

PLUMSTED TOWNSHIP BOARD OF EDUCATION
WORKSHOP MEETING
February 9, 2011
6:30 p.m. Executive Session
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Harry Miller, President, called the meeting to order at 6:30 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2010-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Marinari moved that the board go into executive session at 6:35 PM for the purpose of discussing personnel, contracts and litigation.
Seconded by Mr. Midgett, Passed unanimously.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on February 9, 2011 for the purpose of discussing personnel, contracts and litigation;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Marinari made a motion to go out of executive session at 7:45 PM.
Seconded by Mr. Probasco, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Workshop meetings

March 16, 2011
April 13, 2011

Regular meetings

February 23, 2011
March 30, 2011 (Public Hearing on Budget)
May 4, 2011 (Reorganization meeting starts
at 7:30 p.m.)

IX. SUPERINTENDENT'S COMMENTS

Dr. DeMareo commented on the following:

In your packet please find a copy of the district 2010 School Report Card.

I have also provided you with 3 policies that have been reviewed by the Policy Committee. One on Volunteers, Athletic Volunteers and Employment of Teaching Staff members. If you have any questions, please let me know as I would like to include them on the February 23rd Board meeting for a first reading.

There is a nice article on Robynn Frank, a former graduate of New Egypt High School who was selected by Ocean County College as the OCC Woman Athlete of the Year and was recognized through the Garden State Athletic Conference at Seton Hall University on February 6th.

This Friday I have a scheduled District-wide calendar meeting for the 2011-2012 school year. I should have a copy of the school calendar in the Friday, February 18th packet for your review so that we may approve the calendar at the Regular meeting. The calendar will look very similar to this year's calendar in that we are not taking the week off in November and the students will be starting school the day after Labor Day.

There are two scheduled presentations for the February 23rd meeting. Dennis Wilno will be providing an update on the Dorothy Mount Memorial Fund and Sean Gately will be providing an update on the budget.

Mrs. Soles asked Dr. DeMareo if Sean Gately would be giving an update or presenting the preliminary budget.

Mr. Gately responded they were going to talk about the meeting tonight.

Dr. DeMareo stated they were going to discuss with the finance committee to see what it looks like for the 23rd.

Mrs. Soles requested a link on the website to the school report cards.

Mr. Midgett asked if the comparable spending guide was out yet.

Mr. Gately responded no, that the state is in the process of finalizing their data and should be out next month.

Mrs. Soles suggested putting a link on each school website.

Mr. Gately gave a brief presentation on the 2011-2012 budget.

Mrs. Soles asked Mr. Gately if he had any idea on the new school funding formula.

Mr. Gately responded that it is being challenged in Supreme Court and it will not be resolved in this budget cycle. The governor is taking the argument that due to severe economic problems encountered by the state that they were justified in cutting \$800 million dollars to education last year and probably will be the basis of any cuts this year.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PRESENTATIONS/AWARDS (To be presented at Regular Meeting)

A. Dorothy Mount Memorial Fund presented by Dennis Wilno, Educational Media Specialist

B. Budget Presentation by Sean Gately, School Business Administrator

XIII. CORRESPONDENCE – none

B. Personnel Motions (Action to be taken)

Mr. Marinari moved with a second by Mr. Hauge that the following be approved:

1. Recommend approval of James Coates as a District Part-time Maintenance/HVAC Technician/Grounds employee pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.

Roll Call

Yes

Mr. Marinari, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Miller
Mrs. Soles

No

E. Other Motions

Mrs. Wig moved with a second by Mrs. Soles that the following be approved:

1. Recommend approval of student B, to participate in the Cooper Learning Center Program in accordance with information previously provided to the Board, and authorize signing of the required documents by appropriate Board of Education representatives to conclude placement and litigation.

Roll Call

Yes

Mrs. Wig, Mrs. Soles,
Mr. Marinari, Mr. Midgett,
Mr. Probasco, Mr. Hauge,
Mr. Miller
None

No

XIV. SUPERINTENDENT’S AGENDA

A. Finance Motions (No action taken)

1. Recommend approval of all bills and claims for February 2011, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for January 2011, which required hand written checks after the January 2011 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
3. Recommend approval of all bills and claims for February 2011, which required hand written checks prior to the February 2011 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.

5. Recommend approval of the Board Secretary's Report for the period ending November 30, 2010 and the Treasurer of School Monies Report for the period ending November 30, 2010.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of November 30, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of November 30, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. Recommend approval of the Board Secretary's Report for the period ending December 31, 2010 and the Treasurer of School Monies Report for the period ending December 31, 2010.
9. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of December 31, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
10. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of December 31, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
11. Recommend approval of an agreement between the New Egypt Middle School and Music Theatre International.
12. Recommend approval of a contract with Mount Saint Joseph's Children's Center for one student to attend from January 14, 2011 through June 16, 2011 at a total cost of \$25,944.88.
13. Recommend approval of a grant application for NJEA HIPP Foundation Grant, "Blue Skies" in the amount of \$5,000.00.
14. Recommend approval of a grant application for Teachers Insurance Plan of New Jersey Grant, "Quotes for Cash Grant Program" in the amount of \$1,000.00.
15. Recommend approval of a grant application for NJEA HIPP Foundation Grant, "Teachers Teaching Teachers = Life Long Learners" in the amount of \$10,000.00.

Discussion: Mr. Probasco stated that he needs clarification on agenda A.12 section 4.a

Mr. Gately responded that he will get clarification on agenda A.12 section 4.a.

Mr. Hauge asked about the status of the board secretary's reports.

Mr. Gately responded that December secretary's report is ready and January may be completed for the next meeting.

Dr. DeMareo commented on agenda item A.13, A.14 & A.15, for the teacher's going out and getting grants and stated this is a terrific thing.

B. Personnel Motions (No action taken)

2. Recommend acceptance of the resignation of Rachele Bishop, paraprofessional and lunchroom/playground monitor at the Primary School, with regrets, effective February 11, 2011.
3. Recommend approval of the following high school spring athletic coaches and their stipends as per the PTEA/PTBOE Collective Bargaining Agreement for the spring 2011 season effective March 1, 2011:

Head Baseball Coach (\$6,400.00): Rich Carroll

Assistant Baseball Coach (\$4,500.00): Matt Brogan

Assistant Baseball Coach (\$3,900.00): Uriel Morfin

Head Softball Coach (\$6,400.00): Kevin English

Assistant Softball Coach (\$3,900.00): Tom Corby

Head Boys Lacrosse (\$6,400.00): Jay Corby

Assistant Boys Lacrosse Coach (\$4,500.00): Gabe Marquez

Head Girls Lacrosse Coach (\$6,400.00): Katie Nicholson

Assistant Girls Lacrosse Coach (\$4,500.00): Patti Nicholson

Assistant Girls Lacrosse Coach (\$3,900.00): Gabriel Haspel

Head Boys Track Coach (\$6,400.00): Sam Palumbo

Assistant Track Coach (\$4,500.00): Jason Frable

Head Girls Track Coach (\$6,400.00): Renee Palumbo

Assistant Track Coach (\$4,500.00): Kathy Chesmel

Head Coed Golf Coach (\$4,900.00): Glenn Knigge

Spring Weight Room Advisor (\$3,250.00): Tim Macaluso

Discussion: Mrs. Soles questioned agenda item B.2 and was hoping position is being posted.

Dr. DeMareo responded "yes".

Mrs. Soles questioned agenda item B.2 and positions still being filled.

Dr. DeMareo responded that he doesn't know what positions are still open but Mr. Carroll will make sure these positions get filled.

C. Policy (No action taken)

D. Professional Development/Travel Reimbursements (No action taken)

1. Recommend approval of staff members to attend professional development workshops/conferences.

E. Other Motions (No action taken)

1. Recommend approval of the New Egypt High School Drama Production of “Grease” to be held on March 4, 5 & 6, 2011.

F. Facilities (No action taken)

1. Recommend approval of the Plumsted Township Business Merchants Association to use the High School IMC for their monthly meetings on March 3, 2011 and April 7, 2011 from 7:00 p.m. – 9:00 p.m.

G. Field Trips (No action taken)

1. Recommend approval of the following field trips:
2. Recommend approval for five students, who were nominated by Ramona Curry and Kitty Donahue, Special Education Department, based on their disabilities and special needs to participate in a trip to Orlando, Florida, through “Dreamlift” a program sponsored by the Sunshine Foundation. The Sunshine Foundation sponsors a trip to Disney for eligible students. The five students will travel to the Magic Kingdom in Orlando, Florida. They leave Mercer Airport, Trenton at 8:00 a.m., tour the Magic Kingdom and are back in Trenton by 9:30 p.m. on Tuesday, May, 3, 2011. All expenses are paid for by the Sunshine Foundation.

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Glen Jacobus stated that Monmouth County no longer offers free fingerprinting. He suggested that since we have an SRO officer we could use driver’s license.

Glen Jacobus asked if the IBM servers were hooked up.

Mr. Gately explained the server is slated to have Linux installed and to be used in the computer APPs class. He stated he is not sure of what they are going to be running on there in terms of applications but curriculum is looking into it.

Glen Jacobus commented on the smart boards at the middle school and stated that the pointers don’t line up on the boards and the duct work for the heating and bridging that is going into them, every time the thing cycles on and off the whole thing shakes.

Mr. Probasco asked if we can find out from the SRO what exactly will the driver’s license show.

Luisa Erich-Carr commented that the Board needs to talk into the microphone because when she received the CD from the last meeting she could hardly hear some of them.

Luisa Erich-Carr asked Mr. Miller about the meeting he attended on 2% cap.

Mr. Miller gave an update on the meeting he attended on 2% cap.

Mr. Hauge commented on being creative with shared services.

Luisa Erich-Carr commented on buildings and grounds shared services.

Mr. Gately explained the township is contracted as well as the school district.

Luisa Erich-Carr asked if we do any shared services with the sports program.

Mr. Miller commented on the town he came from and their shared services, but explained these are towns back to back.

Luisa Erich-Carr commented that the dollar amounts are not on the agenda.

Mr. Miller agreed.

Mr. Midgett suggested putting “it is in the budget” on the agenda.

Mr. Gately agreed.

Luisa Erich-Carr commented on the lawsuit from last year where minutes of March 26, 2010 were not published.

Mr. Stein responded that the lawsuit is still ongoing and those minutes are confidential.
Luisa Erich-Carr commented that she is curious to read them.
Mr. Stein responded that we will see what the judge says.
Luisa Erich-Carr asked about the court date.
Mr. Stein responded that it will be sometime this month.
Luisa Erich-Carr asked if it is open court.
Mr. Stein responded “yes”.
Luisa Erich Carr asked for the date so she could be there.
Mr. Stein responded that it is presently scheduled for February 18th.
Glen Jacobus asked if it is possible that the new IBM computer we have actually do video and then put the meeting on the internet.
Mr. Gately responded that the server is being used for education applications.

XVI. NEW BUSINESS

Mr. Probasco commented on possibly using Facebook for the budget updates.
Mr. Hauge responded that it would be a good idea.
Mr. Gately stated it would be a district page and no one could post on the page. He also stated that the district blocks Facebook.
Mr. Probasco stated he would also like to have a Facebook page where people could post comments.
Mr. Hauge asked if they could do something for the Finance Committee on this.
Mr. Probasco said we need to do this sooner than later.
The Board agreed to establish a Facebook page for the Finance Committee.
Mr. Probasco commented on New Jersey School Boards Policy Review free of charge. He suggested we look into it.
Mr. Marinari asked Mr. Probasco to explain to the public what he is talking about.
He explained the school policy procedures we have in the district.
Mr. Probasco commented on the voucher program and asked if this is something we could do in the district.
Dr. DeMareo stated with legislation and Obama’s presentation he just gave, there has been a conversation as to whether this is something they are going to continue with nationwide not just the State of New Jersey.

XVII. OLD BUSINESS

Mr. Hauge commented on the policy for volunteers and how are we going to enforce it. He stated we want to encourage volunteers, not discourage them.
William Carr stated that anyone coming near a child should have a background check not just a driver’s license check.
Mr. Hauge stated that whatever we do, we need to enforce it and make sure the administrators are on board with it.
Mr. Farrell commented on the district kiosks that scans driver’s license.
Mr. Midgett commented on alternative energy and asked if we had a chance to look at this.
Mr. Gately responded that they will probably look at it after the budget.
Mr. Gately commented on the NJ Clean Energy Program and gave an explanation of the project.
Mr. Gately stated he will have Joe Occhiuzzo contact NJ Clean Energy Program.
Mr. Probasco asked about the Google Apps.
Mr. Gately responded that Tom Mille was working with the teachers on that.
Mr. Probasco commented on Google Apps and gmail.
Mr. Gately commented on issues with gmail.
Mr. Probasco asked for an update on security upgrades.

Mr. Gately gave an update on the recent meeting on security upgrades.

Mr. Gately stated they will be doing a building walkthrough on Friday and that is for the security cameras and swipe cards. The phone system should be on the agenda for the end of the month for approval.

Mr. Gately stated we are getting another proposal on another system to see what they have to offer in terms of pricing verses what they are willing to provide.

Mr. Gately stated the target date for the phone system is April.

XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Soles explained her “no” vote on B.1. and stated she could not support a new hire on the maintenance crew. She stated that she knows the guys are breaking their tails on what they have to do to make the schools look great, however, until she knows what we are faced with from the state she cannot take the money away from the classroom at this point.

Mrs. Soles commented on the boys wrestling team.

Mrs. Soles commented on the boys and girls winter sports.

Mrs. Soles stated to everyone that the board is committed to being transparent with this budget and the only way to get accurate information is to come to the meetings.

Mrs. Soles thanked everyone for their patience.

Mr. Probasco thanked the public for their comments.

Mr. Probasco commented on the presentation separate line item for textbooks, pencils and pens.

Mr. Probasco stated that computer systems and technology were separated and to him those tools are considered textbooks these days.

Mr. Probasco thanked everyone for coming out.

Mr. Midgett thanked everyone for coming out and their input is helpful.

Mr. Hauge thanked everyone for coming out.

Mr. Hauge stated they are being as open as they can. He also commented on the upcoming budget workshop meeting.

Mr. Marinari agreed.

Mr. Miller stated they are trying as best as they can to convey accurate information and be transparent. . He also asked that the people who fill the auditorium in March get out sooner so they could hear the situation or scenario live before we get into the end of March.

Mr. Miller asked that we do something with Google Apps.

Mr. Gately responded that he believes Google Apps has been set-up and is just a question if it is being used.

Mr. Farrell stated that Google docs is being used in some of our classrooms right now but not on a district level.

Glen Jacobus asked if something could go out to let everyone know of the budget meetings.

Mr. Midgett moved that the Board go into executive session at 9:40 PM for the purpose of discussing personnel.

Seconded by Mrs. Soles, Passed unanimously.

XIX. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on February 9, 2011 for the purpose of discussing personnel matters;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Midgett made a motion to go out of executive session at 11:20 PM.
Seconded by Mrs. Soles, Passed unanimously.

Mr. Midgett made a motion to adjourn at 11:21 PM.
Seconded by Mrs. Soles, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary