

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
December 12, 2018  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2018-2019 District Goals

1. *The Plumsted Township School district will participate in the creation of a referendum that is fiscally responsive addressing security, building maintenance and 21<sup>st</sup> century education for the students of the district. The district and members of the Referendum Committee will assist the Board of Education in planning, advertising and educating voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township School District will research, develop and implement all of the Year 2 strategies of the Strategic Plan. The Superintendent and all Board of Education Community Committees will report quarterly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 3 strategies and outcomes which will be developed with the Board of Education by May 31, 2019.*
3. *The Plumsted Township School District will continue to research, develop and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The administration, professional staff, Professional Efficacy Committee, Student Success Committee, 21<sup>st</sup> Century Curriculum Committee and the Warrior Broadcasting Network will review student performance, district performance, school culture, and curricular support that demonstrates positive trends in personalized learning Kindergarten through 12<sup>th</sup> grade.*

2018-2019 Board Goals

1. *The Plumsted Township Board of Education will develop a referendum that is fiscally responsive addressing security, building maintenance and 21<sup>st</sup> century education for the students of the district. The Board of Education working with District Administration working with District Administration, the Referendum Committee and the community will plan, advertise and educate voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township Board of Education will support Year 2 strategies and projected outcomes from administration and all of the Board of Education Community Committees. Decisions concerning curricula, personnel, facilities and budget concerning Year 3 initiatives and strategies will be developed by the Board of Education and District Administration by May 31, 2019.*
3. *The Plumsted Township Board of Education will support the development and implementation of the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The Board of Education will receive quarterly updates from administration, Professional Efficacy Committee, Student Success Committee, 21<sup>st</sup> Century Curriculum Committee and the Warrior Broadcasting Network concerning student performance, district performance, school culture and curricular needs that will demonstrate positive trends in personalized learning Kindergarten through 12<sup>th</sup> grade. This information will be evaluated and used to determine recommendations by the Board of Education for the 2019-2020 school year.*

*Board of Education approval August 22, 2018*

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:37 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Absent
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Absent
Mr. Witham	Present

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Witham made a motion to go into executive session at 6:40 p.m. for the purpose of discussing contracts.

Seconded by Mr. Kudrick, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Surdo made a motion to go out of executive session at 7:34 p.m.

Seconded by Mr. Kudrick, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Absent
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Absent
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Witham moved with a second by Mr. Surdo that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for December 12, 2018.

Roll Call

Yes	Mr. Witham, Mr. Surdo, Mr. Kudrick, Mrs. Potter, Mrs. Septor
No	None
Absent	Mr. Burnett, Mrs. Sempervive

VIII. APPROVAL OF MINUTES

Mr. Surdo moved with a second by Mrs. Potter that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on November 14, 2018.

Roll Call

Yes	Mr. Surdo, Mrs. Potter, Mr. Kudrick
No	None
Absent	Mr. Burnett, Mrs. Sempervive
Abstain	Mrs. Septor, Mr. Witham

No quorum - Motion VIII.A did not carry.

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

January 2, 2019 (reorganization meeting)

- B. [Student Enrollment](#)
- C. [Fire/Drill/School Security Drills](#)
- D. [Suspension List](#)
- X. BOARD OF EDUCATION COMMITTEE REPORTS - None
- XI. STUDENT REPRESENTATIVE COMMENTS  
Celia Medina, Student Representative, commented on the following:

High School

Sports

Winter Formal

Middle School

Sports

8<sup>th</sup> graders visiting the high school to see the new Academy's

Ugly Sweater Dance

Winter Spirit Week

Winter Concert

Elementary School

Environmental Experience

Book Study

Gingerbread House Building

Polar Express

Rock n' Warrior 5K Run

Primary School

PTO Holiday Shop

Winter Spirit Week

- XII. SUPERINTENDENT'S COMMENTS  
Mr. North, Superintendent, commented on the following:

HIB Report

Band and Chorus Concerts

Early Dismissal on Friday, December 21<sup>st</sup>, 2018

Warrior Holiday Basketball Tournament

Reorganization Meeting on January 2, 2019

- XIII. PUBLIC COMMENT ON AGENDA ITEMS - None

#### XIV. PRESENTATION/AWARDS

- A. FirstEnergy Grant presented by Mrs. Donaldson to Ms. Tara Melchior
- B. NJEA/HIPP Foundation "What's in Your Suitcase" presented by Ms. Kristin Abate, Ms. Courtney Adelung, Ms. Megan Castro, Ms. Jana Kekesi, Mrs. Cheryl Marinari, Ms. Cara Sapiezynski, Mrs. Rita Williams and Ms. Jeanette Young.

#### XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

##### A. Finance Motions

Mr. Surdo moved with a second by Mr. Witham that A.1 – A.10 be approved:

- 1. Recommend approval of all bills and claims for December 12, 2018, which have been examined by members of the Finance Committee and are presented for approval.
- 2. Recommend approval of all bills and claims for December 12, 2018, which required handwritten checks after the November 14, 2018, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
- 3. Recommend ratification of the transferring of funds, for the period ending October 31, 2018.
- 4. Recommend approval of the Board Secretary's Report for the period ending October 31, 2018, and the Treasurer of School Monies Report, for the period ending October 31, 2018.
- 5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of October 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
- 6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of October 31, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- 7. Recommend ratification of approval of a contract with Burlington County Special Services School District for tuition for the 2018-2019 school year for student number 202620, at a total cost of \$43,624.00.
- 8. Recommend ratification of approval of a contract with Burlington County Special Services School District for tuition for the 2018-2019 school year for student number 301830, at a total cost of \$46,696.00.
- 9. Recommend approval for Heinemann Professional Workshops, to provide three (3) full day training sessions to the elementary staff, on BAS, LLI and Guided Reading, at a cost of \$2,800.00 per day, not to exceed \$8,400.00.

10. Recommend approval of a grant application for Project Fit American sponsored by Dannon Danimals and ShopRite in the amount up to \$20,000.00.

Roll Call

Yes	Mr. Surdo, Mr. Witham, Mr. Kudrick, Mrs. Potter, Mrs. Septor
No	None
Absent	Mr. Burnett, Mrs. Sempervive

B. Personnel Motions

Mrs. Potter moved with a second by Mr. Witham that B.1 – B.17 be approved:

1. Recommend ratification of approval to rescind the November 14, 2018 Board approval of Angela Sigman as Principal’s Secretary at the New Egypt High School, effective December 10, 2018.
2. Recommend acceptance of the resignation of Martha Barabas, Language Arts teacher at the New Egypt Middle School, effective January 4, 2019, with regrets.
3. Recommend acceptance of the resignation of Kristy Ferranti, Paraprofessional at the New Egypt Primary School, effective January 2, 2019, with regrets.
4. Recommend revision and ratification of an unpaid NJFLA leave of absence for Diane DeBenedictis, District Special Education teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
NJFLA without pay, with benefits	November 26, 2018	December 7, 2018

5. Recommend revision and ratification of a Maternity Disability/FMLA leave of absence for Caitlin DeBenedictis, New Egypt Middle School Special Education teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability with pay, with benefits	November 12, 2018	December 14, 2018
FMLA without pay, with benefits	December 17, 2018	March 15, 2019

6. Recommend approval of a Maternity Disability/NJFLA leave of absence for Jordan Carroll, New Egypt High School Social Worker:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability Leave with pay, with benefits	March 5, 2019	April 8, 2019
NJFLA without pay, with benefits	April 9, 2019	May 31, 2019

7. Recommend approval of a Maternity Disability/NJFLA leave of absence for Bridget Patterson, New Egypt High School Special Education teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability Leave with pay, with benefits	February 4, 2019	March 1, 2019
NJFLA without pay, with benefits	March 4, 2019	May 27, 2019

8. Recommend approval of a Maternity Disability/FMLA/NJFLA leave of absence for Suzanne Watters, New Egypt High School Mathematics teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Disability Leave with pay, with benefits	February 4, 2019	March 1, 2019
FMLA without pay, with benefits	March 4, 2019	May 31, 2019
NJFLA/Child Rearing without pay, with benefits	June 3, 2019	June 18, 2019 or last day of school

9. Recommend approval of Beverly Guliano, as a School Nurse, at the Dr. Gerald H. Woehr Elementary School, effective January 2, 2019, at a salary of \$61,450.00, prorated, equal to BA Step 8, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
10. Recommend revision and ratification of approval of the PTEA Paraprofessionals and their salaries for the 2018-2019 school year, [as per the attached list](#):
11. Recommend ratification of approval of the middle school sports coaches for the 2018-2019 school year, [as per the attached list](#):
12. Recommend ratification of staff salary adjustments, [as per the attached list](#):
13. Recommend approval of the New Egypt Extended Day (NEED) staff, Holiday Care, and Community Education staff for the 2018-2019 school year, pending the successful completion of the application process established by the Superintendent of Schools, and that criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list](#):
14. Recommend approval for Christopher Wells to fulfill the 2018-2021 requirements of the District Mentoring Position.
15. Recommend approval to compensate staff members, for up to one (1) hour per month, for a Mentoring Meeting in District, December 2018 through June 2019, at the contractual rate of \$40.00 per hour, [as per the attached list](#):

16. Recommend approval to compensate staff members to plan, organize and attend the Title I Family Literacy Night at the Dr. Gerald H. Woehr Elementary School on January 10, 2019 (inclement weather date January 24, 2019), [as per the attached list:](#)
17. Recommend approval of a sidebar agreement between the Plumsted Township Board of Education and the Plumsted Township Education Association Regarding Longevity Compensation.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mr. Kudrick (with the exception of B.17), Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Burnett, Mrs. Sempervive
Abstain	Mr. Kudrick (abstained on B.17)

C. Policy

Mrs. Potter moved with a second by Mr. Surdo that C.1 – C.4 be approved:

1. Recommend approval of the first reading of Policy 2624, Grading System.
2. Recommend approval of the first reading of Regulation 2624, Grading System.
3. Recommend approval of the first reading of Policy 5420, Reporting Student Progress.
4. Recommend approval of the first reading of Regulation 5420, Reporting Student Progress.

Roll Call

Yes	Mrs. Potter, Mr. Surdo, Mr. Kudrick, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Burnett, Mrs. Sempervive

D. Professional Development/Travel Reimbursements

Mr. Kudrick moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the [attached staff professional development:](#)

Roll Call

Yes	Mr. Kudrick, Mr. Witham, Mrs. Potter, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Burnett, Mrs. Sempervive

E. Other Motion

Mrs. Potter moved with a second by Mr. Kudrick that E.1 – E.7 be approved:



1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on December 12, 2018, by the Board of Education.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
3. Recommend approval of student intern/observers and their assignments, [as per the attached list](#):
4. Recommend approval of an assembly sponsored by D.A.T.E. (Disability Awareness Through Education) team on December 19, 2018 and December 20, 2018, at the New Egypt Middle School to 6th and 7th grade students, at no cost to the Board of Education.
5. Recommend approval of Growing Smiles to provide an assembly on “Oral Health Dentistry” for the New Egypt Primary School on February 27, 2019, at no cost to the Board of Education.
6. Recommend approval of the 2019 Senior trip to Hershey Park on Thursday, May 23, 2019, funded by the Class of 2019 and at no cost to the Board of Education.
7. Recommend approval of the New Egypt Middle School’s Lexus Eco Challenge Team to host the 6th Annual EcoFair STEAM night on April 17, 2019 from 5:30 p.m. - 7:30 p.m., at the New Egypt Middle School, funded by the Lexus Eco Challenge Team, and at no cost to the Board of Education.

Roll Call

Yes	Mrs. Potter, Mr. Kudrick, Mr. Witham, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Burnett, Mrs. Sempervive

F. Facilities

G. Field Trips

Mrs. Potter moved with a second by Mr. Surdo that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mrs. Potter, Mr. Surdo, Mr. Kudrick, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Burnett, Mrs. Sempervive

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Anthony Peczinka, 29 Huckleberry Lane, New Egypt, NJ – commented he would like to participate in upcoming committee meetings.

XVII. NEW BUSINESS

- A. DRAFT Resolution No. 3, Board Meetings

XVIII. OLD BUSINESS

Mr. North commented on the defeated referendum.

XIX. BOARD OF EDUCATION COMMENTS

Mr. Surdo commented on the referendum and communication.

Mrs. Septor congratulated everyone at the elementary school.

Mrs. Septor wished everyone a happy and safe holiday.

Mr. Surdo made a motion to adjourn at 8:04 p.m.

Seconded by Mr. Kudrick, Passed unanimously.

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Sean Gately  
Business Administrator