

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
September 25, 2013
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

Student Achievement

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

Curriculum and Instruction

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

Technology

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

District Communications, Operations and Public Relations

To improve communications with stakeholders (staff, students, Board, parents and community members)

Board Goals

New Jersey Sustainable Schools Project Grant

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

Demographics

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

Alumni Association

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

Board of Education approval 08.22.2012

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:32 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2012-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett, Vice President	Present
Mr. Probasco	Present
Mrs. Septor	Absent
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

Mrs. Wig moved that the Board go into executive session at 6:33 p.m. for the purpose of discussing student matters and personnel.

Seconded by Mrs. Soles, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Soles made a motion to go out of executive session at 7:35 p.m.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett, Vice President	Present
Mr. Probasco	Present
Mrs. Septor	Absent
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE - Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Soles that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for September 25, 2013.

Roll Call

Yes	Mr. Probasco, Mrs. Soles, Mrs. Wig, Mr. Witham, Mr. Midgett, Mr. Miller
No	None
Absent	Mrs. Septor

VIII. APPROVAL OF MINUTES

Mr. Midgett moved with a second by Mrs. Wig that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the special meeting on July 8, 2013.

Roll Call

Yes	Mr. Midgett, Mrs. Wig, Mr. Probasco, Mrs. Soles, Mr. Witham, Mr. Miller
No	None
Absent	Mrs. Septor

Mr. Probasco moved with a second by Mrs. Wig that VIII.B be approved:

- B. The minutes are presented for necessary correction and approval for the regular meeting on September 11, 2013.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,
Mrs. Soles, Mr. Witham,
Mr. Midgett

No

None

Absent

Mrs. Septor

Abstain

Mr. Miller

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

October 9, 2013
October 30, 2013

November 20, 2013
December 11, 2013

- B. Student Enrollment

Primary	PreK3			PreK4			K - AM			Grade 1			Total			Difference			
	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-				
	17	17	0	29	29	0	81	82	+1	100	99	-1	227	227	0				
Out of District	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total			Difference			
	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-				
	89	88	-1	90	90	0	98	98	0	126	126	0	403	402	-1				
Out of District	0	1	+1	1	1	0	0	0	0	1	1	0	2	3	+1				
Middle	Grade 6			Grade 7			Grade 8						Total			Difference			
	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-				9/11	9/18	+/-				
	124	122	-2	144	145	+1	145	145	0				413	412	-1				
Out of District	1	1	0	1	1	0	1	1	0				3	3	0				
High	Grade 9			Grade 10			Grade 11			Grade 12			Grade 12+			Total			Difference
	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	9/11	9/18	+/-	
	134	134	0	139	139	0	114	114	0	145	145	0	4	4	0	536	536	0	
Out of District	0	0	0	1	1	0	0	0	0	1	1	1	1	0	0	3	3	0	
													Post Graduates Out of District						
													1						
													Total						
													9/11	9/18	+/-				
Total Enrollment													1579	1577	-2				
													9/11	9/18					
Out of District Students													8	9	+1				

X. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

HIB Report

Primary School

- New Egypt Primary School celebrated the opening of school with our Bubble Day Ceremony on September 13th. Students and staff enjoyed the beautiful weather and celebrated a wonderful opening of school.
- On September 17th, we were visited by a Mad Scientist, Mad Mark. He taught our students about science, the world around us, and the excitement of science experiments.
- Back to School Night was on Thursday, September 19 and brought our staff, parents, and community groups together.
- On Friday, September 20th, students and staff had a Pep Rally to kickoff our 5 Senses Garden and our 'Green Giants' Learning through Gardening campaign (Rita Williams' grant she was awarded last year). Our students wore green and many of our teachers dressed as farmers!

Elementary School

- The elementary School will October 7-11th with themed dress up days, respect writing activities, an anti-bullying presentation and rewards for respect behaviors noticed in the schools.
- Mrs. Beams will hold her Parent's Advisory Committee Meeting to discuss plans and programs for the upcoming school year on October 3rd at 6:30 pm in the Dr. Gerald H. Woehr Elementary School library.

Middle School

- NEMS had a great turn out for Back to School Night
- The 8th grades left for their two day camping trip early this morning, September 25th and will be returning tomorrow evening around 9:30 PM.
- The middle school is preparing for Week of Respect that is scheduled for the week of October 7th - Each grade level team will work on team projects promoting respect for one another and celebrating their differences. Final projects will be showcased and presented on the morning news.

High School

- Chandler Miller has been selected as the student representative to the Board of Education. Ms. Miller was selected by a faculty committee from a group of candidates. She is unable to attend tonight's meeting but will take her seat on the board at the October 9 meeting.
- Student Government elections were held this week. The officers are:
 - President: Katie Solinski
 - Vice-President: Taylor Leonardo
 - Secretary: MacKenzie Magnotta
 - Public Relations: Kat Tinnirello

- A “Welcome Back” Dance was held for the first time in many years last Saturday night. It was primarily attended by Freshmen and Sophomores.
- The IMC has become a hotspot for study during “Student Flex Time.” Mr. Wilno is reporting an average of 75 – 80 students working daily during that time.
- The newly established After Hours Detention program is up and running. So far it is running smoothly.

Special Education

- In an effort to increase parental engagement in general and participation in the department's parent advisory council in particular, the Department of Special Services hosted a "meet and greet" prior to Back To School night in each of the four buildings. The primary focus of the meetings was the S.P.A.R.K committee. Sixteen families came to the sessions and signed up for continued involvement with fourteen of those families being new to S.P.A.R.K. The department looks forward to increasing participation and support of parents throughout the district.

Special Projects

- **Green Team-** the NEPS Green Team had a pep rally to celebrate their garden. The team is working to provide monthly activities, including "Putting Our Garden to Sleep." They are currently exploring the sunflowers that have bloomed.
- All NJ ASK data has been received from the NJDOE. Teacher’s grades 3-8 have been analyzing the data. This information will be used to not only inform classroom instruction, but to create lists of students who will benefit from after school programs in the middle and elementary schools. A presentation on the data is scheduled for our next Board meeting, Oct 9, 2013.

School Resource Officer (SRO) update

Mr. Gately gave an update on Impact Aid.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PUBLIC COMMENT ON AGENDA ITEMS

XIII. PRESENTATIONS/AWARDS

XIV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midget moved with a second by Mr. Probasco that A.1 – A.2 be approved:

1. Recommend approval of all bills and claims for September 25, 2013, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for September 25, 2013, which required hand written checks after the September 11, 2013 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval, with the exception of P.O. 14-0882 for Harry Miller in the amount of \$97.00 and Christopher Probasco in the amount of \$194.00.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mr. Miller

No

None

Absent

Mrs. Septor

Mr. Midgett moved with a second by Mrs. Wig that A.3 be approved:

3. Recommend approval of P.O. 14-0882 for Harry Miller in the amount of \$97.00.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Probasco, Mrs. Soles,
Mr. Witham

No

None

Absent

Mrs. Septor

Abstain

Mr. Miller

Mrs. Soles moved with a second by Mr. Midgett that A.4 be approved:

4. Recommend approval of P.O. 14-0882 for Christopher Probasco in the amount of \$194.00.

Roll Call

Yes

Mrs. Soles, Mr. Midgett,
Mrs. Wig, Mr. Witham,
Mr. Miller

No

None

Absent

Mrs. Septor

Abstain

Mr. Probasco

Mr. Midgett moved with a second by Mr. Probasco that A.5 – A.18 be approved:

5. Recommend ratification of the transferring of funds.
6. Recommend approval of the Board Secretary's Report ending August 31, 2013 and the Treasurer of School Monies Report for the period ending August 31, 2013.
7. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of August 31, 2013, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
8. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of August 31, 2013, after review of the Secretary's monthly financial report

(appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9. Recommend approval of a contract with Barnabas Health Corporate Care to provide the following services for the 2013-2014 school year: Office visit - \$56.00, Drug Screen (7 Panel) - \$90.00, Drug Screen (9 Panel) - \$108.00, Breathalyzer - \$28.00, Confirmation Breathalyzer - \$28.00 and Urinalysis - \$36.00.

10. Recommend approval of the following meal prices for the 2013-2014 school year:

	<u>Full Price</u>	<u>Reduced Price</u>
PS/ES breakfast	\$1.25	\$.30
MS breakfast	\$1.25	\$.30
HS breakfast	\$1.25	\$.30
PS/ES lunch	\$2.15	\$.40
MS lunch	\$2.40	\$.40
HS lunch	\$2.50	\$.40

11. Recommend approval of a contract with YCS-Fort Lee Educational Center for tuition for one student to attend the 2013-2014 school year at a total cost of \$69,800.40.

12. Recommend approval of a contract with Mercer County Special Services School District for tuition for one student for the 2013-2014 school year at a total cost of \$93,820.00.

13. Recommend approval of a contract with Mercer County Special Services School District for tuition for one student for the 2013-2014 school year at a total cost of \$43,036.00.

14. Recommend acceptance of the Target "Arts & Culture in School Grants" in the amount of \$2,000.00.

15. Recommend approval and acceptance of the Plumsted Township Municipal Alliance Grant for the New Egypt High School in the amount of \$3,400.00.

16. Recommend approval to implement the Heroes & Cool Kids program in the New Egypt High School and New Egypt Middle School at a cost of \$4,500.00. This fee includes curriculum development, honorariums, printed materials and off-site and on-site training.

17. Recommend ratification of approval of a contract with Professional Education Services, Inc. to provide educational instruction services to one student at a rate of \$39.00 per hour, effective September 10, 2013.

18. Recommend ratification of approval of a contract with GenPsych – Silvergate Prep to provide educational instruction services to one student at a rate of \$50.00 per hour effective September 12, 2013.

Discussion: Mrs. Soles thanked the Plumsted Township Municipal Alliance for the grant.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mr. Miller

No

None

Absent

Mrs. Septor

B. Personnel Motions

Mr. Midgett moved with a second by Mrs. Wig that B.1 be approved:

1. Recommend approval of the 2013-2014 merit goals for Dr. Karen Jones, Superintendent, approved by the Executive County Superintendent of Schools.

Discussion: Mr. Miller asked Dr. Jones to go over the merit goals. Dr. Jones explained the merit goals that were development with the Board. Mr. Probasco responded that he hopes Dr. Jones gets them all.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Probasco, Mrs. Soles,
Mr. Witham, Mr. Miller

No

None

Absent

Mrs. Septor

Mrs. Soles moved with a second by Mr. Probasco that B.2 – B.10 be approved:

2. Recommend approval of the 2013-2014 employment contract for [Sean Gately](#), School Business Administrator, at a salary of \$142,750.00, approved by the Executive County Superintendent of Schools.
3. Recommend approval of Jillian Troutman as leave replacement special education teacher for Kathy LoPresti from September 26, 2013, or receipt of criminal history clearance, through November 15, 2013 at the Dr. Gerald H. Woehr Elementary School at a salary of \$53,218.00, prorated, with no benefits equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
4. Recommend approval of Denise Amodol as a paraprofessional at the New Egypt Middle School from September 26, 2013, or receipt of criminal history clearance, at a salary of \$13,333.00, prorated, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
5. Recommend approval of Elisa Lizano as district language interpreter effective September 26, 2013 – June 30, 2014, at a rate of \$20.00 per hour.
6. Recommend approval of the following stipend extracurricular positions [as per the attached list](#).
7. Recommend approval of Theresa Martin as cafeteria/playground monitor at the hourly rate of \$8.00 for the 2013-2014 school year effective September 26, 2013, or receipt of criminal history clearance.
8. Recommend approval of Ann Eidell as mail clerk at the hourly rate of \$8.00 for the 2013-2014 school year effective September 26, 2013.
9. Recommend approval of [NEED Counselors/Community Education/Site Attendant/Holiday Care](#) for the 2013-2014 school year effective September 26, 2013, as per the attached list.
10. Recommend approval of [volunteer coaches](#) for the 2013-2014 school year effective September 26, 2013, as per the attached.

Roll Call

Yes

Mrs. Soles, Mr. Probasco,
Mrs. Wig, Mr. Witham,
Mr. Midgett, Mr. Miller

No

None

Absent

Mrs. Septor

C. Policy

Mrs. Wig moved with a second by Mr. Witham that C.1 – C.5 be approved:

1. Recommend approval of the second reading of [Policy 4112.2, Certification](#).
2. Recommend approval of the second reading of [Policy 4131, Staff Development](#).
3. Recommend approval of the second reading of [Bylaw 9111, Qualifications and Requirements](#) of Board Members.
4. Recommend approval of the second reading of [Bylaw 9270, Conflict of Interest](#).
5. Recommend approval of the second reading of [Regulation 5141.4 Child Abuse and Neglect](#).

Roll Call

Yes

Mrs. Wig, Mr. Witham,
Mr. Probasco, Mrs. Soles,
Mr. Midgett, Mr. Miller

No

None

Absent

Mrs. Septor

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mr. Probasco that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mrs. Soles, Mr. Probasco,
Mrs. Wig, Mr. Witham,
Mr. Midgett, Mr. Miller

No

None

Absent

Mrs. Septor

Mr. Midgett moved with a second by Mrs. Wig that D.2 be approved:

2. Recommend approval of Harry Miller to attend the NJSBA 2013 Conference in Atlantic City, NJ on October 22 – 23, 2013 at a total cost of \$459.00.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Probasco, Mrs. Soles,
Mr. Witham

No

None

Absent

Mrs. Septor

Abstain

Mr. Miller

Mrs. Soles moved with a second by Mrs. Wig that D.3 be approved:

3. Recommend approval of Christopher Probasco to attend the NJSBA 2012 Conference in Atlantic City, NJ on October 22 – 24, 2013 at a total cost of \$640.00.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Witham, Mr. Midgett,
Mr. Miller

No

None

Absent

Mrs. Septor

Abstain

Mr. Probasco

E. Other Motions

Mr. Witham moved with a second by Mrs. Wig that E.1 – E.8 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on September 25, 2013 by the Board of Education.
2. Recommend approval of the revisions to the District Professional Development Plan as per the attached.
3. Recommend approval of the following fall and spring student teachers and their assignments as per the [attached list](#).
4. Recommend approval of the following Community Education classes [as per the attached](#).
5. Recommend approval for the Camp Fire New Jersey to present a Safe and Sure Program to the first grade students at the New Egypt Primary School at no cost to the Board.
6. Recommend approval for Cris Johnson representing Niagara Falls Hypnosis Center, Inc. to perform during respect week at the New Egypt Primary School and Dr. Gerald H. Woehr Elementary School on October 9, 2013.
7. Recommend approval of [Parent Teacher Organization](#) fundraising events for the 2013-2014 school year as per the attached list.
8. Recommend approval of a Student Eco-Challenge Competition application to participate in the Lexus Eco-Challenge Contest.

Discussion: Mr. Witham asked about E.8 on how students are picked for the competition and how are the winnings distributed. Dr. Jones responded that will she check into the competition.

Mr. Midgett asked if this is part of the environmental club. Dr. Jones responded that it works in conjunction with the environmental club.

Roll Call

Yes

Mr. Witham, Mrs. Wig,
Mr. Probasco, Mrs. Soles,
Mr. Midgett, Mr. Miller

No

None

Absent

Mrs. Septor

F. Facilities

G. Field Trips

Mrs. Soles moved with a second by Mrs. Wig that G.1 be approved:

1. Recommend approval of the [attached field trips](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Probasco, Mr. Witham,
Mr. Midgett, Mr. Miller

No

None

Absent

Mrs. Septor

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

JoAnn Dempsey, Ashley Drive, New Egypt, NJ 08533 expressed her concerns about teachers not having access to the website and not having computers in the classrooms for the students.

Jamie Leto, PTEA President, speaking on behalf of the teachers association, commented that this is not the time or place to be speaking negatively about our staff and a chain of command should be followed.

XVI. NEW BUSINESS

Mrs. Soles commented on the letter the Board received from the HIPP Foundation and thanked Mrs. Williams, Mr. Mogol and Mr. Beere for the grant.

Mrs. Soles stated that the Ocean County Prosecutors Office attended the high school "Back to School" night and spoke regarding some drug related issues the county has been having.

Dr. Jones responded that there is a strong initiative to address the drug issue in the county and there will be random searches of the schools and parking lots.

Mr. Miller stated the Mr. Witham will be filling the Finance, Negotiations and Township Liaison Committees.

XVII. OLD BUSINESS

Mr. Probasco asked about the 9/11 memorial project that was talked about year ago.

Mr. Gately responded they were looking into fundraising for the bricks that needed to be purchase but has not heard anything.

Mr. Gately gave an update on the water damage at the elementary school.

XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Soles made a motion to adjourn at 8:16 p.m.
Seconded by Mrs. Wig, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary