

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
March 8, 2017
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2016-2017 District Goals

1. *To develop and create a three (3) year and five (5) year Strategic Plan with input from all stakeholders and constituents to provide direction for the district.*
2. *To address and improve morale, communication and culture as evidenced by improved stakeholder feedback and the development of a district communication plan.*
3. *To improve student performance in ELA/Math by demonstrating positive growth for all students across all grade levels using multiple measures as defined by stakeholders.*

2016-2017 Board Goals

1. *To develop a strategic plan.*
2. *To improve morale, climate and culture through greater community, student and staff participation.*
3. *To continue participation in district financial planning.*

Board of Education approval September 14, 2016

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:43 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2016-4, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Absent
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Absent
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:45 p.m. for the purpose of discussing district reorganization, personnel and vendor contracts.

Seconded by Mr. Surdo, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mr. Probasco made a motion to go out of executive session at 7:36 p.m.
 Seconded by Mr. Surdo, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Absent
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Absent
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Surdo moved with a second by Mr. Witham that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for March 8, 2017.

Roll Call

Yes	Mr. Surdo, Mr. Witham, Mrs. Potter, Mr. Probasco, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

VIII. APPROVAL OF MINUTES

Mr. Probasco moved with a second by Mrs. Potter that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on February 8, 2017.

Roll Call

Yes

Mr. Probasco, Mrs. Potter,
Mr. Surdo, Mr. Witham,
Mrs. Soles

No

None

Absent

Mrs. Sempervive, Mrs. Septor

Mrs. Soles asked for a moment of silence for Zachary Thompson and his family.

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

April 19, 2017

September 13, 2017

May 10, 2017

October 11, 2017

June 21, 2017

November 8, 2017

July 12, 2017

December 13, 2017

August 23, 2017

January 3, 2018 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mr. Witham provided an update on the Finance Committee meeting.

Mrs. Potter provided an update on the Communications Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Julian Viera, Student Representative, commented on the following:

Boys Basketball

Spring Sports

Students attend Strategic Plan meeting

Met with Student Council at middle school

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

Strategic Plan Meeting

Academy's at the high school

Julian Viera, student, received an acceptance letter from Harvard University

Mrs. Soles explained the process of the agenda and Board meeting to the Teacher Academy students.

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.18 be approved:

1. Recommend approval of all bills and claims for March 8, 2017, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for March 8, 2017, which required handwritten checks after the February 8, 2017, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending January 31, 2017.
4. Recommend approval of the Board Secretary's Report for the period ending January 31, 2017, and the Treasurer of School Monies Report for the period ending January 31, 2017.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of January 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Lakehurst School District (*sending district*) and the Plumsted Township Board of Education (*receiving district*), for tuition for the 2016-2017 school year for one (1) student, at a cost of \$6,102.75.

8. Recommend ratification and revision of a contract renewal with Garden State Transport to provide transportation for the 2016 - 2017 school year in the amount of \$641,007.00.
9. Recommend ratification of approval of a transportation jointure with Winslow Township School District (joiner), and the Plumsted Township School District (host), to provide transportation for one student to Archway School, effective January 17, 2017, at a cost of \$28,212.45.
10. Recommend approval of an agreement with Essex Regional Educational Services Commission to provide transportation for out of district students at an administrative fee of \$4.75%, plus cost of transportation for the 2017-2018 school year.
11. Recommend approval of a contract with Tokarski + Millemann Architects, LLC to provide professional services for the Engineering Academy room in the New Egypt High School, in the amount not to exceed \$19,500.00.
12. Recommend approval of a contract with Battleground Country Club and New Egypt High School for the Junior/Senior Prom on May 18, 2018, at no cost to the Board of Education.
13. Recommend approval of an agreement with South Mountain YMCA Camp for the 8th Grade Experience Camping Trip to be held September 28, 2017, through September 29, 2017, at a total cost of \$9,920.00, fundraised by the middle school Class of 2018, and at no cost to the Board of Education.
14. Recommend approval of STARR Transit Company, Inc. to transport 8th grade students to South Mountain YMCA Camp on September 28, 2017, and return to New Egypt Middle School on September 29, 2017, at a total cost of \$5,850.00, fundraised by the middle school Class of 2018, and at no cost to the Board of Education.
15. Recommend approval of TIGRIS Education Solutions, to conduct a training session on March 29, 2017 with District Administrators, on the Framework for Teaching and Evaluation, in accordance with Achieve NJ, at a cost of \$2,100.00.
16. Recommend approval of Stronge & Associates, to conduct a training session on April 5, 2017, for District Administrators on “Stronge Principal and District Leader Evaluation System, including Principal Simulation”, in accordance with Achieve NJ, at a cost of \$3,400.00.
17. Recommend ratification of approval of an agreement with MOESC to provide LDTC educational services to the Plumsted Township School District, effective March 8, 2017 through June 30, 2017.
18. Recommend approval to implement the Heroes & Cool Kids program in the New Egypt High School and New Egypt Middle School at a cost of \$4,500.00. This fee includes curriculum development, honorariums, printed materials and off-site training.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mr. Probasco, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

B. Personnel Motions

Mr. Probasco moved with a second by Mrs. Potter that B.1 – B.3 be approved:

1. Recommend ratification of the acceptance of the resignation of Kathleen Paone, NEED Counselor, at the Dr. Gerald H. Woehr Elementary School, effective March 3, 2017, with regrets.
2. Recommend acceptance of the resignation of Katlin Doolan, New Egypt Middle School Assistant Track Coach, effective March 9, 2017, with regrets.
3. Recommend ratification of the acceptance of the resignation of Christina Yokel, Paraprofessional, at the New Egypt Primary School, effective March 6, 2017, with regrets.

Roll Call

Yes	Mr. Probasco, Mrs. Potter, Mr. Surdo, Mr. Witham, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

Mr. Probasco moved with a second by Mr. Surdo that B.4 be approved:

4. Recommend acceptance of the retirement of Joann Holman, Business Manager, effective June 30, 2017.

Discussion: Mr. Probasco wished Joann Holman best of luck.

Mrs. Soles thanked Joann Holman for her years of service.

Roll Call

Yes	Mr. Probasco, Mr. Surdo, Mrs. Potter, Mr. Witham, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

Mr. Probasco moved with a second by Mrs. Potter that B.5 – B.17 be approved:

5. Recommend ratification of approval of a medical leave of absence for Stacy Corby, New Egypt Primary School Paraprofessional:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave without pay, without benefits	March 3, 2017	April 28, 2017

6. Recommend ratification of approval of a medical leave of absence for Michael Deus, New Egypt Middle School Special Education Teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	February 28, 2017	March 10, 2017

7. Recommend ratification and revision of a medical leave of absence for Dawn Seawright, New Egypt Primary School Lunchroom/Playground Monitor and District Bus Aide:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave without pay, without benefits	January 2, 2017	February 13, 2017

8. Recommend approval of a leave of absence for Dennis Wilno, New Egypt High School Library Media Specialist:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Paternity Leave without pay, with benefits	April 19, 2017	May 3, 2017

9. Recommend approval of Ana Carol Labbe, as a District Interpreter, at a rate of \$47.00 per hour, on an as needed basis, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

10. Recommend approval of substitute NEED staff and community education staff for the 2016-2017 school year, pending the successful completion of the application process by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list](#):

11. Recommend ratification of approval to compensate staff members to participate in mentoring meetings from February 2017 through June 2017, [as per the attached list](#):

12. Recommend approval of the First Grade staff to participate in a Benchmark/Curriculum preparation day on March 9, 2017, [as per the attached list](#):

13. Recommend approval of the School to Work/Seminar students for the 2016-2017 school year, [as per the attached list:](#)
14. Recommend ratification of approval of the stipend coach positions for the 2016-2017 school year, [as per the attached list:](#)
15. Recommend ratification of approval for the hourly rate adjustments, [as per the attached list:](#)
16. Recommend ratification of approval of extracurricular staff positions for the 2016-2017 school year, [as per the attached list:](#)
17. Recommend ratification of approval for the revised staff transfers, [as per the attached list:](#)

Roll Call

Yes	Mr. Probasco, Mrs. Potter, Mr. Surdo, Mr. Witham, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

- C. Policy
- D. Professional Development/Travel Reimbursements

Mrs. Potter moved with a second by Mr. Surdo that D.1 be approved:

1. Recommend approval of the [attached staff professional development:](#)

Roll Call

Yes	Mrs. Potter, Mr. Surdo, Mr. Probasco, Mr. Witham, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

- E. Other Motion

Mrs. Potter moved with a second by Mr. Probasco that E.1 – E.11 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on (date) , by the Board of Education.
2. Recommend approval of student observers and their assignments, [as per the attached:](#)

3. Recommend approval of the Statement of Assurance regarding the adoption of revised Board Policies contained in the Special Education Model Practices and Procedures.
4. Recommend approval of a Family Dinner Night, sponsored by the Plumsted Township Municipal Alliance on or about April 24, 2017, for the parents/guardians of New Egypt Primary School and the Dr. Gerald H. Woehr Elementary School, funded through the Plumsted Township Municipal Alliance-Parenting Forum grant, and at no cost to the Board of Education.
5. Recommend approval of staff members to hold a SPARK workshop meeting on March 22, 2017, from 6:30 p.m. - 8:30 p.m. at the New Egypt High School IMC, at no cost to the Board of Education, [as per the attached:](#)
6. Recommend approval for Alternate Evaluation Options for Highly Effective Teachers in accordance with Achieve NJ.
7. Recommend approval for the New Egypt High School Golf team to participate in a fundraiser selling Phillies vs. Mets Baseball game tickets, at no cost to the Board of Education.
8. Recommend that the Board accept a donation of golf clubs and two (2) golf bags from Mr. Jim Cooper for the high school golf program.
9. Recommend approval of the [2017-2018 School Year District Calendar](#).
10. Recommend approval to participate in Collaborate with the regional McKinney-Vento Education of Homeless Children and Youth Program, at no cost to the Board of Education.
11. Recommend ratification of approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list:](#)

Discussion: Mrs. Soles thanked the Plumsted Township Municipal Alliance committee for the Family Dinner Night and their dedication to our schools.

Roll Call

Yes

Mrs. Potter, Mr. Probasco,
Mr. Surdo, Mr. Witham,
Mrs. Soles

No

None

Absent

Mrs. Sempervive, Mrs. Septor

F. Facilities

Mr. Witham moved with a second by Mr. Probasco that F.1 – F.3 be approved:

1. Recommend approval to operate the State mandated Special Education Extended School Year (ESY) Program, effective July 5, 2017 through August 8, 2017.
2. Recommend approval to operate the Warrior Day Camp, effective June 19, 2017 through August 25, 2017, at no cost to the Board of Education.
3. Recommend approval to operate the Warrior Sports Camps, effective June 26, 2017 through August 10, 2017, at no cost to the Board of Education.

Roll Call

Yes	Mr. Witham, Mr. Probasco, Mrs. Potter, Mr. Surdo, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

G. Field Trips

Mr. Surdo moved with a second by Mrs. Potter that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mr. Surdo, Mrs. Potter, Mr. Probasco, Mr. Witham, Mrs. Soles
No	None
Absent	Mrs. Sempervive, Mrs. Septor

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Herb Marinari, 227 Brynmore Road, New Egypt, NJ – thanked the Board of Education for their assistance with the Plumsted Township Municipal Alliance program. Mr. Marinari wished Joann Holman the best on her retirement.

XVII. NEW BUSINESS - None

XVIII. OLD BUSINESS

Mr. Gately gave an update on the solar project.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Potter commented on the PS/ES PTO Tricky Tray.

Mrs. Soles wished good luck to Spring Sports.

Mrs. Soles wish students good luck on their SAT's and ACT's.

Mrs. Soles congratulated students on their college acceptance.

Mr. Surdo made a motion to adjourn at 8:01 p.m.
Seconded by Mr. Witham, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary