

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
March 11, 2020  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2019-2020 Board of Education Goals

1. Plumsted Township Board of Education will support Year 3 of the Plumsted Township School District Strategic Plan strategies and projected outcomes from administration and all the Board of Education Community Committees. The Board of Education will receive quarterly updates from administration, Professional Efficacy Committee, Student Success Committee, 21st Century Curriculum Committee, The Warrior Broadcasting Network and the Warrior 2022 Committee concerning student performance, district performance, school culture, fiscal needs and community concerns. Decisions concerning curricula, personnel, facilities and budgeting concerning Year 4 initiatives and strategies will be developed by the Board of Education and District Administration after a review of the Year 3 progress.
2. Plumsted Township Board of Education will support the continued development and implementation of the Warrior Personalized Learning Curriculum to enhance the facilitation of learning in grades 6-11. The Board of Education will receive quarterly updates from building and central office administration concerning student growth and year to year comparisons of student data on state and national standardized assessments, as well as trends in personalized learning in the Plumsted Township School District. This information will be evaluated and used to determine recommendations by the Board of Education for the 2020-2021 school year.
3. Plumsted Township Board of Education will become familiarized and receive monthly updates on the implementation of the new K-5 Math program, Bridges. The BOE will receive an overview of the program and how it will correct the needs that have developed in the district K-8 math performance of our students. The Board of Education will receive mid-year and end of year data concerning the growth of the students.
4. Plumsted Township Board of Education will structure a timeline for a comprehensive search, advertise and compile a list of qualified individuals, create a thorough and fair interview process and vet all finalists with the goal to have a superintendent in place on July 1, 2020.

2019-2020 District Goals

1. Plumsted Township School District will research, develop and implement the Year 3 goal and strategies of the Plumsted Township School District Strategic Plan. The Superintendent, central office and building administration will work in conjunction with the Board of Education Community Committees to develop the goal of improved Customer Service as the focal point for the Year 3 strategies. Administration and Committees will report quarterly as to the outcomes achieved and the effect on the successful implementation of the initiatives. The BOE and administration will use the data gathered to make decisions about Year 4 of the Strategic Plan.
2. Plumsted Township School District will continue to research, develop and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning in grades 6-11. The administration and professional staff will gather data concerning student growth during the school year, as well as year to year data on state and national assessments to determine trends in our district.
3. Plumsted Township School District will train, implement and evaluate staff and students as to effectiveness the new K-5 Math program, Bridges. The district will gather data to determine if the weaknesses and holes found through evaluation of current student performance is improved effectively with professional development and new resources. The district and building administration will make an initial presentation to Board of Education and will follow up with mid-year and end of year date and evaluation as to the effectiveness of the program.

*Board of Education approval September 11, 2019*

I. CALL TO ORDER

Mr. Burnett, President, called the meeting to order at 6:30 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2019-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Burnett	Present
Mrs. Soles	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mrs. Septor	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

Mrs. Sempervive made a motion to go into executive session at 6:35 p.m. for the purpose of discussing personnel and contracts.  
 Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Soles left the meeting at 7:13 p.m.  
 Mr. Gately left the meeting at 7:15 p.m.

Mrs. Potter made a motion to go out of executive session at 7:35 p.m.  
Seconded by Mr. Kudrick, Passed unanimously.

V. ROLL CALL

Mr. Burnett	Present
Mrs. Soles	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mrs. Septor	Present
Mr. Witham	Present

ALSO PRESENT

Mr. North, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mr. Burnett led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Kudrick moved with a second by Mrs. Soles that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for March 11, 2020.

Roll Call

Yes	Mr. Kudrick, Mrs. Soles, Mrs. Potter, Mrs. Sempervive, Mrs. Septor, Mr. Witham, Mr. Burnett
No	None

VIII. APPROVAL OF MINUTES

Mrs. Potter moved with a second by Mr. Kudrick that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on February 12, 2020.

Discussion: Mrs. Septor asked if there were any changes on minutes.

Mr. Gately responded that it was the executive session minutes.

Roll Call

Yes	Mrs. Potter, Mr. Kudrick, Mrs. Sempervive, Mrs. Septor, Mr. Witham, Mrs. Soles, Mr. Burnett
No	None

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

April 8, 2020	September 9, 2020
May 13, 2020	October 14, 2020
June 10, 2020	November 18, 2020
July 8, 2020	December 16, 2020
August 12, 2020	January 6, 2021 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Soles gave an update on the Budget and Finance Committee meeting.

Mrs. Soles gave an update on the Curriculum, Professional Efficacy and Student Success Committee meetings.

XI. STUDENT REPRESENTATIVE COMMENTS

Anthony Surdo, Student Representative, commented on the following:

High School

February Recap

Teacher of Year – Sean Feddema

Reed Anderson minor league pitcher of Texas Rangers

Girls Basketball

Assemblyman Ronald Dancer spoke with Law and Justice Academy

Drama Production “The Adams Family”

Mr. NEHS

Rock, Paper, Scissors Tournament

Spring Sports

Middle School

Teacher of the Year – April Priest

Breakfast of Champions

Volleyball Tournament

Wear Red Day

Spirit Week

March 20 – Movie Night

Wear Green Day

Elementary School

Random Acts of Kindness

Teacher of the Year – Kristin Abate

Read Across America

Drama Production “The Enchanted Bookshop”

Parent/Teacher Conferences

Count Basie Theatre

Warrior Pride Night for all schools

XII. SUPERINTENDENT’S COMMENTS

Mr. North, Superintendent, commented on the following:

HIB Report  
CoronaVirus

XIII. PRESENTATIONS/AWARDS

A. 2020-2021 Preliminary Budget presented by Mr. Gerald North, Superintendent and Mr. Sean Gately, Business Administrator

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Community members commented on the 2020 Preliminary Budget and Summit Program.

XV. SUPERINTENDENT’S AGENDA

A. PUBLIC HEARING

Public hearing on Resolution Of The Board Of Education Of The Township Of Plumsted In The County Of Ocean, New Jersey, Authorizing Certain Actions Necessary In Connection With The Sale And Issuance Of Not To Exceed \$3,600,000 Aggregate Principal Amount Of Refunding School Bonds And Authorizing The Appropriate Officials To Do All Acts And Things Deemed Necessary And Advisable In Connection With The Sale, Issuance And Delivery Of Said Bonds.

Mrs. Soles made a motion with a second by Mr. Witham to open XV.A, Public Hearing

Roll Call

Yes

Mrs. Soles, Mr. Witham,  
Mr. Kudrick, Mrs. Potter,  
Mrs. Sempervive, Mrs. Septor,  
Mr. Burnett

No

None

There were no comments on XV.A, Public Hearing.

Mr. Burnett made a motion with a second by Mr. Kudrick to close XV.A, Public Comment.

Roll Call

Yes

Mr. Burnett, Mr. Kudrick,  
Mrs. Potter, Mrs. Sempervive,  
Mrs. Septor, Mr. Witham,  
Mrs. Soles

No

None

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Kudrick moved with a second by Mrs. Potter that A.1 – A.9 be approved:

1. Recommend approval of all bills and claims for March 11, 2020, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for March 11, 2020, which required handwritten checks after the February 12, 2020, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending January 31, 2020.
4. Recommend approval of the Board Secretary's Report for the period ending January 31, 2020, and the Treasurer of School Monies Report, for the period ending January 31, 2020.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of January 31, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of a professional services contract with Acacia Financial Group, Inc., to provide financial advisory services for the proposed issuance of school refunding bonds, at a total cost of \$10,500.00.
8. Recommend approval of resolution 2019-2020 No. 5, Authorizing Certain Actions Necessary In Connection With The Sale And Issuance Of Not To Exceed \$3,600,000 Aggregate Principal Amount Of Refunding School Bonds And Authorizing The Appropriate Officials To Do All Acts And Things Deemed Necessary And Advisable In Connection With The Sale, Issuance And Delivery Of Said Bonds.
9. Recommend award of a contract with Genesis Educational Services to provide SchoolFi Payroll and SchoolFi Budgetary Accounting software, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A:18A-5a(19). Contract includes software license and annual maintenance and support through June 30, 2021, in the amount of \$40,000.00.

Roll Call

Yes

Mr. Kudrick, Mrs. Potter  
Mrs. Sempervive, Mrs. Septor,  
Mr. Witham, Mrs. Soles,  
Mr. Burnett

No

None

Mr. Kudrick moved with a second by Mr. Witham that A.10 be approved:

10. Recommend adoption of the tentative budget for the 2020-2021 school year as follows:

BE IT RESOLVED, that the tentative budget be approved for the 2020-2021 school year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2020-2021 Total Expenditures	23,800,235.00	595,754	550,732	24,946,721
Less: Anticipated Revenues	11,593,812.00	595,754	0	12,189,566
Taxes to be Raised	12,206,423	0.00	550,732	12,757,155

Add to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the New Egypt High School, 117 Evergreen Road, New Egypt, New Jersey on Wednesday, April 29, 2020, at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

Travel and Related Expense Reimbursement

WHEREAS, the Plumsted Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq., as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$40,000.00 for all staff and Board members.

Roll Call

Yes

Mr. Kudrick, Mr. Witham,  
Mrs. Potter, Mrs. Sempervive,  
Mrs. Septor, Mrs. Soles,  
Mr. Burnett

No

None

B. Personnel Motions

Mrs. Potter moved with a second by Mrs. Sempervive that B.1 – B.11 be approved:

1. Recommend ratification of acceptance of the resignation of Steven Sentek, School Bus Aide, effective February 27, 2020, with regrets.
2. Recommend ratification of acceptance of the resignation of Jennifer Kociuba, New Egypt Middle School Knowledge Bowl Advisor, effective February 12, 2020.
3. Recommend acceptance of the resignation of Diane DeBenedictis, New Egypt Middle School Spring Coverage Coach for the 2019-2020 school year.
4. Recommend acceptance of the retirement of Jessica Chielli, Foreign Language teacher, at the New Egypt Middle School, effective July 1, 2020.
5. Recommend ratification of a Medical leave of absence for Andree' Hille, New Egypt Middle School Special Education teacher, pending medical certification:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Medical Leave with pay, with benefits	February 28, 2020	March 6, 2020
FMLA without pay, with benefits	March 9, 2020	March 13, 2020

6. Recommend ratification and revision of approval of a Maternity/Disability/NJFLA leave of absence for Kaitlynn Panacek, New Egypt High School Science teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity/Disability with pay, with benefits	March 4, 2020	April 2, 2020
Maternity/Disability without pay, with benefits	April 3, 2020	April 24, 2020
NJFLA without pay, with benefits	April 27, 2020	June 19, 2020 or the last day of school

7. Recommend ratification of a Medical leave of absence for JoAnn Adam, New Egypt Middle School half-time Media paraprofessional:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Medical Leave with pay, without benefits	March 5, 2020	March 12, 2020
Medical Leave without pay, without benefits	March 13, 2020	April 20, 2020



8. Recommend approval of Darlene Young as a School Bus Aide, effective on or about March 23, 2020, at a rate of \$11.00 per hour, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history is obtained through the State of New Jersey in accordance with the law.
9. Recommend approval of Vanessa Liedtka as the Summer Field Trip Coordinator, for planning the Summer BSI Program field trips, at a rate of \$47.00 per hour, not to exceed 10 hours.
10. Recommend ratification of approval for Kathleen Clayton to teach as a Special Education teacher for 1.33 hours per day, at the New Egypt High School in lieu of prep, at the hourly rate of \$54.74, effective September 6, 2019 - September 13, 2019, (6 total days), in accordance with the PTEA/PTBOE Collective Bargaining Agreement.
11. Recommend ratification of approval for Erin Merwin to teach as a Special Education teacher for 1.33 hours per day, at the New Egypt High School in lieu of prep, at the hourly rate of \$51.80, effective September 6, 10, & 12, 2019, (3 total days), in accordance with the PTEA/PTBOE Collective Bargaining Agreement.
12. Recommend ratification of approval for Jennifer Kociuba to mentor James Sawicki during the 2019-2020 school year, until completion of said requirement.
13. Recommend approval to compensate staff members to attend a mindALIGNED meeting, after school on March 12, 2020 or March 19, 2020, at the Dr. Gerald H. Woehr Elementary School, [as per the attached list:](#)
14. Recommend ratification of approval of the staff stipend positions for the 2019-2020 school years, [as per the attached list:](#)
15. Recommend ratification of approval for extracurricular staff for the 2019-2020 school year, [as per the attached list:](#)
16. Recommend ratification of approval for spring sports coaches for the 2019-2020 school year, [as per the attached list:](#)

Roll Call

Yes

Mrs. Potter, Mrs. Sempervive,  
Mr. Kudrick (with the exception of B.11)  
Mrs. Septor, Mr. Witham,  
Mrs. Soles, Mr. Burnett

No

None

Abstain

Mr. Kudrick (abstained on motion B.11)

- C. Policy
- D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mr. Kudrick that D.1 be approved:

1. Recommend approval of the [attached staff professional development:](#)

Roll Call

Yes

Mrs. Soles, Mr. Kudrick,  
Mrs. Potter, Mrs. Sempervive,  
Mrs. Septor, Mr. Witham,  
Mr. Burnett

No

None

E. Other Motion

Mrs. Sempervive moved with a second by Mrs. Potter that E.1 – E.4 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on March 11, 2020, by the Board of Education.
2. Recommend approval of student teacher interns/observers and their assignments, [as per the attached list](#):
3. Recommend approval of Rutgers Health Children’s Center for Resilience and Trauma Recovery (CCRTR) to provide staff training and support in Mental Hygiene, and Mental Health First Aid. This is grant funded and, at no cost to the Board of Education.
4. Recommend approval for student volunteers of the Dr. Gerald H. Woehr Elementary School Chorus, New Egypt Middle School Chorus, and New Egypt High School Chorus, to perform at the New Egypt Recreational Softball opening day ceremonies in New Egypt, NJ, under the guidance of Mr. Ken Beere, on April 18, 2020, at 10:00 a.m., and at no cost to the Board of Education.

Roll Call

Yes

Mrs. Sempervive, Mrs. Potter,  
Mr. Kudrick, Mrs. Septor,  
Mr. Witham, Mrs. Soles,  
Mr. Burnett

No

None

F. Facilities

Mr. Witham moved with a second by Mrs. Septor that F.1 – F3

1. Recommend approval to operate the State mandated Special Education Extended School Year (ESY) Program, effective July 6, 2020 through August 6, 2020, Monday - Thursday, from 9:00 a.m. - 1:00 p.m.
2. Recommend approval to operate an Extended School Year Basic Skills Summer Program, effective July 6, 2020 through August 6, 2020, Monday - Thursday, from 9:00 a.m. - 1:00 p.m., at the New Egypt Middle School.
3. Recommend approval to operate an Extended School Year ESL Summer School Program, effective July 6, 2020 through August 6, 2020, Monday - Thursday, from 9:00 a.m. - 1:00 p.m., at the New Egypt Middle School.

Roll Call

Yes

Mr. Witham, Mrs. Septor,  
Mr. Kudrick, Mrs. Potter,  
Mrs. Sempervive, Mrs. Soles,  
Mr. Burnett

No

None

G. Field Trips

Mrs. Sempervive moved with a second by Mrs. Soles that G.1 be approved:

- 1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mrs. Sempervive, Mrs. Soles,  
Mr. Kudrick, Mrs. Potter,  
Mrs. Septor, Mr. Witham,  
Mr. Burnett

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Mary Hammerschmidt, 8 Success Rd., New Egypt, NJ – commented on her concern for Summit Program.

Susan Dolan, 56 Hemlock Dr., New Egypt, NJ – commented on her child in high school and Summit experience.

Mike Search, Staff member – asked the Board to reconsider MS sports and pay-to-participate increased fees.

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Burnett thanked everyone for their comments.

Mrs. Sempervive made a motion to adjourn at 9:22 p.m.

Seconded by Mr. Kudrick, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary