

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
WORKSHOP MEETING  
March 16, 2011  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Harry Miller, President, called the meeting to order at 6:32 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2010-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Absent
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Midgett moved that the board go into executive session at 6:35 PM for the purpose of discussing personnel and litigation.

Seconded by Mr. Marinari, Passed unanimously.

Mrs. Soles arrived to the meeting at 6:35 PM.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on March 16, 2011 for the purpose of discussing personnel and litigation;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Marinari made a motion to go out of executive session at 7:45 PM.  
Seconded by Mr. Hauge, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Marinari made a motion to approve the workshop meeting agenda for March 16, 2011.  
Seconded by Mrs. Soles

Roll Call

Yes	Mr. Marinari, Mrs. Soles, Mr. Midgett, Mr. Probasco, Mrs. Wig, Mr. Hauge, Mr. Miller
No	None

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

March 29, 2011 (Public Hearing on Budget at 7:30 p.m.)

**Workshop meetings**

April 13, 2011

**Regular meetings**

March 30, 2011 (Public Hearing on Budget changed  
to March 29, 2011)

May 4, 2011 (Reorganization meeting starts at 7:30 p.m.)

IX. SUPERINTENDENT’S COMMENTS

Dr. DeMareo commented on the following:

Two special programs were held at the elementary school over the past two days. Yesterday, the Hip-Hop Health assembly program was presented to the entire school, and featured Mr. Wells leading the students in various exercises set to music. Mr. Wells has created and written several rap songs, all focusing on health topics and good health habits. The assembly program was a high energy, fast paced performance, where students were able to get up, move, and participate with Mr. Wells as he performed his various health raps.

Channel 6 News, which is an ABC television affiliate, sent a camera crew to record part of the program, which is scheduled to be aired in the near future. Mr. Wells has created excitement about health topics, and his method of using raps has helped the students learn important facts about the human body, the digestive system, the skeletal system, and overall good health habits. Special thanks to the PTO for their sponsorship of this assembly program.

Today, the elementary school hosted over 80 physical education teachers and students in a “Sharing Workshop”. Over 15 school districts were represented in this program, which was organized by Gary Conk. Each participant demonstrated and discussed one successful lesson and activity that they utilize in their physical education classes, followed by including the other teachers and students actually participating in the activity. Discussions then took place on how to further enhance these lessons, and make them even more meaningful. All the participants were provided with a set of plans, ideas, and activities to immediately incorporate into their physical education curriculum. Those who attended all commented on how worthwhile this sharing program was, as it gave each individual an opportunity to network and discuss strategies that they use in their classes.

Lastly, there will be a budget hearing on Tuesday, March 29<sup>th</sup> at 7:30 p.m. and the following evening, Wednesday, March 30<sup>th</sup> we will be recognizing our 4 Teacher’s of the Year at the Regular Scheduled Board meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PRESENTATIONS/AWARDS

A. PRESENTATION OF DISTRICT TEACHERS OF THE YEAR (To be presented at Regular Meeting)

New Egypt Primary School	-	Mrs. Sarah Carey
Dr. Gerald H. Woehr Elementary School	-	Mrs. Theresa Eagan
New Egypt Middle School	-	Mrs. Corrine DeVirgilio
New Egypt High School	-	Mr. Dennis Wilno

B. Mr. Carroll, Athletic Director, presented the sports and participation program; student achievement and being involved.

C. Mr. Gately, Business Administrator, gave an update to the Board and public on the 2011-2012 Preliminary School Budget.

XIII. CORRESPONDENCE - none

XIV. SUPERINTENDENT'S AGENDA

A. Finance Motions (Action to be taken)

Mr. Marinari moved with a second by Mr. Midgett that the following be approved:

1. Recommend approval of the drawing for ballot positions for candidates of the Board of Education to be held on Thursday, March 17, 2011, at 4:00 p.m. in the New Egypt High School IMC.

Filing deadline for petitions was March 8, 2011 at 4:00 p.m.

Roll Call

Yes

Mr. Marinari, Mr. Midgett,  
Mr. Probasco, Mrs. Soles,  
Mrs. Wig, Mr. Hauge,  
Mr. Miller

No

None

A. Finance Motions (No action taken)

1. Recommend approval of all bills and claims for March 2011, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for February 2011, which required hand written checks after the February 2011 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
3. Recommend approval of all bills and claims for March 2011, which required hand written checks prior to the March 2011 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.
5. Recommend approval of the Board Secretary's Report for the period ending January 31, 2011 and the Treasurer of School Monies Report for the period ending January 31, 2011.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2011, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of January 31, 2011, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. Recommend acceptance of two Rutgers State House Express Grants in the amount of \$300.00 each.
  9. Recommend ratification of a grant application for NJEA HIPP Foundation Grant, "Educators and Families Collaborate to Build Positive Bonds" in the amount of \$10,000.00.
  10. Recommend ratification of a contract from February 8, 2011 with Garden State Transport to provide a late bus for the middle school on Tuesdays and Thursdays at a rate of \$64.00 for a total cost of \$1,536.00.
  11. Recommend approval of a contract between Classic Tours and New Egypt High School to provide transportation to and from the Junior/Senior Prom to Hamilton Manor in Hamilton, NJ on June 3, 2011 in the amount of \$895.00 to be paid from the student activities account and PTO at no cost to the board.
  12. Recommend approval of April 27, 2011 as the Annual School Election from 1:00 p.m. to 9:00 p.m.
  13. Recommend approval of Dorothy Hendrickson and Nancy Hendrickson to work the school election at a rate of \$29.01 per hour and \$16.96 per hour on April 27, 2011.
  14. Recommend ratification of a contract from November 9, 2010 of a Joint Transportation Agreement between the Plumsted Township Board of Education (host) and Keyport Board of Education (joiner) to provide transportation for one student to attend the Alpha School at a rate of \$ 26.84 per diem through June 30, 2011.
  15. Recommend approval of a contract between Balfour-Taylor Publishing and New Egypt High School to publish the 2011-2012 yearbooks in the amount \$12,667.00 to be paid by the students at no cost to the board.
- B. Personnel Motions (No action taken)
1. Recommend approval of a revision of a leave of absence for Jamie Baumiller, high school science teacher to return to her duties on June 1, 2011.
  2. Recommend revision of an employee contract for Janine Paolino from January 10, 2011 – May 31, 2011 as a leave replacement for Jamie Baumiller, high school science teacher.
  3. Recommend ratification of approval of an employment contract with Jennifer DiMeglio effective March 7, 2011 through the remainder of the 2010-2011 school year as a half-time kindergarten paraprofessional at a salary of \$13,333.00, prorated.
  4. Recommend ratification of approval of an employment contract with Kirby Watters effective February 24, 2011 to fill the leave of absence for Jennifer Gilbert, Kindergarten teacher through April 11, 2011 at a salary of \$ 50,699.00 (MA Step 1).
  5. Recommend approval of Christa McLaughlin to fill the leave of absence of Jennifer Conk, third grade teacher from April 11, 2011 through the end of the 2010-2011 school year at a salary of \$51,112.00 (MA+15 Step 1) prorated with no benefits.

6. Recommend approval of Michelle Carroll to fill the leave of absence of Lisa Hoger, third grade teacher from April 13, 2011 through the end of the 2010-2011 school year at a salary of \$51,112.00 (MA+15 Step 1) prorated with no benefits.
7. Recommend approval of Sharon Budelman to fill the leave of absence of Christina Quattrone, middle school special education teacher from April 13, 2011 through the end of the 2010-2011 school year at a salary of \$49,462.00 (BA+15 Step 1), prorated with no benefits pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
8. Recommend ratification from February 3, 2011 of Elena Hagan, Andrea Merhi and Margarite Santiago at a rate of \$60.00 to provide assistance with a parenting program which provided information to our ESL parents on how to help your child succeed in school and provided activities for the student.
9. Recommend ratification from February 8, 2011 of Jacqueline Duca. Heather Collins, Alyse Reed at a rate of \$60.00 to provide assistance with a parenting program "Survivor" which provided information on parenting to all families as well as activities for the students.

C. Policy (No action taken)

1. Recommend approval on second reading of Board Policy 3125, Employment of Teaching Staff Members.
2. Recommend approval on second reading of Board Policy 9180, School Volunteers.
3. Recommend approval of second reading of Board Policy 9181, Volunteer Athletic Coaches.

Discussion: Mr. Hauge asked if they could get an update on the T-Pass situation.

Dr. DeMareo responded that they had a gentleman come in to speak with the administrators. He is going to go around and check the computers and cameras to make sure they are in workable condition. They are also willing to donate the labels and supplies.

D. Professional Development/Travel Reimbursements (No action taken)

1. Recommend approval of staff members to attend professional development workshops/conferences.
2. Recommend approval for Garrett Midgett to attend the NJSBA BoardCamp "Track 1: Beyond the Basics" in Westampton, NJ on April 2, 2011. The \$150.00 registration fee is paid by NJSBA service credit.

E. Other Motions (No action taken)

1. Recommend approval to co-sponsor one 11<sup>th</sup> grade male student at a cost of \$210.00 to attend the American Legion Jersey Boys State Program to be held at Rider University from June 9-24, 2011.

F. Facilities (No action taken)

G. Field Trips (No action taken)

1. Recommend approval of the following field trips:

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Glen Jacobus commented on HR 2215 (JJDB Act of 1974), a grant for \$750,000 which we are entitled to and doesn't understand why we haven't applied for the grant. He commented that this would cover the issue with sports and clubs and allocated for children's safety.

Glen Jacobus commented on Bill 1637, which he would like to see implemented for transportation, which is signs for advertisements on the buses so we can get revenue as well as installing cameras on the buses so they can get revenue for motor vehicle violations.

Glen Jacobus asked if at the end of April there will be any back up with the communications for the phone systems and computers, which will be hooked up at the end of April in case of lockdown or fire drill where we can communicate with the families, fire department or police department.

Mr. Gately responded that we are only doing the internet upgrade and won't affect the phone system.

Glen Jacobus commented that on March 3 the phone system went down we could not communicate in and around the school.

Mr. Gately responded that it is not true that nothing worked. He stated that we do have fax machines and dedicated lines if they need to reach 911.

Mr. Gately explained that it was a Verizon issue.

Mrs. Soles commented that there are multiple phones in the district for the staff to use.

Glen Jacobus commented that he would like to see job descriptions for staff on the internet. He stated that there is no job description for the dean of students or what it is going to entitle.

Mr. Midgett responded that the dean of students is for the middle school and is a stipend position.

Glen Jacobus commented that he would like to see the dress code enforced with the staff and something with the shoes.

Mr. Gately stated the bill for advertising on buses was just passed a few months ago and there are no regulations that cover what the advertisement can be and size of the advertisement.

Glen Jacobus commented on the Model Congress trip in Trenton and that it cost him money because his child is involved in that.

Mr. Gately responded that the Model Congress trip is student funded.

Mr. Hauge asked if a memo could go out regarding the dress code and also asked about any information available for grants that are out there.

Luisa Erich-Carr commented on high school students attending training for the fire department and has never seen any of that on the agenda.

Mr. Probasco responded that it was on the agenda.

Luisa Erich-Carr asked what day was it on the agenda.

Mr. Probasco responded that he does not remember the day but it was on the agenda.

Luisa Erich-Carr commented that she is very proud that this is happening.

Luisa Erich-Carr asked if the track has ever been reconditioned.

Mr. Carroll responded that the track was never reconditioned.

Luisa Erich-Carr asked if the \$15,000 was ever raised to recondition the track.

Mr. Carroll responded that it was taken out of the budget.

Luisa Erich-Carr commented that it was taken out of the budget but attended a few meetings where they were trying to raise \$15,000.

Dr. DeMareo responded the meetings were called "after meetings" where the community would come and brainstorm to look at various ways to bring back programs and that could have been the topic of conversation. He commented that no money was raised.

Luisa Erich-Carr asked if it was in the budget for next year.

Mr. Miller responded that it is not in next year's budget.

Luisa Erich-Carr commented on the buildings and grounds position that Mr. Buffa had and that he had a lot of qualifications and asked if the current people are qualified.

Mr. Gately responded that the AHERA person in charge will be done at the reorganization meeting.

Luisa Erich-Carr asked about the black seal.

Mr. Gately responded that the black seal is a license and is required in each of our buildings anytime there is an occupant in the building that has a boiler and the high school does not have a boiler so we're not required to have a black seal, but the elementary school does so the contractual custodian services that we use, we require that at all times the building is occupied, that one of their employees has a black seal.

Luisa Erich-Carr commented on the copies of the hospitalization bills she received, and comparing those bills to what is in the budget this year, the bills she saw and added up times twelve months is \$137,000 less than the budget and the stipend is \$35,000 less compared to what is on the bill so she is guessing it is found money.

Mr. Gately responded that he would not refer to it as found money. He stated that it was re-allocated already in the budget in some lines items.

Luisa Erich-Carr asked what the money was used for.

Mr. Gately responded that it was transferred within the same benefit line accounts that were under budgeted such as unemployment expenses for the year and pension liability and this was presented at a previous board meeting as being part of what would be used to make up the fund balance for next year.

Mr. Gately stated that it was part of the \$800,000 that we anticipate in current year expenditures to be used for the fund balance for next year.

Luisa Erich-Carr asked if any teachers pay 1.5% towards the hospitalization.

Mr. Gately responded no and that the 1.5% kicks in when the contract ends. He explained that when the law was passed and there was a contract in place they would be exempt from the 1.5%. He also commented that once the contract expires, the 1.5% kicks in automatically.

Luisa Erich-Carr asked when the contract is up.

Mr. Gately responded that the PTEA contract is up June 30, 2012 and the administrator's contract is the following year.

Luisa Erich-Carr commented that if the law changes then they will have to pay whatever the governor sets.

Mr. Gately responded that when the law was signed it had an effective date after the contract was in place.

Luisa Erich-Carr commented that Dr. DeMareo gave back his 5% raise last year and asked if it would be paid by June when he leaves.

Dr. DeMareo responded that it automatically gets taken from his pay.

Mr. Gately responded that it is a payroll deduction from each pay.

Luisa Erich-Carr commented that it has only been a contribution of \$2,374.61 which is less than half of the \$8,820.00.

Mr. Stein responded that his year started July 1.

Mr. Gately explained that the financials were not up to date and they have revenue postings and we just approved December last month.

Luisa Erich-Carr commented to Mr. Stein that her job is to make sure everything is in balance.

Luisa Erich-Carr asked what money goes into the student account.

Mr. Gately responded that there are student activity accounts and for instance, it is the bus trip for model congress and if the students have to pay money towards it then it gets deposited into that account and then when the expense for the bus comes, it is paid out of that account. He explained that there are no Board funds that go in and out of that account.

Luisa Erich-Carr asked why that account has such a big balance.

Mr. Gately responded that he would have to look into it.

Luisa Erich-Carr asked where the money goes that is collected at sports or the play.

Mr. Gately responded that it gets deposited into the Board account.

Luisa Erich-Carr asked if it gets deposited into the regular operating account.

Mr. Gately responded yes.

Luisa Erich-Carr asked if that is taken off the budget when you figure out for the sports and stuff like that.

Mr. Gately responded that it is not specifically tied to it and they recognize it as part of the miscellaneous revenue in the budget.

Luisa Erich-Carr commented if the teachers started contributing the 1.5% for hospitalization wouldn't it reduce the hospitalization.

Mr. Gately responded that the State of New Jersey tells you how to record that transaction for hospitalization.

Luisa Erich-Carr asked how much is allocated to the school budget this year for 2011-2012.

Mr. Midgett responded that it was about \$12,000.

Luisa Erich-Carr commented on the election expenses and paying Ocean County, the flyer and election advertising.

Mr. Midgett responded to Luisa Erich-Carr that it is not a job that she has but a hobby and he doesn't want anyone to think she is being paid by the Board.

Joanne Dempsey asked if there was going to be anything added in the budget for the high school guidance department.

Dr. DeMareo responded no.

Joanne Dempsey commented that her son who is an 8<sup>th</sup> grader went through the procedure today with his classes and she has never seen anything so horrendous in her life and anyone that would like to speak with her privately, please feel free. She also commented that New Egypt should be ashamed and she does have emails into Mr. Farrell. She stated that she has called the Guidance Department today at 3:00 p.m. and was told that guidance and Mr. Farrell left for the day and that she has followed the proper chain of command.

Dr. DeMareo responded that Mr. Farrell was not in today.

Mrs. Soles asked Joanne Dempsey where the scheduling took place.

Joanne Dempsey stated that it happened in the middle school IMC.

Mr. Marinari responded that this is one of the reasons why we came out of Allentown because guidance was a major factor and it is sad we are getting back into that situation.

## XVI. NEW BUSINESS

Mrs. Wig commented that when she went to her board training, and they asked a question about who uses a paperless board meeting and she would love to have a paperless board meeting. She commented that the amount of paper that comes in some of the board packets is absurd, so if we could think of going that way that would be fabulous.

Mr. Hauge and Mr. Gately agreed with Mrs. Wig.

Mrs. Soles commented that some of us might like the paper.

Mrs. Wig commented that they could print it out at their house.

Mr. Gately responded that they could work on something if people want an electronic format.

Mr. Probasco commented on the meeting they had with New Jersey School Boards Association regarding the new policy system, and he feels that they are as good or better than what we currently have today and it is less expensive.

Mr. Miller commented that it seems to be a lot more user friendly and something we should look at.

Mr. Probasco asked Mr. Gately to look into the new policy system.

## XVII. OLD BUSINESS

Mr. Probasco commented on the technology meeting today and said it sounds like we have a plan to get the approval for Google education rolling out and that the plan is in place to start moving forward.

Mr. Miller responded with a timeline in print.

Mr. Probasco commented that the intent is by the next school year and start testing prior to that.

Mr. Probasco asked where we stand with the phone system.

Mr. Gately responded that the internet upgrade is slated for the end of April and the purchase orders have been done for the phone system, so we are waiting to find out what the timelines are for implementation.

Mr. Gately stated that in terms of the camera and access card, we are still waiting on a proposal from a second company for what their services will be because it is a different system. He also stated that what was originally proposed to be done, the scope of the work, is well within our budget so we might be able to add some cameras through this project. Mr. Gately stated we are a little behind where we want to be right now so the analysis done on these two quotes should be done by the end of next month.

Mr. Probasco asked if it needed to be implemented by the end of the fiscal year.

Mr. Gately responded no and that the grant is open ended.

Mr. Miller asked about the timing on the phones.

Mr. Gately responded that we approved the contracts and we did the purchase orders and that we are just waiting to hear back from the vendor on their implementation schedule. He stated the work should be in progress by the end of April.

#### XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone sitting through the meeting and that it is nice to see some new faces.

Mrs. Soles reminded everyone that this is a preliminary budget.

Mr. Probasco thanked everyone for coming out and thanked Rich Carroll for his presentation.

Mr. Probasco thanked everyone for their comments.

Mr. Midgett thanked everyone for attending the meeting and thanked Rich Carroll for his presentation.

Mrs. Wig thanked everyone for coming out tonight.

Mrs. Wig congratulated the boy's and girl's basketball teams.

Mr. Hauge commented that he appreciates the fact the Board can interact and respect each other's opinion, have differences, interact with the public and thinks it is a good and healthy thing to do.

Mr. Hauge thanked everyone for coming out tonight.

Mr. Marinari thanked Mrs. Wig for sending the information she received on the superintendent survey and it was well done.

Mr. Marinari commented that there was 198 responses from the public and only 10 mention the Board of Education in the responses. He stated that it is very important for the Board to work with the superintendent and somewhere along the line we are losing perspective of what a Board of education should do and work with a superintendent. He commented that this is a tough position to fill.

Mr. Marinari commented that Mrs. Wig represented the school district very well in the Governance I and the public would be proud of what she did.

Mr. Miller commented that he appreciates everyone coming out.

Mr. Miller commented that they didn't have the luxury last year of being able to have this open discussion and interaction with the community regarding this budget when it was in its preliminary stages. He explained that there is discussion, points of view and not everyone agrees with everyone else but at least the conversations can be had and they can work toward a common goal which is to put together the best budget they can for the community. He thinks this is healthy and productive and there is an attempt that we hope everyone can be open about where the concerns or issues are or where challenges are as they work through this.

Mr. Miller thanked everyone for coming out.

Mr. Miller commented that they are going to go through some round one interviews next week from the candidate pool and will see where we go from there.

Mr. Hauge made a motion to adjourn at 9:45 PM.

Seconded by Mr. Probasco, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary