

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 11, 2018
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

Board of Education approval August 2, 2017

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:39 p.m..

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

Mr. Witham moved that the Board go into executive session at 6:41 p.m. for the purpose of discussing contracts, legal and personnel.
 Seconded by Mr. Surdo, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Surdo made a motion to go out of executive session at 7:31 p.m.
 Seconded by Mr. Witham, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Witham moved with a second by Mr. Surdo that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for April 11, 2018.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Probasco

VIII. APPROVAL OF MINUTES

Mrs. Sempervive moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on March 14, 2018.

Roll Call

Yes	Mrs. Sempervive, Mr. Witham, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Probasco
Abstain	Mrs. Potter

Mrs. Potter moved with a second by Mrs. Sempervive that VIII.B be approved:

B. The minutes are presented for necessary correction and approval for the special meeting on March 27, 2018.

Roll Call

Yes

Mrs. Potter, Mrs. Sempervive,
Mr. Witham, Mrs. Septor

No

None

Absent

Mr. Probasco

Abstain

Mr. Surdo

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

May 9, 2018

October 10, 2018

June 20, 2018

November 14, 2018

July 11, 2018

December 12, 2018

August 22, 2018

January 2, 2019 (reorganization meeting)

September 12, 2018

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

Madison Rovedo, Student Representative, commented on the following:

High School

Mr. NEHS Event – April 26

High School Sports

Engineering students working on wearable technology

Jr. College Planning Night – April 12

Poetry Contest

High School Band visited Disney

Computer Science Team visiting Liberty Science Center

Middle School

Minute to Win it

Pep Rally

Peer Leaders visit middle school

Elementary School

4th grade students Fur Feather's assembly - March 14

Dorothy in Wonderland

Destination Imagination Competition

Rock Your Socks

Primary School

Open House

Egg Hunt

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

NJSAC approval

Congratulations to Mr. Grotto and the high school play

Jr. College Planning Night

District Wide Committees

P.I.N.E.S. Meeting – April 19

Congratulations to the Destination Imagination team

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

- A. Artist in Education Residency Grant Presentation - Mrs. Rita Williams, Dr. Gerald H. Woehr Elementary School Art Teacher

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.9 be approved:

1. Recommend approval of all bills and claims for April 11, 2018, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for April 11, 2018, which required handwritten checks after the March 14, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending February 28, 2018.
4. Recommend approval of the Board Secretary's Report for the period ending February 28, 2018, and the Treasurer of School Monies Report, for the period ending February 28, 2018.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of February 28, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of February 28, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been

over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

7. Recommend approval for Heinemann Professional Workshops to provide two (2), full day training sessions to the elementary staff on Benchmark, LLI and Guided Reading, at a cost of \$2,950.00 per day, not to exceed \$5,900.00.
8. Recommend approval of [resolution No. 5](#), to Purchase Electric Generation Services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS.
9. Recommend approval of [resolution No. 6](#), to Purchase Natural Gas Services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Probasco

B. Personnel Motions

Mrs. Potter moved with a second by Mr. Witham that B.1 – B.11 be approved:

1. Recommend ratification of approval for the termination of employment of John Mansure, from the New Egypt Extended Day (NEED) staff, effective March 20, 2018, as indicated in the Plumsted Township Board of Education Policy #4212 - Attendance.
2. Recommend acceptance of the resignation of Ann Marie Bette, Business teacher, at the New Egypt High School, effective May 18, 2018, with regrets.
3. Recommend acceptance of the resignation of Ellen Healy, Language Arts teacher, at the New Egypt Middle School, effective June 30, 2018, with regrets.
4. Recommend approval of a revised leave of absence for Nina Acquaviva, New Egypt Middle School Mathematics teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability with pay, with benefits	March 1, 2018	March 13, 2018
FMLA without pay, with benefits	March 14, 2018	June 1, 2018

5. Recommend ratification of approval of a paid medical leave of absence for Katherine Gilpin, Dr. Gerald H. Woehr Elementary School Special Education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	April 9, 2018	April 18, 2018

6. Recommend approval of an unpaid FMLA leave of absence for Christopher Wells, Dr. Gerald H. Woehr Elementary School Physical Education/Health teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA without pay, with benefits	May 1, 2018	May 31, 2018

7. Recommend approval of Amy Kinzel, as a half-time (.50) ESL teacher, at the New Egypt High School/New Egypt Middle School, on or before May 7, 2018 through June 21, 2018 or the last day of school, at a salary of \$27,781.00, prorated, with no benefits, equal to (.50) of BA+15 Step 1, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval for Andrea Aprea to develop a mini-curriculum, created related materials, write lesson plans and instruct adult ESL classes, at a rate of \$47.00 per hour, not to exceed 39 hours.
9. Recommend approval to compensate staff members to participate in the Academic Bowl competition on April 18, 2018, at the Goetz Middle School in Jackson, NJ, [as per the attached list](#):
10. Recommend approval to compensate staff members as language interpreters for the 2017-2018 school year, at the non-instructional rate, as per the negotiated PTEA contract, [as per the attached list](#):
11. Recommend revision and ratification of the spring sports coaches for the 2017-2018 school year, [as per the attached list](#):

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mrs. Sempervive, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Probasco

C. Policy

Mrs. Sempervive moved with a second by Mrs. Potter that C.1 be tabled:

1. Recommend approval of the second reading of [Bylaw 0169.02](#), Board Member Use of Social Networks.

Roll Call

Yes	Mrs. Sempervive, Mrs. Potter, Mr. Witham, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Probasco

Mr. Surdo moved with a second by Mrs. Sempervive that C.2 – C.14 be approved;

2. Recommend approval of the second reading of [Policy 3437](#), Military Leave.
3. Recommend approval of the second reading of [Policy 4437](#), Military Leave.

4. Recommend approval of the second reading of [Policy 5516.01](#), Student Tracking Devices.
5. Recommend approval of the second reading of [Policy 7425](#), Lead Testing of Water in Schools.
6. Recommend approval of the second reading of [Policy 7440](#), School District Security.
7. Recommend approval of the second reading of [Policy 7441](#), Electronic Surveillance in School Buildings and on School Grounds.
8. Recommend approval of the second reading of [Policy 8630](#), Bus Driver/Bus Aide Responsibility.
9. Recommend approval of the second reading of [Policy 9242](#), Use of Electronic Signatures.
10. Recommend approval of the second reading of [Regulation 5460.1](#), High School Transcripts.
11. Recommend approval of the second reading of [Regulation 7101](#), Educational Adequacy of Capital Projects.
12. Recommend approval of the second reading of [Regulation 7440](#), School District Security.
13. Recommend approval of the second reading of [Regulation 7441](#), Electronic Surveillance in School Buildings and on School Grounds.
14. Recommend approval of the second reading of [Regulation 8630](#), Emergency School Bus Procedures.

Roll Call

Yes

Mr. Surdo, Mrs. Sempervive,
Mrs. Potter, Mr. Witham,
Mrs. Septor

No

None

Absent

Mr. Probasco

D. Professional Development/Travel Reimbursements

Mr. Surdo moved with a second by Mrs. Sempervive that D.1 be approved, as amended:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Surdo, Mrs. Sempervive,
Mrs. Potter,
Mr. Witham (abstain on amendment for himself),
Mrs. Septor

No

None

Absent

Mr. Probasco

Abstain

Mr. Witham (abstain on amendment for himself)

E. Other Motion

Mrs. Potter moved with a second by Mr. Witham that E.1 – E.5 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on April 11, 2018, by the Board of Education.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better, and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
3. Recommend approval of an *Admissions Agreement* for non-resident student from Petria Funes, School Psychologist at the Dr. Gerald H. Woehr Elementary School, to permit her child Grade Kindergarten to attend the Dr. Gerald H. Woehr Elementary School, effective September 6, 2018, enrollment permitting, for the 2018-2019 school year, according to stipulations contained in the 2015-2018 PTEA/PTBOE Collective Bargaining Agreement.
4. Recommend approval of an amendment to the ESEA Title 1A Grant to update nonpublic school enrollment.
5. Recommend approval of the submission of the revised New Jersey Quality Single Accountability Continuum (NJQSAC) Short-term District Improvement Plan for the Plumsted Township School District.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mrs. Sempervive, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Probasco

F. Facilities

Mrs. Potter moved with a second by Mrs. Sempervive that F.1 –F.4 be approved:

1. Recommend approval to operate an adult ESL Program effective April 16, 2018 for the 2017-2018 school year.
2. Recommend approval to operate an Extended School Year Basic Skills Summer Program from July 9, 2018, through August 9, 2018, Monday through Thursday from 9:00 a.m. - 2:00 p.m.
3. Recommend approval to operate an Extended School Year ESL Summer School Program from July 9, 2018, through August 9, 2018, Monday through Thursday from 9:00 a.m. - 2:00 p.m.
4. Recommend approval of Paul Carrezola to host a Central Jersey 7 on 7 Football Shoot Out on Saturday, June 30, 2018, utilizing the district fields, at no cost to the Board of Education, with funds that exceed operating costs to go directly to the operating account of the New Egypt High School Football Program.

Roll Call

Yes	Mrs. Potter, Mrs. Sempervive, Mr. Witham, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Probasco

G. Field Trips

Mrs. Potter moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mrs. Potter, Mr. Witham,
Mrs. Sempervive, Mr. Surdo,
Mrs. Septor

No

None

Absent

Mr. Probasco

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Grace Neuert, 71 Evergreen Road, New Egypt, NJ – asked the Board to consider life science academy (nursing).

XVII. NEW BUSINESS

A. Interviews of candidates for vacant Board of Education seat

- S. Justin Burnett
- Carl Cooper
- Robert J. Czarneski
- Robert A. Kudrick, Jr.
- Matthew J. Nemeth

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Surdo thanked everyone for coming out tonight.

Mr. North updated everyone on the dates of the middle school promotion (June 20) and high school graduation (June 21).

Mr. Surdo moved that the Board go into executive session at 8:53 p.m. for the purpose of discussing personnel.

Seconded by Mrs. Sempervive, Passed unanimously.

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Surdo made a motion to go out of executive session at 9:37 p.m.

Seconded by Mrs. Potter, Passed unanimously.

XXI. BOARD APPOINTMENTS

A. Appointment of Board of Education member

Mrs. Septor called for the appointment of Justin Burnett as a Board of Education member.

Mr. Surdo made a motion to appoint Justin Burnett as a Board of Education member.
Seconded by Mrs. Potter.

Roll Call

Yes

Mr. Surdo, Mrs. Potter,
Mrs. Sempervive, Mr. Witham,
Mrs. Septor

No

None

Absent

Mr. Probasco

Mr. Gately administered the oath of office to S. Justin Burnett, the Board member appointed to fill the unexpired term through December 31, 2018.

The Board welcomed Justin Burnett as the newly appointed Board member.

Mr. Witham made a motion to adjourn at 9:41 p.m.
Seconded by Mr. Surdo, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary