

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
WORKSHOP MEETING  
December 8, 2010  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:35 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2010-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Absent
Mr. Midgett	Present
Mr. Probasco	Absent
Mrs. Soles	Absent
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Hauge moved that the board go into executive session at 6:38 PM for the purpose of discussing personnel contracts, negotiations and student.  
Seconded by Mr. Midgett, Passed unanimously.

Mrs. Soles arrived to the meeting at 6:43 PM.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on December 8, 2010 for the purpose of discussing personnel, contracts, negotiations and student;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6 to 21) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4 – 6-21), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:35 PM.  
Seconded by Mrs. Soles, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Marinari	Absent
Mr. Midgett	Present
Mr. Probasco	Absent
Mrs. Soles	Present
Mrs. Wig	Present
Dr. DeMareo, Superintendent	Present
Mr. Gately, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett made a motion to approve the regular meeting agenda for November 17, 2010.  
Seconded by Mr. Hauge

Roll Call

Yes	Mr. Midgett, Mr. Hauge, Mrs. Soles, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

VIII. APPROVAL OF MINUTES

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

**Workshop meetings**

January 12, 2011  
February 9, 2011  
March 16, 2011

**Regular meetings**

December 22, 2010  
January 26, 2011  
February 23, 2011  
March 30, 2011 (Public Hearing on Budget)  
May 4, 2011 (Reorganization Meeting starts  
at 7:30 p.m.)

IX. SUPERINTENDENT'S COMMENTS

Dr. DeMareo commented on the following:

For the December 22<sup>nd</sup> Regular meeting, we will be recognizing all students who received perfect scores on the NJASK in Math, Language Arts or Science. The breakdown is as follows:

Grade 8: 14 students  
Grade 7: 3 students  
Grade 6: 10 students  
Grade 5: 8 students  
Grade 4: 14 students  
Grade 3: 13 students

I will be providing an update on the 4 District Goals which were approved in October at the December 22<sup>nd</sup> meeting.

A special Superintendents County Roundtable meeting was held on December 3<sup>rd</sup> to begin the 2011-2012 School Calendar process. I am submitting a DRAFT copy of the 2011-2012 School Calendar to the board for their review and input. Please email me your comments by Friday, December 17<sup>th</sup> which I will then forward onto Dr. Greenfield.

Please be sure to put the following performance dates on your December calendar:

December 14<sup>th</sup>: Elementary School Winter Concert, 7 PM in the high school auditorium  
December 16<sup>th</sup>: High School Winter Concert, 7 PM in the high school auditorium  
December 21<sup>st</sup>: Middle School Winter Concert, 7 PM in the middle school cafeteria

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PRESENTATIONS/AWARDS (To be presented at Regular Meeting)

A. Recognition of Plumsted Township School District students receiving Perfect NJASK Scores – Spring 2010.

B. Hutchins, Farrell, Meyer & Allison, P.A. will present the 2009-2010 Comprehensive Annual Financial Report (CAFR).

XIII. CORRESPONDENCE - none

XIV. SUPERINTENDENT'S AGENDA

B. Personnel Motions (Action will be taken)

Mr. Midgett moved with a second by Mrs. Soles that the following be approved:

1. Recommend the approval of an extension of an employment contract for Elena Hagan from December 9, 2010 – December 22, 2010 as an ESL leave replacement teacher.  
Discussion: Mr. Miller explained the employment contract for Elena expired on December 8<sup>th</sup> as a current replacement teacher and we need to extend her until December 22, 2010.

Roll Call

Yes	Mr. Midgett, Mrs. Soles, Mr. Hauge, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

G. Field Trips (Action will be taken)

Mr. Midgett moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval for the New Egypt High School Band to perform a holiday concert at the Lakehurst Military Base on December 16, 2010.  
Discussion: Mr. Miller explained that December 16, 2010 is before the next meeting and therefore, we need to approve this agenda item. He stated the request for this came in on Friday and the only cost would be for bus transportation. He stated the high school has a holiday concert that night so this would be a good dress rehearsal and good public relations for our school.

Roll Call

Yes	Mr. Midgett, Mrs. Wig, Mr. Hauge, Mrs. Soles, Mr. Miller
No	None
Absent	Mr. Marinari, Mr. Probasco

A. Finance (Action will be taken)

Mr. Midgett moved with a second by Mr. Hauge that the following be approved:

1. Recommend that the Board approve a contract with Comcast effective as soon as Comcast can upgrade services through June 30, 2014 at the monthly rate of \$1,589.00.

Discussion: Mr. Gately explained that we currently have a contract with Comcast for internet services and it is \$1,100.00 a month but the current service does not meet sufficient educational needs lessons that are requiring internet access which is slow and this would upgrade our services to alleviate all those issues. He stated it is a 20mb per second feed and currently we are running a single channel 10mb feed. Mr. Gately explained how the e-rate plan would off-set some of the cost.

Roll Call

Yes

Mr. Midgett, Mr. Hauge,  
Mrs. Soles, Mrs. Wig,  
Mr. Miller

No

None

Absent

Mr. Marinari, Mr. Probasco

A. Finance Motions (No action taken)

1. Recommend approval of all bills and claims for December 2010, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for November 2010, which required hand written checks after the November 2010 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
3. Recommend approval of all bills and claims for December 2010, which required hand written checks prior to the December 2010 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.
5. Recommend approval of a contract between Taylor Publishing and New Egypt Middle School to publish the 2010-2011 yearbook.
6. Recommend approval of an agreement with Camp Speers-Eljabar YMCA Outdoor Center for the 8<sup>th</sup> Grade Camping Trip to be held September 14, 2011 – September 15, 2011.

Mr. Hauge asked if they could get agenda items A.1-4 the Friday before.

Mr. Hauge asked if performances could possibly be made for the community at different locations.

Mrs. Soles questioned two (2) policies that require school physician's approval prior to board approval and asked that we get something in writing.

Dr. DeMareo responded he would check into.

Mrs. Soles questioned the policy on electronic communication and recording devices and asked if this is a different policy than the previous one.

Mr. Midgett responded that this policy had some minor changes.

Mr. Midgett questioned the two (2) agenda items for the camping trip.

Dr. DeMareo responded that one (1) is for the agreement of the camping trip and the other is approval for the field trip.

Mr. Miller asked about our current contract with Comcast.

Mr. Gately responded that it is a month to month contract and the new contract is for three (3) years.

Mr. Miller asked if there are any other options.

Mr. Gately responded that we posted from e-rate and posted the services. He stated we did receive another proposal and Comcast was the low cost provider.

Mrs. Soles asked if the calendar received for the 2011-2012 school year was a proposed calendar provided by Dr. Greenfield.

Dr. DeMareo responded that all the superintendents came together at a meeting on December 3, 2010 and looked at last year and this year's calendar. He stated the major discussion was around the Passover Days. He explained the superintendents will be meeting again to discuss the calendar.

B. Personnel Motions (No action taken)

1. Recommend approval of the following community education floor hockey instructors at a rate of \$40.00 per hour effective December 23, 2010:

Caitlin Conk, Pam Conk, Dannie Valles and Aaron Bernotas

2. Recommend approval for the following staff members to take spring courses and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds:

Susie Skowronski	3 credits	College of NJ	Correction and Remediation Of Reading Difficulties Practicum
Sara Bouroult	3 credits	Kean University	Educational Research
Sara Bouroult	3 credits	Kean University	Management of Educational Finance

3. Recommend acceptance of the resignation of Kathleen Chesmel as stage manager for the 2010-2011 Drama Production at the New Egypt High School effective immediately.
4. Recommend approval of Kathleen Chesmel as the assistant musical director for the 2010-2011 Musical Production at the New Egypt High School at a stipend of \$3,865.00.
5. Recommend approval of Gabriel Marguez as the stage manager for the 2010-2011 Musical Production at the New Egypt High School at a stipend of \$2,375.00.
6. Recommend approval of Douglas Grotto as the rehearsal pianist for the 2010-2011 Musical Production at the New Egypt High School at a stipend of \$1,500.00.
7. Recommend ratification of approval for Christopher Wells as assistant high school basketball coach for the 2010-2011 school year at a stipend of \$3,900.00 effective November 26, 2010.

8. Recommend ratification of approval for Michael Search as the assistant high school bowling coach for the 2010-2011 winter season at a stipend of \$4,500.00 effective November 15, 2010.
  9. Recommend approval of a medical leave of absence for Christina Quattrone from April 15, 2011 – the end of the school year utilizing 40 sick days and a NJFLA unpaid leave of absence from September 19, 2011 - November 7, 2011.
  10. Recommend ratification of approval for contracts for the following board approved employees with effective dates:  

Michelle Dorsett      half-time paraprofessional      effective November 29, 2010
  11. Recommend acceptance of the resignation of James Osmond dated November 18, 2010, middle school assistant principal, with regrets, effective January 17, 2011.
  12. Recommend acceptance of the resignation of Marilyn Vogios as yearbook financial advisor for the New Egypt High School 2010-2011 yearbook, with regrets, effective December 23, 2010.
  13. Recommend acceptance of the resignation of Marilyn Vogios as senior class advisor for the 2010-2011 school year, with regrets, effective December 23, 2010.
  14. Recommend approval of Christine Malinconico to change employment status with the NEED Program from full time to substitute at a rate of \$8.25 per hour.
- C. Policy (No action taken)
1. Recommend approval on first reading of Board Policy 0146, Board Member Authority.
  2. Recommend approval on first reading of Board Policy 0171, Duties of Board President and Vice President.
  3. Recommend approval on first reading of Board Policy 0173, Duties of Public School Accountant.
  4. Recommend approval on first reading of Board Policy 0177, Professional Services.
  5. Recommend approval on first reading of Board Policy 1570, Internal Controls.
  6. Recommend approval on first reading of Board Regulation 1570, Internal Controls.
  7. Recommend approval on first reading of Board Policy 1620, Administrative Employment Contracts.
  8. Recommend approval on first reading of Board Policy 2431.3, Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics.
  9. Recommend approval on first reading of Board Policy 2431.4, Concussion Testing and Return to Play.

10. Recommend approval on first reading of Board Policy 3144, Certification of Tenure Charges (Teaching Staff Members).
  11. Recommend approval on first reading of Board Regulation 3144, Certification of Tenure Charges (Teaching Staff Members).
  12. Recommend approval on first reading of Board Policy 4159, Support Staff Member/ School District Reporting Responsibilities.
  13. Recommend approval on first reading of Board Policy 5516, Use of Electronic Communication and Recording Devices.
  14. Recommend approval on first reading of Board Policy 6112, Reimbursement of Federal and Other Grant Expenditures.
  15. Recommend approval on first reading of Board Regulation 6112, Reimbursement of Federal and Other Grant Expenditures.
  16. Recommend approval on first reading of Board Policy 6830, Audit and Comprehensive Annual Financial Report.
- D. Professional Development/Travel Reimbursements (No action taken)
1. Recommend approval of staff members to attend professional development workshops/conferences.
- E. Other Motions (No action taken)
1. Recommend approval of the job description for a Transportation Aide.
- F. Facilities (No action taken)
- G. Field Trips (No action taken)
1. Recommend approval of field trips.
  2. Recommend approval of the New Egypt High School Marching Band to take a trip to Orlando, Florida for the Disney Performing Arts Workshop from May 27, 2011 – May 31, 2011 at no cost to the district.
  3. Recommend approval of the overnight 8<sup>th</sup> Grade Camping Trip to Camp Speers-Eljabar YMCA Outdoor Center in Dingmans Ferry, PA on September 14, 2011 - September 15, 2011.
  4. Recommend approval of the 8<sup>th</sup> Grade picnic to be held on June 2, 2011 at Liberty Lake in Columbus, NJ.



XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Luisa Erich-Carr asked if they were going to fill the Buildings & Grounds Coordinator position. Mr. Gately responded they are currently looking at daytime coordinator and evening coordinator to split the responsibilities and achieve more coverage in terms of over site of the custodial/maintenance of the buildings.

Luisa Erich-Carr asked if two people would be the supervisor.

Mr. Gately responded that there would be a day coordinator and night coordinator.

Luisa Erich-Carr questioned agenda item B.8. She stated this was eliminated from the budget so where is the money coming from.

Dr. DeMareo responded that he does not believe this was eliminated from the budget.

Luisa Erich-Carr stated she will bring it to his office tomorrow.

Dr. DeMareo responded that the Supervisor of Athletics had to have monies allocated for it.

Dr. DeMareo stated certain activities were not eliminated and bowling was not. He explained that they reduced the number of games to keep the program in place.

Luisa Erich-Carr stated she will bring the information to Dr. DeMareo.

Mr. Hauge responded that initially it was eliminated. He stated that after public comment they took it into consideration and reduced funding for sports across the board and reduced funding for the bowling program but the bowling program was in there.

Mr. Miller stated the Athletic Supervisor is operating under the budget.

Luisa Erich-Carr asked if there is something she can get that shows her that so she can input in her spreadsheet.

Luisa Erich-Carr questioned agenda item B.1 and paying \$40.00 per hour for floor hockey instructors when on agenda item B.14, you have substitutes for the NEED Program at \$8.25 per hour.

Dr. DeMareo explained that B.1 is a Community Education program and not a school program. He stated that it is run outside of school and they can charge whatever they charge. He also explained the NEEDS program.

Bonnie Vogel invited the Board to attend the Gingerbread House building at the Primary School next Thursday and Friday from 9:30 a.m. to 10:30 a.m.

Carol Ann Miller commented on previous technology meetings with Mr. Mille discussed that part of the problem with our internet service is the underground wiring and was wondering if this was part of the conversation.

Mr. Gately responded that he will check with Mr. Mille. He also stated that in conversations with Mr. Mille in the upgrade process this has not come up, so possibly it has been corrected but he will check on it.

XVI. NEW BUSINESS - none

XVII. OLD BUSINESS - none

XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone for coming out and to enjoy the holiday season with your families.

Mr. Midgett thanked everyone for coming out.

Mr. Hauge commented on everyone enjoying the holiday season and stated we need to start getting into budget preparations.

Mr. Hauge made a motion to go into executive session at 8:13 PM.  
Seconded by Mr. Midgett, Passed unanimously.

XIX. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on December 8, 2010 for the purpose of discussing personnel;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6 to 21) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4 – 6-21), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 9:31 PM.  
Seconded by Mrs. Soles, Passed unanimously.

Mr. Hauge made a motion to adjourn at 9:32 PM.  
Seconded by Mrs. Soles, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary