

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
September 12, 2018
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2018-2019 District Goals

1. *The Plumsted Township School district will participate in the creation of a referendum that is fiscally responsive addressing security, building maintenance and 21st century education for the students of the district. The district and members of the Referendum Committee will assist the Board of Education in planning, advertising and educating voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township School District will research, develop and implement all of the Year 2 strategies of the Strategic Plan. The Superintendent and all Board of Education Community Committees will report quarterly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 3 strategies and outcomes which will be developed with the Board of Education by May 31, 2019.*
3. *The Plumsted Township School District will continue to research, develop and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The administration, professional staff, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee and the Warrior Broadcasting Network will review student performance, district performance, school culture, and curricular support that demonstrates positive trends in personalized learning Kindergarten through 12th grade.*

2018-2019 Board Goals

1. *The Plumsted Township Board of Education will develop a referendum that is fiscally responsive addressing security, building maintenance and 21st century education for the students of the district. The Board of Education working with District Administration working with District Administration, the Referendum Committee and the community will plan, advertise and educate voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township Board of Education will support Year 2 strategies and projected outcomes from administration and all of the Board of Education Community Committees. Decisions concerning curricula, personnel, facilities and budget concerning Year 3 initiatives and strategies will be developed by the Board of Education and District Administration by May 31, 2019.*
3. *The Plumsted Township Board of Education will support the development and implementation of the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The Board of Education will receive quarterly updates from administration, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee and the Warrior Broadcasting Network concerning student performance, district performance, school culture and curricular needs that will demonstrate positive trends in personalized learning Kindergarten through 12th grade. This information will be evaluated and used to determine recommendations by the Board of Education for the 2019-2020 school year.*

Board of Education approval August 22, 2018

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:37 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Absent
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Burnett made a motion to go into executive session at 6:39 p.m. for the purpose of discussing contracts.

Seconded by Mr. Surdo, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Surdo made a motion to go out of executive session at 7:30 p.m.

Seconded by Mr. Witham, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Absent
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Witham moved with a second by Mr. Surdo that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for September 12, 2018.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mr. Burnett, Mr. Kudrick, Mrs. Potter, Mrs. Septor
No	None
Absent	Mrs. Sempervive

VIII. APPROVAL OF MINUTES

Mr. Burnett moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on August 22, 2018.

Roll Call

Yes	Mr. Burnett, Mr. Witham, Mr. Kudrick, Mrs. Potter, Mr. Surdo, Mrs. Septor
No	None
Absent	Mrs. Sempervive

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:
The remaining Board of Education meetings will be held:

October 10, 2018	December 12, 2018
November 14, 2018	January 2, 2019 (reorganization meeting)

B. Student Enrollment - None

C. [Fire/Drill/School Security Drills](#)

D. Suspension List - None

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mr. North stated that the community committees will be starting up again.

Mr. North introduced new student representative, Celia Medina

XI. STUDENT REPRESENTATIVE COMMENTS

Celia Medina thanked everyone for selecting her as the student representative.

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

PARCC Scores Report

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

A. Referendum 2018

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Surdo that A.1 – A.11 be approved:

1. Recommend approval of all bills and claims for September 12, 2018, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for September 12, 2018, which required handwritten checks after the August 22, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending July 31, 2018.
4. Recommend approval of the Board Secretary's Report for the period ending July 31, 2018, and the Treasurer of School Monies Report, for the period ending July 31, 2018.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of July 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.

6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of July 31, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of an agreement with Stephen Falcone, to create report card templates and set up in Elementary Grading, for Grades K, 3-5; and make revisions to the Grades 1 and 2 report card template for the 2018-2019 school year, at a total cost of \$2,430.00.
8. Recommend approval of an agreement with Reading Plus, to provide to the District, 50 Single Seat Access to their program during the 2018-2019 school year, at a cost of \$3,250.00.
9. Recommend approval of an agreement with Monmouth County Curriculum Consortium for the annual 2018-2019 MC3 General Membership: PD Package Option, for up to 5 members, at a cost of \$375.00.
10. Recommend approval of an agreement with Ocean County College for District participation in Ocean County College Professional Development Academy for academic year 2018-2019, at a cost of \$1,200.00.
11. Recommend approval of the New Egypt Middle School drama production of "*Haphazardly Ever After*", to be held on January 4, 2019 and January 5, 2019, in the amount of \$269.50, funded by student activities, and at no cost to the Board of Education.

Roll Call

Yes

Mr. Witham, Mr. Surdo,
Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mrs. Septor

No

None

Absent

Mrs. Sempervive

B. Personnel Motions

Mr. Kudrick moved with a second by Mr. Burnett that B.1 – B.23 be approved:

1. Recommend ratification of acceptance of the resignation of Kayla Soles as Assistant Field Hockey Coach, at the New Egypt High School, effective August 27, 2018, with regrets.
2. Recommend ratification of the acceptance of the resignation of Samantha Bendick, Paraprofessional, at the New Egypt High School, effective August 29, 2018, with regrets.
3. Recommend ratification of acceptance of the resignation of Dorenda Kerr, District Bus Driver, effective September 1, 2018, with regrets.
4. Recommend ratification of acceptance of the resignation of Deborah deLisi, District Bus Driver, effective September 3, 2018, with regrets.
5. Recommend ratification of acceptance of the resignation of Amy Kinczel, .50 ESL teacher at the New Egypt Middle School, effective September 1, 2018.

6. Recommend ratification of acceptance of the resignation of Breann Troast as a full time NEED Counselor at the Dr. Gerald H. Woehr Elementary School and remain employed as a substitute NEED Counselor, effective September 1, 2018, with regrets.
7. Recommend acceptance of the resignation of Julia Matthews as a full time NEED Counselor at the New Egypt Primary school and remain employed as a substitute NEED Counselor, effective September 20, 2018, with regrets.
8. Recommend acceptance of the resignation of Linda Ward, District Bus Driver, effective on or about October 5, 2018, with regrets.
9. Recommend revision and ratification of a leave of absence for Robynn Legendre.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability without pay, with benefits	September 4, 2018	September 18, 2018
NJFLA without pay, with benefits	September 19, 2018	November 2, 2018

10. Recommend approval for a Maternity Disability/NJFLA leave of absence for Caitlin DeBenedictis, New Egypt Middle School Special Education teacher, pending receipt of medical certification:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability with pay, with benefits	November 12, 2018	December 14, 2018
FMLA without pay, with benefits	December 17, 2018	March 15, 2019

11. Recommend approval of a Title 10 paid military leave of absence for Ginger White, elementary school teacher at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Military Leave with pay, with benefits	September 14, 2018	September 14, 2018
Military Leave with pay, with benefits	October 19, 2018	October 19, 2018
Military Leave with pay, with benefits	November 2, 2018	November 2, 2018
Military Leave with pay, with benefits	December 7, 2018	December 7, 2018
Military Leave with pay, with benefits	January 11, 2019	January 11, 2019
Military Leave with pay, with benefits	February 8, 2019	February 8, 2019

Military Leave with pay, with benefits	March 8, 2019	March 8, 2019
Military Leave with pay, with benefits	April 4-5, 2019	April 4-5, 2019
Military Leave with pay, with benefits	May 9-10, 2019	May 9-10, 2019
Military Leave with pay, with benefits	May 31, 2019	May 31, 2019

12. Recommend approval of Lorraine Moufang as a NEED Counselor, effective September 13, 2018, at a rate of \$10.00 per hour, with no benefits, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
13. Recommend approval of Thurman (Wesley) Whisnant as a NEED Counselor, effective September 13, 2018, at a rate of \$9.00 per hour.
14. Recommend ratification for renewal of the non-affiliated staff and their salaries, [as per the attached list](#):
15. Recommend ratification of approval to compensate paraprofessionals for HIB/Emergency Management Training on August 30, 2018, [as per the attached list](#):
16. Recommend ratification of approval of the extra-curricular positions for the 2018-2019 school year, [as per the attached list](#):
17. Recommend ratification of approval to compensate staff for the relocation of the contents of their classroom due to the recent building transfers, at a contractual rate of \$100.00 per diem, [as per the attached list](#):
18. Recommend ratification of the reinstatement of the position of Learning Teacher Disabilities Consultant for the 2018-2019 school year effective September 1, 2018.
19. Recommend approval of staff salary adjustments, effective September 1, 2018, [as per the attached list](#):
20. Recommend approval to compensate Kaitlyn Panacek for 15 hours of AP chemistry curriculum writing, at the rate of \$47.00 per hour.
21. Recommend approval of the sports coaches for the 2018-2019 school year, [as per the attached list](#):
22. Recommend approval of staff building transfers [as per the attached list](#):
23. Recommend approval of the NEED Holiday Care staff and their rates of pay for the 2018-2019 school year, [as per the attached list](#):

Roll Call

Yes

Mr. Kudrick, Mr. Burnett,
Mrs. Potter, Mr. Witham,
Mr. Surdo, Mrs. Septor

No

None

Absent

Mrs. Sempervive

C. Policy

Mrs. Potter moved with a second by Mr. Surdo that C.1 – C.6 be approved:

1. Recommend approval of the second reading of [Policy 1613](#), Disclosure and Review of Applicant’s Employment History.
2. Recommend approval of the second reading of [Regulation 1613](#), Disclosure and Review of Applicant’s Employment History.
3. Recommend approval of the second reading of [Policy 5512](#), Harassment, Intimidation, and Bullying (HIB).
4. Recommend approval of the second reading of [Policy 5561](#), Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
5. Recommend approval of the second reading of [Regulation 5561](#), Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
6. Recommend approval of the second reading of [Policy 8561](#), Procurement Procedures for School Nutrition Programs.

Roll Call

Yes	Mrs. Potter, Mr. Surdo, Mr. Burnett, Mr. Kudrick, Mr. Witham, Mrs. Septor
No	None
Absent	Mrs. Sempervive

D. Professional Development/Travel Reimbursements

Mr. Kudrick moved with a second by Mr. Burnett that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes	Mr. Kudrick, Mr. Burnett, Mrs. Potter, Mr. Witham, Mr. Surdo, Mrs. Septor
No	None
Absent	Mrs. Sempervive

E. Other Motion

Mrs. Potter moved with a second by Mr. Surdo that E.1 – E.3 be approved:

1. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
2. Recommend approval of student teachers/observers and their assignments, [as per the attached list](#):

3. Recommend approval of the Dr. Gerald H. Woehr Elementary School to participate in the Sole Purpose Fundraiser Event on October 20, 2018, (weather permitting), at no cost to the Board of Education.

Roll Call

Yes	Mrs. Potter, Mr. Surdo, Mr. Burnett, Mr. Kudrick, Mr. Witham, Mrs. Septor
No	None
Absent	Mrs. Sempervive

F. Facilities

G. Field Trips

Mrs. Potter moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mr. Burnett, Mr. Kudrick, Mr. Surdo, Mrs. Septor
No	None
Absent	Mrs. Sempervive

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Melissa Regal, 187 Longswamp Road, New Egypt NJ – commented on Bus E10.
Mr. Gately gave an update on E10 and E.2.

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Septor welcomed Celia Medina, student representative.
Mr. Surdo commented on the referendum.

Mr. Surdo made a motion to adjourn at 8:47 p.m.
Seconded by Mr. Burnett, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary