

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
March 21, 2013
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

Student Achievement

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

Curriculum and Instruction

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

Technology

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

District Communications, Operations and Public Relations

To improve communications with stakeholders (staff, students, Board, parents and community members)

Board Goals

New Jersey Sustainable Schools Project Grant

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

Demographics

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

Alumni Association

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

Board of Education approval 08.22.2012

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2012-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Absent (arrived to the meeting at 7:17 p.m.)
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent
 Mr. Gately, Business Administrator/
 Board Secretary
 Mr. Stein, Board Attorney

Charlene Zoerb, Field Service Representative from New Jersey School Boards Association discussed school board governance.

Mr. Hauge moved that the Board go into executive session at 7:15 p.m. for the purpose of discussing personnel.
Seconded by Mr. Probasco, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and

2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:50 p.m.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

- VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Hauge moved with a second by Mr. Probasco that VII.A be approved:

- A. Recommend that the Board approve the regular meeting agenda for March 21, 2013.

Roll Call

Yes

Mr. Hauge, Mr. Probasco,
Mr. Midgett, Mrs. Septor,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

VIII. APPROVAL OF MINUTES

Mr. Midgett moved with a second by Mrs. Wig that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on March 6, 2013.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mrs. Septor, Mrs. Soles,
Mr. Hauge, Mr. Miller

No

None

Abstain

Mr. Probasco

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

April 10, 2013
 April 24, 2013
 May 8, 2013
 May 29, 2013
 June 12, 2013
 June 26, 2013
 July 24, 2013

August 28, 2013
 September 11, 2013
 September 25, 2013
 October 9, 2013
 October 30, 2013
 November 20, 2013
 December 11, 2013

B. Student Enrollment

Primary	PreK3			PreK4			K - AM			Grade 1			Total			Difference			
	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-				
	20	20	0	28	28	0	95	95	-2	89	90	+1	232	233	+1				
Out of District	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total			Difference			
	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-				
	91	91	0	104	104	0	126	126	0	129	129	0	450	450	0				
Out of District	1	1	0	0	0	0	1	1	0	1	1	0	3	3	0				
Middle	Grade 6			Grade 7			Grade 8			Total			Difference						
	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-		2/27	3/14	+/-			
	144	144	0	144	144	0	155	155	0				443	443	0				
Out of District	1	1	0	1	1	0	1	1	0				3	3	0				
High	Grade 9			Grade 10			Grade 11			Grade 12			Grade 12+			Total			Difference
	2/27	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-	2/17	3/14	+/-	2/27	3/14	+/-	2/27	3/14	+/-	
	136	136	0	117	117	0	143	143	+1	139	139	0	3	3	0	538	538	0	
Out of District	2	2	0	0	0	0	2	2	0	2	2	0	0	0	0	6	6	0	
													Total						
													2/27	3/14	+/-				
Total Enrollment													1663	1664	+1				
													2/27	3/14	+/-				
Out of District Students													12	12	0				

X. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

- HIB
- School Resource Officer (SRO)
- School Performance reports
- Congratulations to the 2013 Teachers of the Year!

New Egypt High School – Mrs. Kodi Sohl
 New Egypt Middle School – Mr. Matthew Kukoda
 Dr. Gerald H. Woehr Elem. School – Mrs. Alyse Krieg
 New Egypt Primary School – Mrs. Diana Alvarado

- Primary school principal search

- High school principal search

PRIMARY SCHOOL

- Kindergarten Registration took place on March 12, 13 & 14. To date, the totals are 73 registered and 18 registered for Complement. Registration was smooth and organized, with support from PTO moms, who escorted children and parents to the appropriate places.

ELEMENTARY SCHOOL

- Fourth grade students have really been enjoying the Heroes and Cool Kids program and the lessons they are learning from the Middle School students.
- Second grade enrichment students were learning about communities and created 3D models of past, present, and future communities. These communities were on display in the multi-purpose room for all to see.

MIDDLE SCHOOL

- Cameron Tabor has been chosen as one of five winners of "The Choice" Contest from the December 10, 2012, issue of *Scope magazine*! Cameron wrote an essay comparing 2 articles on the topic of decision-making and how we make the choices we do. His prize for this selection is a brand new novel, Nan Marino's *Hiding out in Pancake Palace*. *Scope* editors chose this book as the prize for this contest because Nan Marino authored the fiction story, "The Choice." Congratulations, Cameron!
- The middle school competed in the annual Academic Bowl competition on yesterday, at Goetz Middle School in Jackson. Led, by Mrs. Carr. Mrs. Peterson, and Mrs. Hogan, the students are hoping to surpass last year's amazing team performances. We are still waiting for the final results!
- Congratulations to Debbie Ruggerio and Charles Megules on a wonderful Celebration of the Arts last night at the Plumsted Township Municipal Building. All art projects will continue to be on display at the Municipal Building through April 12th.

HIGH SCHOOL

- Community Luncheon will be held in the New Egypt High School IMC on April 3, 2013

SPECIAL PROJECTS

- Plans are underway for a district-wide Green Day Celebration on April 26. The primary school has already begun planning, and will involve all the students in age-appropriate activities.
- The other schools will be following suit. Three members of the Green Team visited a Green Ribbon School in Neptune, NJ on March 14, 2013, where we saw not only a beautiful- and green - facility, but learned about some strategies to promote "being green" via school celebrations, curricular changes and green lessons.

ATHLETICS

- Congratulations to senior Brad Schwarze. Brad placed 4th in the NJSIAA State Wrestling Tournament. This is the highest any New Egypt wrestler has finished in school history.

- The high school and middle school spring sports have started preparation for their upcoming seasons which begin the week after spring break.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PUBLIC COMMENT ON AGENDA ITEMS

XIII. PRESENTATIONS/AWARDS

XIV. PUBLIC HEARING ON 2013-2014 SCHOOL BUDGET

2013-2014 Final Budget Adoption presented by Sean Gately, Business Administrator

XV. CORRESPONDENCE

XVI. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Hauge moved with a second by Mr. Midgett that A.1 – A.10 be approved:

1. Recommend adoption of the budget for the 2013-2014 school year as follows:

General Fund Budget:	\$23,203,498
General Fund Tax levy:	\$ 9,926,117
Special Revenue Fund Budget:	\$ 383,190
Debt Service Fund budget:	\$ 2,524,132
Debt Service Fund Tax Levy:	\$ 1,613,840

There should be raised for General Funds \$23,203,498 for the ensuing school year (2013-2014).

Resolved, that the Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). the district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$120,000 for the purpose of adding school security services.

- Recommend approval of the 2013-2014 maximum Travel as per N.J.A.C. 6A:23A-7.3 in the amount of \$50,000 and that the maximum amount established in the pre-budget year (2012-2013) was \$75,000, which includes year-to-date expenditures of \$37,489.45.
- Recommend approval of the maximum dollar limit to be spent on public relations and professional services as per N.J.A.C. 6A:23A-2.2(a)1 in the amount of \$305,900, attached.
- Recommend approval of the establishment of dollar thresholds for awards to recognize special accomplishments and establish a budget supported by general fund revenues for each category in a non-discriminatory manner (for example, football, boys soccer, girls soccer, student council, clubs), as per N.J.A.C. 6A:23-5.(c)2-3 in the amount of \$809,969.27, attached.

2. Recommend approval of all bills and claims for March 21, 2013, which have been examined by members of the Finance Committee prior to this meeting and are presented for approval.

3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report for the period ending February 28, 2013 and the Treasurer of School Monies Report for the period ending February 28, 2013.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2013, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of January 31, 2013, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of an agreement to extend the contract with the Ocean County Library from March 1, 2013 – February 28, 2020 for the Waste Water Treatment Plant.
8. Recommend approval to renew a contract with New Jersey School Boards Association to provide policy online services for the 2013-2014 school year at a cost of \$2,500.00.
9. Recommend approval of a contract with School Improvement Network to provide Educator Effectiveness System (EES), PD 360, Common Core 360, and Observation 360 Purchase and Pricing Agreement for the New Egypt Middle School in the amount of \$874.38.
10. Recommend approval of a contract with School Improvement Network to provide Educator Effectiveness System (EES), PD 360, Common Core 360, and Observation 360 Purchase and Pricing Agreement for the Dr. Gerald H. Woehr Elementary School in the amount of \$874.38.

Discussion: Mr. Midgett asked for an explanation on agenda item A.1.c. Mr. Gately responded that we are required by N.J.A.C. 6A:23-5.(c)2-3 to put the attached spreadsheet together, which details all the programs. Mrs. Soles asked how they came up with the figures and what do they entail. Mr. Gately explained that they are all in the budget, which includes stipends, transportation and coaches. Mr. Midgett asked if this is the wording that has to be used. Mr. Gately explained that this is the wording that must be used.

Roll Call

Yes

Mr. Hauge, Mr. Midgett,
Mr. Probasco, Mrs. Septor,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.8 be approved:

1. Recommend approval for the revision of the following leave of absence for Courtney Adelung, 2nd grade teacher at the elementary school:

LEAVE	FROM	THROUGH
Maternity Disability Leave With Pay	3/4/2013	5/2/2013
NJFLA Without pay, with benefits	5/3/2013	6/30/2013

- Recommend approval of Shannon Robertson as a leave replacement computer teacher for Brad Mogol from March 22, 2013 to April, 12, 2013 at the New Egypt Primary School/Dr. Gerald H. Woehr Elementary School at a salary of \$51,876.00, prorated, with no benefits equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
- Recommend approval of the following substitutes for the 2012-2013 school year, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of NJ in accordance with the law.

<u>Name</u>	<u>Substitute Positions</u>	<u>Hourly Rate</u>
Christine Freeman	Substitute Site Attendant	\$10.50 per hour
Anita McIntyre	Substitute Site Attendant	\$10.50 per hour
Brenda Wear	Paraprofessional	\$60.00 per day

- Recommend approval of the following staff to organize and present at the Family Dinner Night on April 25, 2013 in the amount of \$80.00 each, funded through the Plumsted Township Municipal Alliance Grant:

Heather Collins
Jacqueline Duca
Alyse Kreig

- Recommend ratification of approval for Michael Hughes as an assistant girl's basketball coach for the 2012-2013 winter season at a stipend of \$4,950.00.
- Recommend approval of the following staff as coaches for the 2013 spring sports season:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
MS Track	Assistant Coach	David Restaino	\$2,596.00

- Recommend ratification of the following extra-curricular paraprofessionals for the 2012-2013 school year, as needed, to supervise students with disabilities as they participate in after-school activities such as band, cheerleading and bowling at a rate of \$20.00 per hour:

Craig Conk

- Recommend acceptance of the retirement of Patricia Frazer, middle school language arts/social studies teacher, as of June 30, 2013.

Discussion: Mrs. Soles wished Patricia Frazer best of luck on her retirement.
Mr. Miller asked if B.5 is because of the wrong classification. Mr. Gately responded “yes”.

Roll Call

Yes

Mrs. Soles, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

C. Policy

Mrs. Wig moved with a second by Mr. Probasco that C.1 – C.4 be approved:

1. Recommend approval of second reading of Policy 1410, Local Units.
2. Recommend approval of second reading of Policy 5141.4, Child Abuse and Neglect.
3. Recommend approval of second reading of Policy 5145.5, Photographs of Pupils.
4. Recommend approval of second reading of Policy 5145.11, Questioning and Apprehension.

Roll Call

Yes

Mrs. Wig, Mr. Probasco,
Mr. Midgett, Mrs. Septor,
Mrs. Soles, Mr. Hauge,
Mr. Miller

No

None

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mrs. Septor that D.1 be approved:

1. Recommend approval of the attached Professional Development.

Roll Call

Yes

Mrs. Soles, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

E. Other Motions

Mrs. Septor moved with a second by Mrs. Wig that E.1 – E.4 be approved:

Mrs. Septor amended the motion with a second by Mrs. Soles that E.1 – E.3 be approved and E.4 be tabled.

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on March 21, 2013 by the Board of Education.

2. Recommend approval of the following Community Education classes:

Class	Duration	Student Cost	PTCE Cost	Tentative Dates
Hobby Quest: Aviation	4 weeks	\$63.00	\$58.00	Fridays at NEPS; April 4, 12, 19, 26
KidzArt	6 weeks	\$83.00	\$75.00 per student	Spring Session, dates TBA
Mother's Day Craft	1 afternoon	\$18.00	Max. 24 students; \$5.00 per student, to each Rita Williams and Jen Marsh; approx. \$185.00 craft supply expense	One afternoon

3. Recommend approval of the following spring and fall student teachers and their assignments:

Observation Students Spring 2013 Semester				
Name	Certification Area & Grade Preference	College/University	Placement Dates	Cooperating Teacher(s)
Simicsak, Ashley	Introduction to Teaching course, 30 hours of elementary classroom observations	Ocean County Community College	First week of April 2013 to May 8, 2013	Jamie Leto

Student Teachers Fall 2013 Semester				
Name	Certification Area & Grade Preference	College/University	Placement Dates	Cooperating Teacher(s)
DaQuila, Susan	Elementary Education – Language Arts Literacy - Grade Levels:1-4	The College of New Jersey	September 3, 2013 – December 13, 2013	Sabrina McKemey

4. Recommend approval of the 2013-2014 district school calendar.

Roll Call

Yes

Mrs. Septor, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

- F. Facilities
G. Field Trips

Mrs. Soles moved with a second by Mrs. Septor that G.1 be approved:

1. Recommend approval of the attached Field Trips.

Roll Call

Yes

Mrs. Soles, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

XVII. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

1. Aaron Heller, 68 Evergreen Road, New Egypt, NJ 08533, spoke in support of Rich Carroll for the position of principal at the high school.
2. Jay Corby, high school physical education teacher, commented that he would like to be on the panel for hiring of the high school principal.

XVIII. NEW BUSINESS

Mr. Gately read the Resolution Opposing S-1191 / A-1191 and provided an overview of the proposed legislation.

Mr. Probasco moved with a second by Mr. Midgett that XVIII.A be approved:

- A. Resolution Opposing S-1191 / A-3627 (Undermining a School Board's Ability to Subcontract Services)

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
Mrs. Septor, Mrs. Soles,
Mrs. Wig, Mr. Hauge,
Mr. Miller

No

None

Mrs. Soles commented on the fences by the baseball and softball fields.

Mr. Gately responded that he will look into the fields and fencing.

XIX. OLD BUSINESS

XX. BOARD OF EDUCATION COMMENTS

Mrs. Soles congratulated the Teachers of the Year.

Mrs. Soles thanked everyone for coming out.

Mrs. Septor commented on the Night of the Arts.

Mr. Hauge made a motion to adjourn at 8:50 p.m.

Seconded by Mr. Probasco, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary