

AGENDA

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
July 24, 2013
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

Student Achievement

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

Curriculum and Instruction

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

Technology

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

District Communications, Operations and Public Relations

To improve communications with stakeholders (staff, students, Board, parents and community members)

Board Goals

New Jersey Sustainable Schools Project Grant

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

Demographics

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

Alumni Association

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

Board of Education approval 08.22.2012

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2012-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Absent (arrived to the meeting at 6:38 p.m.)
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:36 p.m. for the purpose of discussing personnel matters and vendor contracts related to attorney services.
Seconded by Mrs. Wig, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Probasco made a motion to go out of executive session at 7:50 p.m.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Septor that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for July 24, 2013.

Roll Call

Yes

Mr. Probasco, Mrs. Septor,
Mr. Midgett, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

VIII. APPROVAL OF MINUTES

Mr. Midgett moved with a second by Mrs. Wig that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on June 26, 2013.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Probasco, Mrs. Septor,
Mrs. Soles, Mr. Miller

No

None

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

~~August 28, 2013~~ August 13, 2013
September 11, 2013
September 25, 2013
October 9, 2013

October 30, 2013
November 20, 2013
December 11, 2013

B. Student Enrollment

X. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

Special Education

- The Extended School Year program has been underway at NEPS since July 8th; there are 47 students who have been participating in this program. Teachers and support staff have been ensuring that student goals are being reinforced to prevent any regression of skills over the summer. Thank you to Mr. Donnelly and ESY staff.
- The Intensive Summer Remediation program, a regular education program, is also serving four students from our elementary population who are deemed at risk of academic regression in order to advance academic skill sets.

Curriculum and Instruction

- Completion of classroom leveled libraries purchasing for NEPS and NEES
- Facilitation of grades K-8 language arts literacy curriculum writing
- Facilitation of grades K-8 mathematics curriculum writing
- Sheltered Instruction Observation Protocol administrator training
- Facilitation of and attendance at Stronge leadership evaluation training for administrators
- Elementary and middle school mathematics curriculum articulation session
- Facilitation of AED/CPR training
- Facilitation of Reader's Workshop professional development session for teachers

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PUBLIC COMMENT ON AGENDA ITEMS

XIII. PRESENTATIONS/AWARDS

A. HIB Grading Self-Assessment and Year Summary presented by Rick DeMarco

The meeting was opened to the public for discussion.

Carol Ann Miller asked whether the report included all instances of bullying, including student to teacher.

Mr. DeMarco responded that the law does not cover student to teacher incidences.

XIV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mrs. Septor moved with a second by Mr. Midgett that A.1 be approved:

1. Recommend approval of all bills and claims for July 24, 2013, which have been examined by members of the Finance Committee and are presented for approval, with the exception of P.O. #13-2407 for Harry Miller in the amount of \$774.53.

Roll Call

Yes

Mrs. Septor, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

Mr. Probasco moved with a second by Mr. Midgett that A.2 be approved:

2. Recommend approval of P.O. #13-2407 for Harry Miller in the amount of \$774.53.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
Mrs. Septor, Mrs. Soles,
Mrs. Wig

No

None

Abstain

Mr. Miller

Mr. Midgett moved with a second by Mr. Probasco that A.3 – A.31 be approved:

3. Recommend approval of all bills and claims for July 24, 2013, which required hand written checks after the June 26, 2013 bills and claims list was approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds.
5. Recommend approval of the Board Secretary's Report for the period ending June 30, 2013 and the Treasurer of School Monies Report for the period ending June 30, 2013.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2013, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of June 30, 2013, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over

expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. Recommended approval of a contract with the Manchester Township Board of Education for one (1) student to attend the 2013-2014 extended school year at a total cost of \$4,400.00.
9. Recommend approval of a contract with the Manchester Township Board of Education for tuition for one (1) student for the 2013-2014 school year at a total cost of \$55,650.00.
10. Recommended approval of a contract with the Education Academy for one (1) student to attend the 2013-2014 extended school year at a total cost of \$5,483.50.
11. Recommend approval of a contract with the Education Academy for tuition for one (1) student for the 2013-2014 school year at a total cost of \$40,577.90.
12. Recommend approval of a contract with The Arc Ocean County Chapter for transitional services for one (1) student to attend the 2013-2014 school year at a total cost of \$2,340.00.
13. Recommend approval of a contract with The Arc of Ocean County Chapter for transitional services one (1) student to attend the 2013-2014 school year at a total cost of \$4,680.00.
14. Recommend approval of a contract with Mainstream Resolutions, Inc. to provide teacher of the deaf services for one (1) student for the 2013-2014 extended school year program at a rate of \$125.00 per session, not to exceed \$1,500.00.
15. Recommend approval of a contract with Mainstream Resolutions, Inc. to provide teacher of the deaf services for six (6) students for the 2013-2014 school year at a rate of \$125.00 per session not to exceed \$55,000.00.
16. Recommend approval of a contract with the Commission for the Blind for the 2013-2014 school year to provide services at Level I for five (5) students at cost of \$8,750.00.
17. Recommend approval of a contract with the Commission for the Blind for the 2013-2014 school year to provide services at Level III for one (1) student at cost of \$11,750.00.
18. Recommend approval of a contract between the Mercer County Special Services School District and the Plumsted Township Board of Education for one (1) student to attend the 2013-2014 extended school year at a cost of \$7,250.00.
19. Recommend approval of a contract with the Mercer County Special Services School District and the Plumsted Township Board of Education to provide a one to one aide for the 2013-2014 extended school year at a cost of \$4,875.00.
20. Recommend approval of a contract with Bayada Nursing Services to provide one to one care for one (1) student from July 1, 2013 – June 30, 2014, at a rate of \$55.00 per hour for RN services or \$45.00 per hour for LPN services.
21. Recommend approval of a contract with Beautiful Minds of Princeton L.L.C. to provide special education consulting, training, and assessments to assist the Child Study Team for the 2013-2014 school year at a rate of \$95.00 per hour, not to exceed of \$22,800.00.

22. Recommend ratification of a contract with Garden State Transport to provide transportation for one (1) student to High Point Program from July 10, 2013 – August 30, 2013 at a rate of \$234.00 per diem with an increase/decrease cost of \$1.00 per mile.
23. Recommend approval of resolution 2013-2014 No. 4, to adopt membership in the Burlington County Scholastic League for the 2013-2014 school year at a cost of \$2,075.00.
24. Recommend approval of resolution 2013-2014 No. 5, to adopt membership in the New Jersey State Interscholastic Athletic Association for the 2013-2014 school year at a cost of \$2,150.00.
25. Recommend approval of a contract with Centris Group and Plumsted Township School District to provide IEP Direct and RTIm Direct software in the amount of \$14,609.00 per year for 3 years.
26. Recommend that the Board approve an amendment to the District’s Long Range Facilities Plan to include the district-wide HVAC controls upgrades project.
27. Recommend that the Board approve a contract with Spiezele Architectural Group to prepare and submit the NJDOE ROD grant application for the district-wide HVAC controls upgrades in the amount of \$2,400.00.
28. Recommend that the Board approve an amendment to the District’s Long Range Facilities Plan to include the New Egypt High School roof replacement project.
29. Recommend that the Board approve a contract with ARMM Associates to prepare and submit the NJDOE ROD grant application for the New Egypt High School roof replacement project in the amount of \$1,000.00.
30. Recommend approval of Individual with Disabilities Education Improvement Act (IDEIA) of Basic (ages 3-21) application in the amount of \$317,469.00 and Preschool (Ages 3, 4 & 5) application in the amount of \$20,956.00 for the 2013-2014 school year.
31. Recommend approval of a contract between Mercer County Technical Schools and the Plumsted Township Board of Education for four (4) students to attend the 2013-2014 school year at a cost of \$12,300.00.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Septor, Mrs. Soles,
Mrs. Wig, Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.23 be approved:

1. Recommend that the Board amend June 12, 2013 motion B.16 to change the following:
 - Ticket taker/Collector – from \$45.00 per hour to \$45.00 per game
 - Chain Gang – from \$45.00 per hour to \$45.00 per game
 - Announcer – from \$45.00 per hour to \$45.00 per game
 - Clock Operator – from \$45.00 per hour to \$45.00 per game

2. Recommend ratification of the extended school year staff and their rates of pay for the state mandated program as follows:
 - Special Education Teachers - 20 days/4.5 hours per day/\$45.00 per hour
 - Special Education Substitute Teachers - 20 days/4.5 hours per day/\$45.00 per hour
3. Recommend ratification from July 15, 2013 – July 18, 2013 for Katherine Sawicki to coach the Warrior Sports Camp Girls Lacrosse at a rate of \$55.00 per student enrolled.
4. Recommend acceptance of the resignation of Marney Hatch as a Director for the Warrior Day Camp for the 2013 summer effective July 10, 2013, with regrets.
5. Recommend ratification of an increase of \$4,000.00 in the stipend for Dannie Valles as a Director for the Warrior Day Camp effective July 22, 2013.
6. Recommend approval for the following school nurses to work summer hours, at the non-instructional rate of \$39.00 per hour as per the negotiated contract with PTEA.

Karin Nielsen, New Egypt Middle School – 6 hours
Donna Wharton, New Egypt Primary School – 18 hours
7. Recommend acceptance of the resignation of Jenna Helmer, paraprofessional at the New Egypt High School effective July 25, 2013.
8. Recommend acceptance of the resignation of Karen Hammerschmidt, English teacher at the New Egypt High School effective September 1, 2013, with regrets.
9. Recommend acceptance of the resignation of Gabrielle Chapman as half-time paraprofessional at the New Egypt Primary School effective for the 2013-2014 school year.
10. Recommend approval of Gabrielle Chapman as a leave replacement basic skills teacher for Christine Mille at New Egypt Primary School from September 3, 2013 – December 15, 2013 at a salary of \$53,218.00, prorated with no benefits equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
11. Recommend approval of Sara Bouroult as assistant principal of New Egypt High School effective July 25, 2013 at a salary of \$84,540.00 as contained in the PTAA Collective Bargaining Agreement Step A, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of NJ in accordance with the law.
12. Recommend approval of Jenna Helmer as high school English teacher at the New Egypt High School for the 2013-2014 school year effective September 3, 2013 at a salary equal to BA Step 1 \$53,218.00, pending the successful completion of the application process established by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.
13. Recommend approval of Janet Carney as high school Mathematics teacher at the New Egypt High School for the 2013-2014 school year effective September 3, 2013 at a salary equal to BA Step 1 \$53,218.00, pending the successful completion of the application process established by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.

14. Recommend approval of Amanda Raulf as a half-time kindergarten paraprofessional at the New Egypt Primary School for the 2013-2014 school year at a salary of \$13,333.00 effective September 3, 2013 pending the successful completion of the application process established by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.
15. Recommend approval of Sean Curry as a Media Instructional Assistant at the New Egypt Primary School effective September 3, 2013 at a salary of \$13,646.00.
16. Recommend renewal of Gareth Grayson as high school permanent substitute for the 2013-2014 school year at the rate of \$100.00 per day, effective September 3, 2013.
17. Recommend approval of Richard Pogorzelski as a half-time maintenance employee at the rate of \$17.00 per hour up to 30 hours, effective July 25, 2013 pending the successful completion of the application process established by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.
18. Recommend approval of Nicole Cardoso as a Lunchroom/Playground monitor at the New Egypt Primary School effective September 4, 2013 at the rate of \$7.25 per hour.
19. Recommend approval of staff and stipend positions for the 2013-2014 school year per the attached list.
20. Recommend approval of Nicole Coyne, as a volunteer coach for the high school field hockey program during the 2013-2014 school year, pending criminal history review and receipt of 60 college credit requirement.
21. Recommend approval of Jessica Laning, as volunteer coach for the high school girls soccer program during the 2013-2014 school year, pending criminal history review and receipt of 60 college credit requirement.
22. Recommend approval to compensate staff members to participate in summer workshops at the rate of \$100.00/day per the PTEA contract as per the attached list.
23. Recommend acceptance of the resignation of Sara Bouroult as History teacher at the New Egypt High School effective July 25, 2013.

Roll Call

Yes

Mrs. Soles, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Miller

No

None

Dr. Jones congratulated Sara Bouroult on her position as high school assistant principal.

C. Policy

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mrs. Wig that D.1 be approved:

1. Recommend approval of the attached staff professional development.

Roll Call
Yes

No

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Septor, Mr. Miller
None

E. Other Motions

Mrs. Wig moved with a second by Mrs. Soles that E.1 – E.4 be approved:

1. Recommend approval and acceptance of the HIB Grading Self-Assessment as presented.
2. Recommend that the Board acceptance of funds from Zoological Society of Philadelphia “Unless Contest” in the amount of \$2,500.00.
3. Recommend approval of the following summer dance dates for the New Egypt Middle School:

Thursday, July 25, 2013
Wednesday, August 14, 2013

4. Recommend approval of the following Parent Teacher Organization fundraising events for the 2013-2014 school year:

New Egypt High School

August 2013	Super 50/50 Raffle Tickets
September 2013	NEHS vs. NEMS Staff Volleyball Game
September 2013 thru June 2013	Wawa Hoagie Coupons

Discussion: Mrs. Soles asked if the actual self-assessment will go on the website. Mr. DeMarco responded that it is just our grade.

Dr. Jones responded that the presentation will be put on our website.

Roll Call
Yes

No

Mrs. Wig, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Septor, Mr. Miller
None

F. Facilities

G. Field Trips

Mrs. Septor moved with a second by Mrs. Soles that G.1 be approved:

1. Recommend approval of the attached field trips.

Roll Call

Yes

Mrs. Septor, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Miller
None

No

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Kristen Goeb, former student, commented on the recent high school 10 year reunion on May 18th, 2013 attended by staff and former graduates. She is proud to be a former warrior.

Toni Barnett, 23 Huckleberry Lane, New Egypt, NJ 08533, presented a form for use in the district regarding cleaning and custodial concerns that she herself has used in her line of business.

XVI. NEW BUSINESS

Mr. Probasco gave an update on the recent meeting to address staff concerns on building cleanliness.

XVII. OLD BUSINESS

Mr. Gately gave an update on State Aid – SDA Assessment

Mr. Miller gave an update on the recent Impact 8002 meeting he attended.

XVIII. BOARD OF EDUCATION COMMENTS

Mr. Probasco congratulated Sara Bouroult.

Mr. Miller gave an update on the School Resource Officer (SRO) agreement.

Mrs. Wig moved that the Board adjourn the regular meeting and go into executive session at 8:28 p.m. for the purpose of discussing vendor contracts related to attorney services.

Seconded by Mr. Probasco, Passed unanimously.

XIX. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

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Sean Gately
Business Administrator/Board Secretary