

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
October 9, 2013
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

Student Achievement

To provide ongoing support to the instructional program, with a focus on student learning outcomes, by working closely with the administration, faculty staff and community to increase and improve student achievement

Curriculum and Instruction

To continue to conduct a comprehensive review of curriculum and instruction throughout the district k-12 and begin to implement curriculum changes based on schedule from New Jersey Department of Education and the Common Core Standards

Technology

To increase the use of technology as a classroom instructional tool and expand opportunities for students to engage in 21st century learning activities

District Communications, Operations and Public Relations

To improve communications with stakeholders (staff, students, Board, parents and community members)

Board Goals

New Jersey Sustainable Schools Project Grant

Mission Statement: To foster a connected green community in which students develop into-life-long environmental stewards

Demographics

To continue to monitor demographic and enrollment information to determine the impact on class size and facility usage

Alumni Association

Develop a student Alumni Association that connects graduates with the New Egypt School community and allows the district to track their success

Board of Education approval 08.22.2012

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:39 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2012-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett, Vice President	Present
Mr. Probasco	Present
Mrs. Septor	Absent (arrived to the meeting at 7:25 p.m.)
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:41 p.m. for the purpose of discussing student matters, personnel and vendor contracts.
Seconded by Mrs. Soles, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Septor made a motion to go out of executive session at 7:56 p.m.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mr. Midgett, Vice President	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mr. Witham that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for October 9, 2013.

Roll Call

Yes	Mr. Probasco, Mr. Witham, Mrs. Septor, Mrs. Soles, Mrs. Wig, Mr. Midgett, Mr. Miller
No	None

VIII. APPROVAL OF MINUTES

Mrs. Wig moved with a second by Mrs. Soles that VIII.A be approved:

A. The minutes are presented for necessary correction and re-approval for the special meeting on July 8, 2013.

Roll Call

Yes	Mrs. Wig, Mrs. Soles, Mr. Probasco, Mrs. Septor, Mr. Midgett, Mr. Miller
No	None
Abstain	Mr. Witham

Mr. Midgett moved with a second by Mrs. Wig that VIII.B be approved:

B. The minutes are presented for necessary correction and approval for the regular meeting on September 25, 2013.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Probasco, Mrs. Soles,
Mr. Witham, Mr. Miller

No

None

Abstain

Mrs. Septor

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

October 30, 2013

November 20, 2013

December 11, 2013

B. Student Enrollment

Primary	PreK3			PreK4			K - AM			Grade 1			Total			Difference											
	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-												
	17	18	+1	29	29	0	82	82	0	99	98	-1	227	227	0												
Out of District	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0												
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total			Difference											
	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-												
	88	88	-1	90	90	0	98	98	0	126	125	-1	402	401	-1												
Out of District	1	1	0	1	1	0	0	0	0	1	1	0	3	3	0												
Middle	Grade 6			Grade 7			Grade 8			Total			Difference														
	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-		9/18	10/2	+/-											
	122	122	0	145	145	0	145	145	0				412	412	0												
Out of District	1	1	0	1	1	0	1	1	0				3	3	0												
High	Grade 9			Grade 10			Grade 11			Grade 12			Grade 12+			Total			Difference								
	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-	9/18	10/2	+/-	9/18	9/18	+/-	9/18	10/2	+/-									
	134	134	0	139	139	0	114	114	0	145	145	0	4	4	0	536	536	0									
Out of District	0	0	0	1	2	+1	0	0	0	1	1	1			0	2	3	+1									
													Post Graduates Out of District														
													1						Total								
																			9/18			10/2			Difference		
Total Enrollment																			1577			1576			-1		
Out of District Students																			9			10			+1		

X. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

HIB

- Acceptance as School Choice District
Plumsted Township School District has been approved as a choice district in the Interdistrict Public

School Choice Program by the New Jersey Department of Education. Plumsted has been approved for up to 48 seats for the 2014-15 school year. It is the district's intention to attract students from neighboring districts based on our educational programming that is geared towards success in the educational and vocational arenas in the 21st century. Further information, including the application process and time lines, will be available shortly.

- Retirement of Cheryl Weatherford - 23 years

Primary School

- Our Green Team has been hard at work in our 5 Senses Garden, and cool weather seedlings have been planted by our young gardeners. We anticipate lettuce, radishes, and pumpkins very soon!
- The NEPS garden is growing quickly. In the next few weeks, we will be adding a 'bulb for each child! This means next Spring will be exciting, as we wait to see the colors.
- Our Week of Respect is in full swing, offering themed respect days, a magic assembly based on Anti-Bullying, and many positive tolerance lessons.
- Fire Prevention Week, Acts of Kindness Week, our PTO Fall Fun Dance, and of course our annual Halloween Parade are all on the horizon.

Elementary School

- Standards-based progress reports were distributed to all students Grades 2 - 5 on Oct. 4.
- In connection with our anti-bullying education, we start October with our Week of Respect, which runs from October 7 – 11. During Respect Week, our students will learn about positive relationships, tolerance, acceptance and their role in preventing bullying. The students will enjoy daily lessons on respect, acceptance and anti-bullying. We are highlighting the week with daily dress-up days, respect cards for acts of respect and an exciting magical assembly to cap off the week!
- This month, we will also hold our second annual Related Arts Open House. Parents are invited to share in their child's related arts class to get a glimpse of some of the great work going on in these "specials" classes. The Open House will run during your student's scheduled Related Arts period from October 16 – October 18.

Middle School

- New Egypt Middle School would like to extend our deepest appreciation to our PTO and everyone in our community who has volunteered much of their time and efforts supporting the 8th Grade Camping Trip. The trip consisted of 2 full memorable days of learning and team building and we all had a fantastic time! Special thanks to our parent chaperones!
- NEMS Kicked off Year 3 of their Gift Auction Reading Incentive Program! Students will commit 20 minutes per day to read independently and submit a reading log every two weeks for a chance to win a gift card and participate in their school-wide gift action at the end of the school year. For more information, please visit the middle school website!

- Congratulations to our September Student of the Month!
6th Grade – Arielle Budelman
7th Grade – Gabby Guzzardo
8th Grade – Trevor Hogan
- Our first “World of Difference/Student’s of the Month” pizza party was held on October 2nd recognizing 12 students in grades 6-8 who have went out of their way to make a difference in some way during the month of September. Keep up the great work!
- On Thursday October 3rd a representative from Ocean County Vocational Technical School presented information to our 8th grade students regarding the MATES and PAA programs. The presentation explained the 2 academies offered to students at OCVTS beginning in 9th grade.
- NEMS will be celebrating “Week of Respect” October 7th – October 11th. During this week each grade level team will be working with their students participating in a team project promoting respect for one another and celebrating each other’s differences during XIP. Final team projects will be showcased and presented on the morning news the following week.
- October 21st – October 25th is School Violence Awareness Week – During this week students will work toward ways to improve tolerance, climate, and discipline. Our guidance counselors, Mrs. Kubilewicz and Ms. Wilson will visit each classroom to teach lessons on bullying and harassment. Each lesson defines bullying and harassment as well as the different types of each. Specific skills will be introduced to help students avoid victimization. Another component of the program will include empowering bystanders. The goal of the program is to foster thoughtful dialogue among students about difficult social decisions.
- In celebration of Red Ribbon Week - October 21st – 25th - NEMS will be participating in an array of activities showing personal commitment to a drug-free lifestyle.

High School

- Rachel Horn has been named a Commended Student in the 2014 National Merit Scholarship Program. Upwards of 34,000 Commended Students throughout the nation were recognized for their exceptional academic promise. Although they will not continue in the 2014 competition for National Merit Scholarship awards, Commended Students placed among the top five percent of more than 1.5 million students who entered the 2014 competition.
- October 7 – 11 marks the Week of Respect throughout the state of New Jersey. Activities at New Egypt High School include a week-long food drive to respect the disadvantaged.
- Twenty new Peer Leaders have been selected from a pool of 33 applicants for the 2013-14 school year. The newcomers will undergo a series of rigorous training sessions under the direction of Ms. Duca and Mrs. Kubilewicz. There are currently 33 Peer Leaders representing grades 9-12.

- Mr. Pinol's Business Class has started up its virtual business. The business, Occhi Belli (beautiful eyes in Italian) will be making real business decisions, including marketing, advertising, developing websites, and keeping accurate accounting records.
- The officers for the business include Jacob German (CEO), Elena Brown (Human Resource Manager), Taylor Leonardo (VP- Marketing), Emily Garey (VP – Information Technology), and Ryan Grasso (VP – Accounting).

Curriculum and Instruction

- District Evaluation Advisory Committee/Common Core Implementation Team meeting - 10/9

Special Projects

- Technology

Tech Hours are back. Teachers and Mrs. Gravel are providing support for staff during after school hours at each school.

XI. STUDENT REPRESENTATIVE COMMENTS

Chandler Miller, student representative, commented on the following:

Primary School

Week of Respect

Green Team

Fire Prevention Week

Halloween Parade – National Honor Society will be doing a trail for the students

Elementary School

September – Getting to know you month with the new second grade class

Student Assessments

Anti-Bullying Education

Middle School

Lexus Eco-Challenge Contest

Green Team

High School

Week of Respect – Food Drive

Flex-Time

National Honor Society tutoring students

ACT

Spirit Week – October 21, 2013

XII PUBLIC COMMENT ON AGENDA ITEMS

XIII. PRESENTATIONS/AWARDS

- A. Electronic Violence, Vandalism and Substance Abuse Reporting Systems (EVVRS) presented by Colleen Gravel and Sara Bouroult
- B. District Test Results presented by Jeanette Baubles, Michael Donnelly and Colleen Gravel

XIV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mrs. Septor that A.1 – A.5 be approved:

- 1. Recommend approval of all bills and claims for October 9, 2013, which have been examined by members of the Finance Committee and are presented for approval.
- 2. Recommend approval of all bills and claims for October 9, 2013, which required hand written checks after the September 25, 2013 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
- 3. Recommend ratification of a jointure with Jackson Township Board of Education to provide transportation for one (1) student to Saint Aloysius School in Jackson at a cost of \$884.00 for the 2013-2014 school year.
- 4. Recommend revision of a parental contract for student transportation for their child to and from the New Egypt Middle School for the 2013-2014 school year at a cost of \$5,400.00.
- 5. Recommend approval of an agreement with Princeton HealthCare System (PHCS) to provide educational instruction services to one student at a rate of \$65.00 per hour, effective September 30, 2013.

Roll Call

Yes

Mr. Midgett, Mrs. Septor,
Mr. Probasco, Mrs. Soles,
Mrs. Wig, Mr. Witham,
Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Wig that B.1 – B.14 be approved:

1. Recommend approval of Kim Lange as a 10-month middle school secretary effective October 10, 2013 or receipt of criminal history clearance at a salary of \$25,000.00, prorated, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of NJ in accordance with the law.
2. Recommend approval of Rory Schwemer as leave replacement guidance counselor for Alyse Kreig from November 4, 2013 through March 14, 2014 at the Dr. Gerald H. Woehr Elementary School at a salary of \$55,094.00, prorated, with no benefits equal to MA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
3. Recommend approval of Marney Hatch as after school program coordinator at the New Egypt Primary/Dr. Gerald H. Woehr Elementary School at \$45.00 per hour, not to exceed 33 weeks at 3 ½ hours per week, (\$5,197.50) funded by the NCLB grant.
4. Recommend approval of NEED counselors/community education/site attendant/ holiday care for the 2013-2014 school year effective October 10, 2013, pending the successful completion of the application process established by the Superintendent of Schools and that criminal history clearance is obtained through the State of New Jersey in accordance with the law, [as per the attached list](#).
5. Recommend ratification of approval of staff transfers, [as per the attached list](#).
6. Recommend acceptance of the resignation of Anthony Santo as a NEED counselor at the Dr. Gerald H. Woehr Elementary School effective September 20, 2013.
7. Recommend acceptance of the resignation of Katina George as freshman class adviser at the New Egypt High School for the 2013-2014 school year.
8. Recommend approval of Matthew Carroll as freshman class adviser for the 2013-2014 school year at the stipend amount of \$1,360.00.
9. Recommend acceptance of the resignation of Jacqueline Duca as peer leadership advisor at the New Egypt High School for the 2013-2014 school year.
10. Recommend approval of Joy Kubilewicz as peer leadership advisor for the 2013-2014 school year at the stipend amount of \$1,813.00.
11. Recommend ratification of approval of extracurricular staff for the 2013-2014 school year effective September 1, 2013, [as per the attached list](#).
12. Recommend approval of substitutes for the 2013-2014 school year, [as per the attached list](#).
13. Recommend revision of Theresa Martin as cafeteria/playground monitor at the hourly rate of \$7.25 for the 2013-2014 school year effective September 26, 2013, or receipt of criminal history clearance.
14. Recommend revision of a salary adjustment for Patricia Wunsch effective September 1, 2013, from MA+30 Step 8 (62,365.00) to EDD Step 8 (62,654.00).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Probasco, Mrs. Septor,
Mr. Witham, Mr. Midgett,
Mr. Miller

No

None

Mrs. Septor moved with a second by Mrs. Wig that B.15 be approved:

15. Moved that the Board of Education adopt its decision on the step 3 grievance filed by the Plumsted Township Education Association on behalf of its member and thereby denied a grievance.

Roll Call

Yes

Mrs. Septor, Mrs. Wig
Mr. Probasco, Mrs. Soles,
Mr. Midgett, Mr. Miller

No

None

Abstain

Mr. Witham

C. Policy

D. Professional Development/Travel Reimbursements

Mrs. Wig moved with a second by Mr. Probasco that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mrs. Wig, Mr. Probasco,
Mrs. Septor, Mrs. Soles,
Mrs. Witham, Mr. Midgett,
Mr. Miller

No

None

E. Other Motions

Mrs. Wig moved with a second by Mr. Probasco that E.1 – E.7 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on October 9, 2013 by the Board of Education.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00, per credit pending receipt of a grade of “B” or better and proof of payment pending the availability of funds as per PTEA Collective Bargaining Agreement, [as per the attached list](#).
3. Recommend approval of fall student teachers and their assignments, [as per the attached list](#).
4. Recommend approval of Community Education classes, [as per the attached](#).
5. Recommend approval of an application for the Free EpiPen Auto-Injector EpiPen4Schools Program sponsored by Mylan Specialty L.P. with an estimated value of \$1,000.00.

6. Recommend approval of a [resolution No. 6](#), supporting New Jersey bill number A4084, which authorizes the establishment of a federal impact aid reserve account, attached.
7. Recommend approval authorizing the Ocean County Prosecutor's Office to conduct searches of the New Egypt Middle School and New Egypt High School.

Roll Call

Yes

Mrs. Wig, Mr. Probasco,
Mrs. Septor, Mrs. Soles,
Mrs. Witham, Mr. Midgett,
Mr. Miller

No

None

F. Facilities

G. Field Trips

Mrs. Soles moved with a second by Mrs. Wig that G.1 be approved:

1. Recommend approval of the [attached field trips](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Probasco, Mrs. Septor,
Mr. Witham, Mr. Midgett,
Mr. Miller

No

None

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

XVI. NEW BUSINESS

XVII. OLD BUSINESS

Mr. Probasco asked about the cleanliness of the buildings.

Mr. Gately gave an update on the cleanliness of the buildings and emails they have received.

Dr. Jones explained the School Choice Program for the next school year.

Mrs. Septor asked for an update on the flex time in the high school.

Mr. Mosley gave an update on flex time and explained how students are using this extra time.

Mrs. Septor asked what percentage of students is not using the flex time to its potential.

Mr. Mosley responded that most students are using the flex time.

Mr. Miller asked about the 8002 and Impact Aid federal legislative visiting the district.

Mr. Gately responded that the federal government is shut down but will try and reach out to them.

XVIII. BOARD OF EDUCATION COMMENTS

Mrs. Wig welcomed Chandler Miller, student representative.

Mrs. Wig congratulated Dr. Wunsch.

Mr. Miller thanked everyone for the presentations tonight.

Mr. Midgett made a motion to adjourn at 9:18 p.m.
Seconded by Mrs. Septor, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary