

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Wednesday, August 24, 2011  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:40 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2011-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Absent
Mr. Midgett	Present
Mr. Probasco	Absent
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Midgett moved that the Board go into executive session at 6:43 PM for the purpose of discussing personnel, student matter and litigation.  
Seconded by Mr. Hauge, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Midgett made a motion to go out of executive session at 7:43 PM.  
 Seconded by Mr. Hauge, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Absent
Mr. Midgett	Present
Mr. Probasco	Absent
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Hauge made a motion to approve the regular meeting agenda for August 24, 2011.  
 Seconded by Mrs. Wig

Roll Call

Yes	Mr. Hauge, Mrs. Wig, Mr. Midgett, Mrs. Soles, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

VIII. APPROVAL OF MINUTES

Mr. Hauge made a motion to approve the following:

A. The minutes are presented for necessary correction and approval for the Special meeting on March 10, 2011.

Seconded by Mrs. Soles

Roll Call

Yes	Mr. Hauge, Mrs. Soles, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco
Abstain	Mr. Midgett, Mrs. Wig

Mr. Midgett made a motion to approve the following:

B. The minutes are presented for necessary correction and approval for the Regular meeting on July 27, 2011.

Seconded by Mrs. Wig

Roll Call

Yes

Mr. Midgett, Mrs. Wig,  
Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

Abstain

Mrs. Soles, Mr. Hauge

Mr. Midgett made a motion to approve the following:

- C. The minutes are presented for necessary correction and approval for the Special meeting on August 2, 2011.

Seconded by Mrs. Soles

Roll Call

Yes

Mr. Midgett, Mrs. Soles,  
Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

Abstain

Mr. Hauge, Mrs. Wig

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

**Workshop meetings**

**Regular meetings**

(Action may or may not be taken)

September 14, 2011  
 October 12, 2011  
 November 9, 2011  
 December 14, 2011  
 January 11, 2012  
 February 8, 2012  
 March 14, 2012

September 28, 2011  
 October 26, 2011  
 November 22, 2011 (Tuesday)  
 December 21, 2011  
 January 25, 2012  
 February 22, 2012  
 March 28, 2012  
 April 18, 2012  
 April 25, 2012(Reorganization meeting)

X. SUPERINTENDENT’S COMMENTS

Dr. Jones updated the Board and community on the upcoming opening of the schools, building and grounds, kindergarten and freshman orientation, high school and middle school athletic programs, technology upgrades and NJSBA policy manual.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PUBLIC COMMENT ON AGENDA ITEMS - none

XIII. PRESENTATIONS/AWARDS

XIV. CORRESPONDENCE

XV. SUPERINTENDENT'S AGENDA

A. Finance Motions

Mr. Hauge moved with a second by Mr. Midgett that the following be approved:

1. Recommend approval of all bills and claims for August 2011, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for July 2011, which required hand written checks after the July 2011 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
3. Recommend approval of all bills and claims for August 2011, which required hand written checks prior to the August 2011 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend approval of a contract between the Howell Township Public Schools and the Plumsted Township Board of Education for one student to attend the 2011 – 2012 school year at a cost of \$40,118.00.
5. Recommend approval of a contract with the Learning Ally to provide Level Two Membership services for the 2011 – 2012 school year at a cost of \$575.00.
6. Recommend approval of a contract with the Alpha School for tuition for one student for the 2011 – 2012 school year at total cost of \$54,602.00.
7. Recommend approval of a contract with the Alpha School for tuition for one student for the 2011 – 2012 extended school year at total cost of \$7,800.30
8. Recommend approval of a contract with the Alpha School for tuition for one student for the 2011 – 2012 school year at total cost of \$54,602.00.
9. Recommend approval of a contract with the Alpha School for tuition for one student for the 2011 – 2012 extended school year at total cost of \$7,800.30.
10. Recommend approval of a contract with Beautiful Minds of Princeton L.L.C. to provide special education services for the 2011 – 2012 school year at a cost of \$21,600.00.
11. Recommend approval of a contract with Advance Education Advisement to provide leave of absence replacements for Speech and Language services for the 2011 – 2012 school year. The cost is \$69.00 per hour.
12. Recommend approval of a contract with Bayada Nurses to provide nursing services for one student for the 2011 – 2012 extended school year at a cost of \$55.00 per hour, 5 hours per day, for 20 days for a total of \$5,500.00.
13. Recommend approval of a contract with Bayada Nurses to provide nursing services for one student for the 2011 – 2012 school year at a cost of \$55.00 per hour, 6 hours per day at a total cost of \$34,650.00.
14. Recommend approval of the revised Resolution No. 2011-17, Open Public Meeting Act.

15. Recommend approval of Resolution No. 2011-18, Local Share of a Capital Project.
16. Recommend approval of Resolution No. 2011-19, Appropriation of Additional State Aid.
17. Recommend approval of Resolution No. 2011-20, Reimbursement of Nonpublic School Transportation.
18. Recommend approval on a contract between VHS, Inc. (Virtual High School Inc.) and New Egypt High School for the 2011-2012 school year at a cost of \$450.00 per individual seat.
19. Recommend approval of a contract with a parent to provide transportation for their child to and from the Dr. Gerald H. Woehr Elementary School at a rate of \$3,862.00 per year for the 2011-2012 school year.

Roll Call

Yes	Mr. Hauge, Mr. Midgett, Mrs. Soles, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

B. Personnel Motions

Mr. Midgett moved with a second by Mr. Hauge that the following be approved:

1. Recommend approval of the renewal of the following substitutes for the 2011-2012 school year:

Substitute Teachers (\$80.00 per day)

Ashley Bowden  
Kathy Konop  
Christa McLaughlin  
Kelly Mack  
Martha Dwyer

Paraprofessionals (\$60.00 per day)

Ashley Bowden  
Kathy Konop  
Christa McLaughlin  
Kerry Tilghman  
Jeanette Young  
Peggy Lestician

Secretary/Clerk (\$75.00/\$60.00)

Ashley Bowden

2. Recommend the revision of an employee contract with Karen Stafford-Smith as a leave replacement for Shana Crinnian from September 1, 2011 – November 18, 2011 at a salary equal to BA Step 1 (\$50,566.00) prorated with no benefits.
3. Recommend approval of Resolution No. 2011-16, Certificate Expedite.
4. Recommend approval of the following 8<sup>th</sup> grade overnight camping trip parent volunteers pending criminal history review through the Department of Education.

Ernest Parrey and Bwaabi Amajuwon

5. Recommend approval of Danielle Ferrone as a social worker to fill the leave of absence of Stacy Jakalow from September 1, 2011 – November 22, 2011 at a salary of \$52,442.00 (MA Step 1), prorated with no benefits pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Heather Madjeski as a special education teacher to fill the leave of absence of Christina Quattrone from September 19, 2011 – November 7, 2011 at a salary of \$50,566.00 (BA Step 1), prorated with no benefits, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of Christine Roach as a paraprofessional at the elementary school for the 2011-2012 school year effective September 1, 2011 at a salary of \$13,333.00.
8. Recommend approval of Kathleen Book as a high school physical education/health teacher to fill the leave of absence of Carolyn Videla from September 1, 2011 – January 20, 2012 at a salary of \$50,566.00 (BA step 1), prorated with no benefits, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.
9. Recommend ratification of approval of Timothy Macaluso as the summer weight room advisor at a stipend of \$34.00 per hour for up to 4 hrs a day for 30 days effective July 1, 2011 as per the PTEA/PTBOE Collective Bargaining Agreement.
10. Recommend approval of the following staff members to attend the 8<sup>th</sup> grade overnight camping trip on September 14, 2011 – September 15, 2011:

Andrea Caldes	Kate Mead
Jodie Greene	Amanda Papa
Tom Chemris	Mark Dyba
Gary Conk	Allison Schauer
Eva Miller	Tom Schwartz
Corinne DeVirgilio	Dave Restaino
Jeff Pierro	Caitlin Lynch
Mike Search	Theresa Consolloy (substitute nurse)
Chris Wells	Joy Kubilewic

11. Recommend approval for Larissa Morgan-Borkowsky as a school psychologist/intern during the 2011-2012 school year to complete her Psy.D (Doctoral Program) Internship.
12. Recommend ratification of approval for Barbara Weaver, a special education teacher to attend summer Child Study Team meetings at the rate of \$100.00 per day effective July 18, 2011.
13. Recommend acceptance of the resignation of Robbin Galloway as a NEED program site leader effective immediately.
14. Recommend ratification of the acceptance of the resignation of Kimberly DiGangi as a high school paraprofessional effective July 28, 2011.
15. Recommend approval of Sara Bouroult to take a three credit course at Kean University entitled Field Student II for the fall semester and be reimbursed \$225.00 per credit upon receipt of a grade of “B” or better, proof of payment and the availability of funds.

16. Recommend approval to appoint the following staff members as School Anti-Bullying Specialists:

New Egypt High School:	Ms. Jacqueline Duca
New Egypt Middle School:	Mrs. Natalie Belfiore and Ms. Kristen Corsale
Dr. Gerald H. Woehr Elementary School:	Ms. Alyse Reed
New Egypt Primary School:	Ms. Heather Collins

17. Recommend approval to appoint Richard DeMarco as the District Anti-Bullying Coordinator.

18. Recommend approval of Lynn Capotosto as an ESL teacher at the elementary school effective September 1, 2011 at a salary of \$52,876.00 (MA+15, step 1) for the 2011-2012 school year pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.

19. Recommend approval of an additional half-time paraprofessional position for the pre-school program for the 2011-2012 school year effective September 1, 2011.

20. Recommend approval of a high school permanent substitute for the 2011-2012 school year effective September 1, 2011.

21. Recommend approval of Jennifer Marsh as a basic skills paraprofessional for the 2011-2012 school year effective September 1, 2011 at a salary of \$13,333.00 pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Roll Call

Yes	Mr. Midgett, Mr. Hauge, Mrs. Soles, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

Mrs. Soles moved with a second by Mrs. Wig that the following be approved:

22. Recommend approval of the transfer of Jennifer Elko as a media paraprofessional for the 2011-2012 school year effective September 1, 2011.

Roll Call

Yes	Mrs. Soles, Mrs. Wig, Mr. Midgett, Mr. Hauge, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

Mrs. Wig moved with a second by Mr. Midgett that the following be approved:

23. Recommend approval of Carrie Natalicchio as a media paraprofessional for the 2011-2012 school year effective September 1, 2011 at a salary of \$13,333.00, with benefits, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,  
Mrs. Soles, Mr. Hauge,  
Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

Mr. Midgett moved with a second by Mrs. Soles that the following be approved:

24. Recommend approval of Cheryl McNally as a site leader for the NEED program effective August 25, 2011 for the 2011-2012 school year at \$16.00 per hour pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.
25. Recommend approval of the following substitute NEED counselors for the 2011-2012 school year at a rate of \$8.25 per hour effective August 25, 2011 pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Susan Johnston  
Shannon Gravatt  
Victoria Curtis  
Linda Marrazzo

26. Recommend approval of Johanna Gudatis as a NEED counselor for the 2011-2012 school year at a rate of \$10.00 per hour effective August 25, 2011 pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Roll Call

Yes

Mr. Midgett, Mrs. Soles,  
Mrs. Wig, Mr. Hauge,  
Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

Mr. Midgett moved with a second by Mr. Hauge that the following be approved:

27. Recommend approval for Dr. Kathleen Chesmel, high school science, to teach an additional class period from January 26, 2012 through the end of second semester at the rate of \$40.00 per hour instructional rate in accordance with the PTEA and PTBOE collective bargaining agreement.  
Discussion: Dr. Jones explained that the intention is to expand the AP Biology program to a full year program.

Roll Call

Yes

Mr. Midgett, Mr. Hauge,  
Mrs. Soles, Mrs. Wig,  
Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco



C. Policy

Mrs. Wig moved with a second by Mr. Midgett that the following be approved:

1. Move that pursuant to Board Bylaw 0131, an emergency circumstance has been determined to exist in that the Board does not have the ability to adopt a revision to the Harassment, Intimidation and Bullying Policy 5512.01, and adoption of a new Concussion Policy 2431.4 prior to the required timeline imposed by the New Jersey Department of Education of September 1, 2011, unless the two meeting requirement is suspended and the Board acts at its meeting of August 24, 2011, to adopt the revision and the adoption and the Board does by this motion suspend the requirement of two separate meetings and votes as otherwise required by Bylaw 0131 and hereby adopts the revised Harassment, Intimidation and Bullying Policy 5512.01 and new Concussion Policy 2431.4, both to be effective immediately, and determines that the suspension of that portion of Bylaw 0131 requiring two meetings and two votes shall terminate with the adoption of this motion.

Discussion: Dr. Jones explained that the policy needs to be in place by September 1, 2011.

Roll Call

Yes	Mrs. Wig, Mr. Midgett, Mrs. Soles, Mr. Hauge, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

Mrs. Soles moved with a second by Mr. Midgett that the following be approved:

2. Move the adoption of revised Policy 5512.01, Harassment, Intimidation and Bullying on first reading.
3. Move the adoption of Policy 2431.4, Concussion on first reading.

Roll Call

Yes	Mrs. Soles, Mr. Midgett, Mrs. Wig, Mr. Hauge, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mr. Hauge that the following be approved:

1. Recommend approval of the attached staff professional development.

Roll Call

Yes	Mrs. Soles, Mr. Hauge, Mr. Midgett, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

Mrs. Wig moved with a second by Mr. Midgett that the following be approved:

2. Recommend approval for Jon Hauge to attend the NJSBA Workshop "Preparing for Bargaining" in Monroe Twp., NJ on September 10, 2011 at a total cost of \$150.00.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,

Mrs. Soles, Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

Abstain

Mr. Hauge

Mr. Hauge moved with a second by Mrs. Soles that the following be approved:

3. Recommend approval for Garrett Midgett to attend the NJSBA Workshop “Preparing for Bargaining” in Monroe Twp., NJ on September 10, 2011 at a total cost of \$150.00.

Roll Call

Yes

Mr. Hauge, Mrs. Soles,

Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

Abstain

Mr. Midgett

Mrs. Soles moved with a second by Mrs. Wig that the following be approved:

4. Recommend approval for Harry Miller to attend the NAFIS Impact Aid Conference in Washington, DC on October 2, 2011 – October 4, 2011 at a total cost not to exceed \$1,250.00.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,

Mr. Midgett, Mr. Hauge

No

None

Absent

Mr. Marinari, Mr. Probasco

Abstain

Mr. Miller

E. Other Motions

Mr. Midgett moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of an *Admissions Agreement as to Non-Resident Student* from Andrea Merhi to permit her children Grade 7 and Grade 10 to attend the New Egypt Middle School and the New Egypt High School, enrollment permitting, for the upcoming 2011-2012 school year according to stipulations contained in the 2009-2012 PTEA/PTBOE Collective Bargaining Agreement.
2. Recommend approval of a student, as identified in information supplied to the Board of Education, as an high school exchange student for the period September 6, 2011 – January 25, 2011 or the end of the first semester, whichever comes first, who will reside with a host family who are residents of the Plumsted Township School District, who is a part of the PAX Academic Exchange, and who is fluent in English and will require no special services.
3. Recommend approval for K-2 Math Curriculum and K-12 Science Curriculum.
4. Recommend approval of the following job descriptions:

Basic Skills Paraprofessional

Media Paraprofessional

5. Recommend approval of the renewal for temporary instructional space at New Egypt High School and submission to the Ocean County Office for approval.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,  
Mrs. Soles, Mr. Hauge,  
Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

- F. Facilities  
G. Field Trips

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - none

XVII. NEW BUSINESS

NJSBA Convention – October 24 - 26, 2011

Mrs. Soles updated the Board and Public on the curriculum meeting.

XVIII. OLD BUSINESS

Mr. Gately updated the Board and public on the security upgrades.

Mr. Gately updated the Board and public on the paperless meetings and laptops.

Mr. Midgett asked if auditors have been scheduled.

Mr. Gately stated the auditors are scheduled for the first week of September.

XIX. BOARD OF EDUCATION COMMENTS

Mr. Hauge commented that the paperless agenda is great and a cost savings.

Mr. Hauge commented that the appearance of the buildings look great and thanks to Mayor Dancer and Town Council for sidewalks and curbs as well as our own crew.

Mr. Gately commented that Joe Occhiuzzo and Ed Novatkowski deserve a big thanks for the great job.

Mrs. Wig commented on the paperless agenda, appearance of buildings and thanked Dr. Jones.

Mr. Midgett echoed the comments of Mr. Hauge and Mrs. Wig.

Mr. Midgett thanked everyone for coming out.

Mrs. Soles echoed the comments of Mr. Hauge and Mrs. Wig.

Mrs. Soles thanked Dr. Jones and the administrative team for a full staff.

Mrs. Soles wished all graduated seniors good luck.

Mrs. Soles welcome the new students coming into the district.

Mrs. Soles wished best of luck to fall sports.

Mrs. Soles commented on the paperless agenda.

Mr. Miller echoed the comments of board members.

Mr. Miller commented on the paperless agenda.

Mr. Miller commented for everyone to enjoy the rest of their summer.

Mr. Hauge made a motion to adjourn at 8:30 PM.

Seconded by Mrs. Soles, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary