

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
December 14, 2016  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2016-2017 District Goals

1. *To develop and create a three (3) year and five (5) year Strategic Plan with input from all stakeholders and constituents to provide direction for the district.*
2. *To address and improve morale, communication and culture as evidenced by improved stakeholder feedback and the development of a district communication plan.*
3. *To improve student performance in ELA/Math by demonstrating positive growth for all students across all grade levels using multiple measures as defined by stakeholders.*

2016-2017 Board Goals

1. *To develop a strategic plan.*
2. *To improve morale, climate and culture through greater community, student and staff participation.*
3. *To continue participation in district financial planning.*

*Board of Education approval September 14, 2016*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:34 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2015-2, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Absent (arrived to the meeting at 7:26 p.m.)
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mrs. Potter moved that the Board go into executive session at 6:36 p.m. for the purpose of discussing potential litigation, student matters, vendor contracts, attorney client privilege and personnel. Seconded by Mrs. Sempervive, Pass unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mr. Midgett made a motion to go out of executive session at 7:31 p.m.  
Seconded by Mrs. Septor, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Witham	Present

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett moved with a second by Mr. Witham that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for December 14, 2016.

Roll Call

Yes	Mr. Midgett, Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Probasco

VIII. APPROVAL OF MINUTES

Mr. Witham moved with a second by Mrs. Potter that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on November 9, 2016.

Roll Call

Yes

Mr. Witham, Mrs. Potter,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Probasco

Abstain

Mr. Midgett, Mrs. Sempervive

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

January 4, 2017 (Reorganization Meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mr. Witham provided an update on the Finance Committee meeting.

Mrs. Soles provided an updated on the Township Liaison Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Julian Viera, Student Representative, commented on the following:

High School

1<sup>st</sup> Annual leaf cleanup at Jensen's

Winter Sports

Art Club decorated Main Street windows

FBLA Regional Competition

Band Holiday Concert

Chorus Concert

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

FBLA Competition

Website and Calendar for events

December 6 – Open house for 8<sup>th</sup> graders and their parents  
Wished everyone Happy Holidays and Happy New Year

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

- A. New Egypt Middle School Model Classroom Grant Presentation - Caitlin DeBenedictis and Ellen Healy, New Egypt Middle School Teachers
- B. OceanFirst Foundation, \$10,000.00 Model Classroom Grant Check Presentation - presented to New Egypt Middle School - Kathy Durante and Barbara Wright
- C. Wendy's Heisman Scholar Athlete School Winners - Gerald North, Superintendent of Schools
- D. Student ACT Achievement and Recognition Certificate Presentation - Gerald North, Superintendent of Schools
- E. 2015-2016 Comprehensive Annual Financial Report (CAFR) presented by Matt Holman of Holman Frenia Allison, P.C.

Mr. North presented a plaque to Mr. Midgett, Board Member, for his years of service.

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mr. Witham that A.1 – A.17 be approved:

- 1. Recommend approval of all bills and claims for December 14, 2016, which have been examined by members of the Finance Committee and are presented for approval.
- 2. Recommend approval of all bills and claims for December 14, 2016, which required handwritten checks after the November 9, 2016, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are present for approval.
- 3. Recommend ratification of the transferring of funds, for the period ending October 31, 2016.
- 4. Recommend approval of the Board Secretary's Report for the period ending October 31, 2016, and the Treasurer of School Monies Report for the period ending October 31, 2016.

5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of October 31, 2016, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of October 31, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Burlington County Special Services School District for a 1:1 Teacher Assistant for the 2016-2017 school year for student number 202620, at a cost of \$37,750.00.
8. Recommend ratification of approval of a contract with Toms River Board of Education for tuition for the 2016-2017 school year for student number 801014, at a total cost of \$35,449.96.
9. Recommend ratification of approval of a contract with Paterson Public Schools for tuition for the 2016-2017 school year for one (1) student, at a cost of \$42,828.00.
10. Recommend ratification of approval of a contract with Archway Programs to provide education services for one (1) student for the 2016-2017 school year.
11. Recommend revision of approval of a contract with Ocean County Vocational Technical School Board of Education for tuition for the 2016-2017 school year for none (9) students to attend MATES Academy, ten (10) students to attend the Performing Arts Academy, one (1) student to attend Academy of Law and Public Safety and sixty-one (60) Shared Time Vocational School students for a total contract cost of \$55,550.00.
12. Recommend approval of an agreement with Preferred Home Health Care & Nursing Services, Inc. to provide 1:1 nursing services for the 2016-2017 school year the following rates: Registered Nurse (RN) - \$55.00/hour; Licensed Practical Nurse (LPN) - \$50.00/hour.
13. Recommend approval of an agreement with Educational Information and Resource Center (EIRC) to provide strategic planning services, at a cost not to exceed \$9,600.00.
14. Recommend approval of an agreement between Jostens and New Egypt Middle School to publish the 2017-2018 yearbook, at a cost of approximately \$8,000.00, funded from student activities, and at no cost to the Board of Education.
15. Recommend acceptance of the Young Audiences Arts Education Scholarship application grant in the amount of \$8,000.00.

16. Recommend acceptance of the Ocean First Foundation “Model Classroom Grant” in the amount of \$10,000.00.
17. Recommend approval of resolution 2016-2017 No. 3, Audit.
  - CAFR (Comprehensive Annual Financial Report)
  - AMR (Auditor’s Management Report)
  - Synopsis

Discussion: Mrs. Soles explained that A.13 is the district strategic plan.

Roll Call

Yes	Mr. Midgett, Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Probasco

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Potter that B.1 – B.19 be approved:

1. Recommend ratification of approval of an intermittent medical leave of absence for Stacy Corby, New Egypt Primary School Paraprofessional:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Intermittent Medical Leave without pay, without benefits	November 21, 2016	June 20, 2017 or end of school year

2. Recommend ratification of a revision for a Maternity Disability/FMLA leave of absence for Jennifer Fiamoncini, Dr. Gerald H. Woehr Elementary School Paraprofessional:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability Leave with pay, with benefits	November 17, 2016	December 31, 2016
FMLA without pay, with benefits	January 1, 2017	February 10, 2017

3. Recommend ratification of a revision for a Maternity Disability/FMLA/NJFLA leave of absence for Katharine Sawicki, New Egypt High School Special Education Teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability with pay, with benefits	November 4, 2016	December 2, 2016
FMLA with pay, with benefits	December 5, 2016	December 23, 2016
NJFLA without pay, with benefits	January 3, 2017	March 24, 2017

4. Recommend approval of an unpaid leave of absence for Dawn Seawright, District Bus Aide and New Egypt Primary School Lunchroom/Playground Monitor:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Medical Leave without pay, without benefits	December 22, 2016	February 2, 2017

5. Recommend approval to rescind the November 9, 2016 Board approved medical leave request for Linda Leutwyler.
6. Recommend approval of Robert Lehner as a leave replacement Science teacher at the New Egypt Middle School, effective on or about January 30, 2017 through on or about June 30, 2017, at a salary of \$56,783.00, prorated, no benefits, equal to MA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend revision and ratification of approval of Deanna Russell as a leave replacement Paraprofessional at the Dr. Gerald H. Woehr Elementary School from November 28, 2016 through February 10, 2017, at a rate of \$75.00 per diem.
8. Recommend approval of an extension of an employee contract for Kaitlin Doolan, as a leave replacement District Special Education adaptive Physical Education teacher from January 3, 2017 through March 27, 2017.
9. Recommend ratification of approval of Jeffrey Page as an Aide, to assist in transporting one (1) student to/from school, for the 2016-2017 school year, at a rate of \$21.50 per hour, as needed.
10. Recommend approval of Kelly Folk as a 1/3 Special Education teacher at the Gerald H. Woehr Elementary School, effective December 15, 2016 at a salary of \$18,302.00, prorated, with no benefits, equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.



11. Recommend approval to compensate staff members to participate in the Academic Bowl Competition on May 24, 2017, at Goetz Middle School in Jackson, NJ, [as per the attached list](#):
12. Recommend ratification of approval of staff members at the Differentiated Instruction Training Workshops, presented by Go Teach Consultants, LLC, [as per the attached list](#):
13. Recommend ratification of approval to compensate staff members for the Afterschool Basic Skills Program at the New Egypt Primary School, Dr. Gerald H. Woehr Elementary School, New Egypt Middle School and New Egypt High School, funded by the 2016-2017 NCLB Title I grant, [as per the attached list](#):
14. Recommend approval of the substitutes for the 2016-2017 school year, [as per the attached list](#):
15. Recommend approval of the staff transfers, [as per the attached list](#):
16. Recommend approval of staff salary adjustments, [as per the attached list](#):
17. Recommend ratification of approval of extracurricular staff positions for the 2016-2017 school year, [as per the attached list](#):
18. Recommend ratification of approval for winter sports coaches for the 2016-2017 school year, [as per the attached list](#):
19. Recommend ratification and revision of approval of staff members as Apple VanGuard Trainers to be compensated for summer training sessions and throughout the 2016-2017 school year, [as per the attached list](#):

Roll Call

Yes

Mrs. Septor, Mrs. Potter,  
Mr. Midgett, Mrs. Sempervive,  
Mr. Witham, Mrs. Soles

No

None

Absent

Mr. Probasco

- C. Policy
- D. Professional Development/Travel Reimbursements

Mr. Witham moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Witham, Mrs. Potter,  
Mr. Midgett, Mrs. Sempervive,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Probasco

E. Other Motion

Mrs. Potter moved with a second by Mrs. Sempervive that E.1 – E.12 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on December 14, 2014, by the Board of Education.
2. Recommend approval of the 2016-2017 Plumsted Township School Food Service Biosecurity Management Plan.
3. Recommend approval of student teachers/observers and their assignments, [as per the attached list](#):
4. Recommend approval of the Department of the Air Force to implement The Mentoring Program at the New Egypt Primary School on or about January 5, 2017, with the prospective mentors, [as per the attached list](#):
5. The Board acknowledged that New Egypt Primary School and Dr. Gerald H. Woehr Elementary School conducted emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 8:30 a.m. at the location of 131 Evergreen Road on November 8, 2016. Michelle Halperin-Krain, Director of Literacy, was the administrator in charge. The following bus routes participated in the drill: E01- E09, E11, E12, E14 and PSH.
6. The Board acknowledged that New Egypt Middle School conducted emergency school bus exit drills, as per State regulations according to NJAC 6A:27-11.2 at 7:45 a.m. at the location of 115 Evergreen Road on November 8, 2016. Andrea Caldes, Principal, was the administrator in charge. The following bus routes participated in the drill: M01-M09 and MSAM.
7. The Board acknowledged that New Egypt High School conducted emergency school bus exit drills, as per State regulations according to NJAC 6A:27-11.2 at 7:00 a.m. at the location of 117 Evergreen Road on November 8, 2016. Andrea Caldes, Principal, was the administrator in charge. The following bus routes participated in the drill: NH01-NH09 and HSWC, HSAM.
8. Recommend approval of Parent Teacher Organization fundraising event “Scholastic Book Fair” at the New Egypt Middle School on January 27, 2017, January 30, 2017 - February 3, 2017, at no cost to the Board of Education.

9. Recommend approved to implement “STI/STD program” sponsored by the Ocean County Health Department for middle school students through the health curriculum. The program will be facilitated by the Ocean County Health Department and, at no cost to the Board of Education.
10. Recommend approval of Delta Dental of New Jersey to hold an oral health assembly at the New Egypt Primary School on or about February 2, 2016, at no cost to the Board of Education.
11. Recommend approval of Steered Straight to provide an assembly on “Stay in Your Lane” for New Egypt High School students on December 16, 2016, at a cost of \$750.00.
12. Recommend that the Board accept a donation of a Buddy Bench from the Plaag family for the Dr. Gerald H. Woehr Elementary School.

Discussion: Mrs. Soles thanked the Plaag family for their donation.

Roll Call

- |        |  |
|--------|--|
| Yes    | Mrs. Potter, Mrs. Sempervive,<br>Mr. Midgett, Mr. Witham,<br>Mrs. Septor, Mrs. Soles |
| No     | None   |
| Absent | Mr. Probasco   |

F. Facilities

G. Field Trips

Mr. Witham moved with a second by Mrs. Potter that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

- |        |  |
|--------|--|
| Yes    | Mr. Witham, Mrs. Potter,<br>Mr. Midgett, Mrs. Sempervive,<br>Mrs. Septor, Mrs. Soles |
| No     | None   |
| Absent | Mr. Probasco   |

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC – None

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

Mr. Gately gave an update on the solar project.

XIX. BOARD OF EDUCATION COMMENTS

Mr. Witham commented that the 8<sup>th</sup> grade Open House was well done.

Mrs. Soles commented that the 8<sup>th</sup> grade Open House was great.

Mrs. Soles congratulated the student athletes.

Mrs. Soles wished everyone a Merry Christmas and a Happy New Year.

Mr. Midgett made a motion to adjourn at 8:06 p.m.

Seconded by Mrs. Sempervive, Passed unanimously.

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Sean Gately

Business Administrator/Board Secretary