

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 24, 2013
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

Student Achievement

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

Curriculum and Instruction

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

Technology

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

District Communications, Operations and Public Relations

To improve communications with stakeholders (staff, students, Board, parents and community members)

Board Goals

New Jersey Sustainable Schools Project Grant

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

Demographics

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

Alumni Association

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

Board of Education approval 08.22.2012

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:33 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2012-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Absent (arrived to the meeting at 7:11 p.m.)
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:35 p.m. for the purpose of discussing personnel, negotiations and vendor contracts.
Seconded by Mrs. Septor, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Midgett made a motion to go out of executive session at 7:44 p.m.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Hauge, Vice President	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Wig that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for April 24, 2013.

Roll Call

Yes	Mr. Probasco, Mrs. Wig, Mr. Midgett, Mrs. Septor, Mrs. Soles, Mr. Miller
No	None
Absent	Mr. Hauge

VIII. APPROVAL OF MINUTES

Mrs. Wig moved with a second by Mr. Midgett that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on April 10, 2013.

Roll Call

Yes	Mrs. Wig, Mr. Midgett, Mr. Probasco, Mrs. Septor, Mrs. Soles, Mr. Miller
No	None
Absent	Mr. Hauge

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

May 8, 2013	September 11, 2013
May 29, 2013	September 25, 2013
June 12, 2013	October 9, 2013
June 26, 2013	October 30, 2013
July 24, 2013	November 20, 2013
August 28, 2013	December 11, 2013

B. Student Enrollment

Primary	PreK3			PreK4			K - AM			Grade 1			Total			Difference			
	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-				
	20	20	0	28	28	0	96	95	-1	90	91	+1	234	234	0				
Out of District	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total			Difference			
	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-				
	91	90	-1	104	104	0	126	126	0	129	129	0	450	449	-1				
Out of District	1	1	0	0	0	0	1	1	0	1	1	0	3	3	0				
Middle	Grade 6			Grade 7			Grade 8			Total			Difference						
	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-		4/3	4/17	+/-			
	144	144	0	144	144	0	155	155	0				443	443	0				
Out of District	1	1	0	1	1	0	1	1	0				3	3	0				
High	Grade 9			Grade 10			Grade 11			Grade 12			Grade 12+			Total			Difference
	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/17	+/-	4/3	4/7	+/-	
	136	136	0	117	117	0	143	143	+1	139	140	+1	3	3	0	538	539	+1	
Out of District	2	2	0	0	0	0	2	2	0	2	2	0	0	3	0	6	6	0	
	Total															4/3	4/17	+/-	
Total Enrollment																1665	1665	0	
	Total															4/3	4/17	+/-	
Out of District Students																12	12	0	

X. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

HIB Report

Night of the Arts

Rita Williams received a grant in the amount of \$7,500.00 and will create a museum for NEPS in our lobby with movable partitions to display artwork as well as science and cultural themed displays throughout the year.

PRIMARY SCHOOL

- Earth Day, Arbor Day, and green activities are all planned for the week. Staff and students will be wearing green, collecting materials for recycling, and working to make the Primary School a wonderful environment for children and other living things.
- Family Dinner evening is planned for Thursday April 25. Dinner will be served and break out discussion groups will be held dealing with raising healthy families, making good choices, etc. Childcare will be available. This is funded by the Plumsted Municipal Alliance.

ELEMENTARY SCHOOL

- Grade 2 participated in environmental presentations to learn more about Earth Day and how to keep our Earth green and clean.
- On April 30th, the elementary school will host a Family Curriculum Night from 6:00 - 7:00 p.m. to help parents sustain students' education for the remainder of the school year and over the summer. We will also be giving parents useful information regarding NJASK testing.
- Also on April 30th, the Blue Skies Academy will be taking a trip to the Apple Store to learn more about the use of technology and how they can better apply that to their Blue Skies artwork. They will spend the second half of the trip traveling to a nursing home to spread cheer with music, art, and original movies that the students created.
- NJASK testing begins on May 6 for grade 5 and on May 13 for grades 3 and 4.
- On May 9th, second grade will be hosting their poetry cafes. They will be sharing the original poetry that they have been writing throughout their Poetry unit this April.

MIDDLE SCHOOL

ROOTS Day

- On April 17, students participated in “Roots Day”, a school-wide exercise in empathy and awareness. Twenty student representatives actively engaged with their peers by collecting over 300 signatures from their peers in order to “make a plan” to modify their own behavior. These plans included the choice of showing others respect through various strategies. In addition, the Roots student representatives sympathetically talked one-on-one with students during lunch to engage them in conversations about how they were feeling at school, and how they’d like to improve the way students treat each other. Nearly every student in the school spoke with the representatives and over fifty submitted anonymous suggestions for improving students’ interactions.
- As the Roots program concludes, Princeton University will be providing a detailed report later this summer on the results of Roots Day and other activities that were conducted during this school year, which will include feedback on the student attitudes and suggestions on improving how students treat one another.

- 8th Grade Semi-Formal

The NEMS 8th Grade Semi-Formal Dance will be held on Friday May 3rd, 2013 from 7:00 p.m. - 10:30 p.m. This event will be held at the New Egypt Elks Lodge and will be sponsored by the 8th grade parents. A very special thank you to our 8th Grade Parents who every year make this evening a night that our students will cherish and remember forever!

HIGH SCHOOL

- We would like to congratulate Katie Solinski, Sarah Graser, Emiley Garey, Brianne Lammerding and Taylor Leonardo from Mrs. Sohl's class, in winning "Best Editing" at the New Jersey High School Film Challenge. Teams were given a prompt, prop, a character name and 96 hours to make a 4 minute movie.
- We would also like to congratulate Bobby Newman and Kiyomi Locker on their "Most Improved Delegate" awards in their respective committees at Rutgers Model Congress. It was the first conference for both of them.
- We would like to congratulate Bobby Fine for winning 2nd place in the State for small engines at the Vo-tech Skills USA competition.
- Our Guidance department will be having a Junior college planning night in the IMC at 6:30 p.m. on Tuesday, May 2.

SPECIAL PROJECTS

- District members of the Green Team have been planning events to celebrate Earth Week this week. The elementary school has been providing daily green trivia and every third grader will receive their own evergreen seedling from the NJ State Forestry Service to take home and plant. The primary school students will be learning about sun safety and incorporating "sun-sensitive" beads into crafts to remind them to use sunscreen. Both the middle school and high school teachers have been provided with lesson ideas to incorporate during the week.
- NJASK testing begins next week, starting with 7th and 8th grade.

Moving 2nd grade to the Primary School not feasible

XI. STUDENT REPRESENTATIVE COMMENTS

Kimberly Wilson, student representative, commented on the following:

Primary School

Mr. Wells conducts Hip Hop Health for the students where he plays videos and songs about hygiene, nutrition and exercise for the Primary and Elementary school. On the 19th they had an American Cancer Society event pertaining to Relay for Life where they take laps around back with intervals of exercising and dancing. They researched about cancer prevention lifestyles with sun block and testing by watching videos and reading tidbits on the iPads.

Elementary School

Mrs. Beams suffered a loss in her family so she was very busy this month. Luckily I do a program with the elementary school nurse so she filled me in with some information about what's going on there. As I previously said, they had Hip Hop Health the 12, and also they performed the play on the 12, 13, and 14, which were wonderful. This month is Autism Awareness Month, so luckily this Monday I was present at the Elementary School when they all gathered outside to blow bubbles in honor of this cause.

Middle School

Green Team - Earth Day

Fundraiser for Save the Turtles

Feather Project

Technology - Lesson Planning Program

High School

First, I want to welcome Mrs. Baubles to the principal position for the rest of the year. I like how the security in the schools has increased and I've heard a lot of positive feedback with that. When I visited each school to converse with the principals these past weeks, I was glad to see that we are now taking measurements to make our schools even safer and responding to the many concerns. Also, after talking with a few of my classmates we all agreed that the amount of scholarships offered through the school for the senior class has been amazing. Overall, many people that I've talked to in the school and myself are very happy with the way the school is being run this year.

XII PUBLIC COMMENT ON AGENDA ITEMS

XIII. PRESENTATIONS/AWARDS

A. New Jersey's Clean Energy Audit Program presented by Joseph Occhiuzzo and Edward Novatkowski

XIV. CORRESPONDENCE

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mrs. Septor that A.1 be approved:

1. Recommend approval of all bills and claims for April 24, 2013, which have been examined by members of the Finance Committee and are presented for approval, with the exception of P.O. #13-2014 for Harry Miller in the amount of \$313.73.

Roll Call

Yes	Mr. Midgett, Mrs. Septor, Mr. Probasco, Mrs. Soles, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Hauge

Mr. Probasco moved with a second by Mrs. Wig that A.2 be approved:

2. Recommend approval of P.O. #13-2014 for Harry Miller in the amount of \$313.73.

Roll Call

Yes	Mr. Probasco, Mrs. Wig, Mr. Midgett, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Hauge
Abstain	Mr. Miller

Mr. Midgett moved with a second by Mrs. Septor that A.3 – A.9 be approved:

3. Recommend approval of all bills and claims for April 24, 2013, which required hand written checks after the April 10, 2013 bills and claims list was approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.
5. Recommend approval of the Board Secretary's Report for the period ending March 31, 2013 and the Treasurer of School Monies Report for the period ending March 31, 2013.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2013, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of January 31, 2013, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. Recommend approval of a contract with Stronge & Associates Educational Consulting, LLC, to provide professional development services at a rate of \$3,000.00 as per EE4NJ requirements for principal and director evaluation systems.
9. Recommend approval of a contract with Stronge & Associates Educational Consulting, LLC, and My Learning Plan, Inc., to provide technology services at a rate of \$3,500.00 as per EE4NJ requirements for principal and director evaluation systems.

Roll Call

Yes

Mr. Midgett, Mrs. Septor,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Hauge

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Wig that B.1 – B.7 be approved:

1. Recommend revision of approval of the following leave of absence for Karen O'Brien, occupational therapist:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave With Pay (43 sick days)	January 22, 2013	April 14, 2013
FMLA Without pay, with benefits	April 15, 2013	April 28, 2013

2. Recommend approval of the following leave of absence for Natalie Belfiore, middle school guidance counselor:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA Without pay, with benefits	September 16, 2013	December 6, 2013
NJFLA Without pay, with benefits	December 7, 2013	December 20, 2013

3. Recommend approval of the following substitutes for the 2012-2013 school year pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of NJ in accordance with the law.

<u>Name</u>	<u>Substitute Positions</u>	<u>Hourly Rate</u>
Patricia Allen	Teacher/Paraprofessional	\$80.00/\$60.00 per day
Danielle Dey	Teacher/Paraprofessional	\$80.00/\$60.00 per day
Kaitlyn Zucaro	Teacher/Paraprofessional	\$80.00/\$60.00 per day

4. Recommend approval of the following staff to organize and present at the Family Dinner night on April 25, 2013 in the amount of \$80.00 each, funded through the Plumsted Township Municipal Alliance Grant:

Karen Brown
Linda Leutwyler
Jennifer Miller

5. Recommend ratification of approval of the following staff to attend up to four (4) one (1) hour after school faculty meetings at the non-instructional rate of \$40/hr., per the PTEA agreement; not to exceed \$4,480.00.

Kristin Abate	Marney Hatch	Christa McLaughlin
Lynn Capotosto	Andree Hille	Theresa Nicholl
Renee Capasso	Lisa Hoger	Laura Occhuzzio
Megan Castro	Jana Kekesi	Lisa Rajeski
Ramona Curry	Jamie Leto	Laura Rodriguez
Tura Dickert	Vanessa Liedtka	Jennifer Roth
Kathleen Donahue	Kathy LoPresti	Helen Sipos
Theresa Eagan	Jennifer Marsh	Wendi Weber-Sheridan
Patricia Garces	Sabrina McKemey	Jennifer Sonsiadek
		Debra Tilghman

6. Recommend that the Board authorize the execution of a sidebar agreement with the Plumsted Township Education Association, to settle the issue of longevity compensation during the 2011-2012 school year.
7. Recommend that the Board authorize the execution of a sidebar agreement with the Plumsted Township Education Association, regarding Patricia Garces request that an exception to the sick day notification for payment of unused sick days at retirement.

Roll Call

Yes	Mrs. Soles, Mrs. Wig, Mr. Midgett, Mr. Probasco, Mrs. Septor, Mr. Miller
No	None
Absent	Mr. Hauge

C. Policy

Mrs. Wig moved with a second by Mr. Probasco that C.1 – C.2 be approved:

1. Recommend approval of first reading of Policy 3515.1, Use of Cellular Telephones.
2. Recommend approval of first reading of Policy 3515.3, Pupil Use of Privately-Owned Technology.

Roll Call

Yes	Mrs. Wig, Mr. Probasco, Mr. Midgett, Mrs. Septor, Mrs. Soles, Mr. Miller
No	None
Absent	Mr. Hauge

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mr. Midgett that D.1 be approved:

1. Recommend approval of the attached Professional Development.

Roll Call

Yes

Mrs. Soles, Mr. Midgett,
Mr. Probasco, Mrs. Septor,
Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Hauge

Mr. Probasco moved with a second by Mrs. Wig that D.2 be approved:

2. Recommend approval for Harry Miller to attend the Impact Aid Section 8002 Summer 2013 conference in Branson, MO on June 21, 2013 – June 23, 2013 at a total cost not to exceed \$1,600.00.

Discussion: Mrs. Soles asked if any administrator was attending. Mr. Miller stated he was the only one attending.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,
Mr. Midgett, Mrs. Septor,
Mrs. Soles

No

None

Absent

Mr. Hauge

Abstain

Mr. Miller

E. Other Motions

Mrs. Wig moved with a second by Mr. Midgett that E.1 – E.3 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on April 24, 2013 by the Board of Education.
2. Recommend approval of an *Admissions Agreement as to Non-Resident Student* from Andrea Merhi to permit her children Grade 9 and Grade 12 to attend the New Egypt High School, enrollment permitting, for the upcoming 2013-2014 school year according to stipulations contained in the 2012-2015 PTEA/PTBOE Collective Bargaining Agreement.
3. Recommend approval of an application for the Interdistrict Public School Choice Program.

Discussion: Dr. Jones explained agenda item E.3, Interdistrict Public School Choice Program.

Mrs. Soles asked Dr. Jones if she knew of any districts that were denied.

Dr. Jones stated that she did not know of any districts denied.

Dr. Jones commended Mr. Donnelly for all his help with this application.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,
Mr. Probasco, Mrs. Septor,
Mrs. Soles, Mr. Miller

No

None

Absent

Mr. Hauge

F. Facilities

G. Field Trips

Mrs. Septor moved with a second by Mrs. Soles that G.1 be approved:

1. Recommend approval of the attached Field Trips.

Roll Call

Yes

Mrs. Septor, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Miller

No

None

Absent

Mr. Hauge

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Vickie Molokie, 32 Kuzyk Road, Cream Ridge, NJ, spoke in favor of Rich Carroll as principal.

XVII. NEW BUSINESS

Mrs. Soles asked for an update on the condition of the high school gym.

Mr. Gately gave an update on the high school gym floor.

The Board and Mr. Gately discussed the high school gym floor.

Mr. Gately gave an update on Impact Aid.

Mr. Gately gave an update on State Aid.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Septor thanked everyone for the grants.

Mr. Probasco commented that the elementary school play was amazing.

Mr. Miller thanked Joe Occhiuzzo and Ed Novatkowski for their presentation.

Mr. Probasco made a motion to adjourn at 8:40 p.m.

Seconded by Mrs. Soles, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary