

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
January 25, 2017  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2016-2017 District Goals

1. *To develop and create a three (3) year and five (5) year Strategic Plan with input from all stakeholders and constituents to provide direction for the district.*
2. *To address and improve morale, communication and culture as evidenced by improved stakeholder feedback and the development of a district communication plan.*
3. *To improve student performance in ELA/Math by demonstrating positive growth for all students across all grade levels using multiple measures as defined by stakeholders.*

2016-2017 Board Goals

1. *To develop a strategic plan.*
2. *To improve morale, climate and culture through greater community, student and staff participation.*
3. *To continue participation in district financial planning.*

*Board of Education approval September 14, 2016*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:50 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2016-4, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:50 p.m. for the purpose of discussing student matters, personnel and vendor contracts.  
 Seconded by Mrs. Septor, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mr. Probasco made a motion to go out of executive session at 7:52 p.m.  
 Seconded by Mr. Witham, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mr. Surdo that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for January 25, 2017.

Roll Call

Yes	Mr. Probasco, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None

VIII. APPROVAL OF MINUTES

Mrs. Sempervive moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on December 14, 2016.

Roll Call

Yes

Mrs. Sempervive, Mr. Witham,  
Mrs. Potter, Mrs. Septor,  
Mrs. Soles

No

None

Abstain

Mr. Probasco, Mr. Surdo

Mr. Probasco moved with a second by Mrs. Potter that VIII.B be approved:

- B. The minutes are presented for necessary correction and approval for the reorganization meeting on January 4, 2017.

Roll Call

Yes

Mr. Probasco, Mrs. Potter,  
Mrs. Sempervive, Mr. Surdo,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

February 8, 2017

August 23, 2017

March 8, 2017

September 13, 2017

April 19, 2017

October 11, 2017

May 10, 2017

November 8, 2017

June 21, 2017

December 13, 2017

July 12, 2017

January 3, 2018 (reorganization meeting)

- B. [Student Enrollment](#)

- C. [Fire/Drill/School Security Drills](#)

- D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

Julian Viera, Student Representative, commented on the following:

Sports Teams

Warrior Week

Spirit Week

Met with 8<sup>th</sup> grade students to discuss high school opportunities  
School Ranking for Ocean/Monmouth - New Egypt ranked 16

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report  
Strategic Planning

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Probasco that A.1 – A.14 be approved:

1. Recommend approval of all bills and claims for January 25, 2017, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for January 25, 2017, which required handwritten checks after the January 4, 2017, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending November 30, 2016.
4. Recommend approval of the Board Secretary's Report for the period ending November 30, 2016, and the Treasurer of School Monies Report, for the period ending November 30, 2016.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of November 30, 2016, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of November 30, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

7. Recommend approval of an agreement between Jostens and New Egypt Primary School to publish the 2016-2017 yearbook, at a cost of approximately \$2,097.00, funded from student activities, and at no cost to the Board of Education.
8. Recommend approval of an agreement with Performance Matters to provide four (4) workshops in-district, as well as Unify Modules to students, at a cost of \$19,449.00.
9. Recommend ratification of approval of mentoring workshops held on August 23, 2016 and September 26, 2016, by Go Teach Consultants, LLC, at a total cost of \$3,000.00.
10. Recommend approval for NEWSELA to provide a one (1) in-district professional development workshop for staff at the New Egypt High School, at a cost of \$2,250.00.
11. Recommend approval of a proposal with LLAMAME, LLC, (Language and Literacy Associates for Multilingual and Multicultural Education), to provide three (3) workshops in-district during the 2016-2017 school year, at a cost of \$2,500.00 per day, not to exceed \$7,500.00, funded through the Title III grant.
12. Recommend approval of a proposal with Go Teach Consultant, LLC, to provide eight (8) workshops in-district during the 2016-2017 school year, at a cost of \$1,500.00 per day, not to exceed \$12,000.00.
13. Recommend approval of a contract with Hollyrock Entertainment to provide an assembly “Brain Challenge/Anti-Bullying and Teasing for middle school students on March 7, 2017, at a total cost of \$1,200.00.
14. Recommend approval of a scholarship application for Young Audiences of NJ and Eastern PA “The Artists in Education Residency Program” in the amount up to \$10,000.00.

Discussion: Mr. Probasco questioned A.4 without a signature. Mr. Gately responded this is okay to approve and pointed out that minutes do not have a signature.

Mrs. Soles commented on A.14 and thanked Mrs. Williams.

#### Roll Call

Yes

Mr. Witham, Mr. Probasco,  
Mrs. Potter, Mrs. Sempervive,  
Mr. Surdo, Mrs. Septor,  
Mrs. Soles

No

None

#### B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Sempervive that B.1 – B.7 be approved, as amended:

1. Recommend acceptance of the resignation of Erin Sappio, as Set Designer for the New Egypt High School Drama, effective January 26, 2017.

2. Recommend acceptance of the resignation of Laura Madia, as Lunchroom/Playground Monitor, at the Dr. Gerald H. Woehr Elementary School, effective February 1, 2017, with regrets.
3. Recommend acceptance of the resignation of Wendi Sheridan, Special Education Teacher at the Dr. Gerald H. Woehr Elementary School, effective on or about March 7, 2017, with regrets.
4. Recommend revision of approval of a maternity disability/FMLA/NJFLA leave of absence for Brittany Jacobus, New Egypt Middle School Science Teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability Leave with pay, with benefits	January 30, 2017	March 9, 2017
FMLA Disability Leave with pay, with benefits	March 10, 2017	March 23, 2017
NJFLA Leave without pay, with benefits	March 24, 2017	May 31, 2017

5. Recommend approval of Daniel O'Reilly, as a Paraprofessional, at the New Egypt High School, effective January 26, 2017, at a salary of \$16,000.00, prorated, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Dalton Fowler, as a Teacher of STEAM, at the New Egypt High School, effective September 1, 2017, at a salary of \$69,444.00, equal to BA Step 12, of the PTEA Collective Bargaining Agreement, with additional hours for curriculum development during July 2017 and August 2017, at the rate of \$47.00 per hour, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend ratification of approval for Jamie Leto, 5th Grade teacher, at the Dr. Gerald H. Woehr Elementary School, to provide homebound instruction at the rate of \$47.00 per hour, effective January 17, 2017.

Roll Call

Yes

Mrs. Septor, Mrs. Sempervive,  
Mrs. Potter, Mr. Probasco,  
Mr. Surdo, Mr. Witham,  
Mrs. Soles

No

None

C. Policy

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Probasco, Mr. Witham,  
Mrs. Potter, Mrs. Sempervive,  
Mr. Surdo, Mrs. Septor,  
Mrs. Soles

No

None

E. Other Motion

Mr. Probasco moved with a second by Mr. Surdo that E.1 – E.7 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on January 25, 2017, by the Board of Education.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
3. Recommend approval of the following Community Education classes, [as per the attached](#):
4. Recommend approval to establish a new program/service, Early Elementary ABA Program, at the New Egypt Primary School in accordance with New Jersey Administrative Code (N.J.A.C. 6A:14, special Education and N.J.A.C. 6A:26, Education Facilities).
5. Recommend approval to establish a new program/service, Early Childhood ABA Program, at the New Egypt Primary School in accordance with New Jersey Administrative Code (N.J.A.C. 6A:14, special Education and N.J.A.C. 6A:26, Education Facilities).
6. Recommend approval to eliminate a program/service, Autism Program, at the New Egypt Primary School in accordance with New Jersey Administrative Code (N.J.A.C. 6A:14, special Education and N.J.A.C. 6A:26, Education Facilities).
7. Recommend approval of an *Admissions Agreement for a non-resident student* from Katie Graziano to permit his/her child(ren) Grade Kindergarten to attend the New Egypt Primary School, enrollment permitting, for the upcoming 2017-2018 school year, according to stipulations contained in the 2015-2018 PTEA/PTBOE Collective Bargaining Agreement.



Roll Call

Yes

Mr. Probasco, Mr. Surdo,  
Mrs. Potter, Mrs. Sempervive,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

Mr. Probasco moved with a second by Mrs. Sempervive that E.8 be approved:

8. Recommend approval of placement of student "A" in the Cambridge School in accordance with the information previously provided to the Board and authorize signing of required documents by appropriate Board of Education representatives.

Roll Call

Yes

Mr. Probasco, Mrs. Sempervive,  
Mrs. Potter, Mr. Surdo,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

F. Facilities

Mrs. Potter moved with a second by Mr. Probasco that F.1 be approved:

1. Recommend approval of the Eco-Fair/STEAM Night at the New Egypt Middle School on Thursday, May 11, 2017 at 5:30 p.m. - 7:30 p.m., at no cost to the Board of Education.

Roll Call

Yes

Mrs. Potter, Mr. Probasco,  
Mrs. Sempervive, Mr. Surdo,  
Mr. Witham, Mrs. Septor,  
Mrs. Soles

No

None

G. Field Trips

Mr. Probasco moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mr. Probasco, Mr. Witham,  
Mrs. Potter, Mrs. Sempervive,  
Mr. Surdo, Mrs. Septor,  
Mrs. Soles

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS

Introduction of the Strategic Plan process and tentative timeline by Dr. Raymond Bandlow

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Septor made a motion to adjourn at 9:39 p.m.

Seconded by Mr. Surdo, Passed unanimously.

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Sean Gately

Business Administrator/Board Secretary