

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
December 12, 2012  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

**District Goals**

**Student Achievement**

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

**Curriculum and Instruction**

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

**Technology**

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

**District Communications, Operations and Public Relations**

To improve communications with stakeholders (staff, students, Board, parents and community members

**Board Goals**

**New Jersey Sustainable Schools Project Grant**

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

**Demographics**

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

**Alumni Association**

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

*Board of Education approval 08.22.2012*

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:36 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in revised Resolution No. 2011-1 and revised in Resolution No. 2011-17, which Resolution were immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Midgett	Present
Mr. Probasco	Absent
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent  
Mr. Gately, Business Administrator/  
Board Secretary  
Mr. Stein, Board Attorney

Mr. Hauge moved that the Board go into executive session at 6:38 p.m. for the purpose of discussing student matters, personnel, PTEA contract and vendor contracts.  
Seconded by Mrs. Soles, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:51 p.m.  
Seconded by Mrs. Soles, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Midgett	Present
Mr. Probasco	Absent
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent  
Mr. Gately, Business Administrator/  
Board Secretary  
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Hauge moved with a second by Mr. Midgett that VII.A. be approved:

A. Recommend that the Board approve the regular meeting agenda for December 12, 2012.

Roll Call

Yes	Mr. Hauge, Mr. Midgett, Mrs. Septor, Mrs. Soles, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Probasco

VIII. APPROVAL OF MINUTES

Mrs. Soles moved with a second by Mrs. Wig that VIII.A. be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on November 14, 2012.

Roll Call

Yes	Mrs. Soles, Mrs. Wig, Mr. Midgett, Mrs. Septor, Mr. Hauge
No	None
Absent	Mr. Probasco
Abstain	Mr. Miller

## IX. DISTRICT HIGHLIGHTS

### A. Board Meeting dates:

The remaining Board of Education meetings will be held:

January 2, 2013 (Reorganization meeting)

### B. Student Enrollment

Primary	PreK3			PreK4			K - AM			Grade 1			Total		Difference			
	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-			
	20	20	0	27	27	0	97	98	+1	89	88	-1	233	233	0			
Out of District	0	0		0	0		1	1	0	0	0	0	1	1	0			
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total		Difference			
	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-			
	92	92	0	104	104	0	126	126	0	128	129	+1	450	451	+1			
Out of District	1	1	0	0	0	0	1	1	0	1	1	0	3	3	0			
Middle	Grade 6			Grade 7			Grade 8			Total		Difference						
	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-			
	142	144	+2	144	144	0	154	156	+2				440	444	+4			
Out of District	2	2	0	1	1	0	1	1	0				4	4	0			
High	Grade 9			Grade 10			Grade 11			Grade 12			Grade 12+			Total		Difference
	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-	11/19	12/5	+/-
	136	136	0	117	117	0	143	142	-1	142	141	-1	3	3	0	541	539	-2
Out of District	2	2	0	0	0	0	2	2	0	2	2	0	0	0	0	6	6	0
													Total		Difference			
													11/19	12/5	+/-			
Total Enrollment													1664	1667	+3			
													11/19	12/5				
Out of District Students													14	14	0			

## X. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

### PRIMARY SCHOOL

- Holiday events are planned for the week of Dec. 17: Polar Express, Gingerbread Houses, and a visit from Santa
- The second annual PTO-sponsored holiday shop was a huge hit with students. Thanks to Mrs. Mazzola for a great event, complete with a life-sized, singing Santa.

### ELEMENTARY SCHOOL

- December 3rd, guidance counselor Mrs. Kreig and Mrs. Beams surprised the entire student body and the entire staff with a pep rally featuring the NEHS Cheerleaders, Drill Team and Marching Band. The event kicked off the school's spirit week and "Rocking Warrior Program".
- On December 5th, the Blue Skies Academy held their first trip to Crestwood Manor. They delighted the residents with holiday songs, original artwork and their technology skills.

- The week of December 3rd, the second grade students created their "Holiday Suitcases" project. The students "traveled" around the world to learn about how holidays are celebrated.
- The PTO held their Holiday Shop and students were excited to buy gifts for their loved ones and a little something for themselves.
- December 17th - December 20th, each grade level will hold their success event.

## **MIDDLE SCHOOL**

- NEMS is proud to announce that they have won the first challenge in the Lexus Eco-Challenge Competition, sponsored by Scholastic. The Eco-Warriors for the World Team is made up of ten students and one teacher advisor. This team worked to identify an environmental issue that impacted our school, create an action plan to address the issue, and implement that action plan. They submitted a presentation to Scholastic detailing their plan, and explaining how they created a composting program in our school.

The Lexus Eco-Challenge Competition selected 16 winning teams from each region. NEMS was one of eight middle schools in the Eastern Region to be awarded the prize! The prize was ten thousand dollars! The teacher advisor, Tara Melchior, is awarded \$1,000 to be used to further educational programs and the school is awarded \$2,000, to be used to further environmental initiatives. Finally, each of the 10 student members will receive a portion of the remaining \$7000 (divided evenly among them).

Congratulations to Peyton Samuelson, Samantha Weber, Sean Lowe, Zachary Young, Cruz Jasso, Raychel Laning, Jessica Shoblock, Julianna Byrne, Kara Jonnson and Holly Wetzel.

- The Roots Program Update:

We currently have our 25 students to be included in our Roots students group for this year. These students were considered influential with many different types of students that exist in our school based on the results of our school climate survey conducted in September. They will meet twice a week with the counselors from Princeton University to honestly discuss their perspective on the climate of our school. Roots conducted their first Roots student meeting on December 3<sup>rd</sup> and will continue to meet every two weeks through the month of April. Princeton University will provide us with a report at the end of the year.

- The Plumsted Township Committee requested artwork from NEMS to decorate the municipal building for its annual holiday events held during the month of December. To enhance this event the Plumsted Council of the Arts graciously allowed us to use frames to hang student work to create a professional gallery look. Ceramics, drawings and paintings created in Mrs. Ruggerio's art classes adorn the entryway and foyer. They will be on display for the month of December and parents and their children can stop in to enjoy our students' artwork.

## **ATHLETICS**

- The high school winter season officially kicked off on Monday, December 10th with a bowling match vs. Bordentown. The girls basketball, wrestling and boys basketball teams open their

seasons this coming weekend.

- The boys and girls basketball teams will once again host the annual Warrior Holiday Basketball Tournament on December 27th and 29th.

## **SPECIAL PROJECTS**

- Apple, Inc recently presented three one-day iPad workshops to teachers at all levels, including beginner. Teachers learned how to incorporate the iPads in the classroom instruction and participated in their own project-based learning.
- HIB Report

### **XI. STUDENT REPRESENTATIVE COMMENTS**

### **XII. PUBLIC COMMENT ON AGENDA ITEMS**

### **XIII. PRESENTATIONS/AWARDS**

- A. EE4NJ presented by Jeanette Baubles and Colleen Gravel

### **XIV. CORRESPONDENCE**

Mr. Gately read a thank you from Chuck Mitchell's aunt, Ellen Schoenberg.

### **XV. SUPERINTENDENT'S AGENDA**

The following items are presented for approval as recommendations by the Superintendent of Schools:

#### **A. Finance Motions**

Mr. Hauge moved with a second by Mr. Midgett that A.1 – A.3 be approved:

1. Recommend approval of all bills and claims for December 12, 2012, which have been examined by members of the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for December 12, 2012, which required hand written checks after the November 28, 2012 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend approval of a proposal with Language and Literacy Associates for Multilingual and Multicultural Education, LLC, to provide staff development training and consultation services for general and special education teachers on January 4, 2013, in the amount of \$2,600 to be paid from NCLB Title III grant funds.

Discussion: Mrs. Soles questioned A.1 and A.2 language on the financials. Mr. Gately explained that the financials are reviewed by the Finance Committee prior to the agenda sent to the Board members.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,  
Mrs. Septor, Mrs. Soles,  
Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Probasco

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.3 be approved:

1. Recommend approval of the following substitute teachers/paraprofessionals for the 2012-2013 school year at the rate of \$80.000/\$60.00 per day respectively, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of NJ in accordance with the law.

Nathan Burr  
Todd Kaiser

James Search  
Amanda Timoney

2. Recommend approval of the following leave of absence for Jennifer Kociuba, high school physical education teacher:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
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Maternity Leave  
With Pay

1/22/2013

3/8/2013

NJFLA

Without pay, with benefits

3/11/2013

5/17/2013

3. Recommend approval of the following leave of absence for Petria Funes, elementary school psychologist:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
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Maternity Leave  
With Pay

February 21, 2013

February 28, 2013

NJFLA

Without pay, with benefits

March 1, 2013

April 17, 2013

Roll Call

Yes

Mrs. Soles, Mrs. Septor,  
Mr. Midgett, Mrs. Wig,  
Mr. Hauge, Mr. Miller

No

None

Absent

Mr. Probasco

Mr. Hauge moved with a second by Mrs. Soles that B.4 be approved:

4. Recommend approval of Brendan McCarthy as a leave replacement technology teacher for Brad Mogol from January 2, 2013 – January 25, 2013 at the New Egypt Primary School/Dr. Gerald H. Woehr Elementary School at a salary of \$50,566.00, prorated, with no benefits equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with law.

Roll Call

Yes	Mr. Hauge, Mrs. Soles, Mr. Midgett, Mrs. Septor, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Probasco

Mrs. Septor moved with a second by Mrs. Soles that B.5 – B.8 be approved:

5. Recommend approval of the following volunteer coach for middle school basketball for the 2012-2013 season, pending criminal history review through the Department of Education:

James Search

6. Recommend approval of the following winter sports coaches and their stipend for the 2012-2013 season:

HS Asst. Bowling Coach	Bridgett Patterson	\$2,400.00
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7. Recommend approval of a salary adjustment for Diane Jarvis, Learning Disability Teacher Consultant from MA Step 15 (\$72,439.00) to MA+15 Step 15 (\$72,873.00) effective February 1, 2013.

8. Recommend approval of the following staff to receive tuition reimbursement in the amount of \$225.00, per credit pending receipt of a grade of “B” or better and proof of payment pending the availability of funds as per PTEA Collective Bargaining Agreement:

<b>Staff Member</b>	<b>Class, Credits, School</b>	<b>Semester</b>
Ramona Curry	Foundations of Schooling 3 Credits La Salle University	Spring 2013

Roll Call

Yes	Mrs. Septor, Mrs. Soles, Mr. Midgett, Mrs. Wig, Mr. Hauge, Mr. Miller
No	None
Absent	Mr. Probasco



Mr. Hauge moved with a second by Mr. Midgett that B.9 be approved:

9. Move the ratification of the Memorandum of Agreement and salary guides and approve and ratify the new collective bargaining agreement between the Plumsted Township Board of Education and the Plumsted Township Education Association for the period of and retroactive to July 1, 2012 through June 30, 2015 and authorize the appropriate Board representatives to execute the new contract on behalf of the Board as modified by the approved and ratified Memorandum of Agreement and salary guides.

Discussion: Mr. Gately explained the settlement agreement with the Plumsted Township Education Association.

Mr. Hauge thanked the PTEA.

Mr. Miller thanked the PTEA and the Board's Negotiation Committee.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,  
Mrs. Septor, Mrs. Soles,  
Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Probasco

C. Policy

D. Professional Development/Travel Reimbursements

Mr. Midgett moved with a second by Mrs. Wig that D.1 be approved:

1. Recommend approval of the attached Professional Development.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,  
Mr. Hauge, Mr. Miller

No

None

Absent

Mr. Probasco

Abstain

Mrs. Septor, Mrs. Soles

E. Other Motions

Mr. Midgett moved with a second by Mr. Hauge that E.1 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on December 12, 2012 by the Board of Education.

Roll Call

Yes

Mr. Midgett, Mr. Hauge,  
Mrs. Septor, Mrs. Soles,  
Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Probasco

Mrs. Soles moved with a second by Mrs. Wig to table E.2:

2. Recommend approval of the following spring student teachers and their assignments:

Student Teachers Spring 2013 Semester				
Name	Certification Area & Grade Preference	College/University	Placement Dates	Cooperating Teacher(s)
Marti, Jessica	Clinical Hours in Speech	Nova Southeastern University	January 7- April 19, 2013	Chaya Blaustein

Discussion: Mr. Miller stated that B.2 is being tabled because they need more information.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,  
Mr. Midgett, Mrs. Septor,  
Mr. Hauge, Mr. Miller

No

None

Absent

Mr. Probasco

Mrs. Septor moved with a second by Mrs. Wig that E.3 – E.10 be approved:

3. Recommend approval of the following Community Education classes for the 2012-2012 school year:

Class	Duration	Student Cost	Community Ed Cost	Date
Winter Wonderland	1 hour and 50 minutes	\$20.00	\$40.00 per hour for Rita Williams and Jen Marsh; plus additional craft supply expense	December 18, 2012
Students will create a variety of winter inspired crafts while learning painting and design techniques. Students will use their imagination in designing a Winter Wonderland scene and construct their own handmade snow globe with miniature trees, animals - and of course, snow! Students will be able to take home all projects created during this one time art class that day.				

4. Recommend formal adoption of the Charlotte Danielson Framework for Teaching for the 2013-2014 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) teacher evaluation system requirements.
5. Recommend formal adoption of the Stronge Leader Evaluation System for the 2013-2014 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) principal evaluation system requirements.
6. The Board acknowledged that New Egypt Primary School and Dr. Gerald H. Woehr Elementary School conducted emergency school bus exit drills, as per State regulations N.J.A.C. 6A:27-11.2, at 8:30 a.m. at the location of 131 Evergreen Road on December 6, 2012. Joann Holman, Business Manager was in charge. The following bus routes participated in the drill: E01 – E015.

7. The Board acknowledged that New Egypt Middle School conducted emergency school bus exit drills, as per State regulations N.J.A.C. 6A:27-11.2, at 7:40 a.m. at the location of 115 Evergreen Road on December 6, 2012. Richard DeMarco, Vice Principal, was the administrator in charge. The following bus routes participated in the drill: M01 – M09.
8. The Board acknowledged that New Egypt High School conducted emergency school bus exit drills, as per State regulations N.J.A.C. 6A:27-11.2, at 7:00 a.m. at the location of 117 Evergreen Road on December 6, 2012. Joseph R. Carroll, Vice Principal, was the administrator in charge. The following bus routes participated in the drill: NH01 – NH09.
9. The Board acknowledged that New Egypt High School conducted emergency school bus exit drills, as per State regulations N.J.A.C. 6A:27-11.2 at 7:00 a.m. at the location of 117 Evergreen Road on December 7, 2012. Joseph R. Carroll, Vice Principal, was the administrator in charge. The following bus routes participated in the drill: HS1 (wheelchair bus).
10. Recommend participation in the Free EpiPen Auto-Injector EpiPen4Schools Program sponsored by Mylan Speciality L.P. with an estimated value of \$1,050.00.

Roll Call

Yes

Mrs. Septor, Mrs. Wig,  
Mr. Midgett, Mrs. Soles,  
Mr. Hauge, Mr. Miller

No

None

Absent

Mr. Probasco

Mr. Hauge moved with a second by Mrs. Wig that E.11 be approved:

11. The Board of Education having held a hearing on November 28, 2012, at the request of a parent with reference to Harassment, Intimidation and Bullying Investigations PS-02-1112, PS-04-1112, PS-01-1213 and HS-11-1213 and the Board having found that there are insufficient grounds to modify or reject the Superintendent's decision and action with reference to each of these investigations, the Board hereby affirms the Superintendent's decision in each of the enumerated HIB investigations.

Roll Call

Yes

Mr. Hauge, Mrs. Wig,  
Mr. Midgett, Mrs. Septor,  
Mrs. Soles, Mr. Miller

No

None

Absent

Mr. Probasco

F. Facilities

G. Field Trips

Mrs. Septor moved with a second by Mrs. Soles that G.1 be approved:

1. Recommend approval of the attached Field Trips.

Roll Call

Yes

Mrs. Septor, Mrs. Soles,  
Mr. Midgett, Mrs. Wig,  
Mr. Hauge, Mr. Miller

No

None

Absent

Mr. Probasco

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

XVII. NEW BUSINESS

A Board of Education Meeting Calendar

Mr. Gately discussed the Board of Education meeting calendar for the 2013 Calendar year and stated that they will approve the calendar at the reorganization meeting on January 2, 2013.

XVIII. OLD BUSINESS

Mrs. Wig asked if there was an update on the School Resource Officer (SRO).

Mr. Miller gave an update on the shared service agreements with the Township.

Mr. Miller gave an update on the SRO.

Dr. Jones stated that the SRO is out on medical injury and there has been no replacement.

Mrs. Soles asked what they will do in the meantime.

Dr. Jones responded that they will continue to meet with the coalition.

Mr. Miller responded that we need to follow up with the Mayor.

Dr. Jones responded that she will follow up with the Mayor.

XIX. BOARD OF EDUCATION COMMENTS

The Board wished everyone happy holidays and thanked everyone for coming out tonight.

Mr. Miller thanked everyone for the hard work and effort that went into the PTEA agreement.

Mr. Hauge made a motion to adjourn at 8:56 p.m.

Seconded by Mrs. Soles, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary