

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
October 10, 2018  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2018-2019 District Goals

1. *The Plumsted Township School district will participate in the creation of a referendum that is fiscally responsive addressing security, building maintenance and 21<sup>st</sup> century education for the students of the district. The district and members of the Referendum Committee will assist the Board of Education in planning, advertising and educating voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township School District will research, develop and implement all of the Year 2 strategies of the Strategic Plan. The Superintendent and all Board of Education Community Committees will report quarterly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 3 strategies and outcomes which will be developed with the Board of Education by May 31, 2019.*
3. *The Plumsted Township School District will continue to research, develop and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The administration, professional staff, Professional Efficacy Committee, Student Success Committee, 21<sup>st</sup> Century Curriculum Committee and the Warrior Broadcasting Network will review student performance, district performance, school culture, and curricular support that demonstrates positive trends in personalized learning Kindergarten through 12<sup>th</sup> grade.*

2018-2019 Board Goals

1. *The Plumsted Township Board of Education will develop a referendum that is fiscally responsive addressing security, building maintenance and 21<sup>st</sup> century education for the students of the district. The Board of Education working with District Administration working with District Administration, the Referendum Committee and the community will plan, advertise and educate voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township Board of Education will support Year 2 strategies and projected outcomes from administration and all of the Board of Education Community Committees. Decisions concerning curricula, personnel, facilities and budget concerning Year 3 initiatives and strategies will be developed by the Board of Education and District Administration by May 31, 2019.*
3. *The Plumsted Township Board of Education will support the development and implementation of the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The Board of Education will receive quarterly updates from administration, Professional Efficacy Committee, Student Success Committee, 21<sup>st</sup> Century Curriculum Committee and the Warrior Broadcasting Network concerning student performance, district performance, school culture and curricular needs that will demonstrate positive trends in personalized learning Kindergarten through 12<sup>th</sup> grade. This information will be evaluated and used to determine recommendations by the Board of Education for the 2019-2020 school year.*

*Board of Education approval August 22, 2018*

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:31 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Absent
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mrs. Sempervive made a motion to go into executive session at 6:33 p.m. for the purpose of discussing contracts.

Seconded by Mr. Burnett, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Burnett made a motion to go out of executive session at 7:32 p.m.

Seconded by Mrs. Sempervive, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Absent
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the flag salute.

VII. APPROVAL OF AGENDA

Mr. Kudrick moved with a second by Mrs. Potter that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for October 10, 2018.

Roll Call

Yes	Mr. Kudrick, Mrs. Potter, Mr. Burnett, Mrs. Sempervive, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Surdo

VIII. APPROVAL OF MINUTES

Mr. Burnett moved with a second by Mr. Kudrick that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on September 12, 2018.

Roll Call

Yes	Mr. Burnett, Mr. Kudrick, Mrs. Potter, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Surdo
Abstain	Mrs. Sempervive

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

- B. [Student Enrollment](#)
- C. [Fire/Drill/School Security Drills](#)
- D. [Suspension List](#)
- X. BOARD OF EDUCATION COMMITTEE REPORTS - None
- XI. STUDENT REPRESENTATIVE COMMENTS  
Celia Medina, Student Representative, commented on the following:

High School

Homecoming  
8<sup>th</sup> Grade Informational Night  
Business Lab  
Week of Respect  
Clubs  
Art Club window painting in New Egypt  
Sports

Middle School

Back to School Night  
Fall Sports  
Welcome to Middle School  
Back to School Dance  
8<sup>th</sup> Grade Camping Trip  
Week of Respect  
School Safety Team with Peer Leaders  
Drama Auditions

Elementary School

Back to School Night  
Week of Respect  
Fire Safety Week

Primary School

Back to School Night  
Annual Bubble Day  
Week of Respect  
Bucketfiller Program  
Fire Prevention Week  
Acts of Kindness Week  
Halloween Parade

- XII. SUPERINTENDENT'S COMMENTS  
Mr. North, Superintendent, commented on the following:

HIB Report  
Community Committee Meetings

XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIV. PRESENTATION/AWARDS

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Kudrick that A.1 –A.20 be approved:

1. Recommend approval of all bills and claims for October 10, 2018, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for October 10, 2018, which required handwritten checks after the September 12, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending August 31, 2018.
4. Recommend approval of the Board Secretary's Report for the period ending August 31, 2018, and the Treasurer of School Monies Report, for the period ending August 31, 2018.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of August 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of August 31, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with The Newgrange School of Princeton, Inc., for tuition for the 2018-2019 school year, for student number 202696, at a total cost of \$61,316.74.
8. Recommend approval of a contract with the Commission for the Blind for the 2018-2019 school year to provide services at Level I for student number 203772, at a total cost of \$1,900.00.
9. Recommend acceptance of bids received on July 24, 2018, bid number 2019-05, student transportation services to and from in and out of district schools, for the 2018-2019 school year, prices are per diem rates as follows:

<b>Company</b>	<b>Tier/Route or Route Only</b>	<b>Per Diem Route Cost</b>	<b>Per Diem Aide Cost</b>	<b>Adjustment for Mileage Increase/Decrease</b>
GST Transport Corp.	E11	\$198.00	\$58.00	\$1.25

10. Recommend approval of a contract with GST Transport Corp. to provide student transportation services to and from and in and out of district schools, per bid number 2019-05, for the 2018-2019 school year, as follows:

<b>Route</b>	<b>Cost</b>
GST Transport Corp.	\$35,640.00

11. Recommend revision and ratification of approval of a contract with Garden State Transport to provide student transportation to and from school for the 2018-2019 school year, route 2016-01, at a total cost of \$562,836.60.
12. Recommend ratification of approval of a transportation jointure with Upper Freehold Township School District (Joiner) and the Plumsted Township School District (Host), to provide transportation for one student effective September 6, 2018 - October 10, 2018, at a total cost of \$1,220.64.
13. Recommend ratification of approval of a transportation jointure with Jackson Township School District (Host) and the Plumsted Township School District (Joiner), to provide transportation for one student for the 2018-2019 school year, at a total cost of \$1,000.00.
14. Recommend ratification of approval of a transportation jointure with Millstone Township School District (Host) and the Plumsted Township School District (Joiner) to provide a floater bus driver for the 2017-2018 school year, at a cost of \$19,347.51.
15. Recommend ratification of approval of a transportation jointure with Millstone Township School District (Host) and the Plumsted Township School District (Joiner) to provide a floater bus driver for the 2018-2019 school year, at a cost of \$19,742.36.
16. Recommend revision and ratification of a parental contract for student transportation for their child to and from the New Egypt High School for the 2018-2019 school year, route PRNT, at a cost of \$7,511.73.
17. Recommend approval of a contract between Balfour and the Dr. Gerald H. Woehr Elementary School to publish the 2018-2019 yearbook, at a cost of \$7,125.00, funded from student activities, and at no cost to the Board of Education.
18. Recommend approval of a proposal with APEX Learning, to provide 25 Digital Tutorial subscriptions to New Egypt High School, at a cost of \$1,375.00.
19. Recommend approval of purchasing Creative Curriculum materials through TeachingStrategies for the Pre-K program, at a cost of \$660.00.
20. Recommend acceptance of a \$500 Amazon Gift Card as a consolation award from the OceanFirst Foundation.

Roll Call

Yes

Mr. Witham, Mr. Kudrick,  
Mr. Burnett, Mrs. Potter,  
Mrs. Sempervive, Mrs. Septor

No

None

Absent

Mr. Surdo

Mr. Kudrick moved with a second by Mrs. Sempervive that A.21 be approved:

- 21. Recommend approval to notify the Board of Elections to proceed with an election on the referendum for school improvements on December 11, 2018.

Roll Call

Yes

Mr. Kudrick, Mrs. Sempervive,  
Mr. Burnett, Mrs. Potter,  
Mr. Witham, Mrs. Septor

No

None

Absent

Mr. Surdo

B. Personnel Motions

Mrs. Sempervive moved with a second by Mr. Witham that B.1 – B.16 be approved:

- 1. Recommend acceptance of the retirement of Jacquelyn Theile, Nurse, at the New Egypt High School, effective January 1, 2019.
- 2. Recommend acceptance of the retirement for Margaret Rosiak, Secretary, at the New Egypt High School, effective, January 2, 2019.
- 3. Recommend acceptance of the resignation of Daniel O'Reilly, Paraprofessional at the New Egypt High School effective October 26, 2018, with regrets.
- 4. Recommend approval of an extension of an unpaid leave of absence for Kristy Ferranti, New Egypt Primary School Paraprofessional:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
NJFLA without pay, with benefits	October 18, 2018	November 23, 2018
FMLA without pay, with benefits	November 26, 2018	December 21, 2018

- 5. Recommend approval of NJFLA unpaid leave of absence for Diane DeBenedictis, District Special Education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
NJFLA, unpaid with benefits	November 14, 2018	November 28, 2018

- 6. Recommend ratification of approval for Dr. Erin Sappio, School Psychologist to teach one psychology class at the New Egypt High School for up to 90 days, effective September 6, 2018 at the contractual rate of \$3,707.00 for the 2018-2019 school year.

7. Recommend ratification of approval to compensate staff members for up to one (1) hour per month for a Mentoring Meeting in District, September 2018 - June 2019, at the contractual rate of \$40.00 per hour, [as per the attached list:](#)
8. Recommend approval to compensate staff members for the Afterschool Academic Achievers Support at the Dr. Gerald H. Woehr Elementary School, funded by the 2018-2019 ESSA Title I grant, [as per the attached list:](#)
9. Recommend approval for staff members to attend SafetyCare training on November 19, 2018 and November 20, 2018, at the New Egypt Primary School, facilitated by Thomas Chemris, and at no cost to the Board of Education, [as per the attached list:](#)
10. Recommend approval of school volunteers for the 2018-2019 school year, pending the successful completion of the criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per that attached list:](#)
11. Recommend approval to compensate the Security Guards of the Plumsted Township School District for two professional days throughout the 2018-2019 school year, for training to carry, at a cost of \$50.00 per person, [as per the attached list:](#)
12. Recommend approval of the New Egypt Extended Day (NEED) staff, substitutes, and Community Education staff, for the 2018-2019 school year, pending the successful completion of the application process established by the Superintendent of Schools, and that criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list:](#)
13. Recommend ratification of approval of coaching positions for the 2018-2019 school year, [as per the attached list:](#)
14. Recommend revision and ratification of approval for the staff stipend positions for the 2018-2019 school year, [as per the attached list:](#)
15. Recommend approval of the extra-curricular staff for the 2018-2019 school year, [as per the attached list:](#)
16. Recommend approval of staff salary adjustments, [as per the attached list:](#)

Roll Call

Yes	Mrs. Sempervive, Mr. Witham, Mr. Burnett, Mr. Kudrick, Mrs. Potter, Mrs. Septor
No	None
Absent	Mr. Surdo

- C. Policy
- D. Professional Development/Travel Reimbursements

Mrs. Potter moved with a second by Mr. Kudrick that D.1 be approved:

1. Recommend approval of the [attached staff professional development:](#)



Roll Call

Yes

Mrs. Potter, Mr. Kudrick,  
Mr. Burnett, Mrs. Sempervive,  
Mr. Witham, Mrs. Septor

No

None

Absent

Mr. Surdo

E. Other Motion

Mr. Burnett moved with a second by Mrs. Sempervive that E.1 – E.16 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on October 10, 2018, by the Board of Education.
2. Recommend approval for the Dr. Gerald H. Woehr Elementary School students and staff to participate in the annual Halloween Parade on October 31, 2018.
3. Recommend approval for the New Egypt High School Class of 2020 to attend Walt Disney World for the senior class trip during the Spring of 2020, funded by the Class of 2020, and at no cost to the Board of Education.
4. Recommend approval of the Dr. Gerald H. Woehr Elementary School to participate in the annual 5K fun run/walk at the New Egypt High School stadium, cross country course and soccer fields on Saturday, December 1, 2018 to benefit the DGHWES student activities, at no cost to the Board of Education.
5. Recommend approval for students in the 12+ Program at the New Egypt High School to participate in a work study program at various locations through the 2018-2019 school year, which requires transportation provided by the District, at an estimated cost of \$1988.00, and walking to the Plumsted Public Library.
6. Recommend approval of the New Jersey Commission for the Blind and Visually Impaired to provide eye health screenings to the kindergarten students at the Dr. Gerald H. Woehr Elementary School, at no cost to the Board of Education.
7. Recommend approval of the Lions Club of Toms River to provide eye health screenings to Grades 2 & 4 at the Dr. Gerald H. Woehr Elementary School, at no cost to the Board of Education.
8. Recommend approval to discard/dispose of middle school miscellaneous trade books, test preparation books, social study workbooks that are outdated, an AED Cabinet with no alarm and eye screening machine, which are defunct/broken equipment .
9. Recommend approval for the Parental Advisory Committee meeting to be held at the Dr. Gerald H. Woehr Elementary School on October 10, 2018 and May 29, 2019, in the library from 6:30 p.m. to no later than 8:00 p.m.
10. Recommend approval for Diane Jarvis, to utilize a therapy dog during the 2018-2019 school year on Fridays only at the New Egypt Primary School, with the provision that all licensing and insurance be current and received by the Plumsted Township Board of Education.
11. Recommend approval of an agreement between Monmouth University and the Plumsted Township School District to provide clinical education affiliations, learning and practice for students enrolled at Monmouth University, at no cost to the Board of Education.

12. Recommend acceptance of donations, [as per the attached list](#):
13. The Board acknowledged that New Egypt Primary School conducted emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 8:30 a.m. at the location of 131 Evergreen Road on September 27, 2018.
14. The Board acknowledged that Dr. Gerald H. Woehr Elementary School conducted emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 8:25 a.m. at the location of 44 North Main Street on September 27, 2018.
15. The Board acknowledged that New Egypt Middle School conducted emergency school bus exit drills, as per State regulations according to NJAC 6A:27-11.2 at 7:30 a.m. at the location of 115 Evergreen Road on October 4, 2018.
16. The Board acknowledged that New Egypt High School conducted emergency school bus exit drills, as per State regulations according to NJAC 6A:27-11.2 at 6:50 a.m. at the location of 117 Evergreen Road on October 4, 2018.

Roll Call

Yes	Mr. Burnett, Mrs. Sempervive, Mr. Kudrick, Mrs. Potter, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Surdo

F. Facilities

G. Field Trips

Mrs. Potter moved with a second by Mrs. Sempervive that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mrs. Potter, Mrs. Sempervive, Mr. Burnett, Mr. Kudrick, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Surdo

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC  
David Hicks, 6 Bright Road, New Egypt, NJ 08533

XVII. NEW BUSINESS  
Mr. North discussed the referendum.

XVIII. OLD BUSINESS  
Mr. Gately discussed the process for the referendum.  
The Board discussed the referendum.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Sempervive welcomed the new student representative Celia Medina.

Mr. North commented on the referendum, and about getting the information out to the community.

The Board discussed how to get information to the community.

Mrs. Sempervive made a motion to adjourn at 8:44 p.m.

Seconded by Mrs. Potter, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary