

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING
January 2, 2019
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2018-2019 District Goals

1. *The Plumsted Township School district will participate in the creation of a referendum that is fiscally responsive addressing security, building maintenance and 21st century education for the students of the district. The district and members of the Referendum Committee will assist the Board of Education in planning, advertising and educating voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township School District will research, develop and implement all of the Year 2 strategies of the Strategic Plan. The Superintendent and all Board of Education Community Committees will report quarterly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 3 strategies and outcomes which will be developed with the Board of Education by May 31, 2019.*
3. *The Plumsted Township School District will continue to research, develop and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The administration, professional staff, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee and the Warrior Broadcasting Network will review student performance, district performance, school culture, and curricular support that demonstrates positive trends in personalized learning Kindergarten through 12th grade.*

2018-2019 Board Goals

1. *The Plumsted Township Board of Education will develop a referendum that is fiscally responsive addressing security, building maintenance and 21st century education for the students of the district. The Board of Education working with District Administration working with District Administration, the Referendum Committee and the community will plan, advertise and educate voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township Board of Education will support Year 2 strategies and projected outcomes from administration and all of the Board of Education Community Committees. Decisions concerning curricula, personnel, facilities and budget concerning Year 3 initiatives and strategies will be developed by the Board of Education and District Administration by May 31, 2019.*
3. *The Plumsted Township Board of Education will support the development and implementation of the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The Board of Education will receive quarterly updates from administration, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee and the Warrior Broadcasting Network concerning student performance, district performance, school culture and curricular needs that will demonstrate positive trends in personalized learning Kindergarten through 12th grade. This information will be evaluated and used to determine recommendations by the Board of Education for the 2019-2020 school year.*

Board of Education approval August 22, 2018

I. CALL TO ORDER

Mr. Gately, Board Secretary, called the meeting to order at 7:30 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2017-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. FLAG SALUTE – Mr. Gately led all in the salute to the flag.

IV. REORGANIZATION

A. Election Results

Mr. Gately, Board Secretary, presented the election results of the 2018 Official School Election held on November 6, 2018.

S. Justin Burnett	1,680
Robert Czarneski	821
Robert Kudrick	1,316
Matthew Nemeth	999
Monica Sempervive	1,345
Larry Witham	1,305

Three (3) Board of Education members were elected to fill three (3) expired three (3) year terms as follows:

Robert Kudrick	1,316
Monica Sempervive	1,345
Larry Witham	1,305

One (1) Board of Education member was elected to fill one (1) unexpired two (2) year term as follows:

S. Justin Burnett	1,680
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B. Administer the Oath of Office

Mr. Gately administered the oath of office to Mr. Burnett, Mr. Kudrick, Mrs. Sempervive and Mr. Witham.

V. ROLL CALL/REORGANIZATION

A. Election of President

Mr. Gately called for the nomination of the President of the Board of Education.

A motion was made by Mr. Surdo to nominate Mrs. Septor as the Board President. That motion was seconded by Mr. Witham.

B. Close nominations for the Office of the President of the Board

A motion was made by Mr. Burnett to close nominations for election of Board President. Seconded by Mr. Surdo

Roll Call

Yes

Mr. Burnett, Mr. Surdo,
Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mr. Witham,
Mrs. Septor

No

None

The following roll call vote was taken for motion to nominate Board President.

Roll Call

Yes

Mr. Surdo, Mr. Witham,
Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mrs. Sempervive,
Mrs. Septor

No

None

C. Election of the Vice-President

Mr. Gately called for the nomination of the Vice President of the Board of Education.

A motion was made by Mrs. Septor to nominate Mr. Surdo as the Vice President of the Board. That motion was seconded by Mr. Kudrick.

D. Close nominations for the Office of the Vice President of the Board

A motion was made by Mr. Burnett to close nominations for Mr. Surdo as the Vice President of the Board.

Seconded by Mrs. Potter

Roll Call

Yes

Mr. Burnett, Mrs. Potter,
Mr. Kudrick, Mrs. Sempervive,
Mr. Witham, Mr. Surdo,
Mrs. Septor

No

None

The following roll call vote was taken for motion to nominate the Vice President.

Roll Call

Yes

Mrs. Septor, Mr. Kudrick,
Mr. Burnett, Mrs. Potter,
Mrs. Sempervive, Mr. Witham,
Mr. Surdo

No

None

VI. REORGANIZATION MOTIONS

A. Code of Ethics

Mrs. Potter moved with a second by Mr. Surdo that VI.A be approved:

1. Recommend the Board approve the following item:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Plumsted Township Board of Education:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Roll Call

Yes

Mrs. Potter, Mr. Surdo,
Mr. Burnett, Mr. Kudrick,
Mrs. Sempervive, Mr. Witham,
Mrs. Septor

No

None

B. Adoption of Official Newspapers

Mr. Burnett moved with a second by Mr. Witham that VI.B be approved:

1. Recommend the Board approve the following item:

To authorize the Asbury Park Press and The Trenton Times be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2018-2019 school year.

Roll Call

Yes

Mr. Burnett, Mr. Witham,
Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mr. Surdo,
Mrs. Septor

No

None

C. Parliamentary Procedures

Mr. Kudrick moved with a second by Mrs. Potter that VI.C be approved:

1. Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the 2018-2019 school year.

Roll Call

Yes

Mr. Kudrick, Mrs. Potter,
Mr. Burnett, Mrs. Sempervive,
Mr. Witham, Mr. Surdo,
Mrs. Septor

No

None

D. Board Policies/Regulations

Mrs. Sempervive moved with a second by Mrs. Potter that VI.D be approved:

1. Recommend the Board approve the following item:

The adoption of all existing Board Policies and Regulations.

Roll Call

Yes

Mrs. Sempervive, Mrs. Potter,
Mr. Burnett, Mr. Kudrick,
Mr. Witham, Mr. Surdo,
Mrs. Septor

No

None

E. Doctrine of Necessity

Mr. Witham moved with a second by Mrs. Sempervive that V.I.E be approved:

1. Recommend the Board approve the following item:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school Board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

Roll Call

Yes

Mr. Witham, Mrs. Sempervive,
Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mr. Surdo,
Mrs. Septor

No

None

VII. APPROVAL OF AGENDA

Mr. Surdo moved with a second by Mrs. Sempervive that VII.A be approved:

- A. Recommend that the Board approve the reorganization meeting agenda for January 2, 2019.

Roll Call

Yes

Mr. Surdo, Mrs. Sempervive,
Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mr. Witham,
Mrs. Septor
None

No

VIII. APPROVAL OF MINUTES

Mrs. Sempervive moved with a second by Mr. Kudrick that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on November 14, 2018.

Roll Call

Yes

Mrs. Sempervive, Mr. Kudrick,
Mr. Burnett, Mrs. Potter,
Mr. Surdo

No

None

Abstain

Mr. Witham, Mrs. Septor

Mr. Surdo moved with a second by Mrs. Potter that VIII.B be approved:

- B. The minutes are presented for necessary correction and approval for the regular meeting on December 12, 2018.

Roll Call

Yes

Mr. Surdo, Mrs. Potter,
Mr. Kudrick, Mr. Witham,
Mrs. Septor

No

None

Abstain

Mr. Burnett, Mrs. Sempervive

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held: (pending the vote on motion E.1)

February 13, 2019
March 13, 2019
April 10, 2019
May 8, 2019
June 12, 2019
July 10, 2019

August 21, 2019
September 11, 2019
October 9, 2019
November 13, 2019
December 11, 2019
January 8, 2020 (reorganization meeting)

- B. [Student Enrollment](#)
- C. Fire/Drill/School Security Drills - None
- D. Suspension List - None
- X. BOARD OF EDUCATION COMMITTEE REPORTS
- XI. STUDENT REPRESENTATIVE COMMENTS
Celia Medina, Student Representative, updated the Board and Public on the happenings in the school district.
- XII. SUPERINTENDENT’S COMMENTS
Mr. North, Superintendent, commented on the following:

HIB Report
- XIII. PUBLIC COMMENT ON AGENDA ITEMS - None
- XIV. PRESENTATION/AWARDS
 - 1. Report issued by the Office of Fiscal Accountability and Compliance (OFAC) Department of Education, State of New Jersey - OFAC Case # SAAU-9-18.
 - Review of the Application for State School Aid
 - Review of the District Report of Transported Resident Students as of October 14, 2016
 - Review of Extraordinary Aid for Special Education Costs - FY 2016-2017

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Burnett that A.1 – A.2 be approved:

- 1. Recommend approval of all bills and claims for January 2, 2019, which have been examined by members of the Finance Committee and are presented for approval.
- 2. Recommend approval of a grant application for NJEA/Hipp Foundation for Excellence in Education titled “Learning Through Lego’s”, in the amount of \$10,000.00.

Roll Call

Yes

Mr. Witham, Mr. Burnett,
Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mr. Surdo,
Mrs. Septor

No

None

B. Personnel Motions

Mrs. Potter moved with a second by Mrs. Sempervive that B.1 – B.10 be approved:

1. Recommend acceptance of the resignation of Kristine Green, Social Studies teacher, at the New Egypt High School, effective January 31, 2019, with regrets.
2. Recommend acceptance of the retirement of Anita McIntyre, Secretary, at the Dr. Gerald H. Woehr Elementary School, effective June 30, 2019.
3. Recommend revision and ratification of a Maternity Disability/FMLA leave of absence for Caitlin DeBenedictis, New Egypt Middle School Special Education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Disability with pay, with benefits	November 12, 2018	January 18, 2019
FMLA without pay, with benefits	January 22, 2019	March 15, 2019

4. Recommend approval of a medical leave of absence for Melinda Bowden, Secretary at the New Egypt Primary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	January 8, 2019	March 5, 2019

5. Recommend approval of Carron R. Ankiel-Kohn as a Language Arts teacher at the New Egypt Middle School, effective on or before February 13, 2019 at a salary of \$68,211.00, prorated, equal to MA+30 Step 10, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with law.
6. Recommend approval of Juliet Pender to teach a Mathematics class at the New Egypt High School in lieu of prep at the instructional rate of \$3,270.00, effective on or before February 4, 2019, in accordance with the PTEA/PTBOE Collective Bargaining Agreement.
7. Recommend approval of Melissa Bearden to teach a Mathematics class at the New Egypt High School in lieu of prep at the instructional rate of \$2,601.00, effective on or before February 4, 2019, in accordance with the PTEA/PTBOE Collective Bargaining Agreement.
8. Recommend revision and ratification of approval of the extra-curricular paraprofessionals for the 2018-2019 school year, [as per the attached list](#):
9. Recommend ratification of approval of the Community Education staff for the 2018-2019 school year, [as per the attached list](#):
10. Recommend approval to compensate staff members for the Afterschool Academic Achievers Support at the New Egypt Middle School, funded by the 2018-2019 ESSA Title I grant, [as per the attached list](#):

Roll Call

Yes

Mrs. Potter, Mrs. Sempervive,
Mr. Burnett, Mr. Kudrick,
Mr. Witham, Mr. Surdo,
Mrs. Septor

No

None

C. Policy

Mrs. Potter moved with a second by Mrs. Sempervive that C.1 be approved:

1. Recommend approval of the second reading of [Policy 2624, Grading System.](#)
2. Recommend approval of the second reading of [Regulation 2624, Grading System.](#)
3. Recommend approval of the second reading of [Policy 5420, Reporting Student Progress.](#)
4. Recommend approval of the second reading of [Regulation 5420, Reporting Student Progress.](#)

Roll Call

Yes

Mrs. Potter, Mrs. Sempervive,
Mr. Burnett, Mr. Kudrick,
Mr. Witham, Mr. Surdo,
Mrs. Septor

No

None

D. Professional Development/Travel Reimbursements

Mr. Burnett moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the [attached staff professional development:](#)

Roll Call

Yes

Mr. Burnett, Mr. Witham,
Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mr. Surdo,
Mrs. Septor

No

None

E. Other Motion

Mr. Surdo moved with a second by Mr. Kudrick that E.1 be approved:

1. Recommend approval of [resolution 2018-2019 No. 3](#), Open Public Meeting Act.
2. Recommend approval of the adoption of the Grade 5 Gifted & Talented Curriculum: Arguments, the Law and Creating a Mock Trial.
3. Recommend approval to operate an Afterschool Academic Achievers Support: Math Explorations, for students in grades 6-8 from January 8, 2019 through June 2019, at the New Egypt Middle School.
4. Recommend approval of the Dr. Gerald H. Woehr Elementary School drama production of “Princess What’s Her Name?”, to be held on March 15, 2019 and March 16, 2019, funded by student activities, and at no cost to the Board of Education.
5. Recommend acceptance of the Office of Fiscal Accountability and Compliance (OFAC) Case # SAAU-9-18 findings, recommendations, and corrective action plan developed by the Business Administrator; and further certify that the findings were discussed during the meeting of January 2, 2019.

6. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on January 2, 2019, by the Board of Education.

Roll Call

Yes

Mr. Surdo, Mr. Kudrick,
Mr. Burnett, Mrs. Potter,
Mrs. Sempervive, Mr. Witham,
Mrs. Septor

No

None

F. Facilities

G. Field Trips

Mr. Witham moved with a second by Mr. Burnett that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mr. Witham, Mr. Burnett,
Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mr. Surdo,
Mrs. Septor

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS

Discussion of referendum

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Kudrick made a motion to adjourn at 8:51 p.m.
Seconded by Mr. Surdo, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary