

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
May 10, 2017  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2016-2017 District Goals

1. *To develop and create a three (3) year and five (5) year Strategic Plan with input from all stakeholders and constituents to provide direction for the district.*
2. *To address and improve morale, communication and culture as evidenced by improved stakeholder feedback and the development of a district communication plan.*
3. *To improve student performance in ELA/Math by demonstrating positive growth for all students across all grade levels using multiple measures as defined by stakeholders.*

2016-2017 Board Goals

1. *To develop a strategic plan.*
2. *To improve morale, climate and culture through greater community, student and staff participation.*
3. *To continue participation in district financial planning.*

*Board of Education approval September 14, 2016*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2016-4, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Absent
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Supsie, Board Attorney

Mr. Witham moved that the Board go into executive session at 6:37 p.m. for the purpose of discussing personnel and vendor contracts.

Seconded by Mrs. Sempervive, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mrs. Sempervive made a motion to go out of executive session at 7:40 p.m.  
Seconded by Mr. Surdo, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Absent
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Witham moved with a second by Mr. Surdo that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for May 10, 2017.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

VIII. APPROVAL OF MINUTES

Mr. Surdo moved with a second by Mr. Witham that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on April 19, 2017.

Roll Call

Yes

Mr. Surdo, Mr. Witham,  
Mrs. Potter, Mrs. Sempervive,  
Mrs. Soles

No

None

Absent

Mr. Probasco, Mrs. Septor

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

June 21, 2017

October 11, 2017

July 12, 2017

November 8, 2017

August 23, 2017

December 13, 2017

September 13, 2017

January 3, 2018 (reorganization meeting)

- B. [Student Enrollment](#)

- C. [Fire/Drill/School Security Drills](#)

- D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Potter provided an update on the Communications Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Julian Viera, Student Representative, commented on the following:

Spring Sports Update

Jr./Sr. Prom

Alumni Day

Mr. NEHS

Congratulations to the Teachers of the Year

Julian Viera thanked the Board for his time as student representative.

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

Thanked the teachers for all they do.

XIII. PUBLIC COMMENT ON AGENDA ITEMS

Jamie Leto, PTEA President, expressed concerns regarding insurance renewal.

XIV. PRESENTATION/AWARDS

A. 2016-2017 Teachers of the Year

Mrs. Barbara Weaver - New Egypt High School - Mr. Michael Mendes, Principal  
Mr. Michael Search - New Egypt Middle School - Mrs. Andrea Caldes, Principal  
Mrs. Cheryl Marinari - Dr. Gerald H. Woehr Elementary School - Mr. Walter Therien  
Mrs. Jennifer Patricia - New Egypt Primary School - Mr. Richard DeMarco

Mrs. Sempervive moved that the Board go into executive session at 8:15 p.m. to discuss personnel and vendor contracts.

Seconded by Mr. Surdo, Passed unanimously.

Mrs. Potter made a motion to go out of executive session at 8:39 p.m.

Seconded by Mrs. Sempervive, Passed unanimously.

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.28 be approved:

1. Recommend approval of all bills and claims for May 10, 2017, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend ratification of the transferring of funds, for the period ending March 31, 2017.
3. Recommend approval of the Board Secretary's Report for the period ending March 31, 2017, and the Treasurer of School Monies Report, for the period ending March 31, 2017.
4. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of March 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.

5. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of March 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
6. Recommend approval of a contract with Garden State Transport to provide transportation for summer school programs at the New Egypt Primary School from July 1, 2017 through August 31, 2017, route SUM17, at a total cost of \$10,620.00.
7. Recommend approval of a contract with Garden State Transport to provide transportation for athletics and field trips for the 2017-2018 school year, route VAR-1, at a cost of \$217.78 for the first three (3) hours, at a total cost of \$113,148.00.
8. Recommend approval of a contract with Garden State Transport to provide transportation for the Dr. Gerald H. Woehr Elementary School late run for the 2017-2018 school year, at a cost of \$6,244.00.
9. Recommend approval of a contract with Garden State Transport to provide transportation to and from school for the 2017-2018 school year, at a total cost of \$642,506.40.
10. Recommend approval of a contract with Rick Bus Company to provide transportation to New Egypt High School for the 2017-2018 school year, route NH09, at a total cost of \$12,274.20.
11. Recommend approval of a parent contract for student transportation for their child to and from the New Egypt High School for the 2017-2018 school year, route PRNT, at a cost of \$6,300.00.
12. Recommend approval of a parent contract for student transportation for their child to and from the New Egypt High School for the 2017-2018 school year, route PRTP, at a cost of \$6,300.00.
13. Recommend approval of a contract with Sussex County Educational Services Commission to provide education services to the Plumsted Township School District for the remainder of the 2016-2017 school year.
14. Recommend ratification of approval of an agreement with Trinitas Healthcare Corporation-Children's Therapy Services to provide services of a licensed speech/language pathologist effective April 17, 2017, at the following rates:
  - \$50.00 for each 15 minute session of service rendered
  - \$75.00 for each 30 minute session of service rendered
  - \$90.00 for each 45 minute session of service rendered
  - \$115.00 for each 60 minute session of service rendered
  - \$250.00 for each Re-Evaluation of service rendered
  - \$350.00 for each Initial Evaluation of service rendered
  - \$1,000.00 for each Sensory Integration and Praxis Test (SIPT)

15. Recommend approval of a contract with Blackboard to provide community notification services for the 2017-2018 school year, at a cost of \$2,484.00.
16. Recommend approval to submit the application for the 2017 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund in the amount of \$3,673.00.
17. Recommend approval of financial institutions to be designated as depositories of record for the Plumsted Township Schools Board of Education accounts for the 2017-2018 school year, as follows:
  - a. TD Bank
  - b. New Jersey Arbitrage Rebate Management
  - c. New Jersey Cash Management

18. Recommend approval for the establishment of the following petty cash imprest accounts, for the 2017-2018 school year, and each transaction shall not exceed \$50.00:

High School - Principal	\$300.00
Middle School - Principal	\$300.00
Elementary School - Principal	\$300.00
Primary School - Principal	\$300.00
Business Office - Business Administrator	\$300.00
Buildings and Grounds - Coordinator of Buildings, Grounds and Operations	\$400.00
Community Education - Community Education Coordinator	\$200.00
Transportation - Business Administrator	\$400.00
Curriculum & Instruction - Director of Curriculum & Instruction	\$300.00
Athletics - Coordinator of Athletics	\$300.00
Cafeteria - Manager of Cafeteria	\$370.00

19. Recommend approval of the Tax Shelter and Annuity Companies/Brokers, for the 2017-2018 school year, at no cost to the Board of Education, as follows:
  - a. Axa Equitable
  - b. Lincoln Investment
  - c. Met Life
  - d. Met Life Annuity
  - e. Met Life Investors

20. Recommend approval of the Disability Plans, for the 2017-2018 school year, at no cost to the Board of Education, as follows:

a. Aflac Insurance	c. Colonia Insurance
b. AIG American General	d. Prudential Insurance

21. Recommend approval of the Uniform Minimum Chart of Accounts for New Jersey Public Schools.

22. Recommend approval of the 2017-2018 Annual Tuition Schedule, as follows:

- Pre-K/K \$12,553
- Grade 1-5 \$15,609
- Grade 6-8 \$15,997
- Grade 9-12 \$15,662
- Multiple Disabled \$47,149
- Pre-K Disabled (Part-time) \$62,523

23. Recommend approval Authorizing the Procurement of Goods and Services through State Agency for the 2017-2018 school year.

24. Recommend approval of a contract with Horizon Blue Cross Blue Shield of New Jersey for medical insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(10), for the period July 1, 2017 through August 31, 2018 at the following rates per month:

PPO (Preferred Provider Organization)		EPO (Exclusive Provider Organization)	
Single	\$670.91	Single	\$543.61
Member & Spouse/Partner	\$1,341.79	Member & Spouse/Partner	\$1,087.19
Family	\$1,818.19	Family	\$1,474.48
Parent/Child(ren)	\$1,146.15	Parent/Child(ren)	\$929.75

25. Recommend approval of a contract with Benecard for prescription insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(10), for the period July 1, 2017 through August 31, 2018 at the following rates per month:

Single	\$204.41
Member & Spouse/Partner	\$479.12
Family	\$483.95
Parent/Child(ren)	272.81



26. Recommend approval of a contract with Delta Dental for dental insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(10), for the period July 1, 2017 through June 30, 2018 at the following rates per month:

Single	\$45.36
Member & Spouse/Partner	\$109.74
Family	\$109.74
Parent/Child(ren)	\$109.74

27. Recommend approval of a contract with Westchester Environmental, LLC to provide lead in water testing services, pursuant to N.J.A.C. 6A:26-1.2 and 12.4, in the amount not to exceed \$6,816.00.
28. Recommend that the Board award a contract to Xtel to provide internet access and local/long distance telephone service from July 1, 2017 through June 30, 2020 at the rate per month of \$2,801.00.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

B. Personnel Motions

Mrs. Potter moved with a second by Mr. Witham that B.1 – B.7 be approved:

1. Recommend revision of an approved leave of absence for Dennis Wilno, New Egypt High School Library Media Specialist:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Paternity Leave without pay, with benefits	April 26, 2017	May 9, 2017

2. Recommend ratification and revision of an approved unpaid medical leave of absence for Stacy Corby, New Egypt Primary School Paraprofessional:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave without pay, without benefits	March 3, 2017	May 9, 2017

3. Recommend approval of a Title 10 paid military leave of absence for Ginger White, Dr. Gerald H. Woehr Elementary School 4th Grade Teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Military Leave with pay, with benefits	June 5, 2017	June 9, 2017

4. Recommend approval of an extension of a leave of absence for Brittany Jacobus, New Egypt Middle School Science Teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
NJFLA Child Rearing Leave without pay, with benefits	June 2, 2017	June 16, 2016

5. Recommend approval of an extension of an employee contract for Robert Lehner, as a leave replacement New Egypt Middle School Science Teacher from June 2, 2017 through June 16, 2016.
6. Recommend approval that pursuant to N.J.S.A. 18A:28-9 the Plumsted Township Board of Education abolishes the Latin Program being taught by a Plumsted Township School district employee for reasons of changes in educational programs and organization with the reduction in force to become effective for the 2017-2018 school year and with the employment of all teaching staff members in the positions being eliminated to terminate as of June 30, 2017.
7. Recommend approval of Daniel O'Reilly as an extracurricular paraprofessional, effective May 11, 2017, at a rate of \$21.50 per hour.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mrs. Sempervive, Mr. Surdo, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

Mr. Surdo moved with a second by Mr. Witham that B.8 – B.25 be approved:

8. Recommend renewal of the tenured certified staff and their salaries for the 2017-2018 school year, [as per the attached list:](#)
9. Recommend renewal of the non-tenured certified staff and their salaries for the 2017-2018 school year, [as per the attached list:](#)
10. Recommend renewal of the contracted secretarial staff and their salaries for the 2017-2018 school year, [as per the attached list:](#)

11. Recommend renewal of the administrative staff and their salaries for the 2017-2018 school year, [as per the attached list:](#)
12. Recommend renewal of the paraprofessionals and their salaries for the 2017-2018 school year, [as per the attached list:](#)
13. Recommend renewal of the non-contracted secretarial staff for the 2017-2018 school year, [as per the attached list:](#)
14. Recommend renewal of the district bus drivers and their salaries for the 2017-2018 school year, [as per the attached list:](#)
15. Recommend renewal of the lunchroom/playground monitors and their salaries for the 2017-2018 school year, [as per the attached list:](#)
16. Recommend renewal of the technology staff and their salaries for the 2017-2018 school year, [as per the attached list:](#)
17. Recommend renewal of the maintenance staff and their salaries for the 2017-2018 school year, [as per the attached list:](#)
18. Recommend approval of the extended school year (ESY) staff and their rates of pay for the 2017-2018 school year, [as per the attached list:](#)
19. Recommend approval of the special education summer staff and their rates of pay, [as per the attached list:](#)
20. Recommend approval of the non-renewal of staff for the 2017-2018 school year, effective June 30, 2017, [as per the attached list:](#)
21. Recommend approval of certified staff transfers for the 2017-2018 school year, [as per the attached list:](#)
22. Recommend approval of certified staff building transfers for the 2017-2018 school year, [as per the attached list:](#)
23. Recommend approval of the Warrior Day Camp staff, [as per the attached list:](#)
24. Recommend ratification of approval for salary adjustments, [as per the attached list:](#)
25. Recommend approval to compensate staff members to participate in summer professional development sessions at the rate of \$100.00/day, per the PTEA/PTBOE Collective Bargaining Agreement, [as per the attached list:](#)

Roll Call

Yes	Mr. Surdo, Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

Mr. Witham moved with a second by Mrs. Sempervive that B.26 – B.34 be approved:

26. Recommend approval of the following district appointments for the 2017-2018 school year:

- a. Attendance Officer: Gerald North
- b. Application Officer: Gerald North
- c. Board Secretary: Sean Gately
- d. District Qualified Purchasing Agent: Sean Gately
- e. District Purchasing Agent: Sean Gately
- f. Agency Compliance Officer: Sean Gately
- g. PACO Officer: Sean Gately
- h. Custodian of School Records: Sean Gately
- i. Title IX Compliance Officer: Sean Gately
- j. Treasurer of School Monies: Frank Frazee
- k. Affirmative Action Officer Curriculum & Instruction: Michelle Halperin-Krain
- l. Title IX Curriculum and Classroom Practices Compliance Officer: Michelle Halperin-Krain
- m. Affirmative Action Officer Personnel and Employment: Colleen Gravel
- n. District Test Coordinator: Colleen Gravel
- o. Title IX Personnel and Employment Practices Compliance Officer: Colleen Gravel
- p. Title IX Student Matter Compliance Officer: Colleen Gravel
- q. 504 Committee Officer: Dr. Jessica Howland
- r. DCP&P (Div. of Child Protection and Permanency) Liaison: Dr. Jessica Howland
- s. Asbestos Management Officer: Joseph Occhiuzzo
- t. Health and Safety Designee: Joseph Occhiuzzo
- u. Indoor Air Quality Designee: Joseph Occhiuzzo
- v. Integrated Pest Management Coordinator: Joseph Occhiuzzo
- w. Right to Know Officer: Joseph Occhiuzzo
- x. Chemical Hygiene Officer: Joseph Occhiuzzo
- y. AHERA Coordinator: Joseph Occhiuzzo
- z. District Homeless Liaison: Dr. Jessica Howland
- aa. Substance Awareness Coordinator: Jeffrey Jaegel

27. Recommend approval that the Plumsted Township Board of Education hereby continues membership in the New Jersey School Boards Association for the 2017-2018 school year.

28. Recommend approval that Gerald North, Superintendent of Schools, and Sean Gately, Business Administrator/Board Secretary of the Plumsted Township School District or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal Laws.
29. Recommend approval of the current Affirmative Action Grievance Procedures for the 2017-2018 school year.
30. Recommend that the Board of Education approve Sean Gately, Business Administrator/Board Secretary as School Funds Investor pursuant to NJSA 17:12B-241 for the 2017-2018 school year.
31. Recommend approval that Sean Gately, Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct prepayment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interests of the Board to pay promptly for the 2017-2018 school year.
32. Recommend approval that as provided by N.J.S.A. 18A:22-801 amended, Gerald North be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly for the 2017-2018 school year.
33. Recommend approval that the Plumsted Township Public School District Board of Education appoints Sean Gately, Business Administrator/Board Secretary as the third party administrator to monitor compliance with the District's 457B Deferred Compensation Plans, at no cost to the district for the 2017-2018 school year.
34. Recommend approval of signatures to appear on all disbursement for the 2017-2018 school year, as follows:
  - a. General Operating - Board President, Board Secretary and Treasurer
  - b. NJ ARM Accounts - Board Secretary and Treasurer
  - c. NJ Cash Management - Board Secretary and Treasurer
  - d. Agency Account - Board Secretary and Treasurer
  - e. Payroll Account - Board Secretary and Treasurer
  - f. Unemployment Account - Board Secretary and Treasurer
  - g. Student Activities Account - Board Secretary and Principal

Roll Call

Yes	Mr. Witham, Mrs. Sempervive, Mrs. Potter, Mr. Surdo, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

Mr. Surdo moved with a second by Mr. Witham that B.35 be approved:

35. Recommend approval of Thomas Semko, as Director of STEAM, effective July 1, 2017, at a salary of \$127,210.00, as per Director Step Off Guide of the PTAA Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Discussion: Mrs. Soles explained that Mr. Semko was part of a shared service between Millstone Township Board of Education for STEAM/STEM services.

Roll Call

Yes	Mr. Surdo, Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

- C. Policy
- D. Professional Development/Travel Reimbursements

Mrs. Sempervive moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes	Mrs. Sempervive, Mrs. Potter, Mr. Surdo, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

- E. Other Motion

Mr. Witham moved with a second by Mr. Surdo that E.1 – E.23 be approved, as amended:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on May 10, 2017, by the Board of Education.
2. Recommend approval of an *Admissions Agreement* for a non-resident student from Jennifer Conk, to permit his/her child/(ren) Grade 1 and Grade 2 to attend the Dr. Gerald H. Woehr Elementary School, enrollment permitting, for the 2017-2018 school year, according to stipulation contained in the 2015-2018 PTEA/PTBOE Collective Bargaining Agreement.

3. Recommend approval of an agreement with Summit Public Schools to provide workshops, webinars, and other online or in-person learning opportunities to New Egypt Middle School and New Egypt High School for the 2017-2018 school year, at no cost to the Board of Education.
4. Recommend approval to implement AlcoholEdu, an online evidence-based alcohol prevention program, for 9th grade students for the 2017-2018 school year. The program will be facilitated by the Ocean County Health Department and at no cost to the Board of Education.
5. Recommend approval of the job descriptions for the 2017-2018 school year.
6. Recommend approval of Parliamentary Procedures.
7. Recommend approval of the following appointment:
  - a. Insurance Broker of Record - Property & Casualty - Boynton & Boynton
  - b. Broker of Record - Employee Benefits - LDP Consulting Group, Inc. (Brown & Brown)
  - c. Official newspaper for the purpose of advertising - Asbury Park Press
8. Recommend approval that the designated posting locations be the main office of all four schools and the Board's Secretary's office.
9. Recommend adoption of the Code of Ethics in accordance with N.J.S.A. 18A:12-24.1.
10. Recommend approval of the Doctrine of Necessity.
11. Recommend approval of the District Purchasing Manual.
12. Recommend approval of the 2017-2018 District Emergency Management Plan.
13. Recommend approval of the 2017-2018 AED Plan.
14. Recommend approval of the 2017-2018 Indoor Air Quality Plan.
15. Recommend approval of the 2017-2018 Biosecurity Plan.
16. Recommend approval of the 2017-2018 Integrated Pest Management Plan.
17. Recommend approval that the Board of Education hereby establishes a photocopy fee of five cents (\$.05) per letter size page or smaller and seven cents (\$.07) per page for legal size page or larger for the 2017-2018 school year.
18. Recommend formal adoption of the Stronge Leader Evaluation Systems for the 2017-2018 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) administrator evaluation system requirements.

19. Recommend formal adoption of the Charlotte Danielson Framework for Teaching and the Evaluation Template for the 2017-2018 school year, in partial fulfillment of the New Egypt Department of Education's Excellent Educators for New Jersey (EE4NJ) staff evaluation systems requirements.
20. Recommend revision of the approval to establish a new program/service, Elementary Multiple Disabilities Program, at the New Egypt Primary School in accordance with New Jersey Administrative Code (N.J.A.C. 6A:14, Special Education and N.J.A.C. 6A:26, Education Facilities).
21. Recommend revision of the approval to establish a new program/service, Early Childhood Multiple Disabilities Program, at the New Egypt Primary School in accordance with New Jersey Administrative Code (N.J.A.C. 6A:14, Special Education and N.J.A.C. 6A:26, Education Facilities).
22. Recommend approval of The Trenton Brass Quintet Concert to provide an assembly at the high school auditorium for middle school students on May 23, 2017, at a cost of \$650.00 paid by the Carman J. Laraia Memorial Fund and at no cost to the Board of Education.
23. Recommend approval for the New Egypt High School 2017 Summer Reading Selections, [as per the attached:](#)

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

F. Facilities

G. Field Trips

Mrs. Sempervive moved with a second by Mrs. Potter that G.1 be approved:

1. Recommend approval of the [attached field trips:](#)

Roll Call

Yes	Mrs. Sempervive, Mrs. Potter, Mr. Surdo, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS



XVIII. OLD BUSINESS

Mr. Gately provided an update on the tennis court replacement.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles asked the Board to respond to any invitations they receive.

Mr. Witham made a motion to adjourn at 8:53 p.m.

Seconded by Mrs. Sempervive, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary