommend ratification approval of Deborah Neuman, as a part-time secretary, at the New Egypt High School, effective July 1, 2016 through July 13, 2016, at a salary of \$28,603.00, equal to Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
23. Recommend ratification and revision of approval of the high school academic summer school staff, effective July 20, 2016, [as per the attached list](#):
24. Recommend approval of staff salary adjustments, [as per the attached list](#):



25. Recommend approval of staff transfers, [as per the attached list](#):
26. Recommend approval to compensate staff members to participate in principal's council, [as per the attached list](#):
27. Recommend approval of the extracurricular staff positions for the 2016-2017 school year, [as per the attached list](#):
28. Recommend approval of the stipend staff positions for the 2016-2017 school year, [as per the attached list](#):
29. Recommend approval of the fall sports coaches for the 2016-2017 school year, [as per the attached list](#):
30. Recommend approval of the substitutes for the 2016-2017 school year, [as per the attached list](#):
31. Recommend approval of parent volunteers for the 8<sup>th</sup> grade camping trip to be held on September 29, 2016 – September 30, 2016, pending that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list](#):
32. Recommend ratification of approval of Administrative salary adjustments for the 2016-2017 school year, effective July 1, 2016, [as per the attached list](#):

Discussion: Mrs. Soles stated we are filling all the positions for the upcoming school year.

Roll Call

Yes

Mrs. Septor, Mrs. Sempervive,  
Mr. Midgett, Mr. Probasco,  
Mr. Witham, Mrs. Soles

No

None

Absent

Mrs. Potter

C. Policy

Mr. Probasco moved with a second by Mrs. Sempervive that C.1 – C.6 be approved:

1. Recommend approval of the first reading of Policy 3570, District Records and Reports.
2. Recommend approval of the first reading of Policy 4211, Recruitment, Selection and Hiring.
3. Recommend approval of the first reading of Policy 4231/4231.1 Staff Development; Inservice Education/Visitations/Conferences.
4. Recommend approval of the first reading of Policy 5113, Attendance, Absences and Excuses.
5. Recommend approval of the first reading of Policy 5114, Suspension and Expulsion.
6. Recommend approval of the first reading of Policy 5120, Assessment of Individual Needs.

Roll Call

Yes

Mr. Probasco, Mrs. Sempervive,  
Mr. Midgett, Mr. Witham,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mrs. Potter

Mr. Probasco moved with a second by Mrs. Sempervive that C.7 be tabled:

7. Recommend approval of the first reading of Policy 5145.7, Gender Identity and Expression.

Discussion: Mrs. Soles explained they are tabling C.7 for review on this policy.

Roll Call

Yes

Mr. Probasco, Mrs. Sempervive,  
Mr. Midgett, Mr. Witham,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mrs. Potter

Mr. Probasco moved with a second by Mrs. Sempervive that C.8 – C.10 be approved:

8. Recommend approval of the first reading of Regulation 6146, High School Graduation.
9. Recommend approval of the first reading of Regulation 6147.1 Grading System.
10. Recommend approval of the first reading of Bylaw 9250, Expenses and Reimbursements.

Roll Call

Yes

Mr. Probasco, Mrs. Sempervive,  
Mr. Midgett, Mr. Witham,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mrs. Potter

- D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Probasco, Mr. Witham,  
Mr. Midgett, Mrs. Sempervive,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mrs. Potter

- E. Other Motions

Mrs. Septor moved with a second by Mr. Midgett that E.1 – E.4 be approved:

1. Recommend ratification of receipt of the HIB (Harassment, Intimidation and Bullying) Report on July 13, 2016, by the Board of Education.
2. Recommend approval of student teachers and their assignments, [as per the attached list](#):
3. Recommend approval of the job descriptions, [as per the attached](#):
4. Recommend approval of the Parent Teacher Organization fundraising events for the 2016-2017 school year, [as per the attached list](#):

Discussion: Mrs. Soles commented on the new job description of School Security Guard.

Roll Call

Yes

Mrs. Septor, Mr. Midgett,  
Mr. Probasco, Mrs. Sempervive,  
Mr. Witham, Mrs. Soles

No

None

Absent

Mrs. Potter

F. Facilities

G. Field Trips

Mr. Probasco moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mr. Probasco, Mr. Witham,  
Mr. Midgett, Mrs. Sempervive,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mrs. Potter

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS

Mrs. Soles read a thank you from the Soles family.

XVIII. OLD BUSINESS

Mr. Midgett asked about the tennis courts.

Mr. Gately gave an update on the tennis courts.

Mrs. Soles asked about the solar.

Mr. Gately gave an update on the solar project.

Mr. Witham asked about the tennis courts.

Mr. Gately explained the scope of work of the tennis courts.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles commented that Mr. Joe Surdo put in his petition to run for School Board Candidate.

XXI. ADJOURNMENT

Mrs. Septor made a motion to adjourn at 8:04 p.m.  
Seconded by Mr. Probasco, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary