

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 26, 2011
6:30 p.m. Executive Session
7:30 p.m. Public Session
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Harry Miller, President, called the meeting to order at 6:31 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2010-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Midgett moved that the board go into executive session at 6:33 PM for the purpose of discussing personnel, contracts and litigation.

Seconded by Mr. Hauge, Passed unanimously.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on January 26, 2011 for the purpose of discussing personnel, contracts and litigation;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 8:02 PM.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett made a motion to approve the regular meeting agenda for January 26, 2011.
Seconded by Mr. Hauge

Roll Call

Yes

Mr. Midgett, Mr. Hauge,
Mr. Marinari, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

VIII. APPROVAL OF MINUTES

Mrs. Soles made a motion to approve the following:

A. The minutes are presented for necessary correction and approval for the Special meeting on October 25, 2010.

Seconded by Mr. Marinari

Roll Call

Yes

Mrs. Soles, Mr. Marinari,
Mr. Midgett, Mr. Hauge,
Mr. Miller

No

None

Abstain

Mr. Probasco, Mrs. Wig

Mr. Midgett made a motion to approve the following:

- B. The minutes are presented for necessary correction approval for the Workshop meeting on December 8, 2010.

Seconded by Mrs. Soles

Roll Call

Yes

Mr. Midgett, Mrs. Soles,
Mrs. Wig, Mr. Hauge,
Mr. Miller
None
Mr. Marinari, Mr. Probasco

No

Abstain

Mr. Marinari made a motion to approve the following:

- C. The minutes are presented for the necessary correction approval for the Regular meeting on December 22, 2010, as amended.

Seconded by Mr. Hauge

Roll Call

Yes

Mr. Marinari, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Miller
None

No

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Workshop meetings

February 9, 2011
March 16, 2011

Regular meetings

February 23, 2011
March 30, 2011 (Public Hearing on Budget)
May 4, 2011 (Reorganization meeting starts at 7:30 p.m.)

X. SUPERINTENDENT'S COMMENTS

Dr. DeMareo commented on the following:

If we are closed tomorrow, we will have an early dismissal exam scheduled day on Friday with block 3 and 4 exams from 7:30 a.m. to 11:30 a.m. Monday will then be the District-wide delayed opening for students only.

XI. STUDENT REPRESENTATIVE COMMENTS - none

XII. PRESENTATIONS/AWARDS

- A. Mr. Gately presented a brief Powerpoint presentation on the 2011-2012 Budget Planning.

XIII. CORRESPONDENCE

XIV. SUPERINTENDENT'S AGENDA

A. Finance Motion

Mr. Hauge moved with a second by Mr. Midgett that the following be approved:

1. Recommend approval of all bills and claims for January 2011, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for December 2010, which required hand written checks after the December 2010 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
3. Recommend approval of all bills and claims for January 2011, which required hand written checks prior to the January 2011 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.
5. Recommend approval of the Board Secretary's Report for the period ending October 31, 2010 and the Treasurer of School Monies Report for the period ending October 31, 2010.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of October 31, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of October 31, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. Recommend approval of two grant applications for Rutgers State House Express Grant in the amount of \$300.00 each.
9. Recommend approval of a contract between Mr. Paul Capone and the Plumsted Township Board of Education to provide tutoring services to one (1) student at a rate of \$40.00 per hour.
10. Recommend approval of an agreement between Georgian Court University and New Egypt High School to provide a joint program, referred to as Course Ahead at no cost to the board.
11. Recommend approval of an agreement between Preferred Behavioral Health and the Plumsted Township Board of Education to provide instructional services to one (1) student at a rate of \$40.00 per hour.
12. Recommend acceptance of the Custodial/Grounds Operations and Management bids received on December 21, 2010, and award to the lowest responsible bidder Aramark in the amount of \$305,967.00 for the period February 1, 2011 through June 30, 2012.

13. Recommend approval of a contract with Aramark to provide Custodial/Grounds Operations and Management services in accordance with the bid received on December 21, 2010, pending attorney review.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,
Mr. Marinari, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

B. Personnel Motions

Mr. Marinari moved with a second by Mrs. Soles that the following be approved as amended:

1. Recommend approval of Ashley Bowden as a substitute teacher/paraprofessional for the remainder of the 2010-2011 school year effective January 27, 2011 at a rate of \$80.00/\$60.00 per day respectively, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
2. Recommend acceptance of the retirement of Bernice Perrine, Principal's Secretary for the Dr. Gerald H. Woehr Elementary school effective July 31, 2011.
3. Recommend approval of Karen Stafford Smith, middle school language arts leave replacement teacher to do the following extra-curricular opportunities as needed (dance chaperones, after school tutoring, detention monitors, homebound instruction, ticket takers/collectors, clock operators, chain gang, security and sports announcers) with payment as contained in the PTEA/PTBOE Collective Bargaining Agreement.
4. Recommend approval of a salary adjustment for Ginger White, first grade teacher from BA+30 Step 4 (\$51,612.00) to MA Step 4 (\$52,299.00), prorated, effective February 1, 2011, pending receipt of official transcripts.
5. Recommend ratification of a revision in the medical leave of absence for Ann Marie Bette, high school business teacher with a return date of January 18, 2011.
6. Recommend approval of Nancy Musacchio as a leave replacement teacher for April Priest, high school English teacher effective January 27, 2011 at a salary of \$50,699.00 prorated, with no benefits pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
7. Recommend acceptance of the retirement of Judith Kane, basic skills teacher at the New Egypt Primary School, effective July 1, 2011.
8. Recommend approval of Caitlyn Tilley as the high school yearbook financial advisor for the remainder of the 2010-2011 school year effective immediately at a stipend of \$1,950.00.
9. Recommend approval of Susie Skowronski to be paid for an additional 20 days of sick leave due to medical necessity, as per the PTEA/PTBOE Collective Bargaining Agreement.

10. Recommend approval of Ramona Curry to take a spring 2011 course through LaSalle University entitled “Communication Strategies for Students Spanning the Special Needs Spectrum” for 3 credits and be reimbursed for tuition at \$225.00 per credit pending receipt of a grade of “B” or better, proof of payment and the availability of funds.
11. Recommend approval of the following students to work in the Cottage Café, operated under the 12 Plus Program. The students will be compensated at the rate of \$7.25 per hour from the program’s revenue. The cost of criminal background checks will also be paid from the program’s revenue. The students are:

Michael Howard, Christine Howard, David Anderson, Michael Evans, Sarah Chadwick, Remy Vita and Ashley Krieg
12. Recommend approval of a paid FMLA/NJFLA disability leave of absence for Lisa Hoger, third grade teacher, beginning April 26, 2011 – June 30, 2011 utilizing the balance of her accumulated sick and personal days.
13. Recommend approval of a paid FMLA medical leave of absence, utilizing 2 weeks of accumulated sick days, for Jennifer Gilbert, kindergarten teacher on or about March 1, 2011. This request is pending medical certification.
14. Recommend approval to retroactively compensate Elena Hagan as an ESL teacher at a salary of \$50,699.00, prorated, effective January 3, 2011 – January 26, 2011, as amended.
Discussion: Mrs. Soles thanked Bernice Perrine and Judith Kane for their years of service with the district and wished them the best of luck.

Roll Call

Yes

Mr. Marinari, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

C. Policy

Mrs. Soles moved with a second by Mr. Probasco that the following be approved:

1. Recommend approval on second reading of Board Policy 0146, Board Member Authority.
2. Recommend approval on second reading of Board Policy 0171, Duties of Board President and Vice President.
3. Recommend approval on second reading of Board Policy 0173, Duties of Public School Accountant.
4. Recommend approval on second reading of Board Policy 0177, Professional Services.
5. Recommend approval on second reading of Board Policy 1570, Internal Controls.
6. Recommend approval on second reading of Board Regulation 1570, Internal Controls.

7. Recommend approval on second reading of Board Policy 1620, Administrative Employment Contracts.
8. Recommend approval on second reading of Board Policy 2431.3, Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics.
9. Recommend approval on second reading of Board Policy 2431.4, Concussion Testing and Return to Play.
10. Recommend approval on second reading of Board Policy 3144, Certification of Tenure Charges (Teaching Staff Members).
11. Recommend approval on second reading of Board Regulation 3144, Certification of Tenure Charges (Teaching Staff Members).
12. Recommend approval on second reading of Board Policy 4159, Support Staff Member/ School District Reporting Responsibilities.
13. Recommend approval on second reading of Board Policy 5516, Use of Electronic Communication and Recording Devices.
14. Recommend approval on second reading of Board Policy 6112, Reimbursement of Federal and Other Grant Expenditures.
15. Recommend approval on second reading of Board Regulation 6112, Reimbursement of Federal and Other Grant Expenditures.
16. Recommend approval on second reading of Board Policy 6830, Audit and Comprehensive Annual Financial Report.
Discussion: Mr. Miller thanked the Policy Committee.

Roll Call

Yes

Mrs. Soles, Mr. Probasco,
Mr. Marinari, Mr. Midgett,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

D. Professional Development/Travel Reimbursements

Mr. Marinari moved with a second by Mr. Midgett that the following be approved:

1. Recommend approval of staff members to attend professional development workshops/conferences.

Roll Call

Yes

Mr. Marinari, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

Mrs. Soles moved with a second by Mrs. Wig that the following be approved:

2. Recommend approval for Harry Miller to attend the NJSBA Workshop “Collaborating on Real Solutions to the 2% Cap” in Trenton, NJ on January 29, 2011. The \$75.00 registration fee is paid by NJSBA service credit.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Marinari, Mr. Midgett,
Mr. Probasco, Mr. Hauge

No

None

Abstain

Mr. Miller

E. Other Motions

Mr. Marinari moved with a second by Mr. Probasco that the following be approved:

1. Recommend ratification of approval of an *Admissions Agreement as to Non-Resident Student* from Diane Dancer to permit her step-son, Grade 6 to attend the New Egypt Middle School and her step-daughter, Grade 5 to attend the Dr. Gerald H. Woehr Elementary School, enrollment permitting, for the remainder of the 2010-2011 school year effective January 3, 2011 according to stipulations contained in the 2009-2012 PTEA/PTBOE Collective Bargaining Agreement.
2. Recommend approval of Meg Ellis as an interpreter for a College of New Jersey student teacher pending successful criminal history clearance is obtained through the State of New Jersey in accordance with law.
3. Recommend approval of Thomas Dunellan as a student teacher from Kean University from March 14, 2011 – May 9, 2011 with cooperating teacher Jennifer Kociuba, high school physical education.
4. Recommend approval of Jaimie DellaVella associated with Rutgers University to do 100 hours of observation with Katina George, high school guidance counselor two days a week between February 1, 2011 – May 1, 2011.

Roll Call

Yes

Mr. Marinari, Mr. Probasco,
Mr. Midgett, Mrs. Soles,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

F. Facilities

Mrs. Wig moved with a second by Mr. Midgett that the following be approved:

1. Recommend approval of Youth Soccer of New Egypt to utilize the elementary school cafeteria from 6:00 p.m. – 8:30 p.m. on Friday nights from February 4, 2011 – March 18, 2011 for speed and agility skills.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,
Mr. Marinari, Mr. Probasco,
Mrs. Soles, Mr. Hauge,
Mr. Miller

No

None

G. Field Trips

Mrs. Soles moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of the following field trips:

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Marinari, Mr. Midgett,
Mr. Probasco, Mr. Hauge,
Mr. Miller

No

None

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Glen Jacobus questioned agenda item A.4, the transferring of funds.

Mr. Gately responded that these are transfers between line accounts in the general operating fund or could be a special revenue account.

Glen Jacobus questioned agenda item A.7, requiring old checks from the audit that are outstanding.

Mr. Gately responded they are in the process of clearing them out and will be contacting each vendor that a check is owed to, to see if they misplaced it. He stated they will try to pay the vendor and if not it will be turned over to the State as unclaimed property.

Glen Jacobus commented on the Governor passing the new law on bullying in which everyone has to attend. He stated that this is not in the budget so how is it going to fit in the budget since we need one for each school.

Dr. DeMareo responded that the law has not officially passed. He stated they will set up a designated person and will also have a bullying team.

Glen Jacobus asked if the field trips are educational.

Dr. DeMareo responded "yes".

XVI. NEW BUSINESS

Mr. Probasco commented on the research of Google Apps for implementation. He stated there is a teacher that would like to use it this marking period. Mr. Probasco stated there is a permission slip and was not sure if he needed board approval for it.

Dr. DeMareo responded that the building principal needs to approve.

Mr. Probasco responded that if they don't need board approval and want to use it this semester it has to go now.

Mr. Stein asked if there was an expenditure of funds.

Dr. DeMareo responded "no".

Mrs. Soles stated it is actually part of the curriculum and a way of enhancing the technology within the curriculum, which has already been board approved.

Mr. Probasco gave a brief description of the Google Apps and stated it includes email as a base for all students, teachers' and administrators, and this is a special thing done by Google for education.

Mr. Miller stated they all agree and for Dr. DeMareo to talk to Dennis Wilno and have him clear it with Mr. Farrell.

Mr. Midgett asked about the status of the smart boards in the middle school.

Mr. Gately responded all but four are hung and that they are in the process of having them tested and hooked up.

Mr. Hauge suggested they use a smart board for presentations.

Mr. Probasco asked about the status on the servers that IBM donated.

Mr. Gately responded he will check with Tom Mille.

Mr. Hauge asked about fingerprinting of volunteers.

Dr. DeMareo responded that the Policy Committee looked at two particular policies; Policy 9180 - School Volunteers and Policy 9181 - Volunteer Athletic Coaches and the consensus was any volunteers coming in on a regular basis needs to be fingerprinted at the board's expense.

Dr. DeMareo stated they are in the process of updating these two policies.

Mr. Hauge commented on the concession stand and does that require fingerprinting and background checks because you are working with kids.

Mrs. Soles asked if the policy states anything about student contact.

Mr. Probasco stated they need to use the word "regular" and "not limited to" in the policy.

Mr. Hauge stated his concern is where do you stop and does every parent who goes into the band room have to be fingerprinted?

Dr. DeMareo responded that the parents who volunteer at the 8th grade camping trip go on the board agenda for approval.

Mr. Probasco stated that per the policy right now we should be background checking everyone.

Mrs. Wig asked about the parents who are running the concession stand during basketball games.

Mr. Probasco stated that it is not like you have interaction with a child where you are going to disappear.

Mrs. Wig stated she could absolutely do that.

Mr. Probasco stated his point is the liability exposure if something happening there.

Mr. Hauge commented on parents being buzzed in and signing in at the Principal's office. He stated if you are just signing in and go do something you should have a background check.

Mr. Probasco stated that if a grandparent comes in to read to his grandchild's class once, there is concern that they would not be permitted to the class because of the background check. He also stated they need to provide a guideline.

Mr. Probasco stated that per statute there is no requirement for the district to provide a background check now. He also stated for \$37.00 do we want to take the security risk of letting anyone in to be the room mother or go on a trip.

Mr. Midgett stated that if we are not required to do a background check and do one, we have to pay for it.

Mr. Probasco responded "yes".

Mr. Probasco stated if we require a background check we are required to pay for it.

Mr. Probasco stated once we do a background check we keep that information on file.

Mr. Hauge commented that if he was buzzed in by the main office of the high school to volunteer in the band room, how would the front office know if he had a background check.

Mr. Marinari commented that the only way to make it mandatory is to make sure everyone coming into the schools has been checked.

Mr. Probasco suggested an ID card for individuals with background checks.

Mr. Miller stated that all recreation sports programs require a background check at the expense of the coach. He commented on having a database system for the schools.

Mr. Gately responded that it could be a district wide database.

Mr. Probasco suggested amending the policy.

Mr. Probasco commented on classes at Georgian Court University and OCC.

Dr. DeMareo explained the difference at Georgian Court University and OCC.

Mr. Miller asked what the duration of the contract is.

Dr. DeMareo explained the joint program with Georgian Court University.

XVII. OLD BUSINESS – none

XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone for coming out tonight.

Mrs. Soles thanked the custodian staff for clearing the snow around the school and also clearing the snow off the students' cars in the parking lot.

Mr. Probasco thanked everyone for coming out tonight.

Mr. Midgett thanked everyone for coming out tonight.

Mr. Hauge commented on the great job done by the custodian staff.

Mr. Marinari thanked everyone for coming out tonight.

Mr. Miller thanked everyone for coming out tonight and to drive safe.

Mr. Hauge made a motion to adjourn at 9:14 PM.

Seconded by Mr. Midgett, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary