

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
September 14, 2011  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Mr. Hauge, Vice President, called the meeting to order at 6:33 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2011-1 and revised in Resolution No. 2011-17 which were immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Absent
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Absent

Mrs. Wig moved that the Board go into executive session at 6:35 PM for the purpose of discussing personnel.

Seconded by Mr. Marinari, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and

2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Stein arrived to the meeting at 6:40 PM.

Mr. Marinari made a motion to go out of executive session at 7:34 PM.  
 Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Absent
Mr. Hauge, Vice President	Present
Mr. Marinari	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Dr. Jones, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Hauge led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Marinari made a motion to approve the regular meeting agenda for September 14, 2011.  
 Seconded by Mr. Probasco

Roll Call

Yes	Mr. Marinari, Mr. Probasco, Mr. Midgett, Mrs. Soles, Mrs. Wig, Mr. Hauge
No	None
Absent	Mr. Miller

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

**Regular meetings**

*September 14, 2011	*January 11, 2012
September 28, 2011	January 25, 2012
*October 12, 2011	*February 8, 2012
October 26, 2011	February 22, 2012
*November 9, 2011	*March 14, 2012
November 22, 2011 (Tuesday)	March 28, 2012
*December 14, 2011	April 18, 2012
December 21, 2011	April 25, 2012 (Reorganization meeting)

\*Previously scheduled as Workshop meetings

X. SUPERINTENDENT’S COMMENTS

Dr. Jones commented on the opening of schools, transportation, Patriot’s Day on September 11<sup>th</sup>, 8<sup>th</sup> grade camping trip, Back to School Nights and the Harassment, Intimidation and Bullying policy.

XI. STUDENT REPRESENTATIVE COMMENTS - None

XII. PUBLIC COMMENT ON AGENDA ITEMS - None

XIII. PRESENTATIONS/AWARDS - None

XIV. CORRESPONDENCE - None

XV. SUPERINTENDENT’S AGENDA

A. Finance Motions

Mr. Marinari moved with a second by Mr. Midgett that the following be approved:

1. Recommend approval of all bills and claims for September 2011, which have been examined by the Finance Committee prior to this meeting and are presented for approval, with the exception of the following purchase orders:

- P.O. #12-0757 in the amount of \$36.30 – Sandy Soles
- P.O. #12-0822 in the amount of \$1,525.00 – NAFIS Conference
- P.O. #12-0830 in the amount of \$436.00 – Showboat (School Boards Conference)

Roll Call

Yes	Mr. Marinari, Mr. Midgett, Mrs. Wig, Mr. Hauge
No	None
Absent	Mr. Miller
Abstain	Mr. Probasco, Mrs. Soles

Mr. Marinari moved with a second by Mr. Probasco that the following be approved:

2. Recommend approval of payment for P.O. #12-0757 in the amount of \$36.30 for Sandy Soles.

Roll Call

Yes	Mr. Marinari, Mr. Probasco, Mr. Midgett, Mrs. Wig, Mr. Hauge
No	None
Absent	Mr. Miller
Abstain	Mrs. Soles

Mr. Probasco moved with a second by Mr. Marinari that the following be approved:

3. Recommend approval of payment for P.O. #12-0822 in the amount of \$1,525.00 for NAFIS.

Roll Call

Yes

Mr. Probasco, Mr. Marinari,  
Mr. Midgett, Mrs. Soles,  
Mrs. Wig, Mr. Hauge

No

None

Absent

Mr. Miller

Mr. Marinari moved with a second by Mrs. Soles that the following be approved:

4. Recommend approval of payment for P.O. #12-0830 in the amount of \$436.00 for Showboat (School Boards Conference).

Roll Call

Yes

Mr. Marinari, Mrs. Soles,  
Mr. Midgett, Mrs. Wig,  
Mr. Hauge

No

None

Absent

Mr. Miller

Abstain

Mr. Probasco

Mr. Marinari moved with a second by Mr. Midgett that the following be approved:

5. Recommend approval of all bills and claims for August 2011, which required hand written checks after the August 2011 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
6. Recommend approval of all bills and claims for September 2011, which required hand written checks prior to the September 2011 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
7. Recommend ratification of the transferring of funds.
8. Recommend approval of the Board Secretary's Report for the period ending July 31, 2011 and the Treasurer of School Monies Report for the period ending July 31, 2011.
9. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of July 31, 2011, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
10. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of July 31, 2011, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
11. Recommend ratification of a tuition contract for ten (10) students to attend the Ocean County Vocational School District from September 6, 2011 to June 2012 at a total cost of \$5,000.00.

12. Recommend approval of an agreement between Staff Development Workshop, Inc. and Plumsted Township School District to provide professional development for the 2011-2012 school year at a cost of \$25,600.00 to be funded by the NCLB grant as follows:

New Egypt Primary School	\$ 7,100.00
Dr. Gerald H. Woehr Elementary School	\$ 8,500.00
New Egypt Middle School	\$10,000.00

13. Recommend approval of a contract between the New Jersey Department of Human Services, Division of Family Development and the Plumsted Township School District to provide funding for families eligible for services.
14. Recommend approval of Resolution No. 2011-21, Member Participation in a Cooperative Pricing Agreement.
15. Recommend approval of No Child Left Behind (NCLB) Consolidated Formula Sub grant application for 2011-2012, in the total amount of \$170,901.00.

Title I:	\$133,130.00
Title II-Part A:	\$32,216.00
Title III	\$5,555.00

Discussion: Mr. Probasco asked about the revenues. Mr. Gately explained reporting the revenues to the State of New Jersey.

Mrs. Soles questioned agenda items A.6 – A.10 and asked if they were reviewed by Finance Committee. Mr. Hauge responded that they were reviewed.

Roll Call

Yes	Mr. Marinari, Mr. Midgett, Mr. Probasco, Mrs. Soles, Mrs. Wig, Mr. Hauge
No	None
Absent	Mr. Miller

B. Personnel Motions

Mr. Marinari moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of Gabrielle Chapman as a half-time Paraprofessional at the New Egypt Primary School at the salary of \$13,333.00 with no benefits, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.
2. Recommend approval of the following as a substitute teacher/paraprofessional at the rate of \$80.00/\$60.00 per day respectively, for the 2011-2012 school year pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Gabrielle Chapman  
Kevin McCredie

3. Recommend ratification approval of a salary adjustment for Lynn Capotosto, ESL teacher effective September 1, 2011 from MA+15 Step 1 (\$52,876.00) to MA+30 Step 1 (\$53,164.00).
4. Accept with regret, the resignation of Shana Crinnian, Middle School Language Arts/Social Studies teacher effective November 17, 2011.
5. Recommend approval of Kevin McCredie as an assistant football coach at a stipend of \$3,900.00 for the 2011-2012 school year pending criminal history clearance is obtained through the State of New Jersey in accordance with law.
6. Recommend approval of the following staff to do the following extra-curricular positions throughout the 2011-2012 school year at the rates noted below:

Positions:

Dance Chaperones \$75.00 per dance  
 Afterschool tutoring \$40.00 per hour  
 Homebound Instruction \$40.00 per hour  
 Detention \$34.00 per hour  
 Security\$40.00 per game  
 Ticketaker/Collector\$40.00 per game

Chain Gang \$40.00 per game  
 Announcer \$40.00 per game  
 Clock Operator/Scorekeeper \$40.00 per game

Kristin Abate  
 Diane Carr  
 Gary Conk  
 Tom Corby  
 Jay Corby  
 Sandra Creevy-Trigo  
 Michael Deus  
 Corrine DeVirgilio  
 Mark Dyba  
 Kristine Ford  
 Patti Garces  
 Katina George  
 Karen Hammerschmidt  
 Gabrielle Haspel  
 Renee Hogan  
 Nelly Hughes

Alexis Jaeger  
 Lisa Kaczor  
 Kathy LoPresti  
 Kathleen Mead  
 Erin Merwin  
 Eva Miller  
 Theresa Nicholl  
 Laura Occhiuzzo  
 Amanda Papa  
 Jean Petersen  
 Lynn Pryzbylkowski  
 Christina Quattrone  
 Thomas Schwartz  
 Karen Stafford-Smith  
 Lori Wilkins  
 Jenny Wittmer

7. Recommend approval of the following middle school athletic instructional program coaches for the 2011-2012 school year:

Middle School Boys Soccer:	Thomas Schwartz	\$2,800.00
Middle School Girls Soccer:	Corrine DeVirgilio	\$2,800.00
Middle School Field Hockey:	Diane DeBenedictis	\$2,800.00

8. Recommend approval of the following staff members for high school stipend positions for the 2011-2012 school year as per the PTEA/PTBOE Collective Bargaining Agreement:

Internal Fund Coordinator	Clara Rose	\$4,700.00
School to Work Coordinator	Lynn Pryzbylkowski	\$5,000.00

High School Band Director	Patricia Wunsch	\$4,915.00
High School Assistant Band Director	Douglas Grotto	\$3,865.00
High School Flag, Rifle, Twirl	Kathy Chesmel	\$3,050.00
High School Choral Director	Patricia Wunsch	\$3,865.00
High School Musical Director	Patricia Wunsch	\$6,400.00
High School Assistant Musical Director	Kathy Chesmel	\$3,865.00
High School Senior Class Advisor	Lauren Russ	\$2,300.00
High School Senior Class Advisor	Kim DiGangi	\$2,300.00
High School Junior Class Advisor	Kodi Sohl	\$1,950.00
High School Sophomore Class Advisor	Caitlyn Tilley	\$1,600.00
Freshman Class Advisor	Karen Hammerschmidt	\$1,200.00

9. Recommend approval of Karen Durbin, as a volunteer coach for the high school cheerleading program during the 2011-2012 school year.
10. Recommend approval of the following floor hockey instructors for Community Education for the 2011-2012 school year at the rate of \$40.00 per hour at no cost to the district.

Gary Conk	Craig Conk
Michael Deus	Jamie Leto
Jeff Pierro	Robin Frank
Chris Wells	Aaron Bernotas
Ken Beere	Pam Conk
Mike Kibilidis	
Caitlin Conk	

11. Accept the resignation, with regrets of Shannon Gravatt as a substitute NEED Counselor effective September 15, 2011.
12. Accept the resignation, with regrets of Johanna Gudaitis as a NEED Counselor effective September 15, 2011.

Discussion: Mr. Midgett asked what position was not budgeted. Mr. Gately responded that the paraprofessional at the primary school.  
Mr. Probasco thanked Karen Durbin for being a parent volunteer.

Roll Call

Yes	Mr. Marinari, Mr. Wig, Mr. Midgett, Mr. Probasco, Mrs. Soles, Mr. Hauge
No	None
Absent	Mr. Miller

C. Policy

Mr. Marinari moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of the second reading of Policy 2431.4, Concussion.

2. Recommend approval of the second reading of Policy 5512.01, Harassment, Intimidation and Bullying.

Roll Call

Yes

Mr. Marinari, Mrs. Wig,  
Mr. Midgett, Mr. Probasco,  
Mrs. Soles, Mr. Hauge

No

None

Absent

Mr. Miller

D. Professional Development/Travel Reimbursements

Mr. Midgett moved with a second by Mr. Marinari that the following be approved:

1. Recommend approval of the attached staff professional development.

Roll Call

Yes

Mr. Midgett, Mr. Marinari,  
Mr. Probasco, Mrs. Soles,  
Mrs. Wig, Mr. Hauge

No

None

Absent

Mr. Miller

Mr. Marinari moved with a second by Mr. Midgett that the following be approved:

2. Recommend approval of Jon Hauge to attend the NJSBA 2011 Conference in Atlantic City, NJ on October 24 – 26, 2011 at a total cost of \$250.00.

Roll Call

Yes

Mr. Marinari, Mr. Midgett,  
Mr. Probasco, Mrs. Soles,  
Mrs. Wig

No

None

Absent

Mr. Miller

Abstain

Mr. Hauge

Mr. Marinari moved with a second by Mr. Probasco that the following be approved:

3. Recommend approval of Garrett Midgett to attend the NJSBA 2011 Conference in Atlantic City, NJ on October 24 – 26, 2011 at a total cost of \$250.00.

Roll Call

Yes

Mr. Marinari, Mr. Probasco,  
Mrs. Soles, Mrs. Wig,  
Mr. Hauge

No

None

Absent

Mr. Miller

Abstain

Mr. Midgett

Mrs. Wig moved with a second by Mr. Midgett that the following be approved:



4. Recommend approval of Christopher Probasco to attend the NJSBA 2011 Conference in Atlantic City, NJ on October 24 – 26, 2011 at a total cost of \$610.00.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,  
Mr. Marinari, Mrs. Soles,  
Mr. Hauge

No

None

Absent

Mr. Miller

Abstain

Mr. Probasco

E. Other Motions

Mr. Probasco moved with a second by Mr. Marinari that the following be approved:

1. Recommend approval of Resolution No. 2012-22 in Support of the Establishment of a STARBASE Program at Joint Base McGuire-Dix-Lakehurst.
2. Recommend approval of the *Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials*.
3. Recommend approval for the Dr. Gerald H. Woehr Elementary School to hold a Halloween Parade through New Egypt on Monday, October 31, 2011.
4. Recommend approval of the following New Egypt Middle School Student Council dances to be held from 7:00 – 9:00 p.m.

September, 30, 2011

February 10, 2012

October 28, 2011

March 16, 2012

December 2, 2011

April 20, 2012

January 20, 2012

May 18, 2012

5. Recommend approval of the following Parent Teacher Organization fundraising events for the 2011-2012 school year:

New Egypt High School:

September 19, 2011

Super 50/50 sales begin

September 24, 2011

Revolution Prep Mock SAT

October 4, 2011

Staff Volleyball game NEHS vs. NEMS

December 5, 2011

NEHS PTO Raffle Drawing

February 11, 2012

Revolution Prep mock SAT

February 25, 2012

Revolution Prep mock ACT

Spring TBD

Battle of the Bands

New Egypt Middle School: (actual dates to be determined)

September/October TBD

Gertrude Hawk Catalog Sale

October 4, 2011

Staff Volleyball game NEMS vs. NEHS

November/December TBD

Spirit wear sale

February/March 2012	Scholastic Book Fair
March/April. 2012 TBD	Yankee Candle catalog sale
TBD	Pasquales “Take it Easy Tuesday” Nights
May 2012 TBD	BOGO Scholastic Book Fair

Dr. Gerald H. Woehr Elementary School

December 3, 2011	Holiday Extravaganza
March 5-9, 2012	Scholastic Book Fair
March TBD	Staff Volleyball game NEPS vs. DGHWES
May TBD	Race for Education
June 8, 2012	Ice Cream Social

New Egypt Primary School

December 3, 2011	Snack with Santa
December 10, 2011	Barnes and Noble Book Fair
February TBD	Book Fair
Winter TBD	Sky Dome Assembly
February 22, 2012	Penguin Visit
Spring TBD	Race for Education
June 8, 2012	Ice Cream Social

Discussion: Mr. Midgett asked for an explanation on the STARBASE program. Dr. Jones explained the STARBASE program to the Board.

Mr. Midgett asked about the middle school dance in the summer. Mrs. Gravel explained that the summer dance is sponsored by the PTO.

Roll Call

Yes

Mr. Probasco, Mr. Marinari,  
Mr. Midgett, Mrs. Soles,  
Mrs. Wig, Mr. Hauge

No

None

Absent

Mr. Miller

F. Facilities

G. Field Trips

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Kim Midgett asked for clarification on pay to participate.

Mr. Gately explained the pay to participate for sports and clubs to the Public.

Mrs. Soles asked Mr. Carroll if he has seen a drop in the pay to participate.

Mr. Carroll responded that he really hasn't seen a drop in the pay to participate.

Carolann Miller asked if the parents will be billed.

Mr. Carroll stated that letters went out in the last two weeks.

Mr. Midgett asked about the students that cannot afford the cost.

Mr. Carroll responded that it is a case by case basis.

## XVII. NEW BUSINESS

Mr. Midgett asked if they have numbers for the Kindergarten Complement Program.  
Mr. Gately responded that they are still receiving contracts for the enrollment.  
Mr. Probasco thanked the Business Office for transportation going well this year.  
Mr. Gately stated that Joann Holman oversees transportation and was well prepared.  
The Board discussed the walkers and riders at the primary and elementary school.  
The Board discussed the iPads received from a grant submitted by Dr. Chesmel.  
The Board discussed the different email addresses for Board members.

## XVIII. OLD BUSINESS

Mr. Probasco asked about the specs on the barn.  
Mr. Gately gave an update on the barn.  
Mr. Probasco asked about the security upgrades and phones.  
Mr. Gately gave an update on the phone system and security upgrades.  
Mr. Probasco asked about the shared services and stage lighting.  
Mr. Gately gave an update on shared services and stage lighting.  
Mr. Probasco commented on the bullying policy and the district liability.  
Dr. Jones explained that the Board members are responsible to report an incident and if they don't they can be held liable.  
Mrs. Soles commented on the Board self-evaluation.  
Mr. Hauge commented on the presentation by Mr. Hughes on energy conservation and a program to get the students involved.  
Dr. Jones responded that she will follow up.

## XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone for coming out tonight.  
Mr. Probasco thanked everyone for the opening of schools and things going smoothly.  
Mr. Midgett welcomed the teachers and students back to school.  
Mr. Marinari echoed the comments of the board members.  
Mr. Hauge stated the facilities look great and thanked the staff.

Mr. Midgett made a motion to adjourn at 8:32 PM.  
Seconded by Mr. Probasco, Passed unanimously.

---

Sean Gately  
Business Administrator/Board Secretary