

PLUMSTED TOWNSHIP BOARD OF EDUCATION
WORKSHOP MEETING
June 8, 2011
6:30 p.m. Executive Session
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Harry Miller, President, called the meeting to order at 6:30 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2011-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Absent
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Supsie, Board Attorney	Present

Mrs. Soles moved that the board go into executive session 6:33 PM for the purpose of discussing negotiations, personnel and contractual matters.
Seconded by Mr. Probasco, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and

2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Marinari made a motion to go out of executive session at 7:42 PM.
 Seconded by Mr. Hauge, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Absent
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Supsie, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Workshop meetings

Regular meetings

(Action may or may not be taken)

July 13, 2011
 August 10, 2011
 September 14, 2011
 October 12, 2011
 November 9, 2011
 December 14, 2011
 January 11, 2012
 February 8, 2012
 March 14, 2012

June 22, 2011
 July 27, 2011
 August 24, 2011
 September 28, 2011
 October 26, 2011
 November 22, 2011 (Tuesday)
 December 21, 2011
 January 25, 2012
 February 22, 2012
 March 28, 2012
 April 18, 2012
 April 25, 2012 (Reorganization meeting)

X. SUPERINTENDENT’S COMMENTS

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PRESENTATIONS/AWARDS (To be presented at Regular Meeting)

- A. Recognition of New Egypt High School Students by Thomas Farrell, New Egypt High School Principal:

David Amico, *Ocean County School Board Student Recognition Award*
Elizabeth Campbell, *Ocean County Mayor's Association David M. Siddon's Scholarship*
Nikolai Hladick and Morgan Knigge, *Superintendent's Roundtable Student Recognition Award*
Joseph LoRicco, *Ocean County Mayor's Association William T. Hornidge Scholarship*

- B. Joseph LoRicco Student Representative to the Board of Education 2010-2011 presented by Harry Miller, Board President

XIII. CORRESPONDENCE

XIV. SUPERINTENDENT'S AGENDA

A. Finance Motions (No action taken)

1. Recommend approval of all bills and claims for June 2011, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for May 2011, which required hand written checks after the May 2011 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
3. Recommend approval of all bills and claims for June 2011, which required hand written checks prior to the June 2011 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.
5. Recommend approval of the Board Secretary's Report for the period ending May 31, 2011 and the Treasurer of School Monies Report for the period ending May 31, 2011.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of May 31, 2011, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of May 31, 2011, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. Recommend approval of a contract between Regional Professional Development Academy and the Plumsted Township Board of Education for professional development services for the 2011 – 2012 school year at a cost of \$1,900.00.

9. Recommend approval of an agreement between School Specialty Planning & Student Development and the New Egypt Middle School to publish the 2011-2012 student handbooks at a cost of \$1,986.00.
10. Recommend approval of a contract with Garden State Transport with a 1.23% increase to provide transportation for one (1) elementary route and two (2) kindergarten routes a cost of \$32,580.00 for the 2011-2012 school year.

E16 84.02 x 180 days = \$15,123.60
 K1 48.49 x 180 days = \$8,728.20
 K2 48.49 x 180 days = \$8,728.20

11. Recommend approval to renew a contract with Eagle Wolfington Leasing with an increase of 1.23% to provide transportation to and from school for the 2011 – 2012 school year at the following per diem rates:

NH01 thru NH08	72.37 x 180 days = \$104,212.80 (for 8 buses)
M01 thru M08	72.37 x 180 days = \$104,212.80 (for 8 buses)
M09	98.40 x 180 days = \$17,712.00
E01 thru E08	72.37 x 180 days = \$104,212.80 (for 8 buses)
E09	98.40 x 180 days = \$17,712.00
HSWC	92.02 x 180 days = \$16,563.60
MSWC	92.02 x 180 days = \$16,563.60
ELWC	84.73 x 180 days = \$15,251.40
BVT 1	67.42 x 180 days = \$12,135.60
BVT 2	67.42 x 180 days = \$12,135.60
JVT1	85.65 X 180 days = \$15,417.00
JVT2	85.65 X 180 days = \$15,417.00
HSACT	67.42 x 180 days = \$12,135.60
MSACT	67.42 x 93 days = \$6,270.06

Total contract with a 10% discount based on bulk bid is \$469,951.86.

- *NH01 thru NH08 – High School
- *M01 thru M09 – Middle School
- *E01 thru E09 – Elementary School
- *HSWC – High School wheelchair bus
- *MSWC – Middle school wheelchair bus
- *ELWC – Elementary school wheelchair bus
- *BVT – Brick vocational
- *JVT – Jackson vocational
- *HSACT – High school activity (late bus)
- *MSACT – Middle school activity (late bus)

12. Recommend approval of Resolution No. 2011-6, Approval of Legal Depositories-Bank for Deposits/Withdrawals/Safe Deposit Box.

Discussion: The Board and administration discussed agenda items A.10 and A.11.

B. Personnel Motions (No action taken)

1. Recommend approval of the following Middle School Academic Summer School staff for up to 3 ½ hours per day, four days per week from July 5, 2011 – July 28, 2011:

Deborah Ruggerio – Language Arts @\$40.00 per hour

Eva Miller – Mathematics @ \$40.00 per hour

2. Recommend approval of the following Summer Warrior Day Camp staff at no cost to the district:

Directors: Kathy Chesmel, Lauren Russ, Danni Valles, Marney Hatch and Jeffrey Pierro @ \$4,000.00 total – 50% will be payable after the first 5 weeks of camp

Asst. Directors: Lindsay Bernstein, Jennifer Search, Emily Straneiro and Elizabeth Campbell @ \$11.00 per hour

Counselors: Matt Carroll, Kara Wiersky, Andrew LoPresti, Emily Bauscher, Erica McCabe, Haley Anderson, Kayla Soles, Brianna Barnette, Nicole Coyne and Lindsey Florio @ \$9.00 per hour

Counselors (pending criminal history review): Kassandra Stillwell, Danielle Shanahan, Ryan McCabe, Connor Lindsay, Owen Rowley, Hunter Lang, Rebecca Bauscher, Emily Garey-Lindsay, Kurt Frimel and Jaime Soles @ \$9.00 per hour

3. Recommend approval of a maternity disability leave for Chaya Blaustein, Speech Therapist, beginning September 1, 2011 – October 13, 2011 and an unpaid NJFLA leave of absence from October 14, 2011 to November 22, 2011 with a return to work date of November 22, 2011, pending medical certification.
4. Recommend approval of the following staff members for the Extended School Year program and Child Study Team evaluations for the summer:

Teachers at \$40.00 per hour each: Jennifer Miller, Cheryl Green, Theresa Nicholl, Kathleen Clayton, Donna Buxton, Kathleen Donahue, Elizabeth Saulnier, David Restaino, Kelly Kozar, Karen O'Brien, Amy Parker, Danielle Goglia, Tova Horovitz, Chaya Blaustein, Jackie Theile and Ramona Curry

Paraprofessionals at \$19.00 per hour each: Cheryl Marinari, Ed Early, Jennifer Gilbert, Mary Bianchi, Lynn Winkowski, Susan Estel, Gwen Schwartzwalder, Chris Wells, Ellen Taylor, Linda Leutwyler, Shannon Cranmer, Eileen Stout, and Christine Marsh

Reading Tutor for NEHS Summer Reading @ \$40.00 per hour up to 6 hours:

Karen Hammerschmidt

Teacher Subs @ \$40.00 per hour: Jennifer Gilbert, Tara Melchior, Caitlin Lynch, Jennifer Sonsiadek, Janet Popyk, Shannon Cranmer, Corrine DeVirgilio, Barbara Weaver, Chris Marsh, Bonnie Vogel, Ed Earley and Linda Leutwyler

Nurse Sub @ \$40.00 per hour: Sue Koller

Paraprofessional Subs @ \$19.00 per hour: Bonnie Vogel, Megan Castro, Jennifer Sonsiadek, Ed Earley and Aileen Chaney

Child Study Team Evaluations:

Occupational Therapist/CST Evaluations: Kelly Kozar at a per diem rate of \$310.25 and Karen O'Brien at a per diem rate of \$308.61

Physical Therapist/CST Evaluations: Amy Parker at a per diem rate of \$318.80

Speech Therapist/CST Evaluations: Tova Horovitz at a per diem rate of \$192.88, Danielle Goglia at a per diem rate of \$365.59, Chaya Blaustein at a per diem rate of \$329.73 and Jill Graser at a per diem rate of \$409.48

School Psychologist up to 20 shared days: Dr. Erin Sappio at a per diem rate of \$381.20, Larissa Morgan-Borkowsky at a per diem rate of \$359.46 and Janine Saragusa at a per diem rate of \$379.62

LDTC up to 20 shared days: Diane Jarvis at a per diem rate of \$395.84 and Kathleen Stonaker at a per diem rate of \$380.24

School Social Worker up to 10 shared days: Stacey Jakalow at a per diem rate of \$296.95 and Kate Mead at a per diem rate of \$385.76

CST Meeting Coverage:

General Education Teachers @ \$100.00 per day: Andrea Merhi, Tara Melchior, Megan Castro, Karen Stafford Smith, Cheryl Marinari, Jennifer Sonsiadek, Janet Popyk, Aileen Chaney, Bonnie Vogel and Marney Hatch

Special Education Teachers @ \$100.00 per day: Cheryl Green, Katie Graziano, Liz Saulnier, Amy Freeman, Ramona Curry, David Restaino, Nancy Forbes, Kitty Donahue, Lauren Russ, Karen Stafford-Smith, Renee Capasso, Caitlin Lynch, Tara Melchior and Theresa Nicholl

5. Recommend approval of the following staff members to coach for the Summer Warrior Sports Camps at a rate of \$55.00 per student at no cost to the district:

Football	Uriel Morfin
Coed Tennis	Sean McCarthy
Softball	Kevin English
Baseball	Rich Carroll
Girls Lacrosse	Gabrielle Haspel
Boys Basketball	Jay Corby
Girls Basketball	Matt Brogan
Wrestling	Kevin English
Boys and Girls Soccer	Sam Palumbo
Boys Lacrosse	Gabe Marquez
Field Hockey	Katie Nicholson

6. Recommend approval of Jay Corby, through Community Education, as coach for both instructional and group basketball at a rate of \$75.00 per student for group and \$100.00 per individual at no cost to the district.
7. Recommend approval of Kenn Beere for Community Education Summer Music Academy and for Community Education music lessons for the 2011-2012 school year.
8. Recommend approval for Charles Megules, New Egypt Middle School Music Teacher to offer summer instrumental music lessons, Community Education, to interested New Egypt students at no cost to the student or the district on the third and fourth Thursdays during the months of July and August 2011 in the New Egypt Middle School music room.
9. Recommend approval for Karin Nielsen, middle school nurse to work for 6 hours per day up to 2 days at a rate of \$34.00 per hour review incoming 6th grade medical files.
10. Recommend approval for Claire Heagele, primary school nurse to work up to 32 hours over the summer at \$34.00 per hour.
11. Recommend approval for the following staff members to attend the New Egypt Primary School Principal's Council summer meeting to be held on July 27, 2011 and be paid \$100.00:

Tracy Staples, Mary Bianchi, Cheryl VanArsdale, Judith Byrne, Mariya Navarette, Christopher Wells and Jennifer Miller (alternate)

12. Recommend approval of the following staff members to attend Kindergarten Orientation to be held on August 30, 2011 and be paid \$34.00 per hour for up to 3 hours at the New Egypt Primary School pending approval of board agenda item E. 2:

Jennifer Gilbert, Jennifer Miller, Aileen Chaney, Deanna Rodriguez, Christina Zirillo, Cheryl VanArsdale and Sarah VanNess

13. Recommend approval of the following staff to do assessment testing at the New Egypt Primary School up to 8 hours at a rate of \$40.00 per hour:

Bonnie Vogel, Marney Hatch and Karen Brown

14. Recommend approval of the following high school guidance staff to work during July and August:

Katina George for 10 days at a per diem rate of \$321.18

Jason Frable for 10 days at a per diem rate of \$306.36

Joy Kubilewicz for 5 days at a per diem rate of \$369.73

15. Recommend approval of Jessica Marti to take the following summer courses through Nova Southeastern University and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.

"Language & Learning Disabilities in school-age children and adolescents" for 3 credits

"Language Disorders in Adults" for 3 credits

"Articulation & Phonological Disorders" for 3 credits

16. Recommend approval of a salary adjustment effective September 1, 2011 for Jessica Howland from MA+ 15 Step 7 (\$56,775.00) to MA+30 Step 7 (\$57,063.00) pending receipt of official transcripts.
17. Recommend approval of a salary adjustment effective September 1, 2011 for Caitlyn Tilley from BA Step 6 (\$53,465.00) to BA+15 Step 6 (\$54,042.00) pending receipt of official transcripts.
18. Recommend approval of a salary adjustment effective September 1, 2011 for Jenny Wittmer from BA+30 Step 5 (\$53,620.00) to MA Step 5 (\$54,341.00) pending receipt of official transcripts.
19. Recommend approval of the attached staff to do the following extra-curricular positions throughout the 2011-2012 school year at the rates noted below:

Dance Chaperones \$75.00 per dance
 Afterschool tutoring \$40.00 per hour
 Homebound Instruction \$40.00 per hour
 Detention \$34.00 per hour
 Security \$40.00 per game
 Ticketaker/Collector \$40.00 per game
 Chain Gang \$40.00 per game
 Announcer \$40.00 per game
 Clock Operator/Scorekeeper \$40.00 per game

Discussion: The Board requested additional information on agenda items B.4, B.5, B.14 and B.19.

C. Policy (No action taken)

1. Recommend approval of the second reading of Policy 1140, Affirmative Action Program.
2. Recommend approval of the second reading of Policy 1523, Comprehensive Equity Plan.
3. Recommend approval of the second reading of Policy 1530, Equal Employment Opportunities.
4. Recommend approval of the second reading of Regulation 1530, Equal Employment Opportunities.
5. Recommend approval of the second reading of Policy 1550, Affirmative Action Program for Employment and Contract Practices.
6. Recommend approval of the second reading of Regulation 1550, Affirmative Action Program for Employment and Contract Practices.
7. Recommend approval of the second reading of Policy 2260, Affirmative Action Program for School and classroom Practices.
8. Recommend approval of the second reading of Policy 2415.01, Academic Standards, Academic Assessment and Accountability.
9. Recommend approval of the second reading of Policy 2560, Live Animals in School.
10. Recommend approval of the second reading of Regulation 2560, Live Animals in school.
11. Recommend approval of the second reading of Policy 3126, Induction Program for Provisional Teachers.

12. Recommend approval of the second reading of Regulation 3126, Induction Program for Provisional Teachers.
 13. Recommend approval of the second reading of Policy 3240, Professional Development.
 14. Recommend approval of the second reading of Regulation 3240, Professional Development.
 15. Recommend approval of the second reading of Policy 6360, Political Contributions.
 16. Recommend approval of the first reading of Policy 6362, Contributions to Board Members and Contract Awards.
 17. Recommend approval of the second reading of Policy 8310, Public Records.
 18. Recommend approval of the second reading of Regulation 8310, Public Records.
 19. Recommend approval of the second reading of Policy 8420, Emergency and Crisis Situations.
 20. Recommend approval of the second reading of Regulation 8420, Emergency and Non-Fire Evacuation Plan.
 21. Recommend approval of the second reading of Regulation 8420.2, Bomb Threats.
 22. Recommend approval of the second reading of Regulation 8420.7, Lockdown Procedures.
 23. Recommend approval of the second reading of Regulation 8420.10, Active Shooter.
 24. Recommend approval of the second reading of Policy 8740, Bonding.
- D. Professional Development/Travel Reimbursements (No action taken)
1. Recommend approval of staff members to attend professional development workshops/conferences.
- E. Other Motions (No action taken)
1. Recommend approval of an *Admission Agreement as to Non-Resident Student* from Ginger White, to permit her son, Grade 1 to attend the New Egypt Primary School, enrollment permitting, for the 2011-2012 school year.
 2. Recommend approval to conduct Kindergarten Orientation at the New Egypt Primary School on August 30, 2011.
- F. Facilities (No action taken)
- G. Field Trips (No action taken)
1. Recommend approval of the following field trips:
 - a. Overnight 8th grade experience camping trip to be held on September 14, 2011 – September 15, 2011 at Camp Speers-Eljabar YMCA Outdoor Center.

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - none

XVI. NEW BUSINESS

1. Curriculum Committee Update
 - a. Review AP Biology
2. Facilities and Transportation Committee Update
 - a. Solar projects
 1. Shared services with Township
 2. Power Purchase Agreements (PPA)
 - b. BPU Energy Audit
 - c. NEES Roof Project
 - d. NEHS Barn Roof Project
 - e. Tractor purchase
3. Finance and Budget Committee Update
 - a. Meeting schedule
4. Board Member Criminal History Background Checks

XVII. OLD BUSINESS

1. Volunteer Policy
 - a. Required background checks are not being followed
 - b. T-Pass system not being used at the schools to log visitors
2. NEHS Auditorium Lighting Project
 - a. Proceed with project
3. Google Apps – Implementation update
4. Security Projects
 - a. Phone system project – Implementation update
 - b. Cameras and swipe card access – Implementation update

XVIII. BOARD OF EDUCATION COMMENTS – none

Mr. Hauge made a motion to adjourn at 8:40 PM.
Seconded by Mrs. Wig, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary