

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
August 13, 2013  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

**District Goals**

**Student Achievement**

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

**Curriculum and Instruction**

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

**Technology**

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

**District Communications, Operations and Public Relations**

To improve communications with stakeholders (staff, students, Board, parents and community members)

**Board Goals**

**New Jersey Sustainable Schools Project Grant**

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

**Demographics**

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

**Alumni Association**

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

*Board of Education approval 08.22.2012*

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:34 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been disseminated to the Asbury Park Press and The Trenton Times on Thursday, July 25, 2013, thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett	Present
Mr. Probasco	Absent (arrived to the meeting at 6:38 p.m.)
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent  
Mr. Gately, Business Administrator/  
Board Secretary

Mrs. Septor moved that the Board go into executive session at 6:38 p.m. for the purpose of discussing personnel and vendor contracts.  
Seconded by Mrs. Soles, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Soles made a motion to go out of executive session at 7:52 p.m.  
Seconded by Mr. Probasco, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present

ALSO PRESENT

Dr. Jones, Superintendent  
Mr. Gately, Business Administrator/  
Board Secretary  
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Septor that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for August 13, 2013.

Roll Call

Yes

Mr. Probasco, Mrs. Septor,  
Mr. Midgett, Mrs. Soles,  
Mrs. Wig, Mr. Miller  
None

No

VIII. APPROVAL OF MINUTES

Mrs. Wig moved with a second by Mrs. Septor that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on July 24, 2013, as amended.

Roll Call

Yes

Mrs. Wig, Mrs. Septor,  
Mr. Midgett, Mr. Probasco,  
Mrs. Soles, Mr. Miller  
None

No

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

September 11, 2013

October 30, 2013

B. Student Enrollment

X. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

- Schools getting ready by the maintenance and custodial staff.
- Curriculum articulation sessions and professional development opportunities for staff during the summer.
- Principals are working on schedules and class assignments.
- Thank you to the Rose family – Clara, Wayne and Zack and Matt Knigge who volunteered their time to make improvements to the music room.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PUBLIC COMMENT ON AGENDA ITEMS

XIII. PRESENTATIONS/AWARDS

XIV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mr. Probasco that A.1 – A.12 be approved:

1. Recommend approval of all bills and claims for August 13, 2013, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for August 13, 2013, which required hand written checks after the July 24, 2013 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend approval of the contract with School Improvement Network as a School and District Improvement Service under the provisions of the Local Public Contract Law, N.J.S.A. 18A:18A-4.1, in a Fair and Open process in accordance with N.J.S.A. 19A:44A-20.26 per the Request for Proposal dated August 1, 2013 for Teacher Evaluation Services from August 13, 2013 through June 30, 2014 in the amount of \$27,980.00.
4. Recommend approval of a contract with CPC Behavioral Healthcare-High Point Schools for tuition for one (1) student to attend the 2013-2014 extended school year program.

5. Recommend approval of a contract with Alpha School for tuition for one (1) student for the 2013-2014 school year at a cost of as follows:
 

Tuition:	\$48,675.43
1:1	\$23,851.80
6. Recommend approval of a contract with Alpha School for tuition for one (1) student for the 2013-2014 extended school year at a cost of as follows:
 

Tuition:	\$8,112.57
1:1	\$3,975.30
7. Recommend approval of a contract with Alpha School for tuition for one (1) student for the 2013-2014 school year at a total cost of \$48,675.43.
8. Recommend approval of a contract with the Alpha School for tuition for one (1) student for the 2013-2014 extended school year at a total cost of \$8,112.57.
9. Recommend approval of a contract with Windsor Preparatory High School for tuition for one (1) student to attend the 2013-2014 school year at a total cost of \$62,262.03.
10. Recommend approval of a contract with the Learning Ally to provide Level One Membership services for the 2013-2014 school year at a total cost of \$553.00.
11. Recommend approval of No Child Left Behind (NCLB) Consolidated Formula Sub grant application in the amount of \$174,960.00 for the 2013-2014 school year.
12. Recommend approval of the transportation routes for the 2013-2014 school year per the attached list.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,  
Mrs. Septor, Mrs. Soles,  
Mrs. Wig, Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.16 be approved:

1. Recommend approval of Jennifer Marsh as elementary school special education teacher for the 2013-2014 school year effective September 1, 2013 at a salary of \$55,094.00 equal to MA Step 1, pending the successful completion of the application process by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.
2. Recommend acceptance of the resignation of Jennifer Marsh as a paraprofessional at the Dr. Gerald H. Woehr Elementary School effective August 28, 2013.
3. Recommend approval of Desarae D’Amadeo as elementary school special education teacher for the 2013-2014 school year effective September 1, 2013 at a salary of \$55,528.00 equal to MA +15, Step 1, pending

the successful completion of the application process by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.

4. Recommend approval of Kelly Buskey as middle school language arts/social studies teacher for the 2013-2014 school year effective September 1, 2013 at a salary of \$53,218.00 equal to BA Step 1, pending the successful completion of the application process established by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.
5. Recommend approval of Matthew Carroll as high school social studies teacher for the 2013-2014 school year effective September 1, 2013 at a salary of \$53,218.00 equal to BA Step 1, pending the successful completion of the application process established by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of a salary adjustment for Ramona Curry from BA Step 8, \$59,117.00 to BA +15 Step 8, \$59,694.00 effective September 1, 2013.
7. Recommend approval of Petria Funes, school psychologist, to provide two (2) hours of counseling for one (1) student at the instructional rate of \$45.00 per hour, prior to the start of the 2013-2014 school year.
8. Recommend approval to compensate staff members to participate in summer workshops/curriculum writing at the rate of \$100.00/day per the PTEA contract [as per the attached list](#).
9. Recommend ratification to compensate staff members to conduct sports physicals at their contractual hourly rate per the PTEA contract [as per the attached list](#).
10. Recommend renewal of the following substitutes for the 2013-2014 school year [as per the attached list](#).
11. Recommend ratification of a stipend for J. Richard Carroll as Athletic Director July 1, 2013 through July 31, 2013 in the amount of \$833.33.
12. Recommend approval of the job description for Part-time Coordinator of Athletics.
13. Recommend approval of James Sawicki as coordinator of athletics for the 2013-2014 school year, at a stipend of \$20,000.00.
14. Recommend approve of the following NEED personnel effective August 14, 2013 for the 2013-2014 school year [as per the attached list](#).
15. Recommend acceptance of the resignation of Marguerite Santiago as cafeteria monitor at the Dr. Gerald H. Woehr Elementary School effective August 14, 2013.
16. Recommend approval of Megan Wilson as a leave replacement middle school guidance counselor for Natalie Belfiore from September 16, 2013 – December 20, 2013 at a salary of \$55,094.00, prorated, with no benefits equal to MA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.

Discussion: Mrs. Soles welcomed the new hires to the district.

Roll Call

Yes

Mrs. Soles, Mrs. Septor,  
Mr. Midgett, Mr. Probasco,  
Mrs. Wig, Mr. Miller  
None

No

C. Policy

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mrs. Wig that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,  
Mr. Midgett, Mr. Probasco,  
Mrs. Septor, Mr. Miller  
None

No

E. Other Motions

Mr. Probasco moved with a second by Mrs. Wig that E.1 – E.6 be approved:

1. Recommend approval of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.
2. Recommend approval of the following staff to receive tuition reimbursement in the amount of \$225.00, per credit pending receipt of a grade of “B” or better and proof of payment pending the availability of funds as per PTEA Collective Bargaining Agreement, [per the attached list](#).
3. Recommend approval of the following fall student teachers and their assignments, [per the attached list](#).
4. Recommend approval of the following Community Education classes, [per the attached list](#).
5. Recommend approval of the following new course curricula for the 2013-2014 school year, per the [attached list](#).
6. Recommend approval of a contract with Rutgers, School of Nursing for the 2013-2014 school year.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,  
Mr. Midgett, Mrs. Septor,  
Mrs. Soles, Mr. Miller  
None

No

F. Facilities

G. Field Trips

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

XVI. NEW BUSINESS

A. Interviews of candidates for vacant Board of Education seat

- Toni Barnett
- Larry Witham

Mr. Probasco moved that the Board go into executive session at 8:26 p.m. for the purpose of discussing personnel.

Seconded by Mrs. Soles, Passed unanimously.

XVII. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

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Mr. Midgett made a motion to go out of executive session at 9:09 p.m.

Seconded by Mr. Probasco, Passed unanimously.

XVIII. Board Appointments

A. Appointment of Board of Education member

Mr. Miller called for the nomination of a Board of Education member.

Mr. Midgett made a motion to nominate Larry Witham as a Board of Education member.

Seconded by Mrs. Wig.

Mr. Miller called for a close of nomination of a Board of Education member.

Mr. Midgett made a motion to close nomination of a Board of Education member.

Seconded by Mrs. Wig.

Roll Call

Yes

No

Mr. Midgett, Mrs. Wig,  
Mr. Probasco, Mrs. Septor,  
Mr. Miller  
Mrs. Soles



Mr. Gately administered the oath of office to Larry Witham, the Board member appointed to fill the unexpired term through 2013.

B. Election of Vice- President

Mr. Miller called for the nomination of a Vice President to the Board of Education.

Mr. Probasco made a motion to nominate Sandy Soles as Vice President of the Board of Education. Seconded by Mrs. Septor.

Mrs. Wig made a motion to nominate Garrett Midgett as Vice President of the Board of Education. Seconded by Mr. Miller.

Mr. Gately called for a close of nomination of a Vice President to the Board of Education.

Mrs. Wig made a motion to close the nominations of a Vice President to the Board of Education. Seconded by Mr. Probasco,

Roll Call

Yes

Mrs. Wig, Mr. Probasco,  
Mr. Midgett, Mrs. Septor,  
Mrs. Soles, Mr. Miller

No

None

The following roll call vote was taken for the motion to nominate Mrs. Soles as Vice President of the Board of Education.

Roll Call

Yes

Mr. Probasco, Mrs. Septor,  
Mrs. Soles

No

Mr. Midgett, Mrs. Wig,  
Mr. Miller, Mr. Witham

Motion has failed.

The following roll call vote was taken for the motion to nominate Mr. Midgett as Vice President of the Board of Education.

Roll Call

Yes

Mrs. Wig, Mr. Miller,  
Mr. Midgett, Mr. Witham  
Mr. Probasco, Mrs. Septor,  
Mrs. Soles

No

The motion to appoint Mr. Midgett carries.

XIX. OLD BUSINESS

Mr. Midgett asked for an update on the kindergarten registration numbers.

Dr. Jones responded that she will send an email with the update on kindergarten registration and noted that the first grade registration numbers are up.

XX. BOARD OF EDUCATION COMMENTS

Mrs. Wig welcomed Larry Witham to the Board of Education.

Mr. Miller welcomed Larry Witham and thanked Toni Barnett for her participation.

Mr. Miller congratulated the new teachers that were appointed tonight.

Mr. Midgett thanked Jim Sawicki as the Coordinator of Athletics.

Mr. Probasco made a motion to adjourn at 9:18 p.m.

Seconded by Mrs. Wig, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary