

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
September 13, 2017
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

Board of Education approval August 2, 2017

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:31 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2016-4, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mrs. Potter	Present
Mr. Probasco	Absent (arrived to the meeting at 7:23 p.m.)
Mrs. Sempervive	Present
Mr. Surdo	Absent
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

Mrs. Sempervive moved that the Board go into executive session at 6:32 p.m. for the purpose of discussing collective bargaining and personnel.
 Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mrs. Septor made a motion to go out of executive session at 7:32 p.m.
Seconded by Mrs. Potter, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mrs. Potter	Present
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Surdo	Absent
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Potter moved with a second by Mr. Witham that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for September 13, 2017.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mr. Probasco, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Surdo

VIII. APPROVAL OF MINUTES

Mr. Witham moved with a second by Mrs. Sempervive that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the special meeting on August 2, 2017.

Roll Call

Yes	Mr. Witham, Mrs. Sempervive, Mr. Probasco, Mrs. Soles
No	None
Absent	Mr. Surdo
Abstain	Mrs. Potter, Mrs. Septor

Mr. Witham moved with a second by Mrs. Potter that VIII.B be approved:

- B. The minutes are present for necessary correction and approval for the regular meeting on August 23, 2017.

Roll Call

Yes

Mr. Witham, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor,
Mrs. Soles

No

None

Absent

Mr. Surdo

Abstain

Mr. Probasco

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

October 11, 2017

December 13, 2017

November 8, 2017

January 3, 2018 (reorganization meeting)

- B. Student Enrollment - None

- C. Fire/Drill/School Security Drills - None

- D. Suspension List - None

- X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS

Madison Rovedo, Student Representative, commented on the following:

High School

Fall Sports

Homecoming

Pink Out Game

STEM Lab

National Honor Society – Halloween Trail

Yearbook Committee

Middle School

Drama auditions

Peer Leaders

Week of Respect

Summit Learning – Mentoring

8th Grade Camping Trip

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

Thank you to Bldg. & Grounds, maintenance, administrators and teachers with school opening

Thank you to Millstone transportation

Strategic Plan Committees

P.I.N.E.S Committee

Middle School Back to School Night – September 12, 2017

Primary School Back to School Night – September 14, 2017

Elementary School Back to School Night (K-2) - September 19, 2017 & (Grades 3-5) September 28, 2016

High School Back to School Night – September 26, 2017

Summit Learning Platform – September 18, 2017

Open House for Academies – October 12, 2017

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Probasco that A.1 – A.12 be approved:

1. Recommend approval of all bills and claims for September 13, 2017, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for September 13, 2017, which required handwritten checks after the August 23, 2017, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending July 31, 2017.
4. Recommend approval of the Board Secretary's Report for the period ending July 31, 2017, and the Treasurer of School Monies Report, for the period ending July 31, 2017.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of July 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of July 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

7. Recommend ratification of approval of a contract with Alpha School for tuition for the 2017-2018 school year for student number 300210, at a total cost of \$57,681.00.
8. Recommend ratification of approval of an agreement with Children’s Hospital of Philadelphia School Program to provide educational instruction services (home instruction) for the 2017-2018 school year, at a rate of \$55.19 per hour, one (1) hour per day, up to five (5) hours per week.
9. Recommend ratification of approval of a transportation jointure with Upper Freehold Township School District (Host) and the Plumsted School District (Joiner), to provide transportation for one student for the 2017-2018 school year, at a total cost of \$449.51.
10. Recommend approval of an agreement with Reading Plus, to provide to the district, 30 single seat access, to their program during the 2017-2018 school year, at a cost of \$1,950.00.
11. Recommend approval of an agreement with Michelle Falanga to consult to the district Gifted and Talented Program staff, for three (3) days throughout the 2017-2018 school year, at a cost of \$600.00 a day, not to exceed \$1,800.00.
12. Recommend acceptance of the New Jersey Bullying Prevention Program “CAP” funds for the New Egypt Middle School in the amount of \$1,675.00.

Discussion: Mr. Witham questioned A.10, Reading Plus. Mr. North explained the Reading Plus program is for the students.

Roll Call

Yes

Mr. Witham, Mr. Probasco,
Mrs. Potter, Mrs. Sempervive,
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Surdo

B. Personnel Motions

Mr. Probasco moved with a second by Mrs. Potter that B.1 – B.18 be approved:

1. Recommend ratification of the acceptance of the resignation of Sabeeha Rahin, District Bus Driver, effective September 1, 2017, with regrets.
2. Recommend ratification of the acceptance of the resignation of Ellen Healy, New Egypt Middle School Assistant Cross Country Coach, effective September 6, 2017.
3. Recommend approval of a Title 10 paid military leave of absence for Ginger White, Dr. Gerald H. Woehr Elementary School 4th Grade teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Military Leave with pay, with benefits	September 15, 2017	September 15, 2017
Military Leave with pay, with benefits	October 13, 2017	October 13, 2017

Military Leave with pay, with benefits	November 2, 2017	November 3, 2017
Military Leave with pay, with benefits	December 1, 2017	December 1, 2017
Military Leave with pay, with benefits	January 18, 2018	January 19, 2018
Military Leave with pay, with benefits	February 9, 2018	February 9, 2018
Military Leave with pay, with benefits	March 9, 2018	March 9, 2018
Military Leave with pay, with benefits	April 13, 2018	April 13, 2018
Military Leave with pay, with benefits	May 4, 2018	May 4, 2018
Military Leave with pay, with benefits	June 8, 2018	June 8, 2018

4. Recommend ratification of approval of Alexis Kennedy, as a Pre-School teacher, at the New Egypt Primary School, effective September 1, 2017, at a salary of \$57,883.00, equal to BA Step 6, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
5. Recommend ratification of approval of Samantha Bendick, as a Paraprofessional, at the New Egypt High School, effective September 1, 2017, at a salary of \$18,000.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend revision of approval of Suzanne Watters, as a Mathematics teacher, at the New Egypt High School, effective on or before October 24, 2017, at a salary of \$71,321.00, equal to MA Step 12, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend ratification of approval of Jennifer Dupont, as a Special Education teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 13, 2017, at a salary of \$56,860.00, prorated, equal to MA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval of April Kisthardt, as a Lunchroom/Playground Monitor, at the Dr. Gerald H. Woehr Elementary School, effective on or before September 14, 2017, at a rate of \$8.44 per hour, pending the

successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

9. Recommend ratification of approval to increase the teaching hours of Kelly Folk, Special Education teacher, at the Dr. Gerald H. Woehr Elementary School from 2.5 hours per day to 3.5 hours per day, effective September 1, 2017.
10. Recommend approval of Douglas Grotto to teach a full year Music Class at the New Egypt High School in lieu of prep at the instructional rate of \$4,947.30, in accordance with the PTEA/PTBOE Collective Bargaining Agreement.
11. Recommend ratification of approval to compensate staff members for Pre-School Orientation on August 23, 2017, [as per the attached list](#):
12. Recommend ratification of approval of staff transfers, effective September 7, 2017, [as per the attached list](#):
13. Recommend ratification of approval to compensate staff members as language interpreters for the 2017-2018 school year, effective September 1, 2017, at the non-instructional rate, as per the negotiated PTEA contract, [as per the attached list](#):
14. Recommend approval of the sports coaches for the 2017-2018 school year, [as per the attached list](#):
15. Recommend approval of staff salary adjustments, [as per the attached list](#):
16. Recommend approval of substitute nurses for the 2017-2018 school year, [as per the attached list](#):
17. Recommend ratification of approval of Security personnel for all athletic events for the 2017-2018 school year, effective September 9, 2017, [as per the attached list](#):
18. Recommend approval to compensate staff for the relocation of the contents of their classroom due to the recent building transfers, at a contractual rate of \$100.00 per diem, [as per the attached list](#):

Roll Call

Yes	Mr. Probasco, Mrs. Potter, Mrs. Sempervive, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Surdo

C. Policy

Mrs. Potter moved with a second by Mrs. Sempervive that C.1 – C.12 be approved:

1. Recommend approval of the first reading of Policy 1240, Evaluation of Superintendent.
2. Recommend approval of the first reading of Regulation 1240, Evaluation of Superintendent.
3. Recommend approval of the first reading of Policy 3126, District Mentoring Program.
4. Recommend approval of the first reading of Regulation 3126, District Mentoring Program.

5. Recommend approval of the first reading of Policy 3221, Evaluation of Teachers.
6. Recommend approval of the first reading of Regulation 3221, Evaluation of Teachers.
7. Recommend approval of the first reading of Policy 3222, Evaluation of Teaching Staff Members, Excluding Teachers and Administrators.
8. Recommend approval of the first reading of Regulation 3222, Evaluation of Teaching Staff Members, Excluding Teachers and Administrators.
9. Recommend approval of the first reading of Policy 3223, Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals.
10. Recommend approval of the first reading of Regulation 3223, Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals.
11. Recommend approval of the first reading of Policy 3224, Evaluation of Principals, Vice Principals, and Assistant Principals.
12. Recommend approval of the first reading of Regulation 3224, Evaluation of Principals, Vice Principals, and Assistant Principals.

Roll Call

Yes	Mrs. Potter, Mrs. Sempervive, Mr. Probasco, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Surdo

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes	Mr. Probasco, Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Surdo

E. Other Motion

Mrs. Potter moved with a second by Mrs. Sempervive that E.1 – E.8 be approved:

1. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):

2. Recommend that the Board authorize the execution of a sidebar agreement with the Plumsted Township Education Association, regarding Jamie Baumiller’s request that an exception to the tuition reimbursement section of the contract and authorize payment in the amount of \$2,025.00.
3. Recommend approval of student observers/interns and their assignments, [as per the attached list](#):
4. Recommend revision of the 2017-2018 Mentoring Plan.
5. Recommend approval of the 2017-2018 District Professional Development Plan.
6. Recommend approval of the 2017-2018 School Discipline Codes.
7. Recommend approval of the Dr. Gerald H. Woehr Elementary School to participate in “Adopt a Classroom”, for Kashmere Elementary School in Houston, TX, by collecting school items due to the catastrophic loss from Hurricane Harvey, at no cost to the Board of Education.
8. Recommend approval for the Dr. Gerald H. Woehr Elementary School students and staff to participate in the annual Halloween Parade on October 31, 2017.

Roll Call

Yes	Mrs. Potter, Mrs. Sempervive, Mr. Probasco, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Surdo

F. Facilities

G. Field Trips

Mrs. Potter moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mr. Probasco, Mrs. Sempervive, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Surdo

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS

Mr. North commented that he will be attending the 2017 NAFIS Conference.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Sempervive welcomed Madison Roveda, Student Representative.
Thank you to everyone for helping to get the schools ready.

Mrs. Septor made a motion to adjourn at 8:07 p.m.
Seconded by Mrs. Sempervive, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary