

AGENDA

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
September 14, 2016
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2015-2016 District Goals

- 1. To improve student achievement by implementing English Language Arts standard aligned goals and benchmark assessments that measure progress in each school. Standard aligned goals will include reading and writing goals.*
- 2. To improve student achievement by implementing Mathematics standard aligned goals and benchmark assessments that measure student progress in each school.*
- 3. To improve student achievement by ensuring alignment of district curriculum and benchmarks to the New Jersey Core Curriculum Content Standards or the Common Core State Standards.*
- 4. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCCS and the CCSS.*

2015-2016 Board Goals

- 1. Complete the Superintendent search process for a start date of July 1, 2016*
Objective: Develop a search calendar and review the candidate criteria
- 2. Improve and enhance community, student, and staff relations and morale through effective communication*
Objective: Develop and implement a communication plan

Board of Education approval August 11, 2015

I. CALL TO ORDER

Mrs. Soles, Board President, called the meeting to order at 6:36 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2015-2, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mrs. Supsie, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:38 p.m. for the purpose of discussing personnel, student matters and vendor contracts.
Seconded by Mr. Midgett, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Sempervive made a motion to go out of executive session at 7:30 p.m.
Seconded by Mrs. Potter, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mrs. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mr. Midgett that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for September 14, 2016.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
 Mrs. Potter, Mrs. Sempervive,
 Mr. Witham, Mrs. Septor,
 Mrs. Soles

No

None

VIII. APPROVAL OF MINUTES

Mrs. Septor moved with a second by Mr. Witham that VIII.A – VIII.B be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on August 10, 2016.

B. The minutes are presented for necessary correction and approval for the special meeting on August 23, 2016.

Roll Call

Yes

Mrs. Septor, Mr. Witham,
 Mr. Midgett (with the exception of VIII.B)
 Mrs. Potter (with the exception of VIII.A)
 Mr. Probasco, Mrs. Sempervive (with the exception of
 VIII.A)

No

None

Abstain

Mr. Midgett (abstain on VIII.B)
 Mrs. Potter (abstain on VIII.A)
 Mrs. Sempervive (abstain on VIII.A)

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

October 12, 2016
November 9, 2016

December 14, 2016
January 4, 2017 (Reorganization Meeting)

B. [Student Enrollment](#)

C. Fire/Drill/School Security Drills - None

D. Suspension List - None

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Potter provided an update on the Policy Committee meeting.
Mrs. Potter provided an update on the ALICE Training meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Mr. Witham moved with a second by Mrs. Sempervive that XI.A be approved:

A. Recommend approval of Julian Viera, as the student liaison to the Board of Education for the 2016-2017 school year.

Discussion: Mrs. Soles commented on the approval of the student representative.

Roll Call

Yes

Mr. Witham, Mrs. Sempervive,
Mr. Midgett, Mrs. Potter,
Mr. Probasco, Mrs. Septor,
Mrs. Soles

No

None

Mr. North recognized student, Julian Viera on his perfect 800 score on the SAT math.

Julian Viera, Student Representative, commented on the following:

Thanked everyone for the opportunity of sitting on the Board.

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

Opening of the schools
Enrollment
Communicating with the students
Facilities
Facebook, Twitter and Website

XIII. PUBLIC COMMENT ON AGENDA ITEMS

Robert Czarneski, 9 Story Street, New Egypt, NJ – commented on agenda item E.8, District Professional Development Plan.

Mr. North responded to the questions related to the District Professional Development Plan.

XIV. PRESENTATIONS/AWARDS

A. Eagle Scout Presentation by student, Dylan Weicberger

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Midgett that A.1 – A.12 be approved:

1. Recommend approval of all bills and claims for September 14, 2016, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for September 14, 2016, which required hand written checks after the August 10, 2016, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending July 31, 2016.
4. Recommend approval of the Board Secretary’s Report for the period ending July 31, 2016, and the Treasurer of School Monies Report, for the period ending July 31, 2016.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of July 31, 2016, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of July 31, 2016, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Alpha School for tuition for the 2016-2017 school year for student number 300210, at a total cost of \$55,449.00.
8. Recommend ratification of approval of a contract with Burlington County Special Services School District for tuition for the 2016-2017 school year for student number 301830, at a total cost of \$53,674.00.
9. Recommend approval of an agreement with Monmouth-Ocean Educational Services Commission (MOESC) to provide instructional, special education and/or transportation aide services for the 2016-2017 school year.
10. Recommend ratification of approval of a transportation jointure with North Hanover Township School District (Host) and the Plumsted Township School District (Joiner), to provide transportation to the New

Egypt Primary School and the Dr. Gerald H. Woehr Elementary School for the 2016-2017 school year for the following routes, at a total cost of \$60,891.24:

Route 32	\$20,297.08
Route 33	\$20,297.08
Route 34	\$20,297.08

11. Recommend approval of a proposal with Kirsten Widmer to provide five (5) days of literacy consulting services at the New Egypt Middle School for the 2016-2017 school year, at a cost of \$6,500.00.
12. Recommend approval of a contract with Barnabas Health Corporate Care to provide the following services for the 2016-2017 school year: Office visit - \$56.00, Drug Screen (5 Panel) - \$50.00, Drug Screen (7 Panel) - \$90.00, Drug Screen (9 Panel) - \$108.00, Breathalyzer - \$25.00 and Confirmation Breathalyzer - \$25.00.

Roll Call

Yes	Mr. Witham, Mr. Midgett, Mrs. Potter, Mr. Probasco, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Sempervive that B.1 – B.25 be approved:

1. Recommend ratification of acceptance of the resignation of Alyson McFarland, New Egypt Middle School Assistant Field Hockey Coach, effective September 1, 2016.
2. Recommend acceptance of the resignation of Jamie Della Vella, Paraprofessional, at the New Egypt Primary School, effective September 30, 2016, with regrets.
3. Recommend acceptance of the resignation of Lisa Goff, Lunchroom/Playground Monitor, at the Dr. Gerald H. Woehr Elementary School, effective September 15, 2016.
4. Recommend approval of a revised Maternity/Disability/FMLA leave of absence for Diane DeBenedictis, Adaptive Physical Education/Special Education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity/Disability Leave with pay, with benefits	May 31, 2016	June 17, 2016
FMLA Disability Leave with pay, with benefits	September 1, 2016	October 6, 2016
FMLA Disability Leave without pay, with benefits	October 7, 2016	November 13, 2016
FMLA Leave without pay, with benefits	November 14, 2016	January 6, 2017

5. Recommend approval of a Maternity Disability/NJFLA leave of absence for Katharine Sawicki, New Egypt High School Special Education Teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity/Disability Leave with pay, with benefits	November 8, 2016	December 9, 2016
NJFLA without pay, with benefits	December 12, 2016	March 10, 2017

6. Recommend approval of a Title 10 paid military leave of absence for Ginger White, Dr. Gerald H. Woehr Elementary School 4th Grade Teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Military Leave with pay, with benefits	September 16, 2016	September 16, 2016
Military Leave with pay, with benefits	October 24, 2016	October 28, 2016
Military Leave with pay, with benefits	December 4, 2016	December 4, 2016
Military Leave with pay, with benefits	January 6, 2017	January 6, 2017
Military Leave with pay, with benefits	February 24, 2017	February 24, 2017
Military Leave with pay, with benefits	March 10, 2017	March 10, 2017
Military Leave with pay, with benefits	April 21, 2017	April 21, 2017
Military Leave with pay, with benefits	May 5, 2017	May 5, 2017
Military Leave with pay, with benefits	June 9, 2017	June 9, 2017

7. Recommend ratification of approval of a NJFLA leave of absence for Gwen Schwarzwaldner, Dr. Gerald H. Woehr Elementary School Paraprofessional, pending medical certification:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
NJFLA with pay, with benefits	September 7, 2016	September 9, 2016
NJFLA without pay,	September 12, 2016	November 11, 2016

8. Recommend approval of a medical leave of absence for Jana Kekesi, Dr. Gerald H. Woehr Elementary School 2nd Grade Teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	October 10, 2016	October 21, 2016
FMLA Medical Leave without pay, with benefits	October 24, 2016	October 31, 2016

9. Recommend ratification of approval of Alyse Obermeyer, as a leave replacement Physical Education teacher, at the New Egypt High School from September 1, 2016 through January 27, 2017, at a salary of \$54,906.00, prorated, with no benefits, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
10. Recommend ratification of approval of Margaret Ecke, as a leave replacement Paraprofessional, at the Dr. Gerald H. Woehr Elementary School from September 7, 2016 through September 30, 2016, at a salary of \$18,000.00, prorated with no benefits, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
11. Recommend approval of Margaret Ecke, as a Paraprofessional, at the New Egypt High School, effective October 1, 2016, at a salary of \$18,000.00, prorated, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
12. Recommend approval of Stacy Corby, as a Paraprofessional, at the New Egypt Primary School, effective September 15, 2016, at a salary of \$18,000.00, prorated, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
13. Recommend approval of Lisa Goff, as a Paraprofessional, at the New Egypt Primary School, effective September 15, 2016, at a salary of \$14,000.00, prorated.
14. Recommend approval of Jennifer Kociuba to teach first semester Sports Training, Anatomy and Injury Rehab and second semester Sport Training, Nutrition and Exercise, at the New Egypt High School in lieu of prep at the instructional rate of \$3,171.00 per semester, in accordance with the PTEA/PTBOE Collective Bargaining Agreement.
15. Recommend approval of Douglas Grotto to teach a full year Music Class at the New Egypt High School in lieu of prep at the instructional rate of \$4,913.00, in accordance with the PTEA/PTBOE Collective Bargaining Agreement.
16. Recommend approval of Marney Hatch, as Coordinator of the Afterschool Basic Skills program at \$47.00 per hour, capped at 120 hours, to be paid from the NCLB Title I grant.
17. Recommend ratification of approval of staff transfers, [as per the attached list](#):
18. Recommend ratification of approval of staff salary adjustments, [as per the attached list](#):
19. Recommend approval of the substitutes for the 2016-2017 school year, [as per the attached list](#):
20. Recommend approval to compensate staff members as language interpreters for the 2016-2017 school year at the instructional rate, as per the negotiated PTEA contract, [as per the attached list](#):

21. Recommend ratification of approval of the fall sports coaches for the 2016-2017 school year, [as per the attached list](#):
22. Recommend approval of extracurricular staff positions for the 2016-2017 school year, [as per the attached list](#):
23. Recommend approval of the stipend staff positions for the 2016-2017 school year, [as per the attached list](#):
24. Recommend approval of a student teacher chaperone for the 8th grade camping trip to be held on September 29, 2016 – September 30, 2016, [as per the attached list](#):
25. Recommend approval of [resolution 2016-2017 No. 2](#), Certificate Expedite.

Roll Call

Yes

Mrs. Septor, Mrs. Sempervive,
Mr. Midgett, Mrs. Potter,
Mr. Probasco, Mr. Witham,
Mrs. Soles

No

None

C. Policy

Mrs. Potter moved with a second by Mrs. Septor that C.1 – C.12 be approved:

1. Recommend approval of the second reading of [Policy 3542.32](#), Outstanding Food Service Charges.
2. Recommend approval of the second reading of [Policy 3570](#), District Records and Reports.
3. Recommend approval of the second reading of [Policy 4211](#), Recruitment, Selection and Hiring.
4. Recommend approval of the second reading of [Policy 4231/4231.1](#) Staff Development; Inservice Education/Visitations/Conferences.
5. Recommend approval of the second reading of [Policy 5113](#), Attendance, Absences and Excuses.
6. Recommend approval of the second reading of [Policy 5114](#), Suspension and Expulsion.
7. Recommend approval of the second reading of [Policy 5120](#), Assessment of Individual Needs.
8. Recommend approval of the second reading of [Policy 6142.4](#), Physical Education and Health.
9. Recommend approval of the second reading of [Regulation 6142.4](#), Physical Education and Health: Dating Violence at School.
10. Recommend approval of the second reading of [Regulation 6146](#), High School Graduation.
11. Recommend approval of the second reading of [Regulation 6147.1](#) Grading System.
12. Recommend approval of the second reading of [Bylaw 9250](#), Expenses and Reimbursements.

Roll Call

Yes

Mrs. Potter, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Sempervive, Mr. Witham,
Mrs. Soles

No

None

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mr. Midgett that D.1 – D.2 be approved:

1. Recommend approval of the [attached staff professional development](#).
2. Recommend approval of Monica Sempervive to attend the NJBSA 2016 Conference in Atlantic City, NJ on October 25-27, 2016, at a total cost of \$375.00.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
Mrs. Potter, Mrs. Sempervive (with the exception of D.2),
Mr. Witham, Mrs. Septor,
Mrs. Soles

No

None

Abstain

Mrs. Sempervive (abstain on D.2)

Mrs. Soles provided an update on the District and Board Goals meeting.

E. Other Motions

Mr. Probasco moved with a second by Mrs. Sempervive that E.1 – E.11 be approved:

1. Recommend approval of the 2016-2017 District Goals as follows:
 1. To develop and create a three (3) year and five (5) year Strategic Plan with input from all stakeholders and constituents to provide direction for the district.
 2. To address and improve morale, communication and culture as evidenced by improved stakeholder feedback and the development of a district communication plan.
 3. To improve student performance in ELA/Math by demonstrating positive growth for all students across all grade levels using multiple measures as defined by stakeholders.
2. Recommend approval of the 2016-2017 Board Goals as follows:
 1. To develop a strategic plan.
 2. To improve morale, climate and culture through greater community, student and staff participation.
 3. To continue participation in district financial planning.
3. Recommend approval of the following Community Education classes, [as per the attached](#):
4. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
5. Recommend approval of the fall student teachers and their assignments, [as per the attached list](#):

6. Recommend approval of the following curriculum revisions for the 2016-2017 school year, [as per the attached](#):
7. Recommend adoption of the district curricula, [as per the attached](#):
8. Recommend approval of the 2016-2017 Plumsted Township School District Professional Development Plan (PDP).
9. Recommend approval of the 2016-2017 District Mentoring Plan.
10. Recommend approval of NJDOE Statement of Assurance for the requirements of the District Professional Development Plan and the District Mentoring Plan.
11. Recommend approval of two (2) additional clubs at the New Egypt High School, [as per the attached list](#):

Roll Call

Yes

Mr. Probasco, Mrs. Sempervive,
Mr. Midgett, Mrs. Potter,
Mr. Witham, Mrs. Septor,
Mrs. Soles

No

None

F. Facilities

G. Field Trips

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Robert Czarneski, 9 Story Street, New Egypt, NJ – commented on the forms to be completed in the beginning of the year for each student and the parent portal.

Mr. North responded that they are attempting to transfer electronically instead of paper.

XVII. NEW BUSINESS

Mr. North gave an update on the tennis courts.

Mrs. Soles asked Mr. Mendes about the drop-off at the high school.

Mr. Mendes explained the change in the high school drop-off.

Mr. Mendes commented on the support of Mr. North and the Board.

Mrs. Soles commented on the Board wearing Warrior Wear.

XVIII. OLD BUSINESS

Mr. North commented on the turnout at the middle school back to school night.

Mrs. Sempervive commented on the video during the middle school back to school night.

Mr. Witham commented on the technology learning environment at the middle school.

Mr. Witham thanked Mrs. Brown for all she's done.

Mr. Gately gave an update on the solar project.

XIX. BOARD OF EDUCATION COMMENTS

Mr. Probasco commented on getting things done and making it happen.

Mr. Midgett welcomed Julian Viera, student representative.

Mrs. Soles thanked the staff and administrators.

Mrs. Sempervive made a motion to adjourn at 8:23 p.m.

Seconded by Mr. Probasco, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary