

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING
January 8, 2014
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

- *Increase Language Arts proficiency percentages by up to 10% + in grades (3-8)*
- *Increase Mathematics proficiency percentages by up to 10% + in grades (3-8)*
- *Increase the percentage of students taking the SAT and student performance on the SAT by 10% +*
- *Restructure the Guidance Department to better serve students*
- *To continue to improve communications with stakeholders (staff, students, Board, parents and community members)*

Board of Education approval 09.25.2013

I. CALL TO ORDER

Mr. Gately, Board Secretary, called the meeting to order at 7:32 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been disseminated to the Asbury Park Press and The Trenton Times on Thursday, January 2, 2014, thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. FLAG SALUTE – Mr. Gately led all in the salute to the flag.

IV. REORGANIZATION

A. Election Results

Mr. Gately, Board Secretary, presented the election results of the 2013 Official School election held on November 5, 2013.

Two (2) Board of Education members were elected to fill two (2) expired three (3) year terms as follows:

Leslie Septor	1,115 votes
Garrett Midgett	1,092 votes

One (1) Board of Education member was elected to fill one (1) unexpired two (2) year term as follows:

Larry Witham	1,151 votes
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B. Administer the Oath of Office

Mr. Gately administered the oath of office to Mr. Midgett, Mrs. Septor and Mr. Witham.

V. ROLL CALL/REORGANIZATION

Roll Call

Mr. Miller	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Septor	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Mr. Gately, Business Administrator/
Board Secretary

Mr. Supsie, Board Attorney

A. Election of President

Mr. Gately called for the nomination of the President of the Board of Education.

A motion was made by Mr. Probasco to nominate Mr. Miller as the Board President.
That motion was seconded by Mr. Witham.

B. Close nominations for the Office of the President of the Board

A motion was made by Mrs. Septor to close nominations for election of Board President.
Seconded by Mrs. Wig

Roll Call

Yes

Mrs. Septor, Mrs. Wig,
Mr. Midgett, Mr. Miller,
Mr. Probasco, Mrs. Soles,
Mr. Witham

No

None

The following roll call vote was taken for motion to nominate Board President.

Roll Call

Yes

Mr. Probasco, Mr. Witham,
Mr. Midgett, Mr. Miller,
Mrs. Septor, Mrs. Soles,
Mrs. Wig

No

None

C. Election of the Vice-President

Mr. Gately called for the nomination of the Vice President of the Board of Education.

A motion was made by Mr. Miller to nominate Mrs. Septor as the Vice President of the Board.
That motion was seconded by Mr. Probasco.

D. Close nominations for the office of Vice President of the Board.

A motion was made by Mrs. Wig to close nominations for Mrs. Septor as the Vice President of the Board.

Seconded by Mrs. Soles

Roll Call
Yes

Mrs. Wig, Mrs. Soles,
Mr. Midgett, Mr. Probasco,
Mrs. Septor, Mr. Witham,
Mr. Miller
None

No

The following roll call vote was taken for motion to nominate the Vice President.

Roll Call
Yes

Mr. Miller, Mr. Probasco,
Mr. Midgett, Mrs. Septor,
Mrs. Soles, Mrs. Wig,
Mr. Witham
None

No

Mr. Gately handed over the gavel to Mr. Miller who not presided over the meeting.

VI. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Septor that VI.A be approved:

- A. Recommend that the Board approve the regular meeting agenda for January 8, 2014.

Roll Call
Yes

Mr. Probasco, Mrs. Septor,
Mr. Midgett, Mrs. Soles,
Mrs. Wig, Mr. Witham,
Mr. Miller
None

No

VII. APPROVAL OF MINUTES

Mr. Probasco moved with a second by Mr. Midgett that VII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on December 11, 2013.

Roll Call
Yes

Mr. Probasco, Mr. Midgett,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor,
Mr. Miller
None

No

VIII. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held (pending the vote on motion E.2.)

January 22, 2014
 February 12, 2014
 February 26, 2014
 March 12, 2014
 March 26, 2014
 April 16, 2014
 May 14, 2014
 May 28, 2014
 June 11, 2014
 June 25, 2014

July 23, 2014
 August 27, 2014
 September 10, 2014
 September 24, 2014
 October 8, 2014
 October 22, 2014
 November 12, 2014
 December 17, 2014
 January 7, 2015 (reorganization meeting)

B. Student Enrollment

Primary	PreK3			PreK4			K - AM			Grade 1			Total		Difference			
	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02		+/-		
	18	19	+1	28	28	0	81	82	+1	97	96	-1	224	226	+2			
Out of District	0		0	0		0	0		0	0		0	0	0	0			
Elementary	Grade 2			Grade 3			Grade 4			Grade 5			Total		Difference			
	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02		+/-		
	85	87	+2	91	91	0	98	96	-2	124	124	0	398	398	0			
Out of District	1	1	0	1	1	0	0	0	0	1	1	0	3	3	0			
Middle	Grade 6			Grade 7			Grade 8					Total		Difference				
	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-				12/4		1/02	+/-		
	123	122	-1	145	145	0	146	146	0				414	413	-1			
Out of District	1	1	0	1	1	0	1	1	0				3	3	0			
High	Grade 9			Grade 10			Grade 11			Grade 12			Grade 12+			Total		Difference
	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	+/-	12/4	1/02	
	136	136	0	139	139	0	113	113	0	146	145	-1	4	4	0	538	537	-1
Out of District	0	0	0	2	2	0	0	0	0	1	1	0	1	1	0	4	4	0
													Post Graduates Out of District					
													1					
													Total		Difference			
													1574	1574			0	
Total Enrollment																		
													12/4	1/02				
Out of District Students													10	10			0	

IX. SUPERINTENDENT'S COMMENTS

Mr. Gately commented on the following:

- HIB Report
- Changes to the school calendar

X. STUDENT REPRESENTATIVE COMMENTS

XI PUBLIC COMMENT ON AGENDA ITEMS

Jo Ann Dempsey, 8 Ashley Drive, New Egypt, NJ 08533 – commented on A.9 and suggested the school should reach out to free resources available through NJSBA and NJDOE.

XII. PRESENTATIONS/AWARDS

A. Curriculum & Instruction presented by Dr. Jeanette Baubles

XIII. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mr. Probasco that A.1 – A.10 be approved:

1. Recommend approval of all bills and claims for January 8, 2014, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for January 8, 2014, which required hand written checks after the November 20, 2013 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report ending November 30, 2013 and the Treasurer of School Monies Report for the period ending November 30, 2013.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of November 30, 2013, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of November 30, 2013, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of a contact with Union County Educational Services Commission to provide educational instruction services to one student at a rate of \$59.00 per hour, effective November 21, 2013.
8. Recommend approval of a contract with the Commission for the Blind for the 2013-2014 school year to provide services at Level 1 for one student at a cost of \$1,750.00.
9. Recommend approval of a contract with The Association for Language Arts Teachers of New Jersey (ALATNJ) to provide PARCC professional development on January 9, 2014, in the amount of \$2,000.00.
10. Recommend acceptance of the State House Express grant in the amount of \$300.00

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.7 be approved:

1. Recommend ratification and acceptance of the resignation of Kellie Simunovich as a NEED Counselor effective December 4, 2013, with regrets.
2. Recommend revision and ratification of Keith Land as a leave replacement high school assistant principal for Sara Bouroult effective December 19, 2013 – March 28, 2014 at the rate of \$400.00 per diem.
3. Recommend approval of the following leave of absence for Katharine Sawicki high school special education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Leave with pay	On or about January 21, 2014	February 19, 2014
NJFLA without pay, with benefits	February 20, 2014	May 23, 2014
FMLA without pay, without benefits	May 24, 2014	June 17, 2014 or the last day of school

4. Recommend ratification of the following leave of absence for Corinne Lynn middle school science teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay	January 2, 2014	January 13, 2014

5. Recommend approval of substitutes/extra-curricular paraprofessional/monitors for the 2013-2014 school year, [as per the attached list](#).
6. Recommend approval to compensate staff members to participate in a workshop on January 10, 2014 as [per the attached list](#).
7. Recommend approval of Administrative salary adjustments for the 2013-2014 school year effective July 1, 2013, [as per the attached list](#).

Discussion: Mrs. Soles commented on B.2 Keith Land as high school assistant principal, who came in earlier because Mrs. Bouroult gave birth to a baby girl.

Roll Call

Yes

Mrs. Soles, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Witham,
Mr. Miller

No

None

C. Policy

Mrs. Wig moved with a second by Mrs. Septor that C.1 – C.6 be approved:

1. Recommend approval of the second reading of [Policy 2130, Principal Evaluation](#).
2. Recommend approval of the second reading of [Regulation 2130, Principal Evaluation](#).
3. Recommend approval of the second reading of [Policy 4116, Evaluation of Teaching Staff Members](#).
4. Recommend approval of the second reading of [Regulation 4116, Evaluation of Teaching Staff Members](#).
5. Recommend approval of the second reading of [Policy 6171.4, Special Education](#).
6. Recommend approval of the first reading of Policy 5145.12, Search and Seizure.

Roll Call

Yes

Mrs. Wig, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Witham,
Mr. Miller

No

None

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mrs. Wig that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

E. Other Motions

Mrs. Wig moved with a second by Mr. Midgett that E.1 – E.6 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on January 8, 2014 by the Board of Education.
2. Recommend approval of [resolution No. 12, Open Public Meeting Act](#).
3. Recommend approval of the following Community Education classes [as per the attached](#).
4. Recommend approval of an assembly sponsored by The Children’s Oral Health Program on February 25, 2014 at the New Egypt Primary School, funded through the New Jersey Department of Health.
5. Recommend approval of the Department of the Air Force to operate The Mentoring program at the New Egypt Primary School beginning January 9, 2014 with the prospective mentors [as per the attached](#).
6. Recommend that the Board accept a [donation](#) of three Samsung Chromebooks from DonorsChoose.org in the amount of \$1,019.00.

Discussion: Mrs. Soles asked if E.2, resolution 12 was standard because of the reorganization meeting. Mr. Gately responded yes, that is correct.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

- F. Facilities
- G. Field Trips

XIV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Carol Ann Miller, 9 Toni Drive, New Egypt, NJ – commented that this year’s goals increasing math 10% and increasing performance of SAT’s were not included in Dr. Baubles presentation.
Jo Ann Dempsey, 8 Ashley Drive, New Egypt, NJ – asked what we are doing for digital curriculum and how are we infusing technology in the classroom.

XV. NEW BUSINESS

Mr. Probasco asked if the student enrollment can be a year-to-date.
Mr. Midgett suggested identifying the beginning of the year and show the total at this point in time instead of meeting to meeting.
Mr. Probasco asked about the board outside having no lights.
Mr. Gately responded that the breakers need to be repaired and will look into the electronic sign boards.
Mr. Miller commented that at the next meeting they will review the committees.
Mrs. Soles responded that she would like to add the Drug and Alliance Committee.
Mr. Gately responded that they need to review the policy.

XVI. OLD BUSINESS

Mrs. Wig asked for an update on solar.
Mr. Gately responded that they will discuss solar in executive session.

XVII. BOARD OF EDUCATION COMMENTS

Mr. Probasco moved that the Board go into executive session at 9:05 p.m. for the purpose of discussing student matters and vendor contracts.

Seconded by Mrs. Soles, Passed unanimously.

XVIII. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Midgett made a motion to go out of executive session at 9:22 p.m.

Seconded by Mrs. Septor, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary