

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
May 9, 2018
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

Board of Education approval August 2, 2017

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:37 p.m..

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Absent (arrived to the meeting at 6:52 p.m.)
Mr. Burnett	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mrs. Potter moved that the Board go into executive session at 6:38 p.m. for the purpose of discussing collective bargaining, potential litigation and personnel.
Seconded by Mrs. Sempervive, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Sempervive made a motion to go out of executive session at 7:35 p.m.
Seconded by Mr. Surdo, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Witham moved with a second by Mr. Surdo that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for May 9, 2018.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mr. Burnett, Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None

VIII. APPROVAL OF MINUTES

Mrs. Sempervive move with a second by Mr. Surdo that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on April 11, 2018.

Roll Call

Yes	Mrs. Sempervive, Mr. Surdo, Mr. Burnett, Mrs. Potter, Mr. Witham, Mrs. Septor
No	None

Mr. Witham moved with a second by Mrs. Potter that VIII.B be approved:

B. The minutes are presented for necessary correction and approval for the regular meeting on May 1, 2018.

Roll Call

Yes	Mr. Witham, Mrs. Potter, Mr. Burnett, Mrs. Sempervive, Mr. Surdo, Mrs. Septor
No	None

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

June 13, 2018	October 10, 2018
July 11, 2018	November 14, 2018
August 22, 2018	December 12, 2018
September 12, 2018	January 2, 2019 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS

Madison Rovedo, Student Representative, commented on the following:

High School

Prom

Mr. NEHS

Sports Update

Student Testing

Business Academy

Middle School

School Dance

6th grade Parent Orientation Night – May 29th

NEMS PTO Walk-a-Thon – June 4th

Elementary School

School Trips

Primary School

School Trips

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

Senior Night

State Tournaments

Community Committees

Destination Imagination

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.23 be approved:

1. Recommend approval of all bills and claims for May 9, 2018, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for May 9, 2018, which required handwritten checks after the April 11, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending March 31, 2018.
4. Recommend approval of the Board Secretary's Report for the period ending March 31, 2018, and the Treasurer of School Monies Report, for the period ending March 31, 2018.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of March 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of March 31, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Archway Programs to provide educational services effective April 9, 2018 - June 30, 2018, for student number 301930, at a total cost of \$10,272.00.
8. Recommend ratification of approval of a contract with Archway Programs to provide educational services effective April 19, 2018 - June 30, 2018, for student number 607100, at a total cost of \$8,560.00.
9. Recommend ratification of approval of a contract with EI US, LLC to provide educational services for the 2017-2018 school year, at a rate of \$40.00 per hour.
10. Recommend ratification of approval of an agreement with Hampton Behavioral Health Center to provide educational instruction services (home instruction) from April 17, 2018 through June 30, 2018, at a rate of \$40.00 per hour.
11. Recommend approval of an agreement with Monmouth-Ocean Educational Services (MOESC) to provide Child Study Team Services for the Extended School Year Summer Program from July 1, 2018 through August 9, 2018.

12. Recommend approval of an agreement with Monmouth-Ocean Education Services (MOESC) to participate in coordinated transportation services as necessary at the administrative fee of 5.5%, from July 1, 2018 through June 30, 2023.
13. Recommend approval of a contract with Environmental Design Inc. to provide AHERA compliance services for the 2018-2019 school year, at a cost of \$1,100.00.
14. Recommend approval of a contract with LORS Photography and New Egypt High School for student portraits for the 2018-2019 and 2019-2020 school year, to be paid by the students and at no cost to the Board of Education.
15. Recommend approval of an agreement with Garden State Transport to provide transportation for the Extended School Year Summer Program from July 9, 2018 through August 9, 2018, as follows:

Route	Cost
SUM1	\$3,780.00
SUM2	\$3,780.00
SUM3	\$3,780.00
SUM4	\$3,740.00
SUM5	\$3,740.00
SUMWC w/aide	\$5,360.00
Total	\$24,840.00

16. Recommend approval of a grant application for OceanFirst Foundation “Model Classroom Grant” in the amount of \$10,000.00. Grant funds will be used to support the implementation of a STEAM Lab at the Dr. Gerald H. Woehr Elementary School.
17. Recommend approval of financial institutions to be designated as depositories of record for the Plumsted Township Schools Board of Education accounts for the 2018-2019 school year, as follows:
 - a. TD Bank
 - b. New Jersey Arbitrage Rebate Management
 - c. New Jersey Cash Management
18. Recommend approval for the establishment of the following petty cash imprest accounts, for the 2018-2019 school year, and each transaction shall not exceed \$50.00:

High School - Principal	\$300.00
Middle School - Principal	\$300.00
Elementary School - Principal	\$300.00
Primary School - Principal	\$300.00
Business Office - Business Administrator	\$300.00
Buildings and Grounds - Coordinator of Buildings, Grounds and Operations	\$400.00
Community Education - Coordinator of Community Education	\$200.00
Transportation - Business Administrator	\$400.00

Curriculum & Instruction - Director of Curriculum & Instruction	\$300.00
Athletics - Coordinator of Athletics	\$300.00
Cafeteria - Manager of Cafeteria	\$370.00

19. Recommend approval of the Tax Shelter and Annuity Companies/Brokers, for the 2018-2019 school year, at no cost to the Board of Education, as follows:
- | | |
|-----------------------|----------------------|
| a. Axa Equitable | d. Met Life Annuity |
| b. Lincoln Investment | e. Met Life Investor |
| c. Met Life | |
20. Recommend approval of the Disability Plans, for the 2018-2019 school year, at no cost to the Board of Education, as follows:
- | | |
|-------------------------|-------------------------|
| a. Aflac Insurance | c. Colonial Insurance |
| b. AIG American General | d. Prudential Insurance |
21. Recommend approval of the Uniform Minimum Chart of Accounts for New Jersey Public Schools.
22. Recommend approval Authorizing the Procurement of Goods and Services through State Agency for the 2018-2019 school year.
23. Recommend that the Board approve the transfer from Capital Reserve Account to the Capital Outlay Fund (Fund 12) for architectural services, per N.J.A.C. 6A:23A-4.1(g) for pre-referendum services New Egypt High School State Project No. 4190-010-18-1000; New Egypt High School State Project No. 4190-010-18-2000; New Egypt Middle School State Project No. 4190-080-18-1000; Dr. Gerald H. Woehr Elementary School State Project No. 4190-050-18-1000; New Egypt Primary School State Project No. 4190-040-18-1000; and New Egypt Primary School State Project No. 4190-040-18-2000 in the amount of \$40,000.00.

Roll Call

Yes

Mr. Witham, Mr. Surdo,
Mr. Burnett, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor

No

None

B. Personnel Motions

Mrs. Sempervive moved with a second by Mr. Witham that B.1 – B.37 be approved:

1. Recommend acceptance of the retirement for Kathleen Chesmel, Science teacher at the New Egypt High School, effective, July 30, 2018.
2. Recommend revision and ratification of approval for an Intermittent FMLA/NJFLA leave of absence for Kathleen LoPresti, Dr. Gerald H. Woehr Elementary School Special Education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA/NJFLA Leave	January 12, 2018	January 12, 2018
without pay, with benefits	January 17, 2018	March 12, 2018

3. Recommend revision and ratification of approval of a paid medical leave of absence for Katherine Gilpin, Dr. Gerald H. Woehr Elementary School Special Education teacher:

LEAVE	FROM	THROUGH
Medical Leave with pay, with benefits	April 9, 2018	April 20, 2018

4. Recommend ratification of approval of an Intermittent FMLA leave of absence for Robbin Galloway, Administrative Assistant to the Director of Literacy and Director of STEAM:

LEAVE	FROM	THROUGH
Intermittent FMLA with pay, with benefits	April 26, 2018	June 22, 2018

5. Recommend approval of a revised Title 10 paid Military leave of absence for Ginger White, Dr. Gerald H. Woehr Elementary School 4th Grade teacher:

LEAVE	FROM	THROUGH
Military Leave with pay, with benefits	May 18, 2018	May 18, 2018
Military Leave with pay, with benefits	June 7, 2018	June 7, 2018

6. Recommend ratification of approval of Kathleen Chesmel to teach one (1) class at the New Egypt High School in lieu of prep, from April 30, 2018 through June 21, 2018, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, in the amount of \$1,508.00.
7. Recommend ratification of approval of Kathleen Clayton to teach one (1) class at the New Egypt High School in lieu of prep, from May 7, 2018 through June 21, 2018, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, in the amount of \$1,093.00.
8. Recommend ratification of approval of Gabrielle Fox to teach two (2) classes at the New Egypt High School in lieu of prep, from April 30, 2018 through June 21, 2018, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, in the amount of \$2,382.00.
9. Recommend ratification of approval of Gee Ng to teach one (1) class at the New Egypt High School in lieu of prep, from April 30, 2018 through June 21, 2018, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, in the amount of \$1,385.00.
10. Recommend approval of Robert Berg, Jr., as a Security Guard at the Dr. Gerald H. Woehr Elementary School, effective on or after May 10, 2018, at a salary of \$30,000.00, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
11. Recommend approval Robert Berg, Jr., Dr. Gerald H. Woehr Elementary School Security Guard to carry a handgun in a school building and/or school grounds, as per Board Policy #7446, effective on or after May 10, 2018 through the end of the 2017-2018 school year.
12. Recommend approval of Stefania Gonzales, as a Technology teacher, at the New Egypt High School, effective September 1, 2018, at a salary of \$67,600.00, equal to BA Step 11, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

13. Recommend approval of Martha Barabas, as a Language Art teacher, at the New Egypt Middle School, effective September 1, 2018, at a salary of \$55,283.00, equal to BA Step 2, of the PTEA/PTBOE Collective Bargaining agreement, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
14. Recommend approval of extra-curricular staff for the remainder of the 2017-2018 school year, [as per the attached list:](#)
15. Recommend renewal of the tenured administrative staff and their salaries for the 2018-2019 school year, [as per the attached list:](#)
16. Recommend renewal of the non-tenured administrative staff and their salaries for the 2018-2019 school year, [as per the attached list:](#)
17. Recommend renewal of the tenured certified staff and their salaries for the 2018-2019 school year, [as per the attached list:](#)
18. Recommend renewal of the non-tenured certified staff and their salaries for the 2018-2019 school year, [as per the attached list:](#)
19. Recommend renewal of the contracted secretarial staff and their salaries for the 2018-2019 school year, [as per the attached list:](#)
20. Recommend renewal of the paraprofessionals and their salaries for the 2018-2019 school year, [as per the attached list:](#)
21. Recommend approval of certified staff transfers for the 2018-2019 school year, [as per the attached list:](#)
22. Recommend approval of certified staff building transfers for the 2018-2019 school year, [as per the attached list:](#)
23. Recommend approval of the extended school year (ESY) staff and their rates of pay for the 2018-2019 school year, [as per the attached list:](#)
24. Recommend approval of the special education summer staff and their rates of pay for the 2018-2019 school year, [as per the attached list:](#)
25. Recommend approval of high school guidance summer staff and their rates of pay, [as per the attached list:](#)
26. Recommend approval of the Wee Warrior and Warrior Day Camp staff, [as per the attached list:](#)
27. Recommend approval for staff to volunteer and assist with the evening Adult ESL program, [as per the attached list:](#)
28. Recommend approval of the Summer Offering Camp advisors, at no cost to the Board of Education, [as per the attached list:](#)
29. Recommend approval of the following district appointments for the 2018-2019 school year:
 - a. Attendance Officer: Gerald North
 - b. Application Officer: Gerald North
 - c. Board Secretary: Sean Gately
 - d. District Qualified Purchasing Agent: Sean Gately

- e. District Purchasing Agent: Sean Gately
 - f. Agency Compliance Officer: Sean Gately
 - g. PACO Officer: Sean Gately
 - h. Custodian of School Records: Sean Gately
 - i. Title IX Compliance Officer: Sean Gately
 - j. Treasurer of School Monies: Frank Frazee
 - k. Affirmative Action Officer Curriculum & Instruction: Michelle Halperin-Krain
 - l. Title IX Curriculum and Classroom Practices Compliance Officer: Michelle Halperin-Krain
 - m. Affirmative Action Officer Personnel and Employment: Colleen Gravel
 - n. District Test Coordinator: Colleen Gravel
 - o. Title IX Personnel and Employment Practices Compliance Officer: Colleen Gravel
 - p. Title IX Student Matter Compliance Officer: Colleen Gravel
 - q. 504 Committee Officer: Dr. Jessica Howland
 - r. DCP&P (Div. of Child Protection and Permanency) Liaison: Dr. Jessica Howland
 - s. Asbestos Management Officer: Joseph Occhiuzzo
 - t. Health and Safety Designee: Joseph Occhiuzzo
 - u. Indoor Air Quality Designee: Joseph Occhiuzzo
 - v. Integrated Pest Management Coordinator: Joseph Occhiuzzo
 - w. Right to Know Officer: Joseph Occhiuzzo
 - x. Chemical Hygiene Officer: Joseph Occhiuzzo
 - y. AHERA Coordinator: Joseph Occhiuzzo
 - z. District Homeless Liaison: Dr. Jessica Howland
 - aa. Substance Awareness Coordinator: Jeffrey Jaegel
 - bb. School Safety Specialist: Michael Mendes
 - cc. District Anti-Bullying Coordinator - Alicia Farese
30. Recommend approval that the Plumsted Township Board of Education hereby continues membership in the New Jersey School Boards Association for the 2018-2019 school year.
 31. Recommend approval that Gerald North, Superintendent of Schools, and Sean Gately, Business Administrator/Board Secretary of the Plumsted Township School District or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal Laws.
 32. Recommend approval of the current Affirmative Action Grievance Procedures for the 2018-2019 school year.
 33. Recommend that the Board of Education approve Sean Gately, Business Administrator/Board Secretary as School Funds Investor pursuant to N.J.S.A. 17:12B-241 for the 2018-2019 school year.
 34. Recommend approval that Sean Gately, Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct prepayment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interests of the Board to pay promptly for the 2018-2019 school year.
 35. Recommend approval that as provided by N.J.S.A. 18A:22-801 amended, Gerald North be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly for the 2018-2019 school year.
 36. Recommend approval that the Plumsted Township Public School District Board of Education appoints Sean Gately, Business Administrator/Board Secretary as the third party administrator to monitor compliance with the District's 457B Deferred Compensation Plans, at no cost to the district for the 2018-2019 school year.

37. Recommend approval of signatures to appear on all disbursement for the 2018-2019 school year, as follows:

- a. General Operating - Board President, Board Secretary and Treasurer
- b. NJ ARM Accounts - Board Secretary and Treasurer
- c. NJ Cash Management - Board Secretary and Treasurer
- d. Agency Account - Board Secretary and Treasurer
- e. Payroll Account - Board Secretary and Treasurer
- f. Unemployment Account - Board Secretary and Treasurer
- g. Student Activities Account - Board Secretary and Principal

Roll Call

Yes	Mrs. Sempervive, Mr. Witham, Mr. Burnett, Mrs. Potter, Mr. Surdo, Mrs. Septor
No	None

Mr. Surdo moved with a second by Mr. Burnett that B.38 be approved:

38. Recommend acceptance of the resignation of Carly Kutsup, Business Education teacher at the New Egypt High School, effective June 30, 2016.

Roll Call

Yes	Mr. Surdo, Mr. Burnett, Mrs. Potter, Mrs. Sempervive, Mr. Witham, Mrs. Septor
No	None

C. Policy

D. Professional Development/Travel Reimbursements

Mr. Witham moved with a second by Mrs. Sempervive that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes	Mr. Witham, Mrs. Sempervive, Mr. Burnett, Mrs. Potter, Mr. Surdo, Mrs. Septor
No	None

E. Other Motion

Mrs. Potter moved with a second by Mr. Burnett that E.1 – E.23 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on May 9, 2018, by the Board of Education.

2. Recommend formal adoption of the Charlotte Danielson Framework for Teaching and the Evaluation Template for the 2018-2019 school year, in partial fulfillment of the New Jersey Department of Education’s Excellent Educators for New Jersey (EE4NJ) staff evaluation systems requirements.

3. Recommend formal adoption of the Stronge Leader Evaluation Systems for the 2018-2019 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) administrator evaluation system requirements.
4. Recommend approval for a Special Education Medicaid Initiative (SEMI) information session on June 4, 2018, 6:30 p.m. - 7:30 p.m. in the New Egypt Middle School IMC, as per the Plumsted Township School District approved SEMI action plan.
5. Recommend approval of a Family Dinner Night, sponsored by the Plumsted Township Municipal Alliance on May 16, 2018, for the parents/guardians of New Egypt Primary School and the Dr. Gerald H. Woehr Elementary School, funded through the Plumsted Township Municipal Alliance-Parenting Forum grant, and at no cost to the Board of Education.
6. Recommend approval of an Admissions Agreement for non-resident student from Katie Graziano, Special Education teacher at the New Egypt High School, to permit her child Grade 1 to attend the Dr. Gerald H. Woehr Elementary School, effective September 6, 2018, enrollment permitting, for the 2018-2019 school year, according to stipulations contained in the 2015-2018 PTEA/PTBOE Collective Bargaining Agreement.
7. Recommend approval of an Admissions Agreement for non-resident student from Christina Quattrone, Special Education Teacher at the New Egypt Middle School, to permit her child Grade 2 to attend the Dr. Gerald H. Woehr Elementary School, effective September 6, 2018, enrollment permitting, for the 2018-2019 school year, according to stipulations contained in the 2015-2018 PTEA/PTBOE Collective Bargaining Agreement.
8. Recommend approval for the Board of Education to award the following Barnes & Noble gift cards to New Egypt High School and New Egypt Middle School graduates:
 - \$25.00 Middle School Blue and Gold Honor Roll (approx. 62 students)
 - \$25.00 Middle School General Excellence Award
 - \$25.00 Middle School Silver Award
 - \$100.00 High School Most Improved Award
 - \$100.00 High School Academic Excellence Award
 - \$500.00 Friend of Education Award
9. Recommend approval of the job descriptions for the 2018-2019 school year.
10. Recommend approval of Parliamentary Procedures.
11. Recommend approval of the following appointments:
 - a. Insurance Broker of Record - Property & Casualty - Boynton & Boynton
 - b. Broker of Record - Employee Benefits - LDP Consulting Group, Inc. (Brown & Brown)
 - c. Official newspaper for the purpose of advertising - Asbury Park Press
12. Recommend approval that the designated posting locations be the main office of all four schools and the Board's Secretary's office.
13. Recommend adoption of the Code of Ethics in accordance with N.J.S.A. 18A:12-24.1.
14. Recommend approval of the Doctrine of Necessity.
15. Recommend approval of the District Purchasing Manual.

16. Recommend approval of the 2018-2019 District Emergency Management Plan.
17. Recommend approval of the 2018-2019 Indoor Air Quality Plan.
18. Recommend approval of the 2018-2019 Biosecurity Plan.
19. Recommend approval of the 2018-2019 Integrated Pest Management Plan.
20. Recommend approval that the Board of Education hereby establishes a photocopy fee of five cents (\$.05) per letter size page or smaller and seven cents (\$.07) per page for legal size or larger for the 2018-2019 school year.
21. Recommend approval of the submission of a School Facilities Project to the New Jersey Department of Education Office of School Facilities for all necessary approval for educational Alterations to the New Egypt Primary School, State Project Number 4190-040-18-2000 as follows:
 - A. Change of use to an existing classroom to provide administrative offices
22. Recommend approval of an amendment to the District’s Long Range Facilities Plan to include educational Alterations to the New Egypt Primary School, State Project Number 4190-040-18-2000 as follows:
 - A. Change of use to an existing classroom to provide administrative offices
23. Recommend approval to hold a special election on October 2, 2018, from 2:00 p.m. to 8:00 p.m. pending approval by the Ocean County Board of Elections.

Roll Call

Yes

Mrs. Potter, Mr. Burnett,
Mrs. Sempervive, Mr. Witham,
Mr. Surdo, Mrs. Septor

No

None

F. Facilities

Mr. Witham moved with a second by Mr. Surdo that F.1 – F.5 be approved:

1. Recommend revision of approval to operate an Extended School Year Basic Skills Summer Program from July 9, 2018 through August 9, 2018, Monday through Thursday from 9:00 a.m. - 1:00 p.m.
2. Recommend revision of approval to operate an Extended School Year ESL Summer Program from July 9, 2018 through August 9, 2018, Monday through Thursday from 9:00 a.m. - 1:00 p.m.
3. Recommend approval to operate the Warrior Day Camp. effective June 25, 2018 through August 24, 2018, at no cost to the Board of Education.
4. Recommend approval to operate the Warrior Sports Camps, effective June 25, 2018 through July 26, 2018.
5. Recommend approval to operate Summer Offering Camps, at no cost to the Board, [as per the attached:](#)

Roll Call

Yes

Mr. Witham, Mr. Surdo,
Mr. Burnett, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor
None

No

G. Field Trips

Mrs. Sempervive moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Discussion: Mrs. Sempervive thanked the PTO.

Roll Call

Yes

Mrs. Sempervive, Mr. Witham,
Mr. Burnett, Mrs. Potter,
Mr. Surdo, Mrs. Septor
None

No

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Lynn Pryzblkowski thanked the Board for supporting the Senior Seminar Program.

XVII. NEW BUSINESS

Mrs. Septor stated that there is a vacancy due to the resignation of Mr. Probasco.

A. Interviews of candidates for vacant Board of Education seat

- Carl Cooper
- Robert J. Czarneski
- Robert A. Kudrick Jr.
- Matthew J. Nemeth

Mr. Surdo moved that the Board go into executive session at 7:56 p.m. for the purpose of discussing personnel.

Seconded by Mrs. Potter, Passed unanimously.

XVIII. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Surdo made a motion to go out of executive session at 8:34 p.m.
Seconded by Mr. Burnett, Passed unanimously.

XIX. BOARD APPOINTMENTS

A. Mrs. Septor called for the appointment of Robert Kudrick as a Board of Education member.

Mrs. Potter made a motion to appoint Robert Kudrick as a Board of Education member.
Seconded by Mr. Surdo,

Roll Call

Yes

Mrs. Potter, Mr. Surdo,
Mr. Burnett, Mrs. Sempervive,
Mr. Witham, Mrs. Septor

No

None

Mr. Gately administered the oath of office to Robert Kudrick, the Board member appointed to fill the unexpired term through December 31, 2018.

XX. OLD BUSINESS

Mr. Gately gave an update on the Warrior 2022 project.

XIX. BOARD OF EDUCATION COMMENTS

The Board welcomed Robert Kudrick as the newly appointed Board member.
Mrs. Septor thanked Mr. Gately for the presentation on the Warrior 2022 project.

Mr. Surdo made a motion to adjourn at 9:32 p.m.
Seconded by Mr. Burnett, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary