

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
November 8, 2017
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

Board of Education approval August 2, 2017

I. CALL TO ORDER

Mrs. Soles, President, call the meeting to order at 6:32 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2016-4, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Absent
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
Mr. Supsie, Board Attorney

Mrs. Sempervive moved that the Board go into executive session at 6:35 p.m. for the purpose of discussing student matters, negotiations and legal communication.
Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mr. Surdo made a motion to go out of executive session at 7:30 p.m.
Seconded by Mr. Witham, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Absent
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Potter moved with a second by Mr. Witham that VII.A be approved:

- A. Recommend that the Board approve the regular meeting agenda for November 8, 2017.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mrs. Sempervive, Mr. Surdo, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

VIII. APPROVAL OF MINUTES

Mr. Witham moved with a second by Mrs. Potter that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on October 11, 2017.

Roll Call

Yes	Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mr. Surdo, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

December 13, 2017	January 3, 2018 (reorganization meeting)
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B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Potter provided an update on the Primary/Elementary meeting.

XI. STUDENT REPRESENTATIVE COMMENTS - None

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

District Calendar

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

A. Board Self-Evaluation

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.7 be approved:

1. Recommend approval of all bills and claims for November 8, 2017, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for November 8, 2017, which required handwritten checks after the October 11, 2017, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending September 30, 2017.
4. Recommend approval of the Board Secretary's Report for the period ending September 30, 2017, and the Treasurer of School Monies Report, for the period ending September 30, 2017.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of September 30, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C.

6A:23A-16.10(c)4, certifies that as of September 30, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

7. Recommend revision and ratification of approval of an agreement with Monmouth-Ocean Educational Services (MOESC) to provide Child Study Team Services, as needed, for the 2017-2018 school year.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

B. Personnel Motions

Mr. Surdo moved with a second by Mrs. Potter that B.1 – B.15 be approved:

1. Recommend rescinding approval for a leave of absence for Renee Capasso, Dr. Gerald H. Woehr Elementary School Special Education teacher.
2. Recommend ratification of approval for an extension of a Medical leave of absence for Kristine Green, New Egypt High School Social Studies teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	October 23, 2017	November 10, 2017

3. Recommend ratification of approval of a Medical leave of absence for Cara Sapiezynski, Dr. Gerald H. Woehr Elementary School Special Education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	September 13, 2017 September 21, 2017 September 28, 2017 October 3, 2017	September 13, 2017 September 21, 2017 September 28, 2017 October 18, 2017

4. Recommend revision of approval of a Maternity Disability/NJFLA leave of absence for Jennifer Patricia, Dr. Gerald H. Woehr Elementary School Special Education teacher, pending medical certification:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability with pay, with benefits	October 3, 2017	December 1, 2017
NJFLA without pay, with benefits	December 4, 2017	January 25, 2018

5. Recommend approval of a Maternity Disability/FMLA/NJFLA leave of absence for Sarah Van Ness, Dr. Gerald H. Woehr Elementary School half-time Basic Skills teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability Leave with pay	November 20, 2017	December 7, 2017
FMLA Leave without pay	December 8, 2017	March 9, 2018
NJLA Leave without pay	March 12, 2018	June 8, 2018
Extended Unpaid Leave without pay	June 11, 2018	6/15/18, or the last day of school

6. Recommend approval of a Maternity/Disability/FMLA/NJFLA leave of absence for Corinne Lynn, New Egypt Middle School Science teacher, pending medical certification:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability Leave with pay, with benefits	January 2, 2018	February 2, 2018
FMLA without pay, with benefits	February 5, 2018	May 4, 2018
NJFLA without pay, with benefits	May 7, 2018	June 15, 2018 or the last day of school

7. Recommend approval of a revised medical leave of absence for Courtney Adelung, Dr. Gerald H. Woehr Elementary School 2nd Grade teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	September 28, 2017	October 31, 2017
Medical Leave without pay, with benefits	November 1, 2017	November 24, 2017

8. Recommend approval of a Title 10 paid military leave of absence for Ginger White, Dr. Gerald H. Woehr elementary School 4th Grade teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Military Leave with pay, with benefits	November 17, 2017	November 17, 2017

9. Recommend ratification of approval of Security personnel for all athletic events for the 2017-2018 school year, effective October 12, 2017, [as per the attached list:](#)

10. Recommend ratification of approval of salary adjustments, [as per the attached list](#):
11. Recommend ratification and approval to compensate staff members for the Afterschool Basic Skills Program at the Dr. Gerald H. Woehr Elementary School and New Egypt Middle School, funded by the 2017-2018 ESSA Title I grant, [as per the attached list](#):
12. Recommend approval to compensate staff members for ELA Benchmark Review to align to curriculum updates, at a rate of \$47.00 per hour, not to exceed three (3) hours, [as per the attached list](#):
13. Recommend approval of the staff stipend positions for the 2017-2018 school year, [as per the attached list](#):
14. Recommend approval to compensate staff members to participate in the Academic Bowl competition on April 18, 2018, at the Goetz Middle School in Jackson, NJ, [as per the attached list](#):
15. Recommend ratification of approval of the School to Work/Seminar student for the 2017-2018 school year, [as per the attached list](#):

Roll Call

Yes	Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

Mr. Witham moved with a second by Mr. Surdo that B.16 be approved:

16. Recommend approval of the winter sports coaches for the 2017-2018 school year, [as per the attached list](#):

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

C. Policy

Mrs. Sempervive moved with a second by Mrs. Potter that C.1 – C.23 be approved:

1. Recommend approval of the second reading of [Policy 1511](#), Board of Education Website Accessibility.
2. Recommend approval of the second reading of [Policy 2700](#), Services to Nonpublic School Student.
3. Recommend approval of the second reading of [Policy 3240](#), Professional Development for Teachers and School Leaders.
4. Recommend approval of the second reading of [Regulation 3240](#), Professional Development for Teachers and School Leaders.
5. Recommend approval of the second reading of [Policy 5610](#), Suspension.

6. Recommend approval of the second reading of [Regulation 5610](#), Suspension Procedures.
7. Recommend approval of the second reading of [Policy 5620](#), Expulsion.
8. Recommend approval of the second reading of [Policy 7100](#), Long-Range Facilities Planning.
9. Recommend approval of the second reading of [Regulation 7100](#), Long-Range Facilities Planning.
10. Recommend approval of the second reading of [Policy 7101](#), Educational Adequacy of Capital Projects.
11. Recommend approval of the second reading of [Regulation 7101](#), Educational Adequacy of Capital Projects.
12. Recommend approval of the second reading of [Policy 7102](#), Site Selection and Acquisition.
13. Recommend approval of the second reading of [Regulation 7102](#), Site Selection and Acquisition.
14. Recommend approval of the second reading of [Policy 7130](#), School Closing.
15. Recommend approval of the second reading of [Policy 7300](#), Disposition of Property.
16. Recommend approval of the second reading of [Regulation 7300.2](#), Disposition of Land.
17. Recommend approval of the second reading of [Regulation 7300.3](#), Disposition of Personal Property.
18. Recommend approval of the second reading of [Regulation 7300.4](#), Disposition of Federal Property.
19. Recommend approval of the second reading of [Policy 7424](#), Bed Bugs.
20. Recommend approval of the second reading of [Regulation 7424](#), Bed Bugs.
21. Recommend approval of the second reading of [Policy 7461](#), District Sustainability Policy.
22. Recommend approval of the second reading of [Policy 8505](#), Wellness Policy/Nutrient Standards for Meals and Other Foods.
23. Recommend approval of the second reading of [Policy 8550](#), Unpaid Meal Charges/Outstanding Food Service Charges.

Roll Call

Yes

Mrs. Sempervive, Mrs. Potter,
Mr. Surdo, Mr. Witham,
Mrs. Soles

No

None

Absent

Mr. Probasco, Mrs. Septor

D. Professional Development/Travel Reimbursements

Mr. Witham moved with a second by Mr. Surdo that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Witham, Mr. Surdo,
Mrs. Potter, Mrs. Sempervive,
Mrs. Soles

No

None

Absent

Mr. Probasco, Mrs. Septor

E. Other Motion

Mrs. Sempervive moved with a second by Mr. Surdo that E.1 – E.12 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on November 8, 2017, by the Board of Education.
2. Recommend approval of student teachers/interns and their assignments, [as per the attached list](#):
3. Recommend approval of the Department of the Air Force to implement The Mentoring Program at the Dr. Gerald H. Woehr Elementary School on or about November 1, 2017, with the prospective mentors, [as per the attached list](#):
4. Recommend approval of the Ocean County Mentoring Program at the Dr. Gerald H. Woehr Elementary School for the 2017-2018 school year, pending criminal history clearance, [as per the attached list](#):
5. Recommend approval of the 2017-2018 New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurances for the purpose of submission of said scores to the Office of the Executive County Superintendent of Ocean County.
6. Recommend approval of the 2017-2018 New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Rating (DPR) for the purpose of submission of said scores to the Office of the Executive County Superintendent of Ocean County.
7. Recommend approval of Resolution No. 1, Cost Reimbursement for Food Service Management Services works best for Plumsted Township School District.
8. Recommend ratification of approval of an Admissions Agreement for non-resident students from Erin Merwin, special education teacher at New Egypt High School, to permit his/her child(ren) Grade 3 and Grade 4 to attend the Dr. Gerald H. Woehr Elementary School, effective September 7, 2017, enrollment permitting, for the 2017-2018 school year according to stipulations contained in the 2015-2018 PTEA/PTBOE Collective Bargaining Agreement.
9. Recommend approval of an assembly “Eyes of the Wild” to be held at the New Egypt Primary School on February 7, 2018, sponsored by the PTO, and at no cost to the Board of Education.
10. Recommend approval for *Classroom Close-up NJ* to film “*What’s in Your Suitcase*” at the Dr. Gerald H., Woehr elementary School on November 15, 2017, pending receipt of releases signed by parent/guardians of students filmed.
11. Recommend that the Board accept a donation of a Smart Board SB6660 70” with accessories from Mr. Ciaccio of Network Q, for the Dr. Gerald H. Woehr Elementary School.

12. Recommend approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

Roll Call

Yes	Mrs. Sempervive, Mr. Surdo, Mrs. Potter, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

F. Facilities

G. Field Trips

Mr. Witham moved with a second by Mrs. Potter that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mr. Witham, Mrs. Potter, Mrs. Sempervive, Mr. Surdo, Mrs. Soles
No	None
Absent	Mr. Probasco, Mrs. Septor

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Karen Ball, 72 Lakeview Drive, New Egypt, NJ – commented on student recognition.

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles read a prepared statement regarding the election and the school district.

Mr. Surdo made a motion to adjourn at 8:10 p.m.
Seconded by Mrs. Sempervive, Passed unanimously.

Gerald North
Superintendent of Schools