

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
August 23, 2017  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

*Board of Education approval August 2, 2017*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2016-4, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Surdo	Absent
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mrs. Potter moved that the Board go into executive session at 6:38 p.m. for the purpose of discussing collective bargaining and potential litigation.  
Seconded by Mrs. Sempervive, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mrs. Sempervive made a motion to go out of executive session at 7:32 p.m.  
Seconded by Mrs. Potter, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Surdo	Absent
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Septor moved with a second by Mr. Witham that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for August 23, 2017.

Roll Call

Yes	Mrs. Septor, Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mr. Surdo

VIII. APPROVAL OF MINUTES

Mrs. Potter moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on July 12, 2017.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Abstain	Mrs. Sempervive
Absent	Mr. Probasco, Mr. Surdo

Mrs. Septor moved with a second by Mr. Witham that VIII.B be tabled:

B. The minutes are presented for necessary correction and approval for the special meeting on August 2, 2017.

Roll Call

Yes

Mrs. Septor, Mr. Witham,  
Mrs. Potter, Mrs. Sempervive,  
Mrs. Soles

No

None

Absent

Mr. Probasco, Mr. Surdo

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

September 13, 2017

November 8, 2017

October 11, 2017

December 13, 2017

January 3, 2018 (reorganization meeting)

B. Student Enrollment

C. Fire/Drill/School Security Drills

D. Suspension List

X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS - None

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

Strategic Plan Committees

XIII. PUBLIC HEARING

Public hearing on employment contract for Superintendent in accordance with P.L. 2007, Chapter 53

Mrs. Soles asked for a motion to open the Public Hearing on the contract for the Superintendent of Schools.

Mrs. Sempervive moved with a second by Mr. Witham to open Public Hearing.

No comments were made on the contract of the Superintendent of Schools.

Mrs. Soles asked for a motion to close the Public Hearing.

Mrs. Septor moved with a second by Mr. Witham to close the Public Hearing.  
Passed unanimously.

XIV. PUBLIC COMMENT ON AGENDA ITEMS - None

XV. PRESENTATION/AWARDS

Summit Schools Curriculum

XVI. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mrs. Potter that A.1 – A.23 be approved:

1. Recommend approval of all bills and claims for August 23, 2017, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for August 23, 2017, which required handwritten checks after the July 12, 2017, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending June 30, 2017.
4. Recommend approval of the Board Secretary's Report for the period ending June 30, 2017, and the Treasurer of School Monies Report, for the period ending June 30, 2017.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of June 30, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification and revision of approval of a contract with Lakehurst School District (*sending district*) and the Plumsted Township Board of Education (*receiving district*), for tuition for the 2016-2017 school year for one (1) student, at a cost of \$6,184.12.
8. Recommend ratification of approval of a contract with CPC Behavioral Healthcare, Inc. for tuition for the 2017-2018 school year, for student number 505965, at a total cost of \$41,342.50.
9. Recommend approval of a contract with the Division of Children and Families Regional School - Ocean Campus for tuition for the 2017-2018 school year for student number 203063, at a total cost of \$41,792.08.
10. Recommend approval of a contract with The Newgrange School of Princeton, Inc., for tuition for the 2017-2018 school year, for student number 202696, at a total cost of \$61,189.20.

11. Recommend approval of a professional services contract with Bayada Nursing Services to provide 1:1 nursing services and substitute nursing services from July 1, 2017, through June 30, 2017, as a non-fair and open contract pursuant to N.J.S.A 19:44A-1 et seq. The contract is anticipated to exceed \$17,500 and Bayada Nursing Services has submitted a Political Contribution Disclosure Form which certifies that Bayada Nursing Services has not made any reportable contributions to a political or candidate committee in the Plumsted Township School District in the previous one year and the contract will prohibit Bayada Nursing Services from making any reportable contribution through the term of the contract. Rates for the contract term are as follows: Registered Nurse (RN) - \$55.00/hour; Licensed Practical Nurse (LPN) - \$45.00/hour.
12. Recommend approval of a contract with Ocean County Vocational Technical School Board of Education for tuition for the 2017-2018 school year for five (5) students to attend MATES Academy, eleven (11) students to attend the Performing Arts Academy, and sixty (60) Shared Time Vocational School students for a total contract cost of \$52,800.00.
13. Recommend approval of a contract with Garden State Transport to provide transportation for the New Egypt Primary School for the 2017-2018 school year, route NE2, AM only, at a cost of \$18,999.00.
14. Recommend approval of a contract with Beautiful Minds, LLC to conduct district ABA training at the New Egypt Primary School on 8/24, 8/25, 8/28 and 8/29/17 at a total cost of \$3,000.00.
15. Recommend approval of a contract with Beautiful Minds of Princeton, L.L.C. to provide special education consulting, training and assessments to assist the Child Study Team for the 2017-2018 school year at a rate of \$115.00 per hour, not to exceed \$27,600.00.
16. Recommend approval of a professional services contract with Stein & Supsie to provide legal services as the district's attorney from July 1, 2017, through June 30, 2018, as a non-fair and open contract pursuant to N.J.S.A 19:44A-1 et seq. The contract is anticipated to exceed \$17,500 and Stein & Supsie has submitted a Political Contribution Disclosure Form which certifies that Stein & Supsie has not made any reportable contributions to a political or candidate committee in the Plumsted Township School District in the previous one year and the contract will prohibit Stein & Supsie from making any reportable contribution through the term of the contract. Rates for the contract term are as follows: Partner - \$150.00/hour; Associate - \$150.00/hour; Paralegal - \$75.00/hour; Secretarial - \$40.00/hour.
17. Recommend approval of an agreement with Stephen Falcone to create a Grade 2 Report Card Template and set up in Elementary Grading, for the the 2017-2018 school year, at a cost of \$495.00.
18. Recommend approval of the New Egypt Middle School drama production of "A Christmas Carol", to be held on December 8, 2017 and December 9, 2017, in the amount of \$323.99, funded by student activities, and at no cost to the Board of Education.
19. Recommend approval to implement the Heroes & Cool Kids program in the New Egypt High School and New Egypt Middle School for the 2017-2018 school year, at a cost of \$4,500.00. This fee includes curriculum development, honorariums, printed materials and off-site training.
20. Recommend approval of Steered Straight to provide an assembly on "Stay in Your Lane" for New Egypt High School students for the 2017-2018 school year, at a cost of \$750.00.
21. Recommend approval of a Student Eco-Challenge competition application for the New Egypt Middle School to participate in the Lexus Eco-Challenge contest in the amount of \$10,000.00 for the first and second phase and \$30,000.00 for the grand prize.

22. Recommend approval of the ESSA Consolidated Formula Sub Grant application for the 2017-2018 school year. The application includes the district as the lead agency to manage the consortium application for Title III funds that includes eight (8) Ocean County districts as follows:

Title I	\$233,794.00
Title IIA	\$ 39,513.00
Title III	\$ 33,558.00
Barnegat	\$ 6,125.00
Berkeley	\$ 4,587.00
Eagleswood	\$ 1,530.00
Lacey	\$ 6,777.00
Lakehurst	\$ 2,843.00
Long Beach Island	\$ 2,845.00
Pinelands	\$ 2,735.00
Plumsted	\$ 3,929.00
Tuckerton	\$ 2,187.00
Title IV	\$ 10,000.00

23. Recommend approval of the following meal prices for the 2017-2018 school year:

School	Program	Full Price	Reduced Price
Primary School/Elementary School	Breakfast	\$1.50	\$0.30
Primary School/Elementary School	Lunch	\$2.75	\$0.40
Middle School	Breakfast	\$1.50	\$0.30
Middle School	Lunch	\$3.15	\$0.40
High School	Breakfast	\$1.50	\$0.30
High School	Lunch	\$3.25	\$0.40

Discussion: Mrs. Soles asked if there was an increase in the meal prices. Mr. Gately responded that there was an increase in the meal prices.

Mrs. Sempervive asked where prices are compared to other districts. Mr. Gately responded that we are just about comparable to other districts.

Roll Call

Yes

Mr. Witham, Mrs. Potter,  
Mrs. Sempervive, Mrs. Septor,  
Mrs. Soles

No

None

Absent

Mr. Probasco, Mr. Surdo

B. Personnel Motions

Mrs. Potter moved with a second by Mr. Witham that B.1 be approved:

1. Move to rescind the employment contract of Gerald North as Superintendent of Schools effective July 1, 2017 and replace the contract for the period July 1, 2017, through June 30, 2022, with a base annual salary of \$164,000.00, and authorize the appropriate Board of Education representative to execute the contract.

Discussion: Mrs. Soles explained B.1, contract of the Superintendent of Schools.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Probasco, Mr. Surdo

Mrs. Sempervive moved with a second by Mrs. Potter that B.2 – B.17 be approved:

2. Recommend acceptance of the resignation of Katherine Sawicki, Special Education teacher, at the New Egypt High School, effective August 23, 2017, with regrets.
3. Recommend acceptance of the resignation of Sean McCarthy, New Egypt Middle School Assistant Soccer Coach, effective August 11, 2017.
4. Recommend approval of a leave of absence for Jennifer Patricia, Special Education teacher, at the Dr. Gerald H. Woehr Elementary School, pending medical certification:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability with pay, with benefits	October 3, 2017	December 5, 2017
NJFLA without pay, with benefits	December 6, 2017	January 25, 2018

5. Recommend ratification of approval of Thomas Chemris, Social Worker, at the New Egypt Middle School to be compensated per diem on June 19, 2017.
6. Recommend approval of Deena Stefanelli, as a Paraprofessional, at the New Egypt Primary School, effective September 5, 2017, at a salary of \$16,000.00, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of Paul Carrezola, as a District Transition Advisor for the 2017-2018 school year, effective September 1, 2017, at a salary of \$54,500.00, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval of Suzanne Watters, as a Mathematics teacher, at the New Egypt High School, effective 1, 2017, at a salary of \$71,321.00, equal to MA Step 12, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.



9. Recommend approval of Andrea Aprea to compete the SEI (Sheltered English Instruction) Professional Development Plan as a requirement of the agreement with the NJDOE Train-the-Trainer Program, at a rate of \$47.00 per hour, not to exceed 30 hours.
10. Recommend ratification to compensate staff members as language interpreters for the 2017-2018 school year, at the non-instructional rate, as per the negotiated PTEA contract, [as per the attached list](#):
11. Recommend ratification of approval to compensate staff members for summer professional development sessions, at the rate of \$100.00 per day, per the PTEA contract, as per the [attached list](#):
12. Recommend approval to compensate staff members for summer curriculum writing/modifications to take place between August 24, 2017 and August 31, 2017, at a rate of \$47.00 per hour, as per the [attached list](#):
13. Recommend approval of staff salary adjustments, as per the [attached list](#):
14. Recommend approval of fall coaching staff, as per the [attached list](#):
15. Recommend approval to compensate Sarah VanNess, half-time basic skills teacher at the Dr. Gerald H. Woehr Elementary School, to attend full day in-district workshops on September 5 and September 6, 2017, not to exceed two (2) hours per day at \$47.00 per hour.
16. Recommend approval of Ashley Braskett as a special education teacher at the New Egypt High School, effective September 1, 2017, at a salary of \$58,039.00, equal to BA+30 Step 5, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
17. Recommend approval of staff transfers as per the [attached list](#).

Discussion: Mrs. Soles commented that we have a great staff to open up the new school year.

Roll Call

Yes	Mrs. Sempervive, Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles (with the exception of B.7)
No	None
Absent	Mr. Probasco, Mr. Surdo
Abstain	Mrs. Soles (abstain on B.7)

- C. Policy
- D. Professional Development/Travel Reimbursements

Mr. Witham moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Witham, Mrs. Potter,  
Mrs. Sempervive, Mrs. Septor,  
Mrs. Soles

No

None

Absent

Mr. Probasco, Mr. Surdo

E. Other Motion

Mrs. Septor moved with a second by Mrs. Potter that E.1 – E.9 be approved:

1. Recommend approval of staff to receive [tuition reimbursement](#) in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, as per the attached list, pending execution of a sidebar agreement with the PTEA.
2. Recommend approval to implement "#DRUGCODE: The Truth About Drugs", sponsored by the Ocean County Health Department program for grade 9, through the health curriculum for the 2017-2018 school year. The program will be facilitated by the Ocean County Health Department and, at no cost to the Board of Education.
3. Recommend approval to implement "STI/STD Program", sponsored by the Ocean County Health Department for grade 11, through health curriculum for the 2017-2018 school year. The program will be facilitated by the Ocean County Health Department and, at no cost to the Board of Education.
4. Recommend approval to implement “Communication is Key”, sponsored by the Ocean County Health Department program to teach students communication, listening and teamwork skills for the 2017-2018 school year. The program will be facilitated by the Ocean County Health Department and, at no cost to the Board of Education.
5. Recommend approval to implement the “Anti-Bullying Program”, sponsored by the Ocean County Health Department program to teach students about respecting tolerance, bullying, internet safety and cyberbullying for the 2017-2018 school year. The program will be facilitated by the Ocean County Health Department and, at no cost to the Board of Education.
6. Recommend approval to dispose of technology, which is either outdated or missing parts, as per the attached list:
7. Recommend approval of the following curriculum revision/updates for the 2017-2018 school year, as per the attached list:
8. Recommend adoption of the district curricula, as per the attached:
9. Recommend approval of a settlement agreement with the parents of student “A” and authorize signing of required documents by appropriate Board of education representatives.

Roll Call

Yes

Mrs. Septor, Mrs. Potter,  
Mrs. Sempervive, Mr. Witham,  
Mrs. Soles

No

None

Absent

Mr. Probasco, Mr. Surdo

F. Facilities

G. Field Trips

XVII. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVIII. NEW BUSINESS - None

XIX. OLD BUSINESS

Mr. North, Superintendent, thanked the Board of Education for the next five years.

XX. BOARD OF EDUCATION COMMENTS

Mrs. Septor wish everyone a great school year.

Mrs. Soles thanked everyone for their work during the summer.

Mrs. Sempervive made a motion to adjourn at 8:55 p.m.

Seconded by Mrs. Septor, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary