

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
May 8, 2019
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2018-2019 District Goals

1. *The Plumsted Township School district will participate in the creation of a referendum that is fiscally responsive addressing security, building maintenance and 21st century education for the students of the district. The district and members of the Referendum Committee will assist the Board of Education in planning, advertising and educating voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township School District will research, develop and implement all of the Year 2 strategies of the Strategic Plan. The Superintendent and all Board of Education Community Committees will report quarterly as to the outcomes achieved and the effect on the successful implementation of the initiatives. This information will be evaluated and used to determine recommendations for Year 3 strategies and outcomes which will be developed with the Board of Education by May 31, 2019.*
3. *The Plumsted Township School District will continue to research, develop and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The administration, professional staff, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee and the Warrior Broadcasting Network will review student performance, district performance, school culture, and curricular support that demonstrates positive trends in personalized learning Kindergarten through 12th grade.*

2018-2019 Board Goals

1. *The Plumsted Township Board of Education will develop a referendum that is fiscally responsive addressing security, building maintenance and 21st century education for the students of the district. The Board of Education working with District Administration working with District Administration, the Referendum Committee and the community will plan, advertise and educate voter recognition for the successful passage of the district referendum.*
2. *The Plumsted Township Board of Education will support Year 2 strategies and projected outcomes from administration and all of the Board of Education Community Committees. Decisions concerning curricula, personnel, facilities and budget concerning Year 3 initiatives and strategies will be developed by the Board of Education and District Administration by May 31, 2019.*
3. *The Plumsted Township Board of Education will support the development and implementation of the Warrior Personalized Learning Curriculum to enhance the facilitation of learning. The Board of Education will receive quarterly updates from administration, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee and the Warrior Broadcasting Network concerning student performance, district performance, school culture and curricular needs that will demonstrate positive trends in personalized learning Kindergarten through 12th grade. This information will be evaluated and used to determine recommendations by the Board of Education for the 2019-2020 school year.*

Board of Education approval August 22, 2018

I. CALL TO ORDER

Mrs. Septor, President, called the meeting to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2018-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Absent

ALSO PRESENT

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Burnett made a motion to go into executive session at 6:38 p.m. for the purpose of discussing personnel and vendor contracts.
Seconded by Mrs. Sempervive, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Sempervive made a motion to go out of executive session at 7:32 p.m.
Seconded by Mr. Surdo, Passed unanimously.

V. ROLL CALL

Mrs. Septor	Present
Mr. Surdo	Present
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mr. Witham	Absent

ALSO PRESENT

Mr. North, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Surdo moved with a second by Mr. Burnett that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for May 8, 2019.

Roll Call

Yes	Mr. Surdo, Mr. Burnett, Mr. Kudrick, Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Witham

VIII. APPROVAL OF MINUTES

Mr. Kudrick moved with a second by Mr. Burnett that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on April 10, 2019.

Roll Call

Yes	Mr. Kudrick, Mr. Burnett, Mrs. Sempervive, Mr. Surdo Mrs. Septor
No	None
Absent	Mr. Witham
Abstain	Mrs. Potter

Mrs. Sempervive moved with a second by Mr. Surdo that VIII.B be approved:

B. The minutes are presented for necessary correction and approval for the special meeting on May 1, 2019.

Roll Call

Yes

Mrs. Sempervive, Mr. Surdo,
Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mrs. Septor

No

None

Absent

Mr. Witham

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

June 12, 2019

October 9, 2019

July 10, 2019

November 13, 2019

August 21, 2019

December 11, 2019

September 11, 2019

January 8, 2020 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

Mr. North, Superintendent, commented on the following:

Prom

Sports

Relay for Life

Senior Trip

Coins for the Cause

Dance

Teacher Appreciate Week

8th Grade Cap & Gown Pictures

Warrior Lunch Groups

PTO Spaghetti Dinner

Preschool lottery held for the 2019-2020 school year

Kindergarten Registration

Mother's Tea

Field Trip to DeWolf's Farm

HIB Report

Chorus & Band Concert

Athletic Awards

XIII. PRESENTATION/AWARDS

- A. Artists in Education Grant Project “Kindergarten Hip Hop” presented by Mrs. Rita Williams and the Kindergarten Team
- B. New Egypt High School Girls Bowling Sectional Champs - Presented by Mr. Christopher Balent, Supervisor of Athletics
- C. Warrior Business Academy

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Christina Quattrone, commented on how happy she is with the district.
Kelly Sheehan, 92 Magnolia Avenue, New Egypt, NJ – ask about meeting with commissioner of education.

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Surdo moved with a second by Mr. Kudrick that A.1 – A.8 be approved:

1. Recommend approval of all bills and claims for May 8, 2019, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for May 8, 2019, which required handwritten checks after the April 10, 2019, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending March 31, 2019.
4. Recommend approval of the Board Secretary’s Report for the period ending March 31, 2019, and the Treasurer of School Monies Report, for the period ending March 31, 2019.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of March 31, 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of March 31, 2019, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

7. Recommend ratification of approval of a contract with The Rugby School to provide educational instructional services (home instruction) from April 15, 2019 through June 30, 2019, for student number 202451, at a total cost of \$16,335.27.
8. Recommend approval of a professional services contract with Holman Frenia Allison, P.C. to provide auditing services from July 1, 2019 through June 30, 2020, as a non-fair and open contract pursuant to N.J.S.A. 19:44A-1 et. seq. The contract is anticipated to exceed \$17,500.00 and Holman Frenia Allison, P.C. has submitted a Political Contribution Disclosure Form which certifies that Holman Frenia Allison, P.C. has not made any reportable contributions to a political or candidate committee in the Plumsted Township School District in the previous one year and the contract will prohibit Holman Frenia Allison, P.C. from making any reportable contribution through the term of the contract, at a cost not to exceed \$28,000.00.

Roll Call

Yes	Mr. Surdo, Mr. Kudrick, Mr. Burnett, Mrs. Potter, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Witham

Mrs. Sempervive moved with a second by Mr. Burnett that A.9 be approved:

9. Recommend renewal of a contract with Nutri-Serve Food Management, Inc. to provide food service management services for the 2019-2020 school year at a flat fee of \$22,897.50 and a breakeven guarantee.

Roll Call

Yes	Mrs. Sempervive, Mr. Burnett, Mr. Kudrick, Mrs. Potter, Mr. Surdo, Mrs. Septor
No	None
Absent	Mr. Witham

Mr. Surdo moved with a second by Mr. Kudrick that A.10 – A.15 be approved:

10. Recommend approval of a contract with Tokarski + Millemann Architects, LLC to provide professional services for the high school life skills/SGI rooms alterations and elementary school new toilet rooms, not to exceed \$19,500.00.
11. Recommend approval of a contract with Critical Response Group to provide Collaborative Response Graphics (CRG) for the 2019-2020 school year, at a cost of \$7,912.00.
12. Recommend acceptance of bids received on April 17, 2019, bid number 2020-01, student transportation services to and from school, for the 2019-2020 school year, prices are per diem rates as follows:

Company	Tier/Route or Route Only	Per Diem Route Cost	Per Diem Aide Cost	Adjustment for Mileage Increase/Decrease
GST Transport Corp.	TP1/NHM01	147.50	0.00	1.50
GST Transport Corp.	TP1/E01	147.50	0.00	1.50
GST Transport Corp.	TP2/NHM02	152.00	0.00	1.50
GST Transport Corp.	TP2/E02	152.00	0.00	1.50
GST Transport Corp.	TP3/NHM03	147.50	0.00	1.50
GST Transport Corp.	TP3/E03	147.50	0.00	1.50

GST Transport Corp.	TP4/NHM04	152.00	0.00	1.50
GST Transport Corp.	TP4/E04	152.00	0.00	1.50
GST Transport Corp.	TP5/NHM05	144.50	0.00	1.50
GST Transport Corp.	TP5/E05	144.50	0.00	1.50
GST Transport Corp.	TP6/NHM06	152.00	0.00	1.50
GST Transport Corp.	TP6/E06	152.00	0.00	1.50
GST Transport Corp.	TP7/NHM07	154.00	0.00	1.50
GST Transport Corp.	TP7/E07	154.00	0.00	1.50
GST Transport Corp.	TP8/NHM08	144.50	0.00	1.50
GST Transport Corp.	TP8/E08	144.50	0.00	1.50
GST Transport Corp.	TP9/NHM09	153.00	0.00	1.50
GST Transport Corp.	TP9/E09	153.00	0.00	1.50
GST Transport Corp.	TP10/NHM10	144.50	0.00	1.50
GST Transport Corp.	TP10/E10	144.50	0.00	1.50
GST Transport Corp.	T11/NHM11	147.50	0.00	1.50
GST Transport Corp.	TP11/E11	147.50	0.00	1.50
GST Transport Corp.	TP12/NHM12	153.00	0.00	1.50
GST Transport Corp.	TP12/E12	153.00	0.00	1.50
GST Transport Corp.	TP13/WCHMS	149.50	40.00	1.50
GST Transport Corp.	TP13/WCES	149.50	40.00	1.50
GST Transport Corp.	NE2	274.00	79.00	1.50
GST Transport Corp.	DCF	344.00	0.00	1.50
GST Transport Corp.	MATES	309.00	0.00	1.50
GST Transport Corp.	ARCH	349.00	100.00	1.50
GST Transport Corp.	BURL	294.00	79.00	1.50
GST Transport Corp.	JRD	324.00	79.00	1.50
Hartnett Transit Service	TP1/NHM01	No Bid	No Bid	No Bid
Hartnett Transit Service	TP1/E01	No Bid	No Bid	No Bid
Hartnett Transit Service	TP2/NHM02	No Bid	No Bid	\$1.25
Hartnett Transit Service	TP2/E02	No Bid	No Bid	\$1.25
Hartnett Transit Service	TP3/NHM03	No Bid	No Bid	\$1.25
Hartnett Transit Service	TP3/E03	No Bid	\$55.00	\$1.25
Hartnett Transit Service	TP4/NHM04	No Bid	\$40.00	\$1.25
Hartnett Transit Service	TP4/E04	No Bid	No Bid	No Bid
Hartnett Transit Service	TP5/NHM05	No Bid	No Bid	No Bid
Hartnett Transit Service	TP5/E05	No Bid	No Bid	No Bid
Hartnett Transit Service	TP6/NHM06	No Bid	No Bid	No Bid
Hartnett Transit Service	TP6/E06	No Bid	No Bid	No Bid
Hartnett Transit Service	TP7/NHM07	No Bid	No Bid	No Bid
Hartnett Transit Service	TP7/E07	No Bid	No Bid	No Bid
Hartnett Transit Service	TP8/NHM08	No Bid	No Bid	No Bid
Hartnett Transit Service	TP8/E08	No Bid	No Bid	No Bid
Hartnett Transit Service	TP9/NHM09	No Bid	No Bid	No Bid
Hartnett Transit Service	TP9/E09	No Bid	No Bid	No Bid
Hartnett Transit Service	TP10/NHM10	No Bid	No Bid	No Bid
Hartnett Transit Service	TP10/E10	No Bid	No Bid	No Bid
Hartnett Transit Service	T11/NHM11	No Bid	No Bid	No Bid
Hartnett Transit Service	TP11/E11	No Bid	No Bid	No Bid

Hartnett Transit Service	TP12/NHM12	No Bid	No Bid	No Bid
Hartnett Transit Service	TP12/E12	No Bid	No Bid	No Bid
Hartnett Transit Service	TP13/WCHMS	No Bid	No Bid	No Bid
Hartnett Transit Service	TP13/WCES	No Bid	No Bid	No Bid
Hartnett Transit Service	NE2	294.00	84.00	1.00
Hartnett Transit Service	DCF	292.90	0.00	1.00
Hartnett Transit Service	MATES	257.90	0.00	1.00
Hartnett Transit Service	ARCH	No Bid	No Bid	No Bid
Hartnett Transit Service	BURL	303.90	88.00	1.00
Hartnett Transit Service	JRD	294.90	88.00	1.00

13. Recommend approval of a contract with GST Transport Corp. to provide student transportation services to and from school, per bid number 2020-01 for the 2019-2020 school year, as follows:

Route	Per Diem Route Cost	Per Diem Aide Cost	Total Per Diem Cost
ARCH	349.00	100.00	449.00
BURL	294.00	79.00	373.00

14. Recommend approval of a contract with Hartnet Transit Service to provide student transportation services to and from school, per bid number 2020-01 for the 2019-2020 school year, as follows:

Route	Per Diem Route Cost	Per Diem Aide Cost	Total Per Diem Cost
DCF	292.90	0.00	292.90
JRD	294.90	88.00	382.90
MATES	257.90	0.00	257.90

15. Recommend rejection of bids for student transportation services to and from school, per bid number 2020-01, for reason of economy, as follows:

Company	Tier/Route or Route Only	Per Diem Route Cost	Per Diem Aide Cost	Adjustment for Mileage Increase/Decrease
GST Transport Corp.	TP1/NHM01	147.50	0.00	1.50
GST Transport Corp.	TP1/E01	147.50	0.00	1.50
GST Transport Corp.	TP2/NHM02	152.00	0.00	1.50
GST Transport Corp.	TP2/E02	152.00	0.00	1.50
GST Transport Corp.	TP3/NHM03	147.50	0.00	1.50
GST Transport Corp.	TP3/E03	147.50	0.00	1.50
GST Transport Corp.	TP4/NHM04	152.00	0.00	1.50
GST Transport Corp.	TP4/E04	152.00	0.00	1.50
GST Transport Corp.	TP5/NHM05	144.50	0.00	1.50
GST Transport Corp.	TP5/E05	144.50	0.00	1.50
GST Transport Corp.	TP6/NHM06	152.00	0.00	1.50
GST Transport Corp.	TP6/E06	152.00	0.00	1.50
GST Transport Corp.	TP7/NHM07	154.00	0.00	1.50
GST Transport Corp.	TP7/E07	154.00	0.00	1.50
GST Transport Corp.	TP8/NHM08	144.50	0.00	1.50

GST Transport Corp.	TP8/E08	144.50	0.00	1.50
GST Transport Corp.	TP9/NHM09	153.00	0.00	1.50
GST Transport Corp.	TP9/E09	153.00	0.00	1.50
GST Transport Corp.	TP10/NHM10	144.50	0.00	1.50
GST Transport Corp.	TP10/E10	144.50	0.00	1.50
GST Transport Corp.	T11/NHM11	147.50	0.00	1.50
GST Transport Corp.	TP11/E11	147.50	0.00	1.50
GST Transport Corp.	TP12/NHM12	153.00	0.00	1.50
GST Transport Corp.	TP12/E12	153.00	0.00	1.50
GST Transport Corp.	TP13/WCHMS	149.50	40.00	1.50
GST Transport Corp.	TP13/WCES	149.50	40.00	1.50
GST Transport Corp.	NE2	274.00	79.00	1.50
Hartnett Transit Service	TP1/NHM01	No Bid	No Bid	No Bid
Hartnett Transit Service	TP1/E01	No Bid	No Bid	No Bid
Hartnett Transit Service	TP2/NHM02	No Bid	No Bid	\$1.25
Hartnett Transit Service	TP2/E02	No Bid	No Bid	\$1.25
Hartnett Transit Service	TP3/NHM03	No Bid	No Bid	\$1.25
Hartnett Transit Service	TP3/E03	No Bid	\$55.00	\$1.25
Hartnett Transit Service	TP4/NHM04	No Bid	\$40.00	\$1.25
Hartnett Transit Service	TP4/E04	No Bid	No Bid	No Bid
Hartnett Transit Service	TP5/NHM05	No Bid	No Bid	No Bid
Hartnett Transit Service	TP5/E05	No Bid	No Bid	No Bid
Hartnett Transit Service	TP6/NHM06	No Bid	No Bid	No Bid
Hartnett Transit Service	TP6/E06	No Bid	No Bid	No Bid
Hartnett Transit Service	TP7/NHM07	No Bid	No Bid	No Bid
Hartnett Transit Service	TP7/E07	No Bid	No Bid	No Bid
Hartnett Transit Service	TP8/NHM08	No Bid	No Bid	No Bid
Hartnett Transit Service	TP8/E08	No Bid	No Bid	No Bid
Hartnett Transit Service	TP9/NHM09	No Bid	No Bid	No Bid
Hartnett Transit Service	TP9/E09	No Bid	No Bid	No Bid
Hartnett Transit Service	TP10/NHM10	No Bid	No Bid	No Bid
Hartnett Transit Service	TP10/E10	No Bid	No Bid	No Bid
Hartnett Transit Service	T11/NHM11	No Bid	No Bid	No Bid
Hartnett Transit Service	TP11/E11	No Bid	No Bid	No Bid
Hartnett Transit Service	TP12/NHM12	No Bid	No Bid	No Bid
Hartnett Transit Service	TP12/E12	No Bid	No Bid	No Bid
Hartnett Transit Service	TP13/WCHMS	No Bid	No Bid	No Bid
Hartnett Transit Service	TP13/WCES	No Bid	No Bid	No Bid
Hartnett Transit Service	NE2	294.00	84.00	1.00

Roll Call

Yes

Mr. Surdo, Mr. Kudrick,
Mr. Burnett, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor

No

None

Absent

Mr. Witham

Mrs. Sempervive moved with a second by Mr. Surdo that A.16 be tabled:

16. Recommend award of a contract with _____ for prescription insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(10), for the period July 1, 2019 through June 30, 2020 at the following rates per month:

Single	
Member & Spouse/Partner	
Family	
Parent/Child(ren)	

Discussion: Mr. Gately explained motion A.16 is being tabled because the rates were not received today. The motion will be presented at the next meeting.

Roll Call

Yes	Mrs. Sempervive, Mr. Surdo, Mr. Burnett, Mr. Kudrick, Mrs. Potter, Mrs. Septor
No	None
Absent	Mr. Witham

Mr. Surdo moved with a second by Mr. Burnett that A.17 – A.23 be approved:

17. Recommend approval to submit the application for the 2019 Safety Grant Program through the New Jersey Insurance Group’s MOCSSIF Subfund in the amount of \$3,784.95.
18. Recommend approval of financial institutions to be designated as depositories of record for the Plumsted Township Schools Board of Education accounts for the 2019-2020 school year, as follows:
- a. TD Bank
 - b. New Jersey Arbitrage Rebate Management
 - c. New Jersey Cash Management
19. Recommend approval for the establishment of the following petty cash imprest accounts, for the 2019-2020 school year, and each transaction shall not exceed \$50.00:

High School - Principal	\$300.00
Middle School - Principal	\$300.00
Elementary School - Principal	\$300.00
Business Office - Business Administrator	\$300.00
Buildings and Grounds - Coordinator of Buildings, Grounds and Operations	\$400.00
Community Education - Coordinator of Community Education	\$200.00
Curriculum & Instruction - Director of Curriculum & Instruction	\$300.00
Athletics - Coordinator of Athletics	\$300.00
Cafeteria - Manager of Cafeteria	\$370.00

20. Recommend approval of the Tax Shelter and Annuity Companies/Brokers, for the 2019-2020 school year, at no cost to the Board of Education, as follows:
- | | |
|-----------------------|----------------------|
| a. Axa Equitable | d. Met Life Annuity |
| b. Lincoln Investment | e. Met Life Investor |
| c. Met Life | |
21. Recommend approval of the Disability Plans, for the 2019-2020 school year, at no cost to the Board of Education, as follows:
- | | |
|-------------------------|-------------------------|
| a. Aflac Insurance | c. Colonial Insurance |
| b. AIG American General | d. Prudential Insurance |
22. Recommend approval of the Uniform Minimum Chart of Accounts for the New Jersey Public Schools.
23. Recommend approval Authorizing the Procurement of Goods and Services through State Agency for the 2019-2020 school year.

Roll Call

Yes

Mr. Surdo, Mr. Burnett,
Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor

No

None

Absent

Mr. Witham

B. Personnel Motions

Mr. Kudrick moved with a second by Mr. Burnett that B.1 – B.24 be approved:

1. Recommend approval of a medical disability retirement for Allison Stathius, Computer Literacy teacher at the New Egypt Middle School, effective June 30, 2019.
2. Recommend ratification and revision of approval for a Medical leave of absence for Kim Lange, New Egypt Middle School Secretary:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	April 2, 2019	April 12, 2019
FMLA Leave without pay, with benefits	April 15, 2019	April 17, 2019

3. Recommend revision of approval for a Title 10 paid Military leave of absence for Ginger White, Dr. Gerald H. Woehr Elementary School teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Title 10 Military Leave with pay, with benefits	May 30, 2019	May 31, 2019

4. Recommend approval of a Maternity Disability/NJFLA leave of absence for Brittany Thurkauf, Dr. Gerald H. Woehr Elementary School teacher:

LEAVE	FROM	THROUGH
Maternity Disability with pay, with benefits	September 23, 2019	November 14, 2019
NJFLA without pay, with benefits	November 15, 2019	February 7, 2020
Extended Child Rearing without pay, without benefits	February 10, 2020	June 19, 2020 or the last day of the school year

5. Recommend approval that pursuant to N.J.S.A. 18A:28-9, The Plumsted Township Board of Education reduces the number of teaching staff members employed in the district by four (4) teaching staff members based upon the judgment of the Plumsted Township Board of Education that it is advisable to abolish and/or reduce such positions for reasons of economy as a result of the reduction in State Aid to the Plumsted Township School District for the 2019-2020 school year with the reduction in force to become effective for the 2019-2020 school year and with the employment of all affected teaching staff members to terminate June 30, 2019.
6. Recommend renewal of the tenured administrative staff and their salaries for the 2019-2020 school year, [as per the attached list](#):
7. Recommend renewal of the non-tenured administrative staff and their salaries for the 2019-2020 school year, [as per the attached list](#):
8. Recommend renewal of the tenured certified staff and their salaries for the 2019-2020 school year, [as per the attached list](#):
9. Recommend renewal of the non-tenured certified staff and their salaries for the 2019-2020 school year, [as per the attached list](#):
10. Recommend renewal of the contracted secretarial staff and their salaries for the 2019-2020 school year, [as per the attached list](#):
11. Recommend renewal of the paraprofessionals and their salaries for the 2019-2020 school year, [as per the attached list](#):
12. Recommend ratification of approval of the New Egypt Extended Day (NEED) staff, Holiday Care, and Community Education staff for the 2018-2019 school year, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list](#):
13. Recommend ratification of approval of salary adjustments, [as per the attached list](#):
14. Recommend approval of the Wee Warrior and Warrior Day Camp staff, [as per the attached list](#):
15. Recommend approval of the Summer Offering Camp advisors, at no cost to the Board of Education, [as per the attached list](#):
16. Recommend approval of the following district appointments for the 2019-2020 school year:

- a. Attendance Officer: Gerald North
- b. Application Officer: Gerald North
- c. Board Secretary: Sean Gately
- d. District Qualified Purchasing Agent: Sean Gately
- e. District Purchasing Agent: Sean Gately
- f. Agency Compliance Officer: Sean Gately
- g. PACO Officer: Sean Gately
- h. Custodian of School Records: Sean Gately
- i. Title IX Compliance Officer: Sean Gately
- j. Treasurer of School Monies: Frank Frazee
- k. Affirmative Action Officer Curriculum & Instruction: Michelle Halperin-Krain
- l. Title IX Curriculum and Classroom Practices Compliance Officer: Michelle Halperin-Krain
- m. Affirmative Action Officer Personnel and Employment: Michelle Halperin-Krain
- n. District Test Coordinator: Michelle Halperin-Krain
- o. Title IX Personnel and Employment Practices Compliance Officer: Michelle Halperin-Krain
- p. Title IX Student Matter Compliance Officer: Michelle Halperin-Krain
- q. 504 Committee Officer: Dr. Jessica Howland
- r. DCP&P (Div. of Child Protection and Permanency) Liaison: Dr. Jessica Howland
- s. Asbestos Management Officer: Joseph Occhiuzzo
- t. Health and Safety Designee: Joseph Occhiuzzo
- u. Indoor Air Quality Designee: Joseph Occhiuzzo
- v. Integrated Pest Management Coordinator: Joseph Occhiuzzo
- w. Right to Know Officer: Joseph Occhiuzzo
- x. Chemical Hygiene Officer: Joseph Occhiuzzo
- y. AHERA Coordinator: Joseph Occhiuzzo
- z. District Homeless Liaison: Dr. Jessica Howland
- aa. School Safety Specialist: Michael Mendes

- 17. Recommend approval that the Plumsted Township Board of Education hereby continues membership in the New Jersey School Boards Association for the 2019-2020 school year.
- 18. Recommend approval that Gerald North, Superintendent of Schools, and Sean Gately, Business Administrator/Board Secretary of the Plumsted Township School District or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal Laws.
- 19. Recommend approval of the current Affirmative Action Grievance Procedures for the 2019-2020 school year.
- 20. Recommend that the Board of Education approve Sean Gately, Business Administrator/Board Secretary as School Funds Investor pursuant to N.J.S.A. 17:12B-241 for the 2019-2020 school year.
- 21. Recommend approval that Sean Gately, Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct prepayment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interests of the Board to pay promptly for the 2019-2020 school year,
- 22. Recommend approval that as provided by N.J.S.A. 18A:22-801 amended, Gerald North be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly for the 2019-2020 school year.

23. Recommend approval that the Plumsted Township Public School District Board of Education appoints Sean Gately, Business Administrator/Board Secretary as the third party administrator to monitor compliance with the District's 457B Deferred Compensation Plans, at no cost to the district for the 2019-2020 school year.
24. Recommend approval of signatures to appear on all disbursements for the 2019-2020 school year, as follows:
 - a. General Operating - Board President, Board Secretary and Treasurer
 - b. NJ Arm Accounts - Board Secretary and Treasurer
 - c. NJ Cash Management - Board Secretary and Treasurer
 - d. Agency Account - Board Secretary and Treasurer
 - e. Payroll Account - Board Secretary and Treasurer
 - f. Unemployment Account - Board Secretary and Treasurer
 - g. Student Activities Account - Board Secretary and Principal or Assistant Principal

Roll Call

Yes	Mr. Kudrick, Mr. Burnett, Mrs. Potter, Mrs. Sempervive (with the exception of B.14), Mr. Surdo, (with the exception of B.14) Mrs. Septor
No	None
Absent	Mr. Witham
Abstain	Mrs. Sempervive, Mr. Surdo (abstained on B.14)

- C. Policy
- D. Professional Development/Travel Reimbursements

Mrs. Potter moved with a second by Mr. Surdo that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes	Mrs. Potter, Mr. Surdo, Mr. Burnett, Mr. Kudrick, Mrs. Sempervive, Mrs. Septor
No	None
Absent	Mr. Witham

- E. Other Motion

Mrs. Potter moved with a second by Mr. Surdo that E.1 – E.24 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on May 8, 2019, by the Board of Education.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):

3. Recommend approval of an Admissions Agreement for non-resident student from Christina Quattrone, Special Education Teacher at the New Egypt Middle School, to permit her child Grade 3 to attend the Dr. Gerald H. Woehr Elementary School, effective September 5, 2019, enrollment permitting, for the 2019-2020 school year, according to stipulations contained in the 2018-2021 PTEA/PTBOE Collective Bargaining Agreement.
4. Recommend approval of an Admissions Agreement for non-resident student from Katie Graziano, Special Education Teacher at the New Egypt High School, to permit her child Grade 2 to attend the Dr. Gerald H. Woehr Elementary School, effective September 5, 2019, enrollment permitting, for the 2019-2020 school year, according to stipulations contained in the 2018-2021 PTEA/PTBOE Collective Bargaining Agreement.
5. Recommend approval of the revised 2019-2020 District School Calendar, [as per the attached](#):
6. Recommend approval for the Board of Education to award the following Barnes & Noble gift cards to the New Egypt High School and New Egypt Middle School graduates:
 - \$25.00 Middle School General Excellence Award
 - \$25.00 Middle School Silver Award
 - \$25.00 Middle School Academic
 - \$100.00 High School Most Improved Award
 - \$100.00 High School Academic Excellence Award
 - \$500.00 Friend of Education Award
7. Recommend approval of the job descriptions for the 2019-2020 school year.
8. Recommend approval of Parliamentary Procedures.
9. Recommend approval of the following appointments:
 - a. Insurance Broker of Record - Property & Casualty - Boynton & Boynton
 - b. Broker of Record - Employee Benefits - LDP Consulting Group, Inc. (Brown & Brown)
 - c. Official newspaper for the purpose of advertising - Asbury Park Press
10. Recommend approval that the designated posting locations be the main office of all four schools and the Board Secretary's office.
11. Recommend adoption of the Code of Ethics in accordance with N.J.S.A. 18A:12-24.1.
12. Recommend approval of the Doctrine of Necessity.
13. Recommend approval of the District Purchasing Manual.
14. Recommend approval of the 2019-2020 District Emergency Management Plan.
15. Recommend approval of the 2019-2020 Indoor Air Quality Plan.
16. Recommend approval of the 2019-2020 Biosecurity Plan.
17. Recommend approval of the 2019-2020 Integrated Pest Management Plan.

18. Recommend approval that the Board of Education hereby establishes a photocopy fee of five cents (\$.05) per letter size page or smaller and seven cents (\$.07) per page for legal size or larger for the 2019-2020 school year.
19. The Board acknowledged that the New Egypt Primary School conducted an emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 8:45 a.m. at the location of 131 Evergreen Road on May 1, 2019.
20. The Board acknowledged that the Dr. Gerald H. Woehr Elementary School conducted an emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 8:35 a.m. at the location of 44 North Main Street on May 1, 2019.
21. The Board acknowledged that the New Egypt Middle School conducted an emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 7:40 a.m. at the location of 115 Evergreen Road on May 1, 2019.
22. The Board acknowledged that the New Egypt High School conducted an emergency school bus exit drill, as per State regulations according to NJAC 6A:27-11.2 at 7:00 a.m. at the location of 117 Evergreen Road on May 1, 2019.
23. Recommend acceptance of a donation from Case Pork Roll to the New Egypt High School Warrior Business Academy of 10% of future sales derived from a planned Case Pork Roll fundraiser.
24. Recommend acceptance of a donation from New Egypt Marketplace to the New Egypt High School Warrior Business Academy of 10% of future sales derived from a planned Case Pork Roll fundraiser.

Roll Call

Yes

Mrs. Potter, Mr. Surdo,
Mr. Burnett, Mr. Kudrick,
Mrs. Sempervive, Mrs. Septor

No

None

Absent

Mr. Witham

F. Facilities

Mr. Burnett moved with a second by Mr. Kudrick that F.1 – F.3 be approved:

1. Recommend approval to operate the Warrior Day Camp, effective June 24, 2019 through August 23, 2019, at no cost to the Board of Education.
2. Recommend approval to operate the Warrior Sports Camps, effective June 24, 2019 through July 25, 2019.
3. Recommend approval to operate the Summer Offerings Camps, at no cost to the Board of Education, [as per the attached:](#)

Roll Call

Yes

Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mrs. Sempervive,
Mr. Surdo, Mrs. Septor

No

None

Absent

Mr. Witham

G. Field Trips

Mrs. Sempervive moved with a second by Mr. Surdo that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mr. Sempervive, Mr. Surdo,
Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mrs. Septor

No

None

Absent

Mr. Witham

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Jamie Meroney, PTEA President, - commented on budget cuts and programs, salaries reduced and benefits cut.

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

The Board thanked the staff and students for their presentations.
Mrs. Sempervive thanked Mrs. Quattrone and staff for bringing their children into the district.
Mrs. Septor thanked the teachers for all they do.

Mr. Burnett made a motion to adjourn at 8:13 p.m.
Seconded by Mr. Surdo, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary