

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
December 22, 2010
6:30 p.m. Executive Session
7:30 p.m. Public Session
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Harry Miller, President, called the meeting to order at 6:31 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2010-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

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| Mr. Miller, President | Present |
| Mr. Hauge, Vice President | Present |
| Mr. Marinari | Present |
| Mr. Midgett | Absent |
| Mr. Probasco | Present |
| Mrs. Soles | Present |
| Mrs. Wig | Present |
| | |
| Dr. DeMareo, Superintendent | Present |
| Mr. Gately, Business Administrator/ Board Secretary | Present |
| Mr. Stein, Board Attorney | Present |

Mrs. Soles moved that the board go into executive session at 6:33 PM for the purpose of discussing personnel, litigation and contract.

Seconded by Mr. Marinari, Passed unanimously.

Mr. Midgett arrived to the meeting at 6:34 PM.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on December 22, 2010 for the purpose of discussing personnel;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6 to 21) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4 – 6-21), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:31 PM.

Seconded by Mr. Probasco, Passed unanimously.

Mr. Gately announced that the meeting would resume in the auditorium in order to accommodate the public.

The meeting resumed at 7:48 PM.

V. ROLL CALL

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|--|---------|
| Mr. Miller, President | Present |
| Mr. Hauge, Vice President | Present |
| Mr. Marinari | Present |
| Mr. Midgett | Present |
| Mr. Probasco | Present |
| Mrs. Soles | Present |
| Mrs. Wig | Present |
| | |
| Dr. DeMareo, Superintendent | Present |
| Mr. Gately, Business Administrator/ Board Secretary | Present |
| Mr. Stein, Board Attorney | Present |

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. PRESENTATIONS/AWARDS

- A. Recognition of Alexander Parsells for outstanding achievements through the Johns Hopkins Program presented by Judith Kane
- B. Recognition of Matthew Consolloy for receiving a perfect score of 800 on the SAT in the area of Mathematics presented by Tom Farrell
- C. Recognition of Plumsted Township School District students receiving Perfect NJASK Scores – Spring 2010 Robert Burkhardt, Andrea Caldes and Tom Farrell

Mr. Miller announced the Board would take a brief recess and reconvene in the IMC.

The meeting resumed at 8:16 PM.

- D. Thomas Stetson of Hutchins, Farrell, Meyer & Allison, P.A. presented the 2009-2010 Comprehensive Annual Financial Report (CAFR)

VIII. APPROVAL OF AGENDA

Mr. Marinari made a motion to approve the regular meeting for December 22, 2010.

Seconded by Mr. Wig

Roll Call
Yes

Mr. Marinari, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Hauge,
Mr. Miller
None

No

IX. APPROVAL OF MINUTES

Mr. Marinari made a motion to approve the following:

- A. The minutes are presented for necessary correction and approval for the Regular meeting on November 17, 2010.

Seconded by Mr. Midgett

Roll Call

Yes

Mr. Marinari, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

Mr. Marinari made a motion to approve the following:

- B. The minutes are presented for necessary correction and approval for the Workshop meeting on December 8, 2010.

Seconded by Mr. Hauge

Roll Call

Yes

Mr. Marinari, Mr. Hauge,
Mr. Midgett, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

Abstain

Mr. Probasco

X. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Workshop meetings

January 12, 2011
February 9, 2011
March 16, 2011

Regular meetings

January 26, 2011
February 23, 2011
March 30, 2011 (Public Hearing on Budget)
May 4, 2011 (Reorganization Meeting starts
at 7:30 p.m.)

XI. SUPERINTENDENT'S COMMENTS

Dr. DeMareo commented on the following:

I would like to thank Gian Jacobs, a junior at New Egypt High School for his beautiful harp playing this evening. We are very fortunate to have someone of Gian's musical ability to entertain the administrators, parents and students while waiting for the board meeting to begin.

The Plumsted Township School District has concluded another successful project with the collection and distribution of hundreds of gifts to families within the community who needed a little extra help this holiday season. The annual Giving Tree project served 112 children from 39 families this year. Gifts were provided to children as young as 7 months through age 19. A special thank you goes out to Kathy Emery who coordinated this project.

I would also like to acknowledge and thank the Plumsted Business Merchant Association for their generous donation of food baskets which provided Christmas dinners for 68 families.

Update on our District Goals

Goal 1: New initiatives to address shortfalls in student performance and achievement so that all schools make AYP or Safe Harbor in 2011.

In the elementary school, an analysis was provided to all 3, 4, and 5th grade teachers during the first week of September which identified every student's strengths and weaknesses in math and literacy. The teachers then met in grade level teams to specifically target gaps that required remediation.

The professional development activities of October 11 and 29 enabled teachers at the elementary school to focus on writing. This led to establishing a goal for all teachers grades 1-5 to implement Writer's Workshop this year. This program provides a minimum of 40 minutes per day for students to write and target specific class needs with mini-lessons. These mini-lessons take 5-10 minutes, leaving students extended time for writing.

Also in October, a writer's checklist was distributed to teachers, as well as a checklist on writing organization and development. Teachers, in turn, created student-friendly rubrics to share with their students. The use of rubrics and checklists allow students to learn to self-correct, as well as providing feedback to students on a particular grade or score, so they might improve future writing. Collections of writings-portfolios- for each student have begun. These are analyzed and reviewed to assess future needs of a class or individual needs of students. In addition, portfolios enable students, teachers and parents to measure growth throughout the year.

During the 2 through 5 grade level meetings, the writing requirements of speculative and expository essays were reviewed. Examples of both types of writing assignments were provided to teachers, as well as descriptions to be displayed in their classes. Several specific rubrics have been shared with all teachers, including Speculative, Expository and Explanatory. Teachers will be administering two writing assessments per month modeled after NJASK-like prompts to build stamina and writing skills. They will be scored (using the rubric) by different grade level teachers, not the regular classroom teacher. In this way, the regular classroom teacher would not score their own students and allows for more objectivity. Scoring discrepancies would then be analyzed and discussed at grade level block meetings.

In November, selected writing samples from the NJASK were distributed to all grade level teams. Each grade level received samples of writings that were scored 1's, 2's, 3's, 4's and 5's on the NJASK to enable teams to analyze more specifically areas of weakness in our writing program. In addition, the writing prompts from every student 3-5 or 6-8 were made available to principals and teachers, grades 3-8.

A new schedule of morning meetings was created for grades 2-5. Discussed during these meetings are successful strategies being implemented to raise student test scores, discussions of topics for writer's workshop and articulation among grade levels on curricular issues.

Teachers in grades 1 through 8 are continuing on with book studies. The book at the elementary level is focused on Writer's workshop and ideas for mini-lessons. The book study at the middle school is on the topic of reading comprehension. Teachers are implementing ideas and sharing successes and new learning.

Differentiated instruction continues to be a focus for the district and both Guided Reading and Writer's workshop lends itself to differentiation for our children.

In meeting with Special education teachers, it was discussed that in many cases, students who received instruction in the resource room were rarely exposed to any type of assessment that is designed in the style of the NJASK. To address that concern, the special education teachers now receive copies of the Test Prep books to utilize in their instruction to help better prepare their students.

Sixteen general education and special education teachers were trained for eight days last summer by Innovative Designs in Education (IDE). The teachers learned how to create universally-designed classrooms in which the educational challenges of our students with disabilities can best be met. In order for the shortfalls in meeting AYP to be addressed with our population of students with disabilities, expectations cannot be lowered since all students are required to meet the same benchmarks. By switching the focus from "what we teach" to "how they learn," meaningful, relevant learning opportunities are being provided. This training has continued into the school year with ongoing monthly coaching by IDE and continual feedback and support in designing lessons which will encourage our students to be problem solvers rather than just recipients of information. In other districts in which they have consulted, IDE's instructional approach has led to increased student achievement.

Goal #2: To enhance and improve security processes and procedures.

The principals have instituted daily walkthroughs checking all outside doors. They are keeping daily logs for verification purposes. Mr. DeMarco reviewed the new state requirements regarding school security drills at our Administrative Council meeting. We were in contact with our local fire official, Steve Morgan to ensure that our required fire drills were in compliance with code.

On November 29th a meeting was held in my office with Officer Matt Petrecca, Officer Brant Uricks, Sean Gately and Rick DeMarco regarding improving safety and security in all of our schools. The following items were discussed:

1. Doors and access to building after hours
2. Numbers on external windows to ID classrooms
3. Random check of surroundings (woods, buildings, other structures)
4. Random, unannounced drills
5. Use of Office of Emergency Management in gaining supplies, materials, and grants
6. Prepare for a full drill in the new year between schools, police, fire and rescue squad

Concerns that were presented:

- If teachers have to lock their doors during a lockdown if there is an intruder in the building, they have to open the door to lock the doors
- District communication and walkie-talkies – we need to update our walkie talkies
- How does the police department communicate with buses if there were an emergency

At our December 7th Security meeting, we discussed the following scenarios:

- Hostage situation in the classroom
- Bomb threat
- Dedicated line for 911 Calls

We plan to have a Table top security meeting on January 27th with the administrative team, police, fire department, first aid squad and a member from the Office of Emergency Management.

Goal #3: To research and begin to plan for implementation of 21st century learning and technology.

On November 8th, Tom Farrell and I met with Eileen Schilling, Executive Director at Ocean County Community College to discuss their dual enrollment offerings. As we look to the future, our goal is to be able to offer college courses at New Egypt H.S. by our faculty where students will be able to receive college credit and also have the course counted as part of the high school GPA. There is the potential for students to complete both their high school diploma as well as pick up enough college credits to complete their Associates degree. Eileen provided the following information:

1. Courses offered: English I, Survey of Mathematics, Intro to Statistics, Calculus I, Biology I, Anatomy and Physiology I, Environmental Science, Computer Applications, Criminal Justice courses, Physics I, Western Civilization I and II, General Psychology, Intro to Sociology, Audio Recording courses, Accounting I, and Public Speaking.
2. College courses are required to utilize their text books.
3. Our teachers must hold a Masters degree in the specifically related subject in order to teach the course at New Egypt H.S. as an adjunct.
4. All fees and tuition are payable at the time of registration and there must be a minimum of 10 students enrolled. Tuition charge is \$195.00 for a 3 credit course.

Tom, Tim Maculoso and I then went to Georgian Court University and met with Ms. Melissa Mena on November 19th. Their program was even more flexible and cheaper for our students to attend (\$185.00 for a 3 credit course) and the location was closer than that of O.C.C.

We are looking forward to moving ahead with this goal if the Board approves the concept by offering a course entitled Foundations of Exercise Science as an introductory pilot at New Egypt High School.

Another goal is to offer an Introduction to Engineer course as an elective as this course would count as the state requirement for the Practical Arts in the 21st Century life skills of the state standards.

Since we have a fully designated converted computer lab, we anticipate offering many more on-line courses for students to elect to take in the future.

Goal #4: To review the current middle school curriculum in the enrichment curricular areas and make recommendations to the Board for revisions and implementation.

A Taskforce committee made up of Board members, administrators, teachers and parents met on December 2nd to review the current middle school curriculum in math and science. As an overview, we had staff from the elementary school and high school talk about the strengths and weaknesses of the course offerings so that the committee could get a better sense of the vertical articulation between the different grade levels.

The Taskforce then broke into grade level groups focusing on the current math curriculum, which was adopted in 2005, and compared it to the newly adopted National Math Standards. The committee then rated each of the areas with an (I) if we included it in the current curriculum, (PI) if

it was partially included in the current curriculum or (M) if it was missing from the curriculum. Teachers guided the committee in terms of what was being taught or areas that were missing. At the conclusion, the entire committee came together and an executive summary was presented for each grade level. This information will then be forwarded to the Curriculum Committee for their review.

On January 6th, the same taskforce committee will be reviewing Language Arts Literacy and Social Studies using the same format and then a final meeting to be announced will be set up to look at the Advanced Placement courses offered at the middle school as we move forward into the 2011-2012 school year.

Last but not least,

I have submitted my letter of resignation effective June 30, 2011 which is before the Board of Education to action on this evening. It is my intention to retire and submitting my resignation to you now will allow the board to properly plan and allow for a smooth transition to my successor. It has been for me a privilege to serve in Plumsted Township as Superintendent of Schools in a district blessed with the tradition of quality education for its children.

As the Board is aware, the hallmark of a great school district is the staff. It has been my good fortune to have served in New Egypt with the very best – a hard working, intelligent, dedicated, caring team of administrators, teachers and support staff. Together working to address a common mission, much has been accomplished including a fully aligned curriculum, refined hiring practices, outstanding marks on our NJQSAC results and the upgrade of our district technology. Such outcomes are the result of a team effort supported by a Board of Education characterized by its goal of making all decisions in the best interest of the child. The Boards I have been blessed to work with were unwavering in that focus.

The students of the Plumsted Township school community well reflect community values. The students entrusted to our care value education, are hard working, and respectful of each other and the learning environment. Simply stated, one could not find better students to teach or families with whom to work and interact.

While our accomplishments as a team have been many, challenges still remain. NCLB mandates and ever changing state requirements coupled with diminishing resources test one's fortitude. There are no simple fixes. What is necessary is continued collaboration, perseverance, and a determination to remain focused on what matters most to all – our children.

As I complete my 33rd year as an educator, I look forward to a productive final six months as Plumsted Township's Superintendent of Schools. Thank you for allowing me to serve the children of this community.

Mr. Miller thanked Dr. DeMareo and wished him well in all his future endeavors.

XII. STUDENT REPRESENTATIVE COMMENTS

Joseph LoRicco, student representative commented on the following:

High School

Model Congress preparing for the debates in the Penn Model Congress.

December 23rd – Spanish Club bake sale

Student Government provided gifts for students within the district through the “Give Back Tree.

January 14th – NEHS bowling team will be holding a “Bowling Fun Night” fundraiser for adults 21 and older

December 28th & 30th – Basketball Holiday Tournament

Middle School

Students of the month:

- 6th Grade – Karly Krum
- 7th Grade – Sarah Weirsky
- 8th Grade – Nick Romano

A kick-off to Spirit Week with a magic show provided the “Spread the Magic” Foundation, which supports the Children's Hospital of Pennsylvania.

Items collected for the troops in Iraq and Afghanistan.

Thank you to the Plumsted Business and Merchants Associations for all the food baskets.

Congratulations to Mr. Megules and the middle school band and chorus on their performance.

January 7th – Winter Wonderland Dance

Elementary School

Over \$500.00 was raised by students who donated their spare change to the Wounded Warriors Funds.

December 14th – Winter Concert

January 11th – Gang Awareness Program

January 18th – S.P.A.R.K. will host a homework and study skills workshop

Primary School

Thank you to the many first grade parent volunteers who donated their time during the 6th annual Gingerbread House Building event on December 16th & 17th.

Thanksgiving food drive was a great success.

December 23rd – celebrating the winter holidays with classroom parties.

Thank you for the overwhelming response to our “Treats for the Troops” and “Pennies for Postage” program sponsored by Mrs. Collins, NEPS Guidance Counselor.

Classes read “The Giving Tree” during the month of December.

January 12th & 13th – Parent Teacher Conferences

January 14th – Crazy Hat Day

January 20th – Portrait Night for first grades students and their families hosted by Mrs. Williams.

January 26th – special guest from Jenkinson’s Aquarium

Bucket-Fillers of the month:

- Preschool – Michael Girard
- Kindergarten – Rebecca Chamberlain
- First Grade – Gavin Kincs
- Honorary School Bucket-filler – Megan Normile

XIII. PUBLIC COMMENT ON AGENDA ITEMS - none

XIV. CORRESPONDENCE

Mr. Gately read a thank you from Mr. Herb Marinari, President of the Plumsted Business and Merchant Association thanking everyone involved who donated food items and help put together Christmas food baskets for families in need of a holiday meal.

Mr. Gately informed everyone that New Jersey School Boards Association Insurance Group (NJSBAIG) awarded the Plumsted Township Board of Education its 2009/2010 Monmouth Ocean Counties Shared Services (MOCSSIF) Safety Award. The Plumsted Township Board of Education is one of twenty-seven districts to receive this award of distinction from 76 districts in MOCSSIF’s insurance pool.

XV. SUPERINTENDENT’S AGENDA

A. Finance Motions

Mr. Marinari moved with a second by Mr. Hauge that the following be approved:

1. Recommend approval of all bills and claims for December 2010, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for November 2010, which required hand written checks after the November 2010 bills and claims list was approved, which have been examined by the Finance committee and are presented for approval.
3. Recommend approval of all bills and claims for December 2010, which required hand written checks prior to the December 2010 bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.
5. Recommend approval of a contract between Taylor Publishing and New Egypt Middle School to publish the 2010-2011 yearbook.
6. Recommend approval of an agreement with Camp Speers-Eljabar YMCA Outdoor Center for the 8th Grade Camping Trip to be held September 14, 2011 – September 15, 2011.
7. Recommend ratification from July 1, 2010 of a contract with Eagle Wolfington to provide wheel chair transportation for a student from the New Egypt Primary School home at a cost of \$35.00 per diem for an annual cost of \$6,300.00.

8. Recommend ratification from July 1, 2010 of a contract with Eagle Wolfington to provide late bus transportation from the Dr. Gerald H. Woehr Elementary School at 4:30 p.m. 3 days per week at a rate of \$64.00 per diem for an annual cost of \$4,992.00.
9. Recommend approval of Supplemental Educational Services tutoring service contract for Educational Information Resource Center funded through NCLB Title I (not to exceed \$24,920.00), contingent upon attorney review.
10. Recommend approval of the Board Secretary's Report for the period ending June 30, 2010 and the Treasurer of School Monies Report for the period ending June 30, 2010.
11. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
12. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of June 30, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
13. Recommend approval of the Board Secretary's Report for the period ending July 31, 2010 and the Treasurer of School Monies Report for the period ending July 31, 2010.
14. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of July 31, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
15. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of July 31, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
16. Recommend approval of the Board Secretary's Report for the period ending August 31, 2010 and the Treasurer of School Monies Report for the period ending August 31, 2010.
17. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of August 31, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.

18. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of August 31, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
19. Recommend approval of the Board Secretary's Report for the period ending September 30, 2010 and the Treasurer of School Monies Report for the period ending September 30, 2010.
20. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of September 30, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
21. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of September 30, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Discussion: Mr. Hauge questioned agenda item A.3 on manual bills and computer entry for petty cash to make sure it does not get doubled paid.

Mr. Hauge questioned agenda item A.4, transfers. Mr. Gately explained the balance on the transfers.

Mr. Miller asked about the registration fees coming in from Community Education and transfers. Mr. Gately explained they must establish an appropriation within the account so that the funds can be paid.

Mr. Hauge asked if we will be up to date as of agenda item A.34.

Mr. Gately explained that agenda item A.34 is for the approval of the annual audit. He explained that agenda items A.10, A.11 and A.12 are closing out the 2009/2010 school year. He also explained that agenda items A.13 – A.21 are resolutions for July, August and September so we are still a little behind, but should be caught up by next meeting.

Mr. Midgett questioned the treasurer's report and if there is a process for reviewing stale dated checks.

Mr. Gately responded that there is a process and it should be looked at on a monthly basis.

Roll Call

Yes

Mr. Marinari, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

Mr. Hauge moved with a second by Mrs. Wig that the following be approved:

22. Recommend approval of resolution 2010-2011 No. 23, authorizing the execution of a Section 15 EDA Grant Agreement (Primary School).
23. Recommend approval of resolution 2010-2011 No. 24, Local Share of a Capital Project (Primary School).
24. Recommend approval of resolution 2010-2011 No. 25, delegating authority for Supervision of a Section 15 EDA Grant Agreement (Primary School).
25. Recommend approval of resolution 2010-2011 No. 26, authorizing the execution of a Sections 15 EDA Grant Agreement (Elementary School).
26. Recommend approval of resolution 2010-2011 No. 27, Local Share of a Capital Project (Elementary School).
27. Recommend approval of resolution 2010-2011 No. 28, delegating authority for Supervision of a Section 15 EDA Grant Agreement (Elementary School).
28. Recommend approval of resolution 2010-2011 No. 29, authorizing the execution of a Section 15 EDA Grant Agreement (Middle School).
29. Recommend approval of resolution 2010-2011 No. 30, Local Share of a Capital Project (Middle School).
30. Recommend approval of resolution 2010-2011 No. 32, delegating authority for Supervision of a Section 15 EDA Grant Agreement (Middle School).
31. Recommend approval of resolution 2010-2011 No. 33, authorizing the execution of a Section 15 EDA Grant Agreement (High School).
32. Recommend approval of resolution 2010-2011 No. 34, Local Share of a Capital Project (High School).
33. Recommend approval of resolution 2010-2011 No. 35, delegating authority for Supervision of a Section 15 EDA Grant Agreement (High School).

Discussion: Mr. Miller explained that the resolutions for agenda items A.22 – A.33 are for the work that is going to be done in each of the schools through a ROD grant as well as capital funding for the upgrading of security and the phone system.

Mr. Gately stated that it is anticipated that contracts be awarded in February so that the phone installation can be completed by the end of spring break and the security upgrades timeline will be provided once the contract is awarded.

Roll Call

Yes

Mr. Hauge, Mrs. Wig,
Mr. Marinari, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mr. Miller

No

None

Mr. Marinari moved with a second by Mr. Hauge that the following be approved:

34. Recommend approval of resolution 2010-2011 No. 36, 2009/2010 Audit.
35. Recommend approval of resolution 2010-2011 No. 37, Interdistrict Public School Choice Participation Limits.
36. Recommend that the Board approve a contract with Bayada Nurses, Inc., Mount Laurel, N.J., to provide 1:1 nursing services for a student at the rate of \$55.00 per hour for registered nurses and \$45.00 for licensed practical nurses, pending attorney review. The student will be under the care of one nurse at a time.
37. Recommend that the Board approve a contract with Newborn Nurses, Cherry Hill, N.J., to provide 1:1 nursing services for a student at the rate of \$52.00 per hour for registered nurses and \$42.00 for licensed practical nurses, pending attorney review. The student will be under the care of one nurse at a time.
38. Recommend that the Board approve a contract with Starlight Pediatric Homecare Agency, Inc., Mount Laurel, N.J., to provide 1:1 nursing services for a student at the rate of \$55.00 per hour for registered nurses and \$45.00 for licensed practical nurses, pending attorney review. The student will be under the care of one nurse at a time.

Discussion: Mr. Probasco commented on agenda item A.35 on the School Choice Program and maintaining the same programs that we have today. He suggested that they take a look at it going into next year.

Dr. DeMareo responded that the application for School Choice is a yearly application.

Mr. Gately read the Correction Action Plan for the 2009/2010 Audit.

Roll Call

Yes

Mr. Marinari, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

Mr. Marinari moved with a second by Mr. Hauge that the following be approved:

39. Recommend that the Board approve the extension of dependent coverage to age 26, effective January 1, 2011, under the Patient Protection and Affordable Care Act.

Discussion: Mr. Midgett explained he will be voting “no” on this agenda item and stated that this item was not budgeted and we are really not sure how much this is going to cost the district.

Mr. Hauge explained they are approving extended coverage for older children of employees up to age 26 when they are not covered by any other health plan. He explained that the law goes into effect on July 1, 2011.

Mr. Gately explained the health coverage for children of employees up to age 26 and the law going into effect. Mr. Gately stated the cost would be \$1,800.00 for a six month period, but if the employee already has family coverage there would be no extended cost.

Mr. Marinari asked Mr. Gately if he surveyed the employees.

Mr. Gately explained they received one letter from an employee and they looked at previous records of who came off that age group and some of them contacted our office.

Mr. Marinari asked if it was public knowledge that one person wrote a letter.

Mr. Gately stated not that he is aware.

Mrs. Soles asked if it would be an option for the employee to cover the cost.

Mr. Gately stated that it is Cobra and they pay out of pocket. He stated Cobra fee is higher.

Mrs. Soles asked what if the employee picked up the cost.

Mr. Gately stated that is an option that the Board can approve.

Mr. Probasco questioned the Cobra coverage versus our coverage.

Mr. Gately stated it would be the employee paying Cobra versus not paying Cobra.

Mr. Probasco stated if the employee paid us it would be \$1,800.00 and if they did not pay us it would be \$2,000.00.

Mr. Gately explained it would be around \$2,000.00.

Mr. Hauge stated that the Board exposure would actually go down and payment for the individual would go up.

Mr. Probasco stated if we elected to have the option for them to pay in now it would save them at least a couple hundred dollars. He also commented on the exposure of other employees coming into the district or someone we missed.

Mr. Probasco stated he hates to say “no” but we have said “no” to middle school sports and “no” to a lot of other things so he has to look what is best and where is the funding if we have to pay for.

Mr. Marinari asked if they had to take action on agenda item A.39 tonight.

Mr. Marinari asked if this could be discussed in-depth and if we had to take a vote at a workshop meeting we could vote on it.

Mr. Gately responded “yes” and explained the insurance companies being flexible in terms of accepting premiums that they would more than likely accept the back dating of the implementation of the insurance to January 1.

Mr. Probasco stated that if they go in sick right now their not going to back date anything because they don’t want that exposure so what benefit is it to back date.

Mr. Gately stated we could do it with the effective date of the workshop meeting.

Mr. Miller stated he is concerned with the exposure.

Mr. Gately stated that unfortunately from the exposure stand point we really can’t identify that because we don’t know who is in that age group and could have a life changing situation such as a job.

Mr. Midgett stated that the individual should be eligible for Cobra through their prior employer and don’t know if we are required to accept someone on our insurance if they have Cobra through another means.

Mr. Gately stated that is what this law changes and that’s why the implementation period is being mandated upon renewal.

Mr. Midgett stated the law is changing the age which use to be age 21 as long as you were in college.

Mr. Midgett stated they should be on Cobra through their last employer.

Mr. Gately stated they could elect Cobra through their employer but effective July 1, 2011 for the district they can elect Cobra and pay for out of pocket or in a case of insurance provided here, they would be able to go on their parents plan.

Mr. Midgett stated they would have to exhaust that option before they come to us.

Mr. Probasco stated that the first employee has their insurance and they may have elected to decline our insurance because their spouses insurance may have been better insurance than we have so if they get laid off now you would have two verses just the one.

Mr. Gately stated he would probably look into that a little more.

Mr. Midgett stated that for budgeting purposes just going into next year we are going to need to know how many employees potentially are going to have this situation for July 1, 2011 because we need to budget for that accordingly because we are going to have to do it. He stated this is an option for us.

Mr. Gately stated they could look at it by who is covered by full family benefits because there is no addition there and then you would look at whoever has parent/child, 2 adult or single coverage that

there could be a change in their benefit option and that would be to go from single to parent/child and from 2 adult to family.

Mr. Hauge commented on exposure and however, it is sad to have this conversation right before the holidays but it is the reality of our time that we have more and more of this coming in. He stated that we lost a lot of good people last year and he thinks this is one of those benefits that we try and treat our people with dignity and the way we want to be treated and personally yes, we have some exposure and the right thing to do.

Mr. Marinari stated he doesn't disagree and he would vote for it. He commented that he is hearing too much "I don't know" or "I'm not sure", and he as a board member would like to get a little more into it.

Mr. Miller stated that in his opinion there is too much out there that is unknown and that we need to evaluate to make him feel comfortable.

Mr. Marinari suggested putting it on the workshop meeting because he is not hearing enough.

Mr. Gately commented that they will put together as much information as they can to present numbers to the board.

Mr. Hauge stated we could eliminate a lot by age and we have young staff to begin with and yes there is exposure.

Mr. Gately commented on the employees that don't take coverage here and now there is exposure.

Mr. Gately explained that if a spouse lost their jobs the employee can come in tomorrow and want full family coverage. He also explained that there is always an exposure there.

Mrs. Soles commented that she knows the Board values every employee in the district and if you are telling her that the employee wasn't aware that he/she could buy-in themselves, out of respect for the employees she thinks we need more information and thinks it needs to be offered to him/her and doesn't want something on the table that is going to hurt one of our employees.

Mrs. Soles suggested tabling the motion.

Mr. Miller asked for a motion to table agenda item A.39.

Mrs. Soles moved with a second by Mr. Probasco that the following be tabled:

- 39. Recommend that the Board approve the extension of dependent coverage to age 26, effective January 1, 2011, under the Patient Protection and Affordable Care Act.

Roll Call

Yes

Mrs. Soles, Mr. Probasco,
Mr. Marinari, Mr. Midgett,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

B. Personnel Motions

Mr. Marinari moved with a second by Mrs. Soles that the following be approved:

- 1. Recommend approval of the following community education floor hockey instructors at a rate of \$40.00 per hour effective December 23, 2010:

Caitlin Conk, Pam Conk, Dannie Valles and Aaron Bernotas

2. Recommend approval for the following staff members to take spring courses and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds:

| | | | |
|------------------|-----------|-----------------|---|
| Susie Skowronski | 3 credits | College of NJ | Correction & Remediation Of Reading Difficulties Practicum |
| Sara Bouroult | 3 credits | Kean University | Educational Research |
| Sara Bouroult | 3 credits | Kean University | Management of Educational Finance |

3. Recommend acceptance of the resignation of Kathleen Chesmel as stage manager for the 2010-2011 Drama Production at the New Egypt High School effective immediately.
4. Recommend approval of Kathleen Chesmel as the assistant musical director for the 2010-2011 Musical Production at the New Egypt High School at a stipend of \$3,865.00.
5. Recommend approval of Gabriel Marguez as the stage manager for the 2010-2011 Musical Production at the New Egypt High School at a stipend of \$2,375.00.
6. Recommend approval of Douglas Grotto as the rehearsal pianist for the 2010-2011 Musical Production at the New Egypt High School at a stipend of \$1,500.00.
7. Recommend ratification of approval for Christopher Wells as assistant high school basketball coach for the 2010-2011 school year at a stipend of \$3,900.00 effective November 26, 2010.
8. Recommend ratification of approval for Michael Search as the assistant high school bowling coach for the 2010-2011 winter season at a stipend of \$4,500.00 effective November 15, 2010.
9. Recommend approval of a medical leave of absence for Christina Quattrone from April 15, 2011 through the end of the school year utilizing 40 sick days and a NJFLA unpaid leave of absence from September 19, 2011 - November 7, 2011.
10. Recommend ratification of approval for employment contract for the following board approved employee with effective dates:

Michelle Dorsett half-time paraprofessional effective November 29, 2010

Roll Call

Yes

Mr. Marinari, Mr. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

Mr. Midgett moved with a second by Mrs. Wig that the following be approved:

11. Recommend acceptance of the resignation of James Osmond dated November 18, 2010, middle school assistant principal, with regrets, effective January 17, 2011.

Discussion: Mr. Miller wished Mr. Osmond well. He commented that the middle school assistant principal position will not be filled at this time.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Marinari, Mr. Probasco,
Mrs. Soles, Mr. Hauge,
Mr. Miller

No

None

Mr. Marinari moved with a second by Mrs. Wig that the following be approved:

12. Recommend acceptance of the resignation of Marilyn Vogios as yearbook financial advisor for the New Egypt High School 2010-2011 yearbook, with regrets, effective December 23, 2010.
13. Recommend acceptance of the resignation of Marilyn Vogios as senior class advisor for the 2010-2011 school year, with regrets, effective December 23, 2010.
14. Recommend approval of Christine Malinconico to change employment status with the NEED Program from full time to substitute at a rate of \$8.25 per hour.
15. Recommend approval of the following staff members as home instructors:

Amy Parker for physical therapy for the remainder of the 2010-2011 school year at a rate of \$40.00 per hour, as needed.

Karen O'Brien for occupational therapy for the remainder of the 2010-2011 school year at a rate of \$40.00 per hour, as needed.

Jill Graser for speech and language therapy for the remainder of the 2010-2011 school year at a rate of \$40.00 per hour, as needed.

Danielle Goglia for speech and language therapy for the remainder of the 2010-2011 school year at a rate of \$40.00 per hour, as needed.
16. Recommend approval of Kathleen Book as High School Permanent Substitute at a salary of \$20,279.00, prorated effective December 23, 2010 pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
17. Recommend approval of Janine Paolino as a leave of absence replacement high school science teacher from January 3, 2011 to June 15, 2011 at a salary equal to BA Step 1 (\$48,912.00), prorated, with no benefits, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
18. Recommend approval of Gwen Schwartzwalder as a transportation assistant effective December 23, 2010 at the rate of \$10.50 per hour up to one hour per day.

19. Recommend approval of Shannon Cranmer as a paraprofessional at the Dr. Gerald H. Woehr Elementary School at a salary of \$13,333.00 prorated effective January 3, 2011 pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
20. Recommend approval of an unpaid medical leave of absence for April Priest, high school English teacher for a minimum of 6 weeks effective January 10, 2011.
21. Recommend revision of an FMLA leave of absence for Jamie Baumiller to begin December 8, 2010.
22. Recommend approval of Karen Durbin as a volunteer high school cheerleading coach.
23. Recommend approval of the following coaches for the Middle School Athletic Instructional Program effective January 4, 2011:

Basketball: Mark Dyba, Corrine DeVirgilio and Tom Schwartz
Cheerleading: Amy Freeman, Natalie Belfiore and Jessica Chielli
Wrestling: Brian Chiasson
24. Recommend the extension of a FMLA leave of absence for Ann Marie Bette, high school technology teacher from January 10, 2011 with a return to work date of January 13, 2011.
25. Recommend approval of Elena Hagan as a substitute teacher/paraprofessional at a rate of \$80.00/\$60.00 per day respectively effective December 23, 2010.

Discussion: Mr. Probasco questioned agenda item B.16. Mr. Gately explained this is a permanent sub position and not filling a classroom absence. He also explained that the duties are filling the in-school suspension and when there is not in-school suspension, they are the first sub called on the sub list.

Mr. Probasco commented the sub working off a different salary guide than the normal teaching salary guide. Mr. Gately stated that is correct.

Roll Call

Yes

Mr. Marinari, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Hauge,
Mr. Miller

No

None

Mr. Marinari moved with a second by Mr. Hauge that the following be approved:

26. Recommend approval of Edward Novatkowski as the Buildings and Grounds Coordinator (1st Shift) for the period January 1, 2011 through June 30, 2011 at a stipend of \$600 per month.
27. Recommend approval of Joseph Occhiuzzo as the Buildings and Grounds Coordinator (2nd Shift) for the period January 1, 2011 through June 30, 2011 at a stipend of \$600 per month.

Discussion: Mr. Miller stated this is the splitting of Mr. Tom Buffa's position. He explained that when Mr. Gately came on board he asked him to look at the staff and come back with recommendations to the board. Mr. Miller stated that Mr. Gately felt taking existing employees and putting them on a two shift basis would be productive and would fill a void in buildings and grounds.

Mrs. Soles asked if this would be from January 1, 2011 to June 30, 2011 and if they would look at it again to see how it is doing and move on from there.

Mr. Gately responded "yes".

Roll Call

Yes

Mr. Marinari, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

Mr. Marinari moved with a second by Mrs. Wig that the following be approved:

28. Recommend acceptance of the resignation of Dr. Mark C. DeMareo as Superintendent of Schools effective June 30, 2011.

Discussion: Mr. Midgett wished Dr. DeMareo well and in his future endeavors.

Mr. Hauge congratulated Dr. DeMareo on his retired and thanked him.

Roll Call

Yes

Mr. Marinari, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Hauge,
Mr. Miller

No

None

C. Policy

Mr. Marinari moved with a second by Mr. Probasco that the following be approved:

1. Recommend approval on first reading of Board Policy 0146, Board Member Authority.
2. Recommend approval on first reading of Board Policy 0171, Duties of Board President and Vice President.
3. Recommend approval on first reading of Board Policy 0173, Duties of Public School Accountant.
4. Recommend approval on first reading of Board Policy 0177, Professional Services.
5. Recommend approval on first reading of Board Policy 1570, Internal Controls.
6. Recommend approval on first reading of Board Regulation 1570, Internal Controls.
7. Recommend approval on first reading of Board Policy 1620, Administrative Employment Contracts.

8. Recommend approval on first reading of Board Policy 2431.3, Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics.
9. Recommend approval on first reading of Board Policy 2431.4, Concussion Testing and Return to Play.
10. Recommend approval on first reading of Board Policy 3144, Certification of Tenure Charges (Teaching Staff Members).
11. Recommend approval on first reading of Board Regulation 3144, Certification of Tenure Charges (Teaching Staff Members).
12. Recommend approval on first reading of Board Policy 4159, Support Staff Member/ School District Reporting Responsibilities.
13. Recommend approval on first reading of Board Policy 5516, Use of Electronic Communication and Recording Devices.
14. Recommend approval on first reading of Board Policy 6112, Reimbursement of Federal and Other Grant Expenditures.
15. Recommend approval on first reading of Board Regulation 6112, Reimbursement of Federal and Other Grant Expenditures.
16. Recommend approval on first reading of Board Policy 6830, Audit and Comprehensive Annual Financial Report.

Roll Call

Yes

Mr. Marinari, Mr. Probasco,
Mr. Midgett, Mrs. Soles,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

D. Professional Development/Travel Reimbursements

Mr. Midgett moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of staff members to attend professional development workshops/conferences.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Marinari, Mr. Probasco,
Mrs. Soles, Mr. Hauge,
Mr. Miller

No

None

E. Other Motions

Mr. Marinari moved with a second by Mrs. Soles that the following be approved:

1. Recommend approval of the following curriculum:

a. Business Law

Discussion: Mrs. Soles commented on the limits and recommendations that are in the curriculum itself. She stated the curriculum we are approving tonight does not have that in there. Mrs. Gravel responded “yes”. Mrs. Soles asked if it could be added at the following meeting in January. Mrs. Gravel responded “yes”.

Mr. Miller explained his concern on Advance Computer Applications and stated he would vote “no” on that agenda item.

Mr. Marinari recommended that they split agenda items E.1a and E.1b.

Roll Call

Yes

Mr. Marinari, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

Mrs. Soles moved with a second by Mrs. Wig that the following be approved:

b. Advanced Computer Applications

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Marinari, Mr. Midgett,
Mr. Probasco, Mr. Hauge
Mr. Miller

No

Mr. Marinari moved with a second by Mrs. Soles that the following be approved:

2. Recommend approval of the attached list of student teachers and observers for the spring semester 2011.

3. Recommend approval of the job description for a Transportation Aide.

Roll Call

Yes

Mr. Marinari, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

F. Facilities

Mrs. Wig moved with a second by Mrs. Soles that the following be approved:

1. Recommend approval for the New Egypt Elks Youth Activities to use the middle school gym for their Hoop Shoot competition on January 7, 2011 from 7:00 p.m. – 8:15 p.m.

Roll Call

Yes

Mrs. Wig, Mrs. Soles,
Mr. Midgett, Mr. Marinari,
Mr. Probasco, Mr. Hauge,
Mr. Miller

No

None

G. Field Trips

Mrs. Soles moved with a second by Mrs. Wig that the following be approved:

1. Recommend approval of the attached field trips.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Marinari,
Mr. Probasco, Mr. Hauge,
Mr. Miller

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Carolann Miller commented on agenda item E.1b and thinks that the technology committee and/or technology planning group should have had some kind of input. She asked if it is public information and can she read that curriculum.

The Board responded “yes”.

XVII. PRESENTATION

- A. Mr. Arthur Stein, Law Offices of Stein & Supsie, presented the School Ethics Training to the Board.

XVIII. NEW BUSINESS

Mr. Probasco commented on the anticipated legislation requiring public employees to be a resident of the state.

Mr. Probasco thanked IBM for the donation of computers.

XVII. OLD BUSINESS

Mrs. Soles requested an update on the Dorothy Mount funds.

DeMareo responded that Dennis Wilno has put together a committee and they are looking at computer software and expanding the library system.

Mr. Midgett commented on the goal related to efficiency of heating, ventilation and alternate power and wants to make sure we are moving forward with investigating those types of options so they could talk about it in the future.

Mr. Miller commented on revisiting some of the previous work and different alternatives from a solar stand point.

Mr. Gately commented on power purchase agreements verses other program options.

XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Soles congratulated the students on their outstanding achievements.

Mrs. Soles stated all winter sports teams have begun and invited everyone to come out and show Warrior Pride.

Mrs. Soles wished Dr. DeMareo good luck in his future endeavors.

Mrs. Soles wished everyone a joyous holiday season and Happy New Year.

Mr. Probasco congratulated the students for their awards.

Mr. Probasco wished Mr. Osmond and Dr. DeMareo well in their future endeavors.

Mr. Midgett thanked Mr. Osmond for his time in the district.

Mr. Midgett wished everyone Happy Holidays.

Mr. Midgett congratulated the students for their awards.

Mrs. Wig congratulated the students and teachers.

Mrs. Wig wished everyone Happy Holidays.

Mr. Hauge thanked the students and staff on their achievement.

Mr. Hauge wished everyone Happy Holidays.

Mr. Marinari wished Dr. DeMareo the best in his future endeavors.

Mr. Marinari congratulated the students on their outstanding achievements.

Mr. Marinari wished everyone Happy Holidays.

Mr. Miller congratulated the students and staff on the outstanding achievements.

Mr. Miller wished everyone a Happy Holiday.

Mr. Marinari made a motion to adjourn at 10:05 PM.

Seconded by Mr. Hauge, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary