

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
July 11, 2018  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

*Board of Education approval August 2, 2017*

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:30 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Absent
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Absent
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Tedeschi, Board Attorney

Mr. Burnett moved that the Board go into executive session at 6:32 p.m. for the purpose of discussing personnel, contracts and collective bargaining.  
Seconded by Mrs. Potter, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Burnett made a motion to go out of executive session at 7:33 p.m.  
Second by Mr. Witham, Pass unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Absent
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Absent
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Tedeschi, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Witham moved with a second by Mrs. Potter that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for July 11, 2018.

Roll Call

Yes	Mr. Witham, Mrs. Potter, Mr. Burnett, Mr. Kudrick, Mrs. Septor
No	None
Absent	Mrs. Sempervive, Mr. Surdo

VIII. APPROVAL OF MINUTES

Mr. Kudrick moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on June 13, 2018.

Roll Call

Yes	Mr. Kudrick, Mr. Witham, Mr. Burnett, Mrs. Potter, Mrs. Septor
No	None
Absent	Mrs. Sempervive, Mr. Surdo

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

August 22, 2018  
September 12, 2018  
October 10, 2018

November 14, 2018  
December 12, 2018  
January 2, 2019 (reorganization meeting)

- B. [Student Enrollment](#)
- C. [Fire/Drill/School Security Drills](#)
- D. [Suspension List](#)
- X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS - None

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report  
Graduation Ceremonies  
Student Threat to District  
Summer Camps  
Summit Platform  
PARCC Scores

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Kudrick that A.1 – A.30 be approved:

1. Recommend approval of all bills and claims for July 11, 2018, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for July 11, 2018, which required handwritten checks after the June 13, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending May 31, 2018.
4. Recommend approval of the Board Secretary's Report for the period ending May 31, 2018, and the Treasurer of School Monies Report, for the period ending May 31, 2018.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of May 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant

to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.

6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of May 31, 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with New Road School of Ocean County for tuition for the 2018-2019 school year, for student number 202451, at a total cost of \$81,094.00.
8. Recommend approval of a contract with Manchester Township Board of Education for tuition for the 2018-2019 school year, for student number 301270, at a total cost of \$81,860.00.
9. Recommend acceptance of bids received on June 27, 2018, bid number 2019-04, student transportation services to and from in and out of district schools, for the 2018-2019 school year, prices are per diem rates as follows:

<b>Company</b>	<b>Tier/Route or Route Only</b>	<b>Per Diem Route Cost</b>	<b>Per Diem Aide Cost</b>	<b>Adjustment for Mileage Increase/Decrease</b>
R&M Transportation Enterprise, LLC	ARCH	No Bid	No Bid	No Bid
R&M Transportation Enterprise, LLC	BURL	\$223.00	\$37.00	\$1.50
R&M Transportation Enterprise, LLC	MATES	No Bid	No Bid	No Bid
R&M Transportation Enterprise, LLC	E11	No Bid	No Bid	No Bid
St. Mark School Bus LLC	ARCH	No Bid	No Bid	No Bid
St. Mark School Bus LLC	BURL	\$268.00	\$45.00	\$1.50
St. Mark School Bus LLC	MATES	\$298.00	\$60.00	\$1.25
St. Mark School Bus LLC	E11	No Bid	No Bid	No Bid

10. Recommend approval of a contract with R & M Transportation to provide student transportation services to and from and in and out of district schools, per bid number 2019-04, for the 2018-2019 school year, as follows:

<b>Route</b>	<b>Cost</b>
BURL	\$46,800.00

11. Recommend rejection of bids for student transportation services to and from school, per bid number 2019-04, for reason of economy, as follows:

<b>Route</b>	<b>Cost</b>
MATES	\$53,640.00

12. Recommend approval of an agreement between Millstone Township School District and the Plumsted Township School District, to provide shared administrative transportation services from July 1, 2018 through June 30, 2019 for the 2018-2019 school year for transportation services, at a total cost of \$70,000.00.
13. Recommend approval of a parent contract for student transportation for their child to and from the New Egypt High School for the 2018-2019 school year, route PRNT, at a cost of \$6,395.13.
14. Recommend approval of a contract with Barnabas Health Corporate Care to provide the following services for the 2018-2019 school year: Office visit - \$56.00, Drug Screen (5 Panel) - \$50.00, Drug Screen (7 Panel) - \$90.00, Drug Screen (9 Panel) \$108.00, Breathalyzer - \$25.00 and Confirmation Breathalyzer - \$25.00.
15. Recommend approval of a contract with EI US, LLC dba Learn Well to provide education services for the 2018-2019 school year, at a rate of \$40.00 per hour.
16. Recommend approval of a contract with Professional Education Services, Inc. (PESI) to provide bedside instructional services at a rate of \$47.00 per hour for the 2018-2019 school year.
17. Recommend approval of an agreement with Frontline Technologies Group to provide applicant tracking and IEP direct from July 1, 2018 through June 30, 2019, at a cost of \$14,457.60.
18. Recommend approval of a contract with Achieve3000 to provide product services to the Dr. Gerald H. Woehr Elementary School for the 2018-2019 school year, at a cost of \$18,425.00.
19. Recommend approval of a proposal with Curriculum Associates LLC, to provide i-Ready student license and onsite training at the Dr. Gerald H. Woehr Elementary School and i-Ready student license at the New Egypt High School from July 1, 2018 through June 30, 2019, at a total cost of \$10,480.00.
20. Recommend approval of a professional services contract with Bayada Nursing Services to provide 1:1 nursing services and substitute nursing services from July 1, 2018, through June 30, 2019, as a non-fair and open contract pursuant to N.J.S.A 19:44A-1 et seq. The contract is anticipated to exceed \$17,500 and Bayada Nursing Services has submitted a Political Contribution Disclosure Form which certifies that Bayada Nursing Services has not made any reportable contributions to a political or candidate committee in the Plumsted Township School District in the previous one year and the contract will prohibit Bayada Nursing Services from making any reportable contribution through the term of the contract. Rates for the contract term are as follows: Registered Nurse (RN) - \$55.00/hour; Licensed Practical Nurse (LPN) - \$45.00/hour.
21. Recommend ratification of approval for Sweet Caroline Barbecue Company to provide fifteen (15) days of lunch service to the Basic Skills Summer Program, at a cost of \$6,000.00, to be paid via Title I Funds.
22. Recommend approval that the Plumsted Township School District hereby continues membership in the New Jersey State Interscholastic Athletic Association from July 1, 2018 through June 30, 2019, at a cost of \$2,150.00.
23. Recommend approval that the Plumsted Township School District hereby continues membership in the Burlington County Scholastic League from July 1, 2018 through June 30, 2019, at a cost of \$700.00.
24. Recommend approval to implement the Heroes & Cool Kids program in the New Egypt High School and New Egypt Middle School for the 2018-2019 school year, at a cost of \$4,500.00. This fee includes curriculum development, honorariums, printed materials and off-site training.

25. Recommend approval of a Student Eco-Challenge Competition application to participate in the Lexus Eco-Challenge Contest in the amount of \$10,000.00 for the first and second phase, and \$30,000.00 for the grand prize.
26. Recommend approval of a grant application for Lowes Toolbox for Education Grant in the amount of \$5,000.00.
27. Recommend approval of a grant application for Captain Planet Foundation EcoSolutions Grant in the amount of \$2,500.00.
28. Recommend approval of a grant application for First Energy Grant in the amount of \$1,000.00
29. Recommend approval of the Individual with Disabilities Education Improvement Act (IDEIA) application from July 1, 2018 through June 30, 2019 school year as follows:

Basic (ages 3-21)	\$295,615.00
Preschool (ages 3, 4 & 5)	\$ 21,245.00

30. Recommend approval of the ESSA Consolidated Formula Sub Grant application for the 2018-2019 school year. The application includes the district as the lead agency to manage the consortium application for Title III funds that includes nine (9) Ocean County districts as follows:

Title I Part A	\$234,543.00
Title IIA	\$ 57,920.00

Title III

Barnegat	\$ 6,119.00
Beach Haven	\$ 193.00
Berkeley	\$ 4,203.00
Eagleswood	\$ 566.00
Lacey	\$ 6,306.00
Lakehurst	\$ 747.00
Long Beach Island	\$ 2,290.00
Pinelands	\$ 2,001.00
Plumsted	\$ 3,824.00
Tuckerton	\$ 1,525.00

Roll Call

Yes	Mr. Witham, Mr. Kudrick, Mr. Burnett, Mrs. Potter, Mrs. Septor
No	None
Absent	Mrs. Sempervive, Mr. Surdo

B. Personnel Motions

Mr. Kudrick moved with a second by Mrs. Potter that B.1 – B.24 be approved:

1. Recommend acceptance of the resignation of Jennifer Fiamoncini, Paraprofessional at the Dr. Gerald H. Woehr Elementary School, effective July 31, 2018, with regrets.

2. Recommend rescinding the employment contract of Lauren Stevens, Special Education Pre-school teacher at the New Egypt Primary School, effective September 3, 2018.
3. Recommend approval of an unpaid NJFLA leave of absence for Robynn Legendre, Dr. Gerald H. Woehr Elementary School Physical Education teacher, pending receipt of medical certification:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
NJFLA without pay, with benefits	September 4, 2018	November 2, 2018

4. Recommend approval for a Maternity Disability/NJFLA leave of absence for Jamie Meroney, Dr. Gerald H. Woehr Elementary School teacher, pending receipt of medical certification:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability with pay, with benefits	September 4, 2018	September 28, 2018
NJFLA without pay, with benefits	October 1, 2018	November 6, 2018

5. Recommend ratification of approval for Ken Beere as a substitute teacher for the extended school year (ESY) program, effective July 9, 2018, at the rate of \$47.00 per hour.
6. Recommend ratification of approval for Elizabeth Saulnier as an extra-curricular paraprofessional on June 9, 2018, at a rate of \$21.50 per hour, for up to 3 hours.
7. Recommend ratification of approval for summer hours of up to 10 days for Kim Lange, middle school secretary at a per diem rate of \$153.75, effective July 2, 2018 - August 31, 2018.
8. Recommend ratification of approval for Andrea Aprea to provide ESL Training to staff members in the district, at the rate of \$47.00 per hour, not to exceed fifteen (15) hours.
9. Recommend ratification of approval to compensate staff to attend up to four (4) days of ELS Training in district during the 2018 summer, at the rate of \$100.00 per day, [as per the attached list](#):
10. Recommend ratification of approval of staff to be compensated for providing grounds services for Lacrosse Tournaments held on June 9, 10, 22, 23, 24, 2018 at the per diem rate of \$400.00, [as per the attached list](#):
11. Recommend approval of Melissa Genovese as a leave replacement Special Education teacher, at the New Egypt High School, from September 3, 2018 through November 23, 2018, at the per diem rate of \$175.00, with no benefits, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
12. Recommend approval of Thomas Chemris to be compensated for providing SafetyCare Training for district administrators on August 27, 2018 and August 28, 2018, at a rate of \$457.89 per diem.
13. Recommend approval to compensate staff to participate for five (5) hours of mentor training on August 7, 2018, at the New Egypt High School, at a rate of \$100.00 per day, per the PTEA contract, [as per the attached list](#):



14. Recommend approval to compensate staff to participate in Summer Professional Development sessions, at a rate of \$100.00 per day, per the PTEA contract, [as per the attached list](#);
15. Recommend ratification of approval of the Warrior Day Camp staff, [as per the attached list](#);
16. Recommend ratification of approval for the 2018 Warrior Sports Camp Coaches, effective July 9, 2018, [as per the attached list](#);
17. Recommend approval of the summer basic skills staff and their rates of pay, [as per the attached list](#);
18. Recommend approval of internal building staff transfers for the 2018-2019 school year, [as per the attached list](#);
19. Recommend approval of the extra-curricular staff for the 2018-2019 school year, [as per the attached list](#);
20. Recommend approval of staff chaperones for the 8th grade camping trip to be held on September 27, 2018 - September 28, 2018, [as per the attached list](#);
21. Recommend approval of parent volunteers for the 8th grade camping trip to be held on September 27, 2018 - September 28, 2018, pending that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list](#);
22. Recommend approval of the fall sports coaches for the 2018-2019 school year, [as per the attached list](#);
23. Recommend approval of substitute nurses for the 2018-2019 school year, [as per the attached list](#);
24. Recommend ratification of the Memorandum of Agreement and salary guides and approve and ratify the new collective bargaining agreement between the Plumsted Township Board of Education and the Plumsted Township Education Association for the period of and retroactive to July 1, 2018, through June 30, 2021, and authorize the appropriate Board representatives to execute the new contract on behalf of the Board as modified by the approved and ratified Memorandum of Agreement and salary guides.

Roll Call

Yes	Mr. Kudrick, Mrs. Potter, Mr. Burnett, Mr. Witham, Mrs. Septor
No	None
Absent	Mrs. Sempervive, Mr. Surdo

C. Policy

Mr. Burnett moved with a second by Mrs. Potter that C.1 – C.24 be approved:

1. Recommend approval of the [second reading](#) of Policy 1550, Equal Employment/Anti-Discrimination Practices.
2. Recommend approval of the [second reading](#) of Regulation 1550, Equal Employment/Anti-Discrimination Practices.
3. Recommend approval of the [second reading](#) of Policy 2431, Athletic Competition.
4. Recommend approval of the [second reading](#) of Regulation 2431.2, Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad.

5. Recommend approval of the [second reading](#) of Policy 2431.8, Varsity Letters for Interscholastic Extracurricular Activities.
6. Recommend approval of the [second reading](#) of Policy 5350, Student Suicide Prevention.
7. Recommend approval of the [second reading](#) of Regulation 5350, Student Suicide Prevention.
8. Recommend approval of the [second reading](#) of Policy 5533, Student Smoking.
9. Recommend approval of the [second reading](#) of Policy 5535, Passive Breath Alcohol Sensor Device.
10. Recommend approval of the [second reading](#) of Policy 5561, Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
11. Recommend approval of the [second reading](#) of Regulation 5561, Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
12. Recommend approval of the [second reading](#) of Policy 8462, Reporting Potentially Missing or Abused Children.
13. Recommend approval of the [second reading](#) of Policy 8561, Procurement Procedures for School Nutrition Programs.

Roll Call

Yes	Mr. Burnett, Mrs. Potter, Mr. Kudrick, Mr. Witham, Mrs. Septor
No	None
Absent	Mrs. Sempervive, Mr. Surdo

D. Professional Development/Travel Reimbursements

Mr. Burnett moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the attached [staff professional development](#):

Roll Call

Yes	Mr. Burnett, Mr. Witham, Mr. Kudrick, Mrs. Potter, Mrs. Septor
No	None
Absent	Mrs. Sempervive, Mr. Surdo

E. Other Motion

Mr. Kudrick moved with a second by Mr. Burnett that E.1 – E.12 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on July 11, 2018, by the Board of Education.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):

3. The Board acknowledged that New Egypt Primary School conducted emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 8:30 a.m. at the location of 131 Evergreen Road on June 12, 2018.
4. The Board acknowledged that Dr. Gerald H. Woehr Elementary School conducted emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 8:25 a.m. at the location of 44 North Main Street on June 12, 2018.
5. The Board acknowledged that New Egypt Middle School conducted emergency school bus exit drills, as per State regulations according to NJAC 6A:27-11.2 at 7:30 a.m. at the location of 115 Evergreen Road on June 12, 2018.
6. The Board acknowledged that New Egypt High School conducted emergency school bus exit drills, as per State regulations according to NJAC 6A:27-11.2 at 6:50 a.m. at the location of 117 Evergreen Road on June 12, 2018.
7. Recommend approval of the New Jersey Commission for the Blind and Visually Impaired to provide eye health screening to the New Egypt Primary School students on Monday, November 26, 2018, at no cost to the Board of Education.
8. Recommend approval to implement AlcoholEdu, an online evident-based alcohol prevention program, for 9th grade students for the 2018-2019 school year. The program will be facilitated by the Ocean County Health Department and at no cost to the Board of Education.
9. Recommend approval of Matt Bellace, Ph.D., a motivational speaker to provide an assembly on drug and alcohol prevention for high school students on Wednesday, December 12, funded by the Plumsted Township Municipal Alliance, and at no cost to the Board of Education.
10. Recommend approval of David D'Amico, Chief Investigator for the Middlesex County Department of Corrections and Youth Services to provide an assembly on bias, hurtful words, prejudice and respect to the students of New Egypt High School for the 2018-2019 school year, at a cost of \$750.00.
11. Recommend approval to discard outdated and otherwise unusable textbooks and library books, [as per the attached list:](#)
12. Recommend approval for the New Egypt High School Football Program to begin heat acclimatization training effective August 6, 2018.

Roll Call

Yes

Mr. Kudrick, Mr. Burnett,  
Mrs. Potter, Mr. Witham,  
Mrs. Septor

No

None

Absent

Mrs. Sempervive, Mr. Surdo

F. Facilities

G. Field Trips

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC – None

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

Mr. Gately gave an update on the upcoming referendum and introduced Mike Millemann of Tokarski + Millemann Architects to answer any questions regarding the referendum.  
The Board discussed the referendum.

XIX. BOARD OF EDUCATION COMMENTS

Mr. Witham thanked everyone involved in the summer programs.  
Mr. North commented on the summer programs.

Mrs. Potter made a motion to adjourn at 8:53 p.m.  
Seconded by Mr. Witham, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary