

## AGENDA

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
August 16, 2023  
6:00 p.m. Executive Session  
7:00 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

### Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

### Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

### 2022-2023 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news districtwide as well as inform the community of legally permissible topics/information at monthly Board of Education meetings.*
2. *The Plumsted Township Board of Education supports the implementation of targeted professional development to address ways to reduce the number of out of district placements for students with special needs, vertical articulation across grade levels to promote cohesion within the curriculum, and personalized learning opportunities that promote increased college and career readiness and student/teacher retention.*
3. *The Plumsted Township Board of Education supports the implementation of a district five-year strategic plan aimed at teacher retention and appreciation and providing a safe, supportive learning environment that promotes self-worth and encourages productive contributions in a constantly evolving global society. The Superintendent will develop strategic planning committees who will work cohesively with the Board of Education to provide regular comprehensive updates. Prior to the start of Year 5 initiatives and strategies a thorough review and evaluation of Year 4 outcomes will be conducted with the Board of Education and District Stakeholders.*

### 2022-2023 District Goals

1. *The Plumsted Township School District will create and begin the implementation of a New Teacher Academy to support and retain new teachers. These four year cohorts will be designed to offer targeted training and professional learning to foster growth and collaboration among new teachers with the guidance of master teachers and administration.*
2. *The Plumsted Township School District will establish three community committees and host three meetings over the course of the 2022-2023 school year to engage an array of stakeholders in collaborating on district initiatives:*
  - *Equity Committee*
  - *Curriculum Committee*
  - *Success, Recognition and Promotion Committee*
3. *The Plumsted Township School District will support staff and expand expertise in data analysis and implementation of differentiated instruction to facilitate student learning and mastery of New Jersey Learning Standards while increasing NJSLA results.*

*Board of Education approval October 12, 2022*

I. CALL TO ORDER

Mrs. Potter, BOE President will preside and voice the call to order.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2022-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

V. ROLL CALL

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

- A. Recommend that the Board approve the regular meeting agenda for August 16, 2023.

VIII. APPROVAL OF MINUTES

- A. The minutes are presented for necessary correction and approval for the special meeting on June 29, 2023.
- B. The minutes are presented for necessary correction and approval for the special meeting on June 30, 2023.
- C. The minutes are presented for necessary correction and approval for the regular meeting on July 12, 2023.
- D. The minutes are presented for necessary correction and approval for the special meeting on July 25, 2023.
- E. The minutes are presented for necessary correction and approval for the special meeting on July 26, 2023.

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

September 13, 2023  
October 11, 2023  
November 15, 2023

December 13, 2023  
January 3, 2024 (reorganization meeting)

B. Student Enrollment

C. [Fire/Drill/School Security Drills](#)

D. Suspension List

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

XIII. PRESENTATIONS/AWARDS

XIV. PUBLIC COMMENT ON AGENDA ITEMS

The Plumsted Township Board of Education appreciates and welcomes public comment, advice and suggestions on agenda items. We have reserved an opportunity during each meeting for this purpose. Please feel free to speak to the Board during this period by stating your name, address, and agenda item number that you wish to speak about, followed by your comments.

Although the balance of the meeting is conducted in public (except legally permitted executive session items), our procedures do not allow for public comment during this period. Your cooperation is anticipated so that the Board can conduct business in a thorough and efficient manner.

In accordance with the Board of Education policy each individual will be limited to speak for three minutes during the public comment periods and the cumulative total for each public comment period shall not exceed thirty (30) minutes.

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for August 16, 2023, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for August 16, 2023, which required handwritten checks after the July 12, 2023, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.

3. Recommend ratification of the transferring of funds, for the period ending May 31, 2023.
4. Recommend ratification of the transferring of funds, for the period ending June 30, 2023.
5. Recommend approval of the Board Secretary’s Report for the period ending May 31, 2023, and the Treasurer of School Monies Report, for the period ending May 31, 2023.
6. Recommend approval of the Board Secretary’s Report for the period ending June 30, 2023, and the Treasurer of School Monies Report for the period ending June 30, 2023.
7. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of May 31, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
8. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
9. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of May 31, 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
10. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of June 30, 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
11. Recommend acceptance of bids received on August 1, 2023, bid number 2024-03 student transportation services to and from school in and out of district schools for the 2023-2024 school year, as follows:

<b>Company</b>	<b>Tier/Route or Route Only</b>	<b>Per Diem Route Cost</b>	<b>Aide #1 Cost</b>	<b>Aide #2 Cost</b>	<b>Adjustment for Mileage Increase/Decrease</b>
Durham School Services	TOM2AM	\$308.41	\$0.00	\$0.00	\$0.01
First Student, Inc.	TOM2AM	\$256.00	\$0.00	\$0.00	\$1.00
GST Transport Corp.	TOM2AM	\$174.00	\$0.00	\$0.00	\$1.00
Happy Lime LLC	TOM2AM	\$241.00	\$0.00	\$0.00	\$2.00
Hartnett Transit Service	TOM2AM	\$117.90	\$0.00	\$0.00	\$2.00
Johan Transport	TOM2AM	\$177.00	\$0.00	\$0.00	\$1.50
Durham School Services	NEPK1	\$474.59	\$90.00	\$90.00	\$0.01

First Student, Inc.	NEPK1	No Bid			
GST Transport Corp.	NEPK1	\$294.00	\$100.00	\$100.00	\$1.00
Happy Lime LLC	NEPK1	No Bid			
Hartnett Transit Service	NEPK1	No Bid			
Johan Transport	NEPK1	No Bid			
Durham School Services	NEPK2	\$474.59	\$90.00	\$90.00	\$0.01
First Student, Inc.	NEPK2	No Bid			
GST Transport Corp.	NEPK2	\$294.00	\$100.00	\$100.00	\$1.00
Happy Lime LLC	NEPK2	No Bid			
Hartnett Transit Service	NEPK2	No Bid			
Johan Transport	NEPK2	No Bid			

12. Recommend award of bids to Hartnett Transit Service to provide student transportation services to and from school, in and out of district schools effective September 1, 2023 through June 30, 2024, as follows:

Hartnett Transit Service	TOM2AM	\$117.90	\$0.00	\$0.00	\$2.00
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13. Recommend award of bids to GST Transport Corp. to provide student transportation services to and from school, in and out of district schools effective September 1, 2023 through June 30, 2024, as follows:

GST Transport Corp.	NEPK1	\$294.00	\$100.00	\$100.00	\$1.00
GST Transport Corp.	NEPK2	\$294.00	\$100.00	\$100.00	\$1.00

14. Recommend approval of the bus routes for the 2023-2024 school year, as per the attached:
15. Recommend ratification of approval of an agreement with Towne Kids LLC, to provide nursing services for student 202961, during the 2023-2024 school year.
16. Recommend approval of a contract with Cambridge School for tuition from July 1, 2023 through June 30, 2024, for student number 203369, in the amount of \$57,200.00.
17. Recommend approval of a contract with Cambridge School for tuition from July 1, 2023 through June 30, 2024, for student number 320386, in the amount of \$55,200.00
18. Recommend ratification of approval of a contract with Alpha School for tuition from July 1, 2023 through June 30, 2024, for student number 203449, at a total cost of \$84,315.00.
19. Recommend ratification of approval of a contract with Y.A.L.E. School North II, Inc. for tuition from July 1, 2023 through June 30, 2024, for student number 320018, at a total cost of \$68,323.50.
20. Recommend approval of a contract with the Commission for the Blind and Visually Impaired to provide Level 1 services from July 1, 2023 through June 30, 2024 to one (1) student, at a total cost of \$2,200.00.
21. Recommend approval of a contract with Ocean County Vocational Technical School Board of Education for tuition from September 1, 2023 through June 30, 2024, for twenty-nine (29) Shared Time Vocational School students and nineteen (19) Full time students for a total contract cost of \$46,400.00.
22. Recommend approval of an proposal with Ocean County Curriculum Consortium for the annual 2023-2024 OC3 General Membership: PD Package Option, for up to 5 members, at a cost of \$350.00.

23. Recommend approval of a contract with Fire Systems of New Jersey, LLC, to provide inspection and maintenance to the district backflow preventer, at a cost of \$765.00.
24. Recommend approval of a contract with Garaventa Lift to provide maintenance to the chair lift at the Dr. Gerald H. Woehr elementary school, at a cost of \$750.00.
25. Recommend approval of a contract with Otis Signature Service, to provide maintenance to the elevator at the New Egypt Middle School, at a cost of \$5,100.00.
26. Recommend approval of a contract with Eurofins Environment Testing to provide water microbiology analysis at the Dr. Gerald H. Woehr Elementary School during the 2023-2024 school year, at a cost of \$10,363.00.
27. Recommend approval of an agreement with Brightly, to provide software application renewals for 2023-2024 school year, at a total cost of \$13,963.62.
28. Recommend that the Board approve a contract with Finalsite for web-hosting services from August 17, 2023 through June 30, 2024, in the amount of \$10,628.00.
29. Recommend approval of an agreement with SchoolCraft Studios, and the Dr. Gerald H. Woehr Elementary School to publish the 2023-2024 yearbook, at a cost of \$20.00 each, at no cost to the Board of Education.
30. Recommend approval of an agreement with SchoolCraft Studios to provide student portraits to the New Egypt Middle School for the 2023-2024 school year, to be paid by the students, and at no cost to the Board of Education.
31. Recommend approval of a contract with YMCA of the Pines for the 8th Grade Experience Trip to be held on September 29, 2023, at a cost of \$4,670.00, fundraised by the Class of 2024 or paid for by the NEMS PTO, at no cost to the Board of Education.
32. Recommend approval of a proposal with WeVideo for Schools to provide an annual subscription and multi-user license for the 2023-2024 school year, at a cost of \$3,051.74.
33. Recommend approval of an agreement with the FL4K program to support Spanish Curriculum at New Middle School at a cost of \$3,960.00.
34. Recommend approval of a proposal with Curriculum Associates LLC, to provide i-Ready Assessment Math and Reading student license for the 2023-2024 school year, at a cost of \$44,769.00.
35. Recommend ratification of approval of a professional services agreement with Brown & Brown Benefit Advisors, Inc. to provide health insurance consulting services July 1, 2023 through June 30, 2024, as a non-fair and open contract pursuant to N.J.S.A.-19:44A-1 et. seq. The contract is anticipated to exceed \$17,500.00 and Brown and Brown Benefit Advisors, Inc has submitted a Political Contribution Disclosure Form which certifies that Brown and Brown Advisors, Inc. has not make any reportable contribution to a political or candidate committee in the Plumsted Township School District in the previous one year and the contract will prohibit Brown and Brown Benefit Advisors, Inc, from making any reportable contributions through the term of the contract, at a cost not to exceed \$24,000.00.
36. Recommend ratification of approval of insurance coverage and carriers from August 1, 2023 through August 1, 2024, per the recommendation of the broker of record, Boynton & Boynton as follows:

Cyber Liability	Beazley Insurance Company	\$6,247.26
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B. Personnel Motions

1. Recommend acceptance of the resignation of Cassandra Oleniacz, Math Teacher, at the New Egypt High School, effective August 21, 2023, with regrets.
2. Recommend approval of the resignation of Christine Rowland, Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective August 31, 2023, with regrets.
3. Recommend ratification of approval of Carolyn Videla, as Interim Principal, at the New Egypt High School, effective August 1, 2023, at a prorated salary of \$146,805.00, equal to Principal Step 7, inclusive of the \$5,000.00 Principal Salary Adjustment, as per the PTAA contract.
4. Recommend approval of Ross K. Mason, as Interim Assistant Principal and Part Time Athletic Director , at the New Egypt High School, effective August 17, 2023, at a rate of \$500.00 per day.
5. Recommend approval of Carol Rouski, as a Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2023, at a salary of \$23,645.00, equal to Para Step 15, of the PTEA/PTBOE Collective Bargaining Agreement.
6. Recommend approval of Vanessa Cassandra, as a Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2023, at a salary of \$24,695.00, equal to Para Step 16, of the PTEA/PTBOE Collective Bargaining Agreement.
7. Recommend approval of Rebecca Koshak, as a Special Education Paraprofessional, at the Dr. Gerald H. Woehr Elementary School effective September 1, 2023, at a salary of \$18,320.00, Para Step 6, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval of Kevin Wilhalme, as a Special Education Paraprofessional, at the Dr. Gerald H. Woehr Elementary School effective September 1, 2023, at a salary of \$17,295.00, Para Step 3, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
9. Recommend approval of Valerie Winders, as a Part time PreSchool Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2023, at a salary of \$16,695, Para Step 1, of the PTEA/PTBOE Collective Bargaining Agreement.
10. Recommend approval of Connor Hayes, as a School Accountant, effective August 28, 2023 through June 30, 2024, at a salary of \$55,000.00, prorated, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
11. Recommend approval of Russell Yeager, as a 11 month School Security Guard, at the New Egypt High School, effective on September 1, 2023, at a salary of \$47,000.00, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, and the issuance of all required permits.
12. Recommend approval of Sherry Reynolds, as a lunchroom monitor, at the Dr. Gerald H. Woehr Elementary

School, effective September 1, 2023 at the hourly rate of \$14.13, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.

13. Recommend ratification of approval of the renewal of non-affiliated staff and their salaries, effective July 1, 2023, for the 2023-2024, [as per the attached](#):
14. Recommend ratification of approval of the extended school year (ESY) staff and their rates of pay for the 2023 summer, [as per the attached](#):
15. Recommend approval of the staff stipend positions for the 2023-2024 school year, [as per the attached](#):
16. Recommend ratification of approval of the fall sports stipends for the 2023-2024 school year, as per the [attached](#):
17. Recommend approval of certified staff position and/or building transfers for the 2023-2024 school year, [as per the attached](#):
18. Recommend approval to compensate staff for the relocation of the contents of their classroom, at a contractual rate of \$100.00 per day, [as per the attached](#):
19. Recommend approval of the 2023-2024 Plumsted Township Community Education staff, [as per the attached](#):
20. Recommend ratification of the 2023 Summer Offerings College Essay Writing Class, [as per the attached](#):
21. Recommend approval of additional New Egypt Extended Day (NEED) staff and their rates of pay, for the 2023-2024 school year, [as per the attached](#):
22. Recommend approval of Christina Quattrone, as Title I Coordinator of the Afterschool Basic Skills Program at the New Egypt Middle School, at a rate of \$47.00 per hour, capped at 83 hours, to be paid From the ESSA Title I grant, for the 2023-2024 school year.

#### C. Policy

1. Recommend the approval of the first reading of Policy 2419, School Threat Assessment Teams (M).
2. Recommend the approval of the first reading of Policy 6112, Reimbursement of Federal and Other Grant Expenditures (M).
3. Recommend the approval of the first reading of Policy 6115.04, Federal Funds-Duplication of Benefits (M)
4. Recommend the approval of the first reading of Policy 6311, Contracts For Goods or Services Funded By Federal Grants (M).
5. Recommend the approval of the first reading of Regulation 6115.01, Federal Awards/Funds Internal Controls - Allowability of Costs (M).
6. Recommend the approval of the first reading of Regulation 5600, Student Discipline/Code of Conduct (M).
7. Recommend the approval of the second reading of [Policy 2432](#), Bilingual and ESL Education (M).



8. Recommend the approval of the second reading of [Regulation 2432](#), Bilingual and ESL Education.
9. Recommend the approval of the second reading of [Policy 5200](#), Attendance (Student).
10. Recommend the approval of the second reading of [Regulation 5200](#), Attendance (Student).
11. Recommend the approval of the second reading of [Policy 5308](#), Student Health Records.
12. Recommend the approval of the second reading of [Regulation 5308](#), Student Health Records.
13. Recommend the approval of the second reading of [Policy 5310](#) Health Services.
14. Recommend the approval of the second reading of [Regulation 5310](#) Health Services.
15. Recommend the approval of the second reading of [Policy 8330](#), Student Records.
16. Recommend the approval of the second reading of [Regulation 8330](#), Student Records.

D. Professional Development/Travel Reimbursements

1. Recommend approval of the [attached staff professional development](#):

E. Other Motion

1. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached](#):
2. Recommend approval of an Admissions Agreement for non-resident student(s) from Erin Merwin, teacher at the New Egypt High School to permit her child(ren) Grade(s) 9 & 10, to attend the New Egypt High School, effective September 7, 2023, enrollment permitting, for the 2023-2024 school year, according to the stipulations contained in the 2021-2024 PTEA/PTBOE Collective Bargaining Agreement.
3. Recommend approval of the District curricula, in accordance with the New Jersey Student Learning Standards of 2020 and the New Jersey Student Learning Standards for English Language Arts of 2016 and the New Jersey Student Learning Standards for Math of 2016, [as per the attached](#):
4. Recommend approval for the students in the 12+ Program at New Egypt High School to participate in a work study program at various locations through the 2023-2024 school year, which requires transportation provided by the District, at an estimated cost of \$2,477.92, and walking to the Plumsted Public Library.
5. Recommend that the Board accept a donation from Eagle Scout Jake Plaag, for his Calisthenics Station Project, to the New Egypt Middle School, at an estimated cost of \$1,000.00.
6. Recommend approval that the New Egypt High School NJSIAA sponsored Interscholastic Sports teams will join the Shore Conference effective for the 2024-25 school year. The Shore Conference athletic directors will begin that schedule process at the 2023 September meeting which will include New Egypt High School.

F. Facilities

G. Field Trips

1. Recommend approval of the [attached field trips](#):

## XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

The Plumsted Township Board of Education appreciates and welcomes public comment, advice and suggestions on any topic concerning the education process. We have reserved an opportunity during each meeting for this purpose. Please feel free to speak to the Board during this period by stating your name, address, and the agenda item number or the topic that you wish to speak about, followed by your comments.

Although the balance of the meeting is conducted in public (except legally permitted executive sessions items), our procedures do not allow for public comment during this period. Your cooperation is anticipated so that the Board can conduct business in a thorough and efficient manner.

In accordance with the Board of Education policy each individual will be limited to speak for three minutes during the public comment period and the cumulative total for each public comment period shall not exceed thirty (30) minutes.

## XVII. NEW BUSINESS

## XVIII. OLD BUSINESS

## XIX. BOARD OF EDUCATION COMMENTS

## XX. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on \_\_\_\_\_ for the purpose of discussing \_\_\_\_\_.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

## XXI. ADJOURNMENT