

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING
January 2, 2013
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

Student Achievement

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

Curriculum and Instruction

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

Technology

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

District Communications, Operations and Public Relations

To improve communications with stakeholders (staff, students, Board, parents and community members)

Board Goals

New Jersey Sustainable Schools Project Grant

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

Demographics

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

Alumni Association

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

Board of Education approval 08.22.2012

I. CALL TO ORDER

Mr. Gately, Board Secretary, called the meeting to order at 7:30 p.m.

II. FLAG SALUTE – Mr. Gately led all in the salute to the flag.

III. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in revised Resolution No. 2011-1 and revised in Resolution No. 2011-17, which Resolution were immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

IV. REORGANIZATION

A. Election Results

Mr. Gately, Board Secretary, presented the election results of the 2012 Official School election held on November 6, 2012.

Three Board of Education members were elected to fill three-three year terms.
Mr. Hauge received 2,021 votes; Mr. Probasco received 2,091 votes and Mrs. Wig received 2,002 votes.

One Board of Education member was elected to fill one-one year term.
Mrs. Septor received 2,025 votes.

B. Administer the Oath of Office

Mr. Gately administered the oath of office to Mr. Hauge, Mr. Probasco, Mrs. Septor and Mrs. Wig.

V. ROLL CALL/REORGANIZATION

A. Election of President

Mr. Gately called for the nomination of the President of the Board of Education.

A motion was made by Mr. Probasco to nominate Mr. Miller as the Board President.
That motion was seconded by Mr. Hauge.

B. Close nominations for the Office of the President of the Board

A motion was made by Mr. Hauge to close nominations for election of Board President.
Seconded by Mrs. Septor.

Roll Call

Yes

Mr. Hauge, Mrs. Septor,
Mr. Miller, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mrs. Wig

No

None

The following roll call vote was taken for motion to nominate Board President.

Roll Call

Yes

Mr. Probasco, Mr. Hauge,
Mr. Midgett, Mr. Miller,
Mrs. Septor, Mrs. Soles,
Mrs. Wig

No

None

C. Election of the Vice-President

Mr. Gately called for the nomination of the Vice President of the Board of Education.

A motion was made by Mr. Midgett to nominate Mr. Hauge as the Vice President of the Board. That motion was seconded by Mrs. Soles.

D. Close nominations for the office of Vice President of the Board

A motion was made by Mrs. Wig to close nominations for Mr. Hauge as the Vice President of the Board.

Seconded by Mr. Probasco

Roll Call

Yes

Mrs. Wig, Mr. Probasco,
Mr. Hauge, Mr. Midgett,
Mr. Miller, Mrs. Septor,
Mrs. Soles

No

None

The following roll call vote was taken for motion to nominate the Vice President.

Roll Call

Yes

Mr. Midgett, Mrs. Soles,
Mr. Hauge, Mr. Miller,
Mr. Probasco, Mrs. Septor,
Mrs. Wig,

No

None

Mr. Gately handed over the gavel to Mr. Miller who now presided over the meeting.

Mrs. Septor moved with a second by Mr. Hauge that V.E be approved:

- E. Recommend approval of Resolution 2012-2013 No. 12 entitled Board of Education Meeting Schedule 2013.

Roll Call

Yes

Mrs. Septor, Mr. Hauge,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

VI. APPROVAL OF AGENDA

Mr. Hauge moved with a second by Mr. Midgett that VI.A be approved:

- A. Recommend that the Board approve the reorganization meeting agenda for January 2, 2013.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,
Mr. Probasco, Mrs. Septor,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

VII. APPROVAL OF MINUTES

Mr. Hauge moved with a second by Mrs. Wig that VII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on November 28, 2012.

Roll Call

Yes

Mr. Hauge, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Septor, Mrs. Soles,
Mr. Miller

No

None

Mr. Midgett moved with a second by Mrs. Wig that VII.B be approved:

- B. The minutes are presented for necessary correction and approval for the regular meeting on December 12, 2012.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mrs. Septor, Mrs. Soles,
Mr. Hauge, Mr. Miller

No

None

Abstain

Mr. Probasco

VIII. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

January 23, 2013
 February 13, 2013
 February 27, 2013
 March 13, 2013
 April 10, 2013
 April 24, 2013
 May 8, 2013
 May 29, 2013
 June 12, 2013

June 26, 2013
 July 24, 2013
 August 28, 2013
 September 11, 2013
 September 25, 2013
 October 9, 2013
 October 30, 2013
 November 20, 2013
 December 11, 2013

B. Student Enrollment

Primary	PreK3			PreK4			K - AM			Grade 1			Total		Difference			
	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-			
	20	20	0	27	28	+1	98	98	0	88	88	0	233	234	+1			
Out of District	0	0	0	0	0	0	1	1	0	0	0	0	1	1	0			
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total		Difference			
	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-			
	92	92	0	104	104	0	126	126	0	129	129	0	451	451	0			
Out of District	1	1	0	0	0	0	1	1	0	1	1	0	3	3	0			
Middle	Grade 6			Grade 7			Grade 8			Total		Difference						
	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-			
	144	144	0	144	144	0	156	156	0				444	444	0			
Out of District	2	2	0	1	1	0	1	1	0				4	4	0			
High	Grade 9			Grade 10			Grade 11			Grade 12			Grade 12+			Total		Difference
	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-	12/5	12/18	+/-
	136	136	0	117	117	0	142	142	0	141	141	0	3	3	0	539	539	0
Out of District	2	2	0	0	0	0	2	2	0	2	2	0	0	0	0	6	6	0
													Total		Difference			
													12/5	12/18	+/-			
Total Enrollment													1667	1668	+1			
													12/5	12/18				
Out of District Students													14	14	0			

IX. SUPERINTENDENT'S COMMENTS

- HIB Report

PRIMARY SCHOOL

- Professional development planned for the first week of January
- First Grade math articulation meeting
- 14 NEPS families received baskets including food and gifts for the family for Christmas
- Our high school students with the help of Student Government collected \$150.00 in spare change to help buy school supplies for the Lavallette schools who lost a lot due to Hurricane Sandy, and our seniors donated toys to children who lost their homes during the storm.

MIDDLE SCHOOL

- On January 9th NEMS student council will attend their annual leadership training at The College of New Jersey. Our students will learn how to become better leaders in our school, and attended several workshops that provided them many new ideas on how to improve our school even more.
- The middle school is pleased to offer students who may need additional assistance the opportunity to attend an after school NJASK test prep program for Language Arts and/or mathematics. These classes will address specific areas of weakness as denoted by previous standardized tests and classroom teacher observations. Each class will meet after school for 1 hour per week. Classes will begin in February and will run for 10 weeks from 3:00-4:00 PM.

ATHLETICS

- The Warriors Basketball teams hosted the annual Warrior Holiday Invitational boys finished in 2nd place while the Wrestling team finished 4th traveled to Manchester High School for the Hawk Classic over the winter break.
- An interest meeting was held on December 20 for the New Egypt High School Technology Student Association. Led by Mr. Ng our physics teacher. Mr. Ng discussed the opportunities for students that TSA offers including: developing leadership skills, working collaboratively and learning about the numerous career options available in the field of technology.
- January 15th is the SPARK parent night. We will have a number of CST members and teachers giving presentations about some of the initiative that they are conducting in the schools. Dr. Erin Sappio and Alisa Foreman are talking about the Virtual Reality social skills program and will be giving a demonstration. Nancy Forbes will be doing the relaxation protocol that she does with the kids. A few smaller presentations. This is an opportunity to increase the involvement and communications among special education parents and our teaching/support staff.

SCHOOL SECURITY

We are all deeply saddened by the tragic event at the Sandy Hook Elementary School. It has caused everyone across the country to evaluate the safety and security of our schools. Although safety and security has always been and continues to be our first and foremost priority, we can always continue to improve and tighten our security even further.

Our district has front door and external camera monitoring systems in place. We have an employee identification card access system. All front office staff are trained in visitor sign in and out procedures. We also tightened up on our security before and after school hours while students are still in our care with new positions added called site attendants to monitor entrances like when school is in session.

We conduct one fire drill and one school security drill per month.

For school security drills, each school must conduct per year:

- 2 Code Lock Ins labeled 'Active Shooter'
- 2 Code Lock Outs labeled 'Lockdown'

- 2 Code Barn/Field labeled 'Bomb Threat'
- 2 Code Barn/Field labeled 'Evacuation (non-fire)'

We also have table top security drills that include the administrative team and fire, rescue and police

We purchased two way radios for communications among all buildings and the police department

We are hoping to send a team to Maryland for a week to examine our crisis plan and update it based on further extensive emergency training.

- Joint meeting with the Township Committee to discuss school and township security on January 16, 2013 at 7:30 p.m. in the high school auditorium.
- Open Public Forum – School Safety updates and discussion

X. STUDENT REPRESENTATIVE COMMENTS

XI. PUBLIC COMMENT ON AGENDA ITEMS

XII. PRESENTATIONS/AWARDS

XIII. CORRESPONDENCE

Mr. Gately read a letter from New Jersey School Boards Association acknowledging resolution 2012-2013 No.11 to amend the Federal Budget Control Act of 2011.

XIV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Hauge moved with a second by Mr. Midgett that A.1 – A.6 be approved:

1. Recommend approval of all bills and claims for January 2, 2013, which have been examined by members of the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for January 2, 2013, which required hand written checks after the December 12, 2012 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report for the period ending November 30, 2012 and the Treasurer of School Monies Report for the period ending November 30, 2012.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of November 30, 2012, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of

Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.

6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of November 30, 2012, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,
Mr. Probasco, Mrs. Septor,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.6 be approved:

1. Recommend approval of the following substitutes for the 2012-2013 school year pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of NJ in accordance with the law.

<u>Name</u>	<u>Substitute Positions</u>	<u>Hourly Rate</u>
Jennifer Benn	Teacher/Paraprofessional	\$80.00/\$60.00 per day
Leanne Beck	Teacher/Paraprofessional	\$80.00/\$60.00 per day
Christina Guarducci	Teacher/Paraprofessional	\$80.00/\$60.00 per day
Thomas Robbins	Teacher/Paraprofessional	\$80.00/\$60.00 per day
Wendy Curran	Secretary/Clerk	\$75.00/\$60.00 per day

2. Recommend approval of the following NEED/Community Education site attendants effective January 3, 2013 for the 2012-2013 school year.

Melinda Bowden	\$10.50/hr.
Nicole Cardoso	\$10.50/hr.
Cheryl Combs	\$10.50/hr.
Carol Florio	\$10.50/hr.
Robbin Galloway	\$10.50/hr.
Rhonda Johnson	\$10.50/hr.
Linda Leutwyler	\$11.62/hr.
Jake Whritenour	\$10.50/hr.

3. Recommend approval of the following stipend extracurricular position at New Egypt Middle School:

<u>Postion</u>	<u>Staff Member</u>	<u>Stipend</u>
NEMS Asst. Drama Advisor	Ellen Healy	\$2,000.00

4. Recommend approval of the following leave of absence for Danielle Goglia, primary school speech/language specialist:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Leave With Pay	4/1/2013	5/3/2013
Maternity Leave Without pay, with benefits	5/5/2013	5/10/2013
NJFLA Without pay, with benefits	5/13/2013	6/30/2013

5. Recommend approval of an extension of the following leave of absence for Sara Bouroult, high school history teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Leave With Pay		
NJFLA Without pay, with benefits		
Child rearing leave Without pay, without benefits	January 28, 2013	January 31, 2013

6. Recommend approval of the following staff to receive tuition reimbursement in the amount of \$225.00, per credit pending receipt of a grade of "B" or better and proof of payment pending the availability of funds as per PTEA Collective Bargaining Agreement:

<u>Staff Member</u>	<u>Class, Credits, School</u>	<u>Semester</u>
Nicole Kennedy	English Linguistics (3 credits) Monmouth University	Spring 2013
	Diversity in Education (3 credits)	Spring 2013

Roll Call

Yes

Mrs. Soles, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

- C. Policy
- D. Professional Development/Travel Reimbursements

Mr. Midgett moved with a second by Mr. Probasco that D.1 be approved:

1. Recommend approval of the attached Professional Development.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Septor, Mrs. Soles,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

E. Other Motions

Mrs. Septor moved with a second by Mrs. Wig that E.1 – E.3 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on January 2, 2013 by the Board of Education.
2. Recommend approval of the following spring student teachers and their assignments:

Student Teachers Spring 2013 Semester				
Name	Certification Area & Grade Preference	College/University	Placement Dates	Cooperating Teacher(s)
Marti, Jessica	Clinical Hours in Speech	Nova Southeastern University	January 7- April 19, 2013	Chaya Blaustein

3. Recommend approval to initiate and conduct a middle school instructional bowling program by staff members Glenn Knigge and Bridgette Patterson from February 18 – February 21, 2013, at no cost to the Board.

Discussion: Mr. Hauge asked if the coaches are volunteering their time on agenda E.3. Mr. Carroll explained the bowling program.

Roll Call

Yes

Mrs. Septor, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Hauge,
Mr. Miller

No

None

F. Facilities

G. Field Trips

Mrs. Soles moved with a second by Mrs. Wig that G.1 be approved:

1. Recommend approval of the attached Field Trips.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Septor, Mr. Hauge,
Mr. Miller

No

None

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

XVI. NEW BUSINESS

Mr. Hauge questioned the new teacher evaluation system and requested an update from the administrators and association on how the implementation is going.

Dr. Jones responded that they will provide detailed updates going forward.

Mr. Miller asked if they want to stay with the assigned committees or is there any interest in changing.

Mr. Hauge responded that they might keep in mind that other committees might be necessary or suggested.

Mr. Probasco suggested a thank you letter to Garden State Transport for the use of the bus for bowling.

Mr. Midgett asked what the estimated cost is for the site attendants and if it is unbudgeted.

Mr. Gately responded that the site attendants are unbudgeted and paid out of the NEED program.

Dr. Jones responded that it is about 1 to 1 ½ hours a day.

XVII. OLD BUSINESS

XVIII. BOARD OF EDUCATION COMMENTS

Mr. Midgett wished everyone a Happy New Year.

Mr. Miller wished everyone a Happy New Year and looks forward to working with everyone.

Mr. Hauge made a motion to adjourn at 8:25 p.m.

Seconded by Mr. Probasco, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary