

AGENDA

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
March 14, 2018
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

Board of Education approval August 2, 2017

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order 6:36 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mrs. Potter	Absent
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:38 p.m. for the purpose of discussing contracts and personnel.
Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer and requirement for confidentiality.

Mrs. Sempervive made a motion to go out of executive session at 7:32 p.m.
Seconded by Mr. Probasco, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mrs. Potter	Absent
Mr. Probasco	Present
Mrs. Sempervive	Present
Mr. Surdo	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mr. Surdo that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for March 14, 2018.

Roll Call

Yes	Mr. Probasco, Mr. Surdo, Mrs. Sempervive, Mr. Witham, Mrs. Septor
No	None
Absent	Mrs. Potter

VIII. APPROVAL OF MINUTES

Mr. Surdo moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on February 28, 2018.

Roll Call

Yes	Mr. Surdo, Mr. Witham, Mr. Probasco, Mrs. Septor
No	None
Absent	Mrs. Potter
Abstain	Mrs. Sempervive

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

April 11, 2018
May 9, 2018
June 20, 2018
July 11, 2018
August 22, 2018

September 12, 2018
October 10, 2018
November 14, 2018
December 12, 2018
January 2, 2019 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS

Madison Rovedo, Student Representative, commented on the following:

High School

Model UN Trip

Legally Blond Drama Production

Law and Justice Academy

Business Academy

STEM Academy

Teaching Academy

Walkout to the Gym

Bracelet Fundraiser

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

March 22 – P.I.N.E.S. meeting – Budget Process and Funding

March 28 – P.I.N.E.S. meeting – Summit Platform Update

Student Council – March Madness Basketball Tournament

Dorothy in Wonderland at the elementary school

Walkout to the Gym

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.6 be approved:

1. Recommend approval of all bills and claims for March 14, 2018, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for March 14, 2018, which required handwritten checks after the February 28, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending January 31, 2018.
4. Recommend approval of the Board Secretary's Report for the period ending January 31, 2018, and the Treasurer of School Monies Report, for the period ending January 31, 2018.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of January 31, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call

Yes

Mr. Witham, Mr. Surdo,
Mr. Probasco, Mrs. Sempervive,
Mrs. Septor

No

None

Absent

Mrs. Potter

B. Personnel Motions

Mr. Probasco moved with a second by Mr. Surdo that B.1 – B.8 be approved:

1. Recommend acceptance of the retirement of Karen Stafford-Smith, Language Arts and Social Studies teacher, at the New Egypt Middle School, effective July 1, 2018.
2. Recommend ratification and revision of a leave of absence for Connie Mullen, New Egypt Middle School Lunchroom Monitor from February 27, 2018 through March 8, 2018.
3. Recommend ratification of a medical leave of absence for Robynn Legendre, Physical Education teacher at the Dr. Gerald H. Woehr Elementary School as follows:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	February 7, 2018	March 13, 2018
FMLA without pay, with benefits	March 14, 2018	until further notice

4. Recommend approval of a medical leave of absence for Susan Babuschak, 1st Grade teacher at the Dr. Gerald H. Woehr Elementary School, pending receipt of medical certification:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical leave with pay, with benefits	April 18, 2018	April 27, 2018
FMLA without pay, with benefits	April 30, 2018	May 18, 2018

5. Recommend approval of a Maternity Disability/FMLA leave of absence for Lauren Sebolt, Special Education teacher at the New Egypt High School as follows:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability, with pay, with benefits	May 8, 2018	June 19, 2018 Or the last day of school year
NJFLA without pay, with benefits	September 4, 2018	November 23, 2018

6. Recommend ratification of approval to compensate staff members for the [After School Basic Skills](#) Program at the New Egypt High School, funded by the 2017-2018 ESSA Title I grants, as per the attached list:
7. Recommend ratification of approval of the [spring sports coaches](#), as per the attached list:
8. Recommend acceptance of the resignation of Susan Kisthardt, lunchroom/playground monitor at the Dr. Gerald H. Woehr Elementary School, effective March 28, 2018, with regrets.

Roll Call

Yes	Mr. Probasco, Mr. Surdo, Mrs. Sempervive, Mr. Witham, Mrs. Septor
No	None
Absent	Mrs. Potter

C. Policy

Mrs. Sempervive moved with a second by Mr. Witham that C.1 – C.14 be approved:

1. Recommend approval of the first reading of Bylaw 0169.02, Board Member Use of Social Networks.
2. Recommend approval of the first reading of Policy 3437, Military Leave.
3. Recommend approval of the first reading of Policy 4437, Military Leave.
4. Recommend approval of the first reading of Policy 5516.01, Student Tracking Devices.
5. Recommend approval of the first reading of Policy 7425, Lead Testing of Water in Schools.
6. Recommend approval of the first reading of Policy 7440, School District Security.
7. Recommend approval of the first reading of Policy 7441, Electronic Surveillance in School Buildings and on School Grounds.

8. Recommend approval of the first reading of Policy 8630, Bus Driver/Bus Aide Responsibility.
9. Recommend approval of the first reading of Policy 9242, Use of Electronic Signatures.
10. Recommend approval of the first reading of Regulation 5460.1, High School Transcripts.
11. Recommend approval of the first reading of Regulation 7101, Educational Adequacy of Capital Projects.
12. Recommend approval of the first reading of Regulation 7440, School District Security.
13. Recommend approval of the first reading of Regulation 7441, Electronic Surveillance in School Buildings and on School Grounds.
14. Recommend approval of the first reading of Regulation 8630, Emergency School Bus Procedures.

Roll Call

Yes

Mrs. Sempervive, Mr. Witham,
Mr. Probasco, Mr. Surdo,
Mrs. Septor

No

None

Absent

Mrs. Potter

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the attached staff [professional development](#):

Roll Call

Yes

Mr. Probasco, Mr. Witham,
Mrs. Sempervive, Mr. Surdo,
Mrs. Septor

No

None

Absent

Mrs. Potter

E. Other Motion

Mr. Probasco moved with a second by Mrs. Sempervive that E.1 – E.17 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on March 14, 2018, by the Board of Education.
2. Recommend approval of [student observers](#) and their assignments, as per the attached list:
3. Recommend approval to submit the Equivalency application to the Ocean County Superintendent, as per the attached:
4. Recommend approval for student volunteers fo the Dr.Gerald H. Woehr Chorus to perform at the Trenton Thunder Family Fun Day, under the guidance of Mr. Ken Beere, on May 20, 2018, prior to the Trenton Thunder baseball game, and at no cost to the Board of Education.

5. Recommend approval to implement “Strive to Thrive Program” sponsored by the Plumsted Township Municipal Alliance to provide character education/anti-bullying program for grade 7 students, at no cost to the Board of Education.

6. Recommend approval of the submission of a School Facilities Project to the New Jersey Department of Education Office of School Facilities for all necessary approval for non-educational Improvements to the New Egypt High School, State Project Number 4190-010-18-1000 as follows:
 - A. Replace exterior doors
 - B. Replace heat pumps
 - C. Front vestibule security enclosure and security system enhancements
 - D. Lighting upgrades
 - E. New accessible platform at rear of auditorium
 - F. Air supported structure
 - G. Main office flooring upgrades
 - H. Covered walkway
 - I. Sewer plant upgrades

7. Recommend approval of an amendment to the District’s Long Range Facilities Plan to include non-educational Improvements to the New Egypt High School, State Project Number 4190-010-18-1000 as follows:
 - A. Replace exterior doors
 - B. Replace heat pumps
 - C. Front vestibule security enclosure and security system enhancements
 - D. Lighting upgrades
 - E. New accessible platform at rear of auditorium
 - F. Air supported structure
 - G. Main office flooring upgrades
 - H. Covered walkway

8. Recommend approval of the submission of a School Facilities Project to the New Jersey Department of Education Office of School Facilities for all necessary approval for educational Alterations to the New Egypt High School, State Project Number 4190-010-18-2000 as follows:
 - A. Change of use at existing administrative offices to OT/PT/Resource/Life Skills
 - B. Media center/cafeteria alterations including TV studio

9. Recommend approval of an amendment to the District’s Long Range Facilities Plan to include educational Alterations to the New Egypt High School, State Project Number 4190-010-18-2000 as follows:
 - A. Change of use at existing administrative offices to OT/PT/Resource/Life Skills
 - B. Media center/cafeteria alterations including TV studio

10. Recommend approval of the submission of a School Facilities Project to the New Jersey Department of Education Office of School Facilities for all necessary approval for non-educational Improvements to the New Egypt Middle School, State Project Number 4190-080-18-1000 as follows:
 - A. Front vestibule security enclosure and security system enhancements
 - B. Lighting upgrades
 - C. Main office flooring upgrades

11. Recommend approval of an amendment to the District's Long Range Facilities Plan to include non-educational Improvements to the New Egypt Middle School, State Project Number 4190-080-18-1000 as follows:
 - A. Front vestibule security enclosure and security system enhancements
 - B. Lighting upgrades
 - C. Main office flooring upgrades

12. Recommend approval of the submission of a School Facilities Project to the New Jersey Department of Education Office of School Facilities for all necessary approval for non-educational Improvements to the Dr. Gerald H. Woehr Elementary School, State Project Number 4190-050-18-1000 as follows:
 - A. Front vestibule security enclosure and security system enhancements
 - B. Lighting upgrades
 - C. Main office flooring upgrades
 - D. Parking lot reconfiguration

13. Recommend approval of an amendment to the District's Long Range Facilities Plan to include non-educational Improvements to the Dr. Gerald H. Woehr Elementary School, State Project Number 4190-050-18-1000 as follows:
 - A. Front vestibule security enclosure and security system enhancements
 - B. Lighting upgrades
 - C. Main office flooring upgrades
 - D. Parking lot reconfiguration
 - E. Emergency generator

14. Recommend approval of the submission of a School Facilities Project to the New Jersey Department of Education Office of School Facilities for all necessary approval for non-educational Improvements to the New Egypt Primary School, State Project Number 4190-040-18-1000 as follows:
 - A. Front vestibule security enclosure and security system enhancements
 - B. Lighting upgrades
 - C. Main office flooring upgrades

15. Recommend approval of an amendment to the District's Long Range Facilities Plan to include non-educational Improvements to the New Egypt Primary School, State Project Number 4190-040-18-1000 as follows:
 - A. Front vestibule security enclosure and security system enhancements
 - B. Lighting upgrades
 - C. Main office flooring upgrades

16. Recommend approval of an amendment to the District's Long Range Facilities Plan to include educational Alterations to the New Egypt Primary School, State Project Number 4190-040-18-2000 as follows:
 - A. Change of use to existing media center to provide administrative offices

17. Recommend approval of an amendment to the District's Long Range Facilities Plan to include educational Alterations to the New Egypt Primary School, State Project Number 4190-040-18-2000 as follows:
 - A. Change of use to existing media center to provide administrative offices

Roll Call

Discussion: Mr. Probasco questioned E.6.I, and asked for clarification on the sewer plant. Mr. Gately explained E.6, sewer plant upgrades. Mr. Probasco questioned E.7 and asked if this was just a plan. Mr. Gately explained that it was only a plan and will get submitted to the State of New Jersey for their review.

Yes	Mr. Probasco, Mrs. Sempervive, Mr. Surdo, Mr. Witham, Mrs. Septor
No	None
Absent	Mrs. Potter

F. Facilities

G. Field Trips

Mr. Probasco moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the attached [field trips](#):

Roll Call

Yes	Mr. Probasco, Mr. Witham, Mrs. Sempervive, Mr. Surdo, Mrs. Septor
No	None
Absent	Mrs. Potter

Mr. Gately stated that with the resignation of Mrs. Soles, they are going to take a nomination of Vice President.

Mr. Gately called for the nomination of the Vice President of the Board of Education.

A motion was made by Mrs. Septor to nominated Mr. Surdo as Vice President of the Board of Education. This motion was seconded by Mr. Witham

Mr. Gately called for the close of the nomination for Vice President.

A motion was made by Mr. Probasco to close nominations for election of the Vice President. Seconded by Mrs. Septor

Roll Call

Yes	Mr. Probasco, Mrs. Septor, Mrs. Sempervive, Mr. Surdo, Mr. Witham
No	None
Absent	Mrs. Potter

The following roll call vote was taken for motion to nominate the Vice President.

Roll Call

Yes

Mrs. Septor, Mr. Sempervive,
Mr. Probasco, Mr. Surdo,
Mr. Witham

No

None

Absent

Mrs. Potter

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Jeff Fowler, 45 North Main Street, New Egypt, NJ – commented on C.4, Policy 5516.01, Student Tracking Devices.

Mr. North, Superintendent, explained Policy 5516.1, Student Tracking Devices.

XVII. NEW BUSINESS

Mr. North commented on the hiring of an additional security guard.

Mr. Gately commented on the Board of Education vacancy.

Mr. Gately commented on the Special Public Meeting – March 27, 2018 to approve the budget.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Probasco made a motion to adjourn at 7:59 p.m.

Seconded by Mr. Surdo, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary