

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING
January 8, 2020
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2019-2020 Board of Education Goals

1. Plumsted Township Board of Education will support Year 3 of the Plumsted Township School District Strategic Plan strategies and projected outcomes from administration and all the Board of Education Community Committees. The Board of Education will receive quarterly updates from administration, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee, The Warrior Broadcasting Network and the Warrior 2022 Committee concerning student performance, district performance, school culture, fiscal needs and community concerns. Decisions concerning curricula, personnel, facilities and budgeting concerning Year 4 initiatives and strategies will be developed by the Board of Education and District Administration after a review of the Year 3 progress.
2. Plumsted Township Board of Education will support the continued development and implementation of the Warrior Personalized Learning Curriculum to enhance the facilitation of learning in grades 6-11. The Board of Education will receive quarterly updates from building and central office administration concerning student growth and year to year comparisons of student data on state and national standardized assessments, as well as trends in personalized learning in the Plumsted Township School District. This information will be evaluated and used to determine recommendations by the Board of Education for the 2020-2021 school year.
3. Plumsted Township Board of Education will become familiarized and receive monthly updates on the implementation of the new K-5 Math program, Bridges. The BOE will receive an overview of the program and how it will correct the needs that have developed in the district K-8 math performance of our students. The Board of Education will receive mid-year and end of year data concerning the growth of the students.
4. Plumsted Township Board of Education will structure a timeline for a comprehensive search, advertise and compile a list of qualified individuals, create a thorough and fair interview process and vet all finalists with the goal to have a superintendent in place on July 1, 2020.

2019-2020 District Goals

1. Plumsted Township School District will research, develop and implement the Year 3 goal and strategies of the Plumsted Township School District Strategic Plan. The Superintendent, central office and building administration will work in conjunction with the Board of Education Community Committees to develop the goal of improved Customer Service as the focal point for the Year 3 strategies. Administration and Committees will report quarterly as to the outcomes achieved and the effect on the successful implementation of the initiatives. The BOE and administration will use the data gathered to make decisions about Year 4 of the Strategic Plan.
2. Plumsted Township School District will continue to research, develop and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning in grades 6-11. The administration and professional staff will gather data concerning student growth during the school year, as well as year to year data on state and national assessments to determine trends in our district.
3. Plumsted Township School District will train, implement and evaluate staff and students as to effectiveness the new K-5 Math program, Bridges. The district will gather data to determine if the weaknesses and holes found through evaluation of current student performance is improved effectively with professional development and new resources. The district and building administration will make an initial presentation to Board of Education and will follow up with mid-year and end of year date and evaluation as to the effectiveness of the program.

Board of Education approval September 11, 2019

I. CALL TO ORDER

Mr. Gately, Board Secretary, called the meeting to order at 7:31 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2018-3, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. FLAG SALUTE – Mr. Gately led all in the salute to the flag.

IV. REORGANIZATION

A. Election Results

Mr. Gately, Board Secretary, presented the election results of the 2019 Official School Election held on November 5, 2019.

Leslie Septor	911
Sandra M. Soles	944

Two (2) Board of Education members were elected to fill two (2) expired three (3) year terms as follows:

Leslie Septor	911
Sandra M. Soles	944

B. Administer the Oath of Office

Mr. Gately administered the oath of office to Mrs. Septor and Mrs. Soles.

V. ROLL CALL/REORGANIZATION

Roll Call

Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mr. Witham	Present

Also Present

- Mr. North, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Tedeschi, Board Attorney

A. Election of President

Mr. Gately called for the nomination of President of the Board of Education.

A motion was made by Mrs. Septor to nominate Mr. Burnett as the Board President.
Seconded by Mr. Witham

B. Close nominations for the Office of the President of the Board

A motion was made by Mr. Burnett to close nominations for election of Board President.
Seconded by Mr. Witham

Roll Call

Yes

Mr. Burnett, Mrs. Witham,
Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mrs. Soles,
Mrs. Septor

No

None

The following roll call vote was taken for motion to nominate Board President.

Roll Call

Yes

Mrs. Septor, Mr. Witham,
Mr. Burnett, Mr. Kudrick,
Mrs. Potter, Mrs. Sempervive,
Mrs. Soles

No

None

C. Election of the Vice-President

Mr. Gately called for the nomination of the Vice President of the Board of Education.

A motion was made by Mr. Kudrick to nominate Mrs. Soles as the Vice President of the Board.
That motion was seconded by Mrs. Septor.

D. Close nominations for the Office of the Vice President of the Board

A motion was made by Mrs. Sempervive to close nominations for Mrs. Soles as the Vice President
of the Board.
Seconded by Mr. Kudrick

Roll Call

Yes

Mrs. Sempervive, Mr. Kudrick,
Mrs. Potter, Mrs. Septor,
Mr. Witham, Mrs. Soles,
Mr. Burnett

No

None

The following roll call vote was taken for motion to nominate the Vice President.

Roll Call

Yes

Mr. Kudrick, Mrs. Septor,
Mrs. Potter, Mrs. Sempervive,
Mr. Witham, Mrs. Soles,
Mr. Burnett

No

None

VI. REORGANIZATION MOTIONS

A. Code of Ethics

Mr. Kudrick moved with a second by Mrs. Soles that VI.A be approved:

1. Recommend the Board approves the following item:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Plumsted Township Board of Education:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Roll Call

Yes

Mr. Kudrick, Mrs. Soles,
Mrs. Potter, Mrs. Sempervive,
Mrs. Septor, Mr. Witham,
Mr. Burnett

No

None

B. Adoption of Official Newspapers

Mr. Kudrick moved with a second by Mrs. Sempervive that VI.B be approved:

1. Recommend the Board approves the following item:

To authorize the Asbury Park Press and The Trenton Times be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2019-2020 school year.

Roll Call

Yes

Mr. Kudrick, Mrs. Sempervive,
Mrs. Potter, Mrs. Septor,
Mr. Witham, Mrs. Soles,
Mr. Burnett

No

None

C. Parliamentary Procedures

Mr. Kudrick moved with a second by Mr. Witham that VI.C be approved:

1. Recommend the Board approves the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the 2019-2020 school year.

Roll Call

Yes

Mr. Kudrick, Mr. Witham,
Mrs. Potter, Mrs. Sempervive,
Mrs. Septor, Mrs. Soles,
Mr. Burnett

No

None

D. Board Policies/Regulations

Mr. Kudrick moved with a second by Mrs. Septor that VI.D be approved:

1. Recommend the Board approves the following item:

The adoption of all existing Board Policies and Regulations.

Roll Call

Yes

Mr. Kudrick, Mrs. Septor,
Mrs. Potter, Mrs. Sempervive,
Mr. Witham, Mrs. Soles,
Mr. Burnett

No

None

E. Doctrine of Necessity

Mrs. Sempervive moved with a second by Mrs. Potter that V.I.E be approved:

1. Recommend the Board approves the following item:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school Board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

Roll Call

Yes

Mrs. Sempervive, Mrs. Potter,
Mr. Kudrick, Mrs. Septor,
Mr. Witham, Mrs. Soles,
Mr. Burnett

No

None

VII. APPROVAL OF AGENDA

Mr. Kudrick moved with a second by Mrs. Soles that VII.A be approved:

- A. Recommend that the Board approves the reorganization meeting agenda for January 8, 2020.

Roll Call

Yes

Mr. Kudrick, Mrs. Soles,
Mr. Potter, Mrs. Sempervive,
Mrs. Septor, Mr. Witham,
Mr. Burnett

No

None

VIII. APPROVAL OF MINUTES

Mr. Kudrick moved with a second by Mrs. Potter that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on December 11, 2019.

Roll Call

Yes

Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor,
Mr. Witham, Mr. Burnett

No

None

Abstain

Mrs. Soles

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held: (pending the vote on motion E.2)

February 12, 2020

August 12, 2020

March 11, 2020

September 9, 2020

April 8, 2020

October 14, 2020

May 13, 2020

November 18, 2020

June 10, 2020

December 16, 2020

July 8, 2020

January 6, 2021 (reorganization meeting)

- B. Student Enrollment

- C. Fire/Drill/School Security Drills

- D. Suspension List

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

Anthony Surdo, Student Representative, commented on the following:

Band and Chorus Concerts

NEHS

Snowball Semi-Formal

Warrior Recap Show

Play Rehearsals

Winter Basketball Tournament

Two Wrestlers placed in the Palmary Tournament

WOBM Student of the week – Amanda Luyber

Academy Applications

Winter Sports Update

NEMS

High School Academy Teachers will meet with 8th Graders

Winter Dance

Scholastic Book Fair

Heroes and Cool Kids

DGHWES

Gingerbread House Building

Polar Express

Assembly featuring a Chinese Acrobatic Dance Troupe

Literacy Night

XII. SUPERINTENDENT’S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report

XIII. PRESENTATION/AWARDS

A. 2018-2019 Comprehensive Annual Financial Report (CAFR) presented by Holman Frenia Allison, P.C.

B. Business Plan presented by the Warrior Business Academy

XIV. PUBLIC COMMENT ON AGENDA ITEMS

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Witham moved with a second by Mr. Kudrick that A.1 – A.9 be approved:

1. Recommend approval of all bills and claims for January 8, 2020, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for January 8, 2020, which required handwritten checks after the December 11, 2019, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending November 30, 2019.
4. Recommend approval of the Board Secretary's Report for the period ending November 30, 2019, and the Treasurer of School Monies Report, for the period ending November 30, 2019.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of November 30, 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of November 30, 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of an agreement with Stephen Falcone, to complete revisions to the Grade 1 through Grade 5 report cards, at a total cost of \$207.00.
8. Recommend approval of an agreement with Academy Travel and New Egypt High School for their senior trip to American Dream & Spirit of NY Dinner Cruise on April 23, 2020, fundraised by the Class of 2020, and at no cost to the Board of Education.
9. Recommend approval of [resolution 2019-2020 No. 2, Audit](#).
 - CAFR (Comprehensive Annual Financial Report)
 - AMR (Auditor's Management Report)
 - [Synopsis](#)

Roll Call

Yes

Mr. Witham, Mr. Kudrick,
Mrs. Potter, Mrs. Sempervive,
Mrs. Septor, Mrs. Soles,
Mr. Burnett

No

None

B. Personnel Motions

Mr. Kudrick moved with a second by Mrs. Potter that B.1 – B.2 be approved:

1. Recommend ratification of approval of extra-curricular staff for the 2019-2020 school year, [as per the attached list](#):
2. Recommend ratification of approval of staff salary adjustments, [as per the attached list](#).

Roll Call

Yes

Mr. Kudrick, Mrs. Potter,
Mrs. Sempervive, Mrs. Septor,
Mr. Witham, Mrs. Soles,
Mr. Burnett

No

None

C. Policy

D. Professional Development/Travel Reimbursements

Mr. Witham moved with a second by Mrs. Potter that D.1 be approved:

- 1. Recommend approval of the [attached staff professional development:](#)

Roll Call

Yes

Mr. Witham, Mrs. Potter,
Mr. Kudrick, Mrs. Sempervive,
Mrs. Septor, Mrs. Soles,
Mr. Burnett

No

None

E. Other Motion

Mrs. Sempervive moved with a second by Mrs. Soles that E.1 – E.4 be approved:

- 1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on January 8, 2020, by the Board of Education.
- 2. Recommend approval of student teacher interns/observers and their assignments, [as per the attached list:](#)
- 3. Recommend approval of [resolution 2019-2020 No. 1](#), Open Public Meeting Act.
- 4. Recommend acceptance of a donation from Speedway Allstar Bagel & Charleston Coffee House to the New Egypt High School Warrior Business Academy for future sales of Warrior Products fundraiser.

Roll Call

Yes

Mrs. Sempervive, Mrs. Soles,
Mr. Kudrick, Mrs. Potter,
Mrs. Septor, Mr. Witham,
Mr. Burnett

No

None

F. Facilities

G. Field Trips

Mr. Kudrick moved with a second by Mr. Witham that G.1 be approved:

- 1. Recommend approval of the [attached field trips:](#)

Roll Call

Yes

Mr. Kudrick, Mr. Witham,
Mrs. Potter, Mrs. Sempervive,
Mrs. Septor, Mrs. Soles,
Mr. Burnett

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Herb Marinari, Mayor, commented on open communication within the community.

XVII. NEW BUSINESS

Liaison Meeting – January 28, 2020, proposed meeting at Township at 7:00 p.m.

Mrs. Soles commented on a Board of Education retreat.

Mrs. Soles thanked Mr. Surdo for his years of service as a Board of Education member.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Sempervive moved that the Board go into executive session at 8:11 p.m. for the purpose of discussing collective negotiations and personnel.

Seconded by Mr. Kudrick, Passed unanimously.

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Sempervive made a motion to adjourn at 9:13 p.m.

Seconded by Mr. Kudrick, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary