

AGENDA

PLUMSTED TOWNSHIP BOARD OF EDUCATION
WORKSHOP MEETING

April 13, 2011

6:30 p.m. Executive Session

7:30 p.m. Anticipated Public Session

NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Harry Miller, President, called the meeting to order at 6:31 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2010-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Hauge moved that the board go into executive session at 6:33 PM for the purpose of discussing personnel, student and vendor contract matters.

Seconded by Mrs. Wig, Passed unanimously.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on April 13, 2011 for the purpose of discussing personnel, student and vendor contract matters.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:45 PM.
Seconded by Mrs. Soles, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett made a motion to approve the workshop meeting agenda for April 13, 2011.
Seconded by Mr. Probasco

Roll Call

Yes	Mr. Midgett, Mr. Probasco, Mrs. Soles, Mrs. Wig, Mr. Hauge, Mr. Miller
No	None
Absent	Mr. Marinari

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Workshop meetings

Regular meetings

May 4, 2011 (Reorganization meeting starts
at 7:30 p.m.)

IX. SUPERINTENDENT'S COMMENTS

Dr. DeMareo commented on the following:

Student Rep Joe LoRicco is not able to attend the meeting this evening but will have a full update on student happenings at our next board meeting.

Sean and I attended the NAFIS Conference in Washington, DC last week. We had the opportunity to meet 11 Congressional representatives on the Hill to thank them for their continued support and also let them know how the Impact Aid funding we receive is utilized. New properties added by the Federal government mean that more schools are having to share the same amount of funds. I believe our visibility in Washington, DC serves as a constant reminder to those members on the Appropriations Committee how important Impact Aid funding is to our districts.

Monday night the PTO sponsored The Minute to Win-it event between the middle and high school – The high school won! This now brings the score to one win for the middle school in Volleyball and one win for the high school for the Minute to Win-it event. The next competition should be very exciting!

Yesterday the high school hosted the annual community luncheon which was a great success. The senior citizens had the opportunity to see a presentation by the elementary school drama club and chorus, middle school drama club and the high school drama club and chorus.

I gave a brief overview of the highlights of the budget and Mayor Dancer endorsed the passage of both the municipality as well as the school budget. In addition, budget presentations were made to the faculty and staff at all four schools and Mr. Miller as well as Mr. Hauge was present to address questions. Last night Sean did a presentation to the Primary and Elementary School PTO members.

I also want to wish everyone a healthy and relaxing spring break!

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PRESENTATIONS/AWARDS

- A. New Egypt High School Girls Basketball Team Recognition by Rich Carroll, Supervisor of Athletics
- B. Marine Corp Presentation by Luke Sinkhorn and Matthew Kukoda
- C. Superintendent Survey Results Presentation by Mrs. Soles and Mrs. Wig

XIII. CORRESPONDENCE

XIV. SUPERINTENDENT'S AGENDA

A. Finance Motions

Mr. Hauge moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of all bills and claims for April 2011, which have been examined by the Finance Committee prior to this meeting and are presented for approval, with the exception of P.O. #11-2250 in the amount of \$11.00.

Roll Call

Yes

Mr. Hauge, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Miller

No

None

Absent

Mr. Marinari

Mr. Hauge moved with a second by Mrs. Wig that the following be approved:

2. Recommend approval of P.O. #11-2250 in the amount of \$11.00 for Kimberly Midgett for the processing fee as per state statute.

Roll Call

Yes

Mr. Hauge, Mrs. Wig,
Mr. Probasco, Mrs. Soles,
Mr. Miller

No

None

Absent

Mr. Marinari

Abstain

Mr. Midgett

Mr. Hauge moved with a second by Mr. Midgett that the following be approved:

3. Recommend approval of all bills and claims for March 2011, which required hand written checks after the March 2011 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
4. Recommend approval of all bills and claims for April 2011, which required hand written checks prior to the April 2011 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
5. Recommend ratification of the transferring of funds.
6. Recommend approval of the Board Secretary's Report for the period ending February 28, 2011 and the Treasurer of School Monies Report for the period ending February 28, 2011.
7. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of February 28, 2011, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
8. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of February 28, 2011, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
9. Recommend approval of an agreement with Prevention Specialist, Inc. to provide drug and alcohol testing and support services at a rate of \$505.00 per annum for support services, \$39.00 per test for DOT Alcohol Testing and \$68.00 per test for DOT Drug testing for the 2011 year.

10. Recommend approval of the Kindergarten Complement Program for tuition for one student in the amount of \$2,750.00 for the 2011-2012 school year.
11. Recommend approval of the Preschool Program for the 2011-2012 school year with the monthly rates as follows:
 - 5 days a Week - \$275.00
 - 3 days a Week - \$235.00
 - 2 days a Week - \$157.00
12. Recommend that the Board approve a contract for Policy Customization with the New Jersey School Boards Association in the amount of \$6,000.00. The total cost of the contract will be \$4,475.00 reflecting a service credit reduction of \$1,525.00.
13. Recommend that the Board authorize the Business Administrator to execute a settlement agreement with the New Jersey Department of Environmental Protection in the amount of \$3,750.00 for violations related to Discharge to Ground Water Permit Number NJ0104264.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Marinari

B. Personnel Motions

Mrs. Wig moved with a second by Mr. Hauge that the following be approved:

1. Recommend revision of a FMLA leave of absence for Jennifer Conk effective April 4, 2011 – June 30, 2011 and utilize an additional 5 sick days.
2. Recommend approval of Kelly Milnicsuk as a substitute teacher/paraprofessional for the remainder of the 2010-2011 school year at a rate of \$80.00/\$60.00 per day respectively pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
3. Recommend approval of Kelly Milnicsuk as a substitute NEED counselor for the remainder of the 2010-2011 school year at a rate of \$8.25 per hour pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
4. Recommend renewal of the attached Certified Teaching Staff, Non-Certified Staff, Non-Affiliated Staff, NEED Program, Plumsted Township School Bus Drivers, Technology Staff, Maintenance Staff and Lunchroom/Playground Monitors for the 2011-2012 school year.
5. Recommend approval of a leave of absence from May 2 – June 13, 2011 under the Family Medical Leave Act for Christine Freeman, paraprofessional at the New Egypt Primary School pending medical certification.

6. Recommend approval for Renee Capasso to take a summer course and be reimbursed at a per credit amount of \$225.00 pending receipt of a grade of “B” or better, proof of payment and the availability of funds.
7. Recommend approval of the following Middle School Spring Instructional Program coaches for the 2011 spring season:

Track/Soccer:	Corinne DeVirgilio and Tom Schwartz
Baseball:	Luke Sinkhorn
Softball:	Mike Search
Boys Lacrosse:	Sean McCarthy
Girls Lacrosse:	Karen Hammerschmidt

Roll Call

Yes

Mrs. Wig, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Miller

No

None

Absent

Mr. Marinari

C. Policy

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mr. Probasco that the following be approved:

1. Recommend approval of staff members to attend professional development workshops/conferences.

Roll Call

Yes

Mrs. Soles, Mr. Probasco,
Mr. Midgett, Mrs. Wig,
Mr. Hauge, Mr. Miller

No

None

Absent

Mr. Marinari

E. Other Motions

F. Facilities

Mr. Midgett moved with a second by Mrs. Wig that the following be approved:

1. Recommend ratification of approval for the *Plumsted Township Council for the Arts* to utilize the middle school art room every Monday and Wednesday from April 11, 2011 – June 20, 2011 from 6:30 p.m. – 9:00 p.m. for monthly meetings and various art classes.
2. Recommend approval of *Lax by the Sea* to utilize our athletic fields from Saturday, June 18, 2011 – Sunday, June 19, 2011 for a lacrosse tournament from 7:30 a.m. – 7:00 p.m.
3. Recommend approval of *Lax for the Cure* to utilize the athletic fields from Saturday, July 8 – Sunday, July 10 for a lacrosse tournament from 7:00 a.m. – 7:00 p.m.
Discussion: Mr. Probasco asked if there was any charge for the preparation of the fields.

Mr. Gately responded that they take in about \$10,000.
 Mr. Hauge asked if they pay for security.
 Mr. Gately responded that they do pay for security.
 Mr. Miller asked if the \$10,000 goes into the general fund.
 Mr. Gately responded that it does.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
 Mr. Probasco, Mrs. Soles,
 Mr. Hauge, Mr. Miller

No

None

Absent

Mr. Marinari

G. Field Trips

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Glen Jacobus asked how he would get reimbursement for a summer course for a student because he knows that teachers get reimbursed for courses.

Mr. Midgett responded that this is contractual.

Mrs. Soles responded that the Board supports the teacher's professional development.

Glen Jacobus stated that there is some for the kindergarten program.

Mrs. Soles explained that this is for the kindergarten compliment program that is offered after the regular kindergarten 1/2 day session.

Glen Jacobus inquired about getting tuition paid for a summer program that is not offered.

Dr. DeMareo responded that the Board does not do that.

Glen Jacobus questioned agenda item A.9 and asked why we would be footing the bill for that.

Mr. Gately responded that we are required to do random drug testing for bus drivers.

Glen Jacobus questioned agenda item A.13 and asked for an explanation.

Mr. Gately responded that this was from January 2010 and we are required to do regular sampling of the release of the sewer plant and one of the samples came up with a higher release. He stated that it is not drinking water that it is waste water that goes into the ground.

Glen Jacobus asked Mr. Stein if a gentleman comes in from Montana to use the lavatory he walked up to the microphone, would he need to give his name and address to speak directly to the board.

Mr. Stein responded that all speakers have to identify themselves and it is an opened question as to whether the microphone is available or we say all members of public whether we are talking about the Plumsted Community, Ocean County Community or the New Jersey Community or beyond and he thinks that any citizen of the state would have the right to come up and speak if for no other reason they participate in the state aid.

Glen Jacobus asked if anyone could address the Board.

Mr. Stein responded that whatever they have to say has to be relevant. He said if you go outside the state he is not aware of any decision on that type of situation and it would be a judgment call on part of the Board president.

Glen Jacobus asked if they would have to be a resident.

Mr. Stein responded that it is an open question and does not recall any decision whether they have to be a resident but does think there is a basis for a citizen to be able to speak.

XVI. NEW BUSINESS

Mr. Miller stated the full board will be interviewing tomorrow night for the second round of the superintendent candidates.

Mr. Miller reminded everyone that they need their support on the budget. He stated there is a proposal but the Board is not ready to take action, but he would like to propose for an ad hoc committee to

review the proposal and alternatives and come back with a recommendation to the full Board. He suggested the committee consists of Mr. Probasco, Mr. Midgett, Mr. Gately and Mr. Carroll. Mr. Hauge asked about the information on Energy Conservation. Mr. Gately responded that it will go into the May board packet.

XVII. OLD BUSINESS

Mr. Probasco asked how we are doing with the internet.
Mr. Gately responded that according to Comcast, we are on schedule and installation should be done by the end of the month.
Mr. Probasco asked about the security upgrades.
Mr. Gately responded that the phone system should be installed by the end of June and that they are still receiving quotes from a number of the vendors on the cameras and access points.
Mr. Probasco asked about the google apps.
Mr. Gately responded that they are on schedule and they are moving with that.
Mr. Gately gave an update on the paperless board meeting. He stated he contacted NJSBA and there is a fee involved, which is about \$2,300 a year and asked for volunteers to sit in on a demo to see what they are actually offering.

XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone who completed the superintendent survey.
Mrs. Soles congratulated the girl's basketball team.
Mrs. Soles thanked Mr. Sinkhorn and Mr. Kukoda for their experiencing professional training and bringing it back to share with the students.
Mrs. Soles suggested they post the superintendent survey on the website.
Mrs. Soles reminded everyone to get out and vote on April 27, 2011.
Mrs. Soles wished everyone a great Spring break.
Mrs. Soles thanked the community for their support.
Mr. Probasco congratulated the girl's basketball team.
Mr. Probasco reminded everyone that Spring sports have started.
Mr. Midgett echoed the comments of Mrs. Soles.
Mr. Midgett thanked Mrs. Soles and Mrs. Wig for their time in putting all the responses together for the superintendent search.
Mr. Midgett thanked everyone for coming out tonight.
Mrs. Wig thanked everyone for coming out tonight and to enjoy Easter break.
Mr. Hauge reminded everyone to vote yes if you are a resident because it is very important that we pass the budget.
Mr. Miller congratulated the girl's basketball team.
Mr. Miller reminded everyone to get the word out to vote on April 27, 2011 for the budget.
Mr. Miller commented on the elementary school play "Jungle Express" and stated that it was quite an extravaganza.
Mr. Miller stated that he had the pleasure of being a referee at the Minute to Win it.
Mr. Miller wished everyone a good Spring break.

Mr. Hauge made a motion to adjourn at 9:02 PM.
Seconded by Mrs. Soles, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary