

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 25, 2012
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

District Goals

Student Achievement

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

Curriculum and Instruction

To conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education aligned to the Common Core Standards

Technology

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

District Communications and Operations

To improve communications with stakeholders (staff, students, Board, parents and community members)

Board Goals

Communications

To improve communications with community stakeholders about the development, goals and initiatives contained in the annual school budget and the direct relationship to student achievement

Demographics

To conduct a demographic and enrollment study to determine the impact on class size and facility usage

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:33 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2011-1 and revised in Resolution No. 2011-17, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Supsie, Board Attorney	Present

Mr. Probasco moved that the Board go into executive session at 6:34 PM for the purpose of discussing personnel, contract negotiations and collective bargaining.
Seconded by Mrs. Wig, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge arrived to the meeting at 6:43 PM.

Mr. Hauge made a motion to go out of executive session at 7:40 PM.
Seconded by Mr. Probasco, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Supsie, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Soles made a motion to approve the regular meeting agenda for January 25, 2012.

Seconded by Mr. Midgett

Roll Call

Yes

Mrs. Soles, Mr. Midgett,
Mr. Probasco, Mrs. Wig,
Mr. Hauge, Mr. Miller
None

No

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Regular meetings

*February 8, 2012

March 28, 2012

February 22, 2012

April 18, 2012

*March 14, 2012

April 25, 2012 (Reorganization meeting)

*Previously scheduled as Workshop meetings

X. SUPERINTENDENT’S COMMENTS

Dr. Jones commented on the following:

- Mid-Year HIB (Harassment, Intimidation & Bullying) and EVVRS (Electronic Violence Vandalism and Reporting System) District Reports
- 9/11 Memorial Project
- Promethean Boards training
- Special Education training
- SPARK meeting
- SES begins in February
- Community Education offerings
- Classroom Close-up
- Read to Succeed
- Middle School Prep Test
- Book Fair at middle school

Mr. Gately commented on the following:

- High School Barn
- High School Auditorium

XI. STUDENT REPRESENTATIVE COMMENTS

Anthony Tucker, student representative, commented on the following:

- NEfficiency Project
- Blue Sky's Project – Classroom close-up at elementary school
- Community Service

XII. PUBLIC COMMENT ON AGENDA ITEMS - NONE

XIII. PRESENTATIONS/AWARDS

A. 2012/2013 Budget Process by Mr. Sean Gately, Business Administrator

XIV. CORRESPONDENCE - NONE

XV. SUPERINTENDENT'S AGENDA

A. Finance Motions

Mr. Hauge moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of all bills and claims for January 2012, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for January 2012, which required hand written checks after the January 11, 2012 bills and claims list was approved, which have been examined by the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report for the period ending December 31, 2011 and the Treasurer of School Monies Report for the period ending December 31, 2011.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of December 31, 2011, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of December 31, 2011, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend approval of an agreement with Camp Speers-Eljabar YMCA Outdoor Center for the 8th Grade Experience Camping Trip to be held September 19, 2012 – September 20, 2012, fundraised by the middle school Class of 2012, at no cost to the board.

Roll Call

Yes

Mr. Hauge, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Miller

No

None

Mr. Hauge moved with a second by Mr. Midgett that the following be approved:

8. Recommend approval of an agreement between Plumsted Township School District and Smarties Tutoring Services to provide Supplemental Education Services (SES) beginning in February 2012 at a cost of \$676.00 per student for fifteen (15) sessions two (2) days a week funded through the NCLB Title 1 grant, pending attorney review.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

Mr. Midgett moved with a second by Mr. Hauge that the following be approved:

9. Recommend approval of a contract with the New Jersey Department of Education, Office of Special Education to provide reimbursement by the State of New Jersey (not to exceed \$600.00) for the required creation of two (2) EXCEL mailing files for use in conducting the Parent Survey-Cohort 6.
10. Recommend approval of a contract between New Egypt High School and Gellman Images for video recording the New Egypt High School musical "Footloose", funded through student activities, at no cost to the board.
11. Recommend approval of Resolution No. 2011-30, Kindergarten Complement Program.
12. Recommend approval of Resolution No. 2011-31, Federal Ed Jobs Funds.
13. Recommend approval of Resolution No. 2011-32, Shared Services Agreement – Busing – 2011-2012.
14. Recommend approval of a revised contract with the Manchester Township Board of Education for one student for the 2011-2012 school year at a total cost of \$53,510.00.

Discussion: Mrs. Soles asked for an explanation on agenda A.11. Mr. Gately explained the resolution for agenda item A.11, Kindergarten Complement Program.

Roll Call

Yes

Mr. Midgett, Mr. Hauge,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Wig that the following be approved:

1. Recommend the approval of Nicole Kennedy as High School Spanish Teacher at a salary of \$50,566.00, BA Step 1, prorated for the remainder of the 2011-2012 school year, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law, effective January 26, 2012.
2. Recommend the approval of the following substitute teachers/paraprofessionals for the remainder of the 2011-2012 school year at the rate of \$80.00/\$60.00 per day, respectively Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law, effective January 26, 2012:

 Branka Wilson
 Laura Sadowsky
 Heather Madjeski Westen
 Andrea Fiori
 Andrew Weingart
 Roberta Schultz (Paraprofessional and Lunchroom/Playground Monitor only)
3. Recommend approval of the resignation of Carrie Natalicchio as a Media Center Paraprofessional effective January 31, 2012.
4. Recommend approval of the retirement of Donna Westby-Gibson, middle school language arts and social studies teacher effective June 30, 2012.
5. Recommend approval of Donna Westby-Gibson as a substitute teacher/paraprofessional for the 2012-2013 school year.
6. Recommend the approval of Danielle Dilts as a community education floor hockey instructor at the rate of \$40.00 per hour, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
7. Recommend approval of a paid medical leave of absence for Lori Wilkins from February 3, 2012 – March 2, 2012 utilizing 19 accumulated sick days, pending medical certification.
8. Recommend approval of the following spring student teachers and their assignments:

NAME	CERTIFICATION AREA & GRADE PREFERENCE	COLLEGE/UNIV	PLACEMENT DATES	COOPERATING TEACHER(S)	SCHOOL
Erin Gravatt	Elem. Ed./Spec. Ed.	Georgian Court	15 days	Laura Rodriguez/Andree Hille	DGHWES
Robynn Frank	Secondary P.E.	Kean	3 hrs./week	Jen Kociuba	NEHS

INTERNSHIPS

Erika Totten	School Counselor	Rider University	1/30/12-5/8/12	Alyse Reed	DGHWES
--------------	------------------	------------------	----------------	------------	--------

9. Recommend acceptance of the resignation of Jorge Banuelos as a NEED counselor and an elementary school lunchroom/playground monitor effective immediately.

10. Recommend ratification of approval for an unpaid New Jersey Family Medical Leave for Katie Graziano, high school special education teacher from April 16, 2012 – June 30, 2012.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA With pay (15 sick days)	April 16, 2012	May 4, 2012
NJFLA Without pay	May 7, 2012	June 30, 2012

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mr. Hauge, Mr. Miller

No

None

C. Policy

Mrs. Wig moved with a second by Mr. Hauge that the following be approved:

1. Recommend adoption of the New Jersey School Board Association policy manual and approval of a first reading for policy series 0000-9000.

Discussion: Dr. Jones explained the adoption of the NJSBA policy manual.

Mr. Miller explained that our policies from Strauss Esmay were converted by NJSBA.

Mr. Probasco commented on cost savings and online access.

Roll Call

Yes

Mrs. Wig, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Miller

No

None

D. Professional Development/Travel Reimbursements.

Mrs. Soles moved with a second by Mr. Probasco that the following be approved:

1. Recommend approval of the attached staff professional development.

Roll Call

Yes

Mrs. Soles, Mr. Probasco,
Mr. Midgett, Mrs. Wig,
Mr. Hauge, Mr. Miller

No

None

Mrs. Wig moved with a second by Mr. Midgett that the following be approved:

2. Recommend approval of Harry Miller to attend the NAFIS 2012 Spring Conference in Washington, DC on February 26, 2012 – February 28, 2012 at a total cost not to exceed \$1,608.82.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mr. Hauge
None
Mr. Miller

No

Abstain

E. Other Motions

F. Facilities

G. Field Trips

Mrs. Soles moved with a second by Mr. Midgett that the following be approved:

1. Recommend approval of the attached field trips.

Roll Call

Yes

Mrs. Soles, Mr. Midgett,
Mr. Probasco, Mrs. Wig,
Mr. Hauge, Mr. Miller
None

No

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Kathleen Falletta suggested part-time program for the K Complement such as Monday, Wednesday and Friday. She also suggested a percentage discount for two lump sum payments.

Dr. Jones commented that they are always opened to suggestions.

Herb Marinari commented on moving the School Election and the issue of current year politics.

XVII. NEW BUSINESS

A. Appointment of Board of Education member

The Board of Education interviewed the following candidates:

- Timothy Hagar
- Patrick Pecora
- Albert Petroni, III
- Leslie Septor

Mrs. Soles moved that the Board go into executive session at 9:21 PM for the purpose of discussing potential board candidate.

Seconded by Mr. Midgett, Passed unanimously.

XVIII. WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and

- 2 The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 9:57 PM.
Seconded by Mrs. Soles, Passed unanimously.

XIX. NOMINATIONS

- A. Nominations will be received.

Mr. Miller called for the nomination of a Board of Education member.

Mr. Probasco made a motion to nominate Leslie Septor as a Board of Education member.
Seconded by Mr. Midgett.

Mr. Miller called for a close of nomination of a Board of Education member.

Mr. Hauge made a motion to close nomination of a Board of Education member.
Seconded by Mr. Midgett

Roll Call

Yes

Mr. Hauge, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

Mr. Probasco made a motion to appoint Leslie Septor as a Board of Education member.
Seconded by Mr. Midgett, Passed unanimously.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
Mrs. Soles, Mrs. Wig,
Mr. Hauge, Mr. Miller

No

None

Mr. Gately administered the oath of office to Leslie Septor, the Board member appointed to fill the unexpired term through 2013.

XX. OLD BUSINESS – NONE

XXI. BOARD OF EDUCATION COMMENTS

Mrs. Soles welcomed Mrs. Septor to the board.

Mrs. Soles thanked everyone for coming out tonight.

Mrs. Soles thanked the candidates for their interest on the board.

Mr. Probasco welcomed Mrs. Septor and thanked the other candidates for their interest.

Mr. Midgett echoed the comments of Mrs. Soles and Mr. Probasco.

Mrs. Wig thanked the candidates for their interest on the board.

Mr. Hauge congratulated Mrs. Septor and thanked the other candidates.

Mr. Hauge thanked Anthony Tucker, student representative, for the recap on the students giving back to the community.

Mrs. Septor thanked everyone for having confidence in her to be a board member.

Mrs. Septor commented on the wonderful job Anthony Tucker, student representative, did on his presentation.

Mr. Miller welcomed Leslie Septor to the board and thanked the other potential candidates.

Mr. Miller thanked Anthony Tucker on his updates to the Board and Public.

Mr. Hauge moved that the Board go into executive session at 10:02 PM for the purpose of discussing negotiations.

Seconded by Mr. Probasco, Passed unanimously.

XXII. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 11:25 PM.

Seconded by Mr. Probasco, Passed unanimously.

Mr. Hauge made a motion to adjourn at 11:26 PM.

Seconded by Mr. Probasco, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary