

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
August 22, 2018
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2017-2018 District Goals

- 1. The Plumsted Township School District will research, develop and implement all of the Year 1 strategies of the Strategic Plan. The Superintendent will report monthly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 2 strategies and outcomes which will be developed with the Board of Education by March 31, 2018.*
- 2. The Plumsted Township School District will research, develop and implement a comprehensive communication plan ensuring effective and sustainable communication from the district with parents, community members, and alumni, civic and recreational based organizations. Restructured Board of Education Committees, district and community partnerships, district support of community events, updated technology and the creation of the Warrior Broadcasting Network will be in place by March 31, 2018.*

2017-2018 Board Goals

- 1. The Plumsted Township Board of Education will support Year 1 development and implementation of all initiatives of the Strategic Plan. The Board of Education will receive monthly updates concerning the status of Year 1 strategies and projected outcomes. Decisions concerning curricula, personnel, facilities and budget concerning Year 2 strategies and outcomes will be developed by the Board of Education and District Administration by March 31, 2018.*
- 2. The Plumsted Township Board of Education working with District Administration, the community and alumni will research, develop and finalize an effective comprehensive communication plan that will become part of the Warrior Broadcasting Network by March 31, 2018.*

Board of Education approval August 2, 2017

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:32 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Present
Mr. Kudrick	Absent
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Burnett made a motion to go into executive session at 6:35 p.m. for the purpose of discussing personnel, contracts and collective bargaining.
Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Surdo made a motion to go out of executive session at 7:52 p.m.
Seconded by Mr. Witham, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Present
Mr. Kudrick	Absent
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Surdo moved with a second by Mr. Witham that VIII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for August 22, 2018.

Roll Call

Yes	Mr. Surdo, Mr. Witham, Mr. Burnett, Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Kudrick

VIII. APPROVAL OF MINUTES

Mr. Burnett moved with a second by Mrs. Sempervive that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on July 11, 2018.

B. The minutes are presented for necessary correction and approval for the special meeting on July 26, 2018.

Roll Call

Yes	Mr. Burnett, Mrs. Sempervive (with the exception of VIII.A) Mrs. Potter, Mr. Surdo (with the exception of VIII.A) Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Kudrick
Abstain	Mrs. Sempervive, Mr. Surdo (abstain on VIII.A)

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

September 12, 2018
October 10, 2018
November 14, 2018

December 12, 2018
January 2, 2019 (reorganization meeting)

B. Student Enrollment - none

C. [Fire/Drill/School Security Drills](#)

D. Suspension List - None

X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

Referendum

Mr. Gately presented the upcoming referendum.

2018-2019 District and Board Goals

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

A. HIB Self-Assessment and Year Summary presented by Ms. Alicia Farese

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.32 be approved:

1. Recommend approval of all bills and claims for August 22, 2018, which have been examined by members of the Finance Committee and are presented for approval with the exception of P.O. #19-0691 in the amount of \$73.66 for S. Justin Burnett.
2. Recommend approval of P.O. #19-0691 in the amount of \$73.66 for S. Justin Burnett.
3. Recommend approval of all bills and claims for August 22, 2018, which required handwritten checks after the July 11, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds, for the period ending June 30, 2018.

5. Recommend approval of the Board Secretary's Report for the period ending June 30, 2018, and the Treasurer of School Monies Report, for the period ending June 30, 2018.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of June 30, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
8. Recommend ratification of approval of a contract with Hillside Board of Education for tuition effective May 14, 2018 through June 30, 2018, for student number 607120, at a total cost of \$20,283.54.
9. Recommend ratification of approval of a contract with Manchester Township Board of Education for tuition effective May 14, 2018 through June 30, 2018, for student number 607120, at a total cost of \$20,283.54.
10. Recommend ratification of approval of a contract with Hillside Board of Education for tuition for the 2018-2019 school year, for student number 607120, at a total cost of \$140,160.00.
11. Recommend ratification of approval of a contract with Manchester Township Board of Education for tuition for the 2018-2019 school year, for student number 607120, at a total cost of \$140,160.00.
12. Recommend ratification of approval of a contract with Mercer County Special Services School District for tuition for the 2018-2019 school year for student number 202617, at a total cost of \$59,460.00.
13. Recommend approval of a contract with Archway Programs to provide educational services for the 2018-2019 school year, for student number 301930 at a cost of \$40,359.60.
14. Recommend approval of a contract with Archway Programs to provide educational services for the 2018-2019 school year for student number 202494, at a total cost of \$40,359.60.
15. Recommend approval of a contract with the Commission for the Blind for the 2018-2019 school year to provide services at Level I for 4 students at a total cost of \$7,600.00.
16. Recommend approval of a contract with the Division of Children and Families Regional School - Ocean Campus for tuition for the 2018-2019 school year for student number 203063, at a total cost of \$45,971.20.
17. Recommend approval of a contract with Ocean County Vocational Technical School Board of Education for tuition for the 2018-2019 school year for fifty-two (52) Shared Time Vocational School students and twelve (12) Full Time students for a total contract cost of \$49,400.00.
18. Recommend approval of a contract with Beautiful Minds of Princeton, L.L.C. to provide special education consulting, training and assessment to assist the Child Study Team for the 2018-2019 school year, at a rate of \$90.00 per hour, not to exceed \$19,440.00.

19. Recommend approval of an agreement with School Craft Studios to provide student portraits to the New Egypt Primary School, Dr. Gerald H. Woehr Elementary School and New Egypt Middle School for the 2018-2019 school year, to be paid by the students and at no cost to the Board of Education.
20. Recommend approval of a proposal with School Dude Solutions, to provide ten (10) month of Technology Essential Insight and Quick Start, at a total cost of \$3,586.67.
21. Recommend approval of a proposal with Dr. Kathleen Chesmel to provide eight (8) days of personalized coaching and training, in district, at a rate of \$250.00 per day, not to exceed a total cost of \$2,000.00.
22. Recommend ratification of approval of a professional services contract with Andrew Nelson, M.D. to provide school physician services from July 1, 2018 through June 30, 2019, at a total cost of \$20,000.00.
23. Recommend renewal of a contract with Nutri-Serve Food Management, Inc. to provide food service management services for the 2018-2019 school year at a flat fee of \$22,467.50 and a guarantee of a loss no greater than \$17,000.00. Nutri-Serve Food Management will reimburse the district up to \$22,467.50 for loss that exceeds \$17,000.00.
24. Recommend approval of a contract with Garden State Transport to provide transportation to and from school for the 2018-2019 school year, route ESYQ1, at a total cost of \$24,180.00.
25. Recommend approval of a contract with Garden State Transport to provide transportation for school related activities for the 2018-2019 school year, route VAR-1, at a total cost of \$25,000.00.
26. Recommend approval of a contract with Garden State Transport to provide transportation to and from school for the 2018-2019 school year, route 2016-01, at a total cost of \$529,943.40.
27. Recommend renewal of a contract with Horizon Blue Cross Blue Shield of New Jersey for medical insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(10), for the period September 1, 2018 through August 31, 2019 at the following rates per month:

PPO (Preferred Provider Organization)		Omnia	
Single	\$724.18	Single	\$617.12
Member & Spouse/Partner	\$1,448.33	Member & Spouse/Partner	\$1,234.20
Family	\$1,962.02	Family	\$1,672.95
Parent/Child(ren)	\$1,236.71	Parent/Child(ren)	\$1,054.71

28. Recommend award of a contract with Bollinger Specialty Group for prescription insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(10), for the period September 1, 2018 through August 31, 2019 at the following rates per month:

Single	\$222.81
Member & Spouse/Partner	\$522.24
Family	\$527.51
Parent/Child(ren)	\$297.36

29. Recommend the renewal of a contract with Delta Dental for dental insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(10), for the period July 1, 2018 through June 30, 2019 at the following rates per month:

Single	\$45.36
Member & Spouse/Partner	\$109.74
Family	\$109.74
Parent/Child(ren)	\$109.74

30. Recommend revision and approval of the ESSA Consolidated Formula Sub Grant application for the 2018-2019 school year. The application includes the district as the lead agency to manage the consortium application for Title III funds that includes nine (9) Ocean County districts as follows:

Title I Part A	\$234,453.00
Title IIA	\$ 57,920.00
Title III	
Barnegat	\$ 6,119.00
Beach Haven	\$ 193.00
Berkeley	\$ 4,203.00
Eagleswood	\$ 566.00
Lacey	\$ 6,306.00
Lakehurst	\$ 747.00
Long Beach Island	\$ 2,290.00
Pinelands	\$ 2,001.00
Plumsted	\$ 3,824.00
Tuckerton	\$ 1,525.00

31. Recommend that the Board approve the transfer from Impact Aid Reserve Account to the General Fund to cover unbudgeted expenses for the 2017-2018 school year in the amount of \$150,000.00.

32. Recommend that the Board approve the [resolution](#) to authorize a special school election for voter consideration of a bond proposal, attached.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mr. Burnett (with the exception of A.2) Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Kudrick
Abstain	Mr. Burnett (abstain on A.2)

Mr. Witham moved with a second by Mr. Surdo that A.33 be approved:

33. Recommend approval of the 2018-2019 District and Board Goals.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mr. Burnett, Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Kudrick

B. Personnel Motions

Mrs. Sempervive moved with a second by Mr. Surdo that B.1 – B.18 be approved:

1. Recommend ratification of acceptance of the resignation of George Allen, School Accountant, effective August 10, 2018, with regrets.
2. Recommend acceptance of the resignation of Renee Hogan, Drama Advisor, at the New Egypt Middle School for the 2018-2019 school year, with regrets.
3. Recommend revision and ratification of approval for the 2018 Warrior Sports Camp Coaches, effective July 9, 2018, [as per the attached list](#):
4. Recommend ratification of approval to compensate staff for summer professional development/training, at the rate of \$100.00 per day, [as per the attached list](#):
5. Recommend approval of Thurman (Wesley) Whisnant as a Lunchroom/Playground monitor, at the Dr. Gerald H. Woehr Elementary School, effective September 4, 2018, at a rate of \$8.60 per hour, with no benefits, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Richard Trumper as District School Accountant, effective September 10, 2018 at a salary of \$65,000.00, prorated, pending the successful completion of the application process by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.

7. Recommend renewal of the tenured certified staff and their revised salaries for the 2018-2019 school year, [as per the attached list](#):
8. Recommend renewal of the non-tenured certified staff and their revised salaries for the 2018-2019 school year, [as per the attached list](#):
9. Recommend renewal of the contracted secretarial staff and their revised salaries for the 2018-2019 school year, [as per the attached list](#):
10. Recommend renewal of the paraprofessionals and their revised salaries for the 2018-2019 school year, [as per the attached list](#):
11. Recommend renewal of the non-affiliated staff and their salaries for the 2018-2019 school year, [as per the attached list](#):
12. Recommend approval of certified staff salary adjustments, pending receipt of official transcripts, [as per the attached list](#):
13. Recommend approval to compensate Elizabeth Alexander, .50 teacher at the Dr. Gerald H. Woehr Elementary School for additional hours on September 4 & 5, 2018, not to exceed a total of four (4) hours, at the non-instructional rate of \$40.00 per hour.
14. Recommend approval to compensate staff members for up to one (1) hour per month for a Mentoring meeting in district from September 2018 through June 2019, at the contractual rate of \$40.00 per hour, [as per the attached list](#):
15. Recommend approval to compensate staff for the preparation and participation in the Parent Advisory Committee meeting, at the PTEA approved non-instructional rate of \$40.00 per hour, not to exceed 2 hours each per meeting date, [as per the attached list](#):
16. Recommend approval for the fulfillment of the 2018-2021 Mentoring positions, [as per the attached list](#):
17. Recommend approval of the staff stipend positions for New Egypt Middle School, for the 2018-2019 school year, [as per the attached list](#):
18. Recommend approval of internal/building staff transfers, [as per the attached list](#):

Roll Call

Yes	Mrs. Sempervive, Mr. Surdo, Mr. Burnett, Mrs. Potter, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Kudrick

C. Policy

Mrs. Potter moved with a second by Mrs. Sempervive that C.1 – C.7 be approved:

1. Recommend approval of the first reading of Policy 1631, Disclosure and Review of Applicant's Employment History.

2. Recommend approval of the first reading of Regulation 1613, Disclosure and Review of Applicant's Employment History.
3. Recommend approval of the first reading of Policy 5512, Harassment, Intimidation, and Bullying (HIB)
4. Recommend approval to abolish Regulation 5512, Harassment, Intimidation, or Bullying Investigation Procedure.
5. Recommend approval of the first reading of Policy 5561, Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
6. Recommend approval of the first reading of Regulation 5561, Use of Physical Restraint and Seclusion Techniques for Students with disabilities.
7. Recommend approval of the first reading of Policy 8561, Procurement Procedures for School Nutrition Programs.

Roll Call

Yes	Mrs. Potter, Mrs. Sempervive, Mr. Burnett, Mr. Witham, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Kudrick

D. Professional Development/Travel Reimbursements

Mrs. Potter moved with a second by Mr. Surdo that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes	Mrs. Potter, Mr. Surdo, Mr. Burnett, Mrs. Sempervive, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Kudrick

E. Other Motion

Mr. Witham moved with a second by Mr. Burnett that E.1 – E.20 be approved:

1. Recommend approval and acceptance of the HIB Grading Self-Assessment as presented.
2. Recommend approval of an Admissions Agreement for non-resident students from Erin Merwin, Special Education teacher at the New Egypt High School, to permit her child(ren) Grade 4 and Grade 5 to attend the Dr. Gerald H. Woehr Elementary School, effective September 6, 2018, enrollment permitting, for the 2018-2019 school year, according to stipulations contained in the 2018-2021 PTEA/PTBOE Collective Bargaining Agreement.
3. Recommend approval for Daniel Geddes, New Egypt High School Security Guard to carry a handgun in a school building and/or school grounds, as per Board Policy #7446, effective September 1, 2018 through August 31, 2019.

4. Recommend approval for Marco Peralto, New Egypt High School Security Guard to carry a handgun in a school building and/or school grounds, as per Board Policy #7446, effective September 1, 2018 through August 31, 2019.
5. Recommend approval for Justin Kreig, New Egypt Middle School Security Guard to carry a handgun in a school building and/or school grounds, as per Board Policy #7446, effective September 1, 2018 through August 31, 2019.
6. Recommend approval for Joseph Simonetti, Dr. Gerald H. Woehr Elementary School Security Guard to carry a handgun in a school building and/or school grounds, as per Board Policy #7446, effective September 1, 2018 through August 31, 2019.
7. Recommend approval for Robert Berg, Jr., Dr. Gerald H. Woehr Elementary School Security Guard to carry a handgun in a school building and/or school grounds, as per Board Policy #7446, effective September 1, 2018 through August 31, 2019.
8. Recommend approval for Eric Roque, New Egypt Primary School Security Guard to carry a handgun in a school building and/or school grounds, as per Board Policy #7446, effective September 1, 2018 through August 31, 2019.
9. Recommend approval of Tom Chemris, Social Worker and Dr. Erin Sappio, School Psychologist to utilize therapy dogs during the 2018-2019 school year, pending all licensing, shot records and insurance to be current and received by the Plumsted Township Board of Education.
10. Recommend formal adoption of the NJ Principal Evaluation for Professional Learning for the 2018-2019 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) administrator evaluation system requirements.
11. Recommend approval of district curricula, in accordance with the New Jersey Student Learning Standards of 2014 and the New Jersey Student Learning Standards for English Language Arts of 2016 and the New Jersey Student Learning Standards for Math for 2016, [as per the attached list](#):
12. Recommend approval of the following curriculum revisions/updates for the 2018-2019 school year, [as per the attached list](#):
13. Recommend adoption of the district curricula, [as per the attached list](#):
14. Recommend approval of the 2018-2019 Professional Development Plan and submission of the Annual Statement of Assurance.
15. Recommend approval of the 2018-2019 Mentoring Plan and the submission of the Annual Statement of Assurance.
16. Recommend approval of the 2018-2019 Comprehensive Equity Plan Annual Statement of Assurance.
17. Recommend approval to operate an Afterschool Academic Achievers Support for students in grades K-5, at the Dr. Gerald H. Woehr Elementary School and grades 6-8, at the New Egypt Middle School from October 2018 through June 2019.
18. Recommend acceptance of donations, [as per the attached list](#):

19. Recommend approval of student teachers/observers and their assignments, [as per the attached list](#):
20. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of grade of “B” or better, and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):

Roll Call

Yes	Mr. Witham, Mr. Burnett, Mrs. Potter, Mrs. Sempervive, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Kudrick

F. Facilities

G. Field Trips

Mr. Surdo moved with a second by Mrs. Potter that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mr. Surdo, Mrs. Potter, Mr. Burnett, Mrs. Sempervive, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Kudrick

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Witham thanked Mrs. Farese for the HIB Self-Assessment and Year Summary presentation.
Mr. Witham asked Mrs. Pryzblkowski if she had an update on the Business Academy Room.
Mrs. Pryzblkowski gave an update on the Business Academy Room.

Mr. Burnett made a motion to adjourn at 8:44 p.m.
Seconded by Mr. Surdo, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary