

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
March 26, 2014
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

- *Increase Language Arts proficiency percentages by up to 10% + in grades (3-8)*
- *Increase Mathematics proficiency percentages by up to 10% + in grades (3-8)*
- *Increase the percentage of students taking the SAT and student performance on the SAT by 10% +*
- *Restructure the Guidance Department to better serve students*
- *To continue to improve communications with stakeholders (staff, students, Board, parents and community members)*

Board of Education approval 09.25.2013

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2013-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Present
Mrs. Septor, Vice President	Absent (arrived to the meeting at 6:40 p.m.)
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

Mrs. Wig moved that the Board go into executive session at 6:38 p.m. for the purpose of discussing personnel, negotiations, student matter, security strategies and vendor contact.
Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Probasco made a motion to go out of executive session at 7:46 p.m.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mrs. Septor, Vice President	Present
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

The following two presentations took place:

New Egypt Primary School/Dr. Gerald H. Woehr Elementary School PTO – Race for Education Funds

Dr. Gerald H. Woehr Elementary School – Gifted & Talented Program

Mr. Miller called for a five minute recess at 8:29 p.m.

Mr. Miller reconvened the meeting at 8:35 p.m.

VII. APPROVAL OF AGENDA

Mrs. Soles moved with a second by Mrs. Wig that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for March 26, 2014.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mr. Witham, Mrs. Septor,
Mr. Miller
None

No

VIII. APPROVAL OF MINUTES

Mrs. Wig moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on March 12, 2014.

Roll Call

Yes

Mrs. Wig, Mr. Witham,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Miller

No

None

Abstain

Mrs. Septor

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

April 16, 2014	September 10, 2014
May 14, 2014	September 24, 2014
May 28, 2014	October 8, 2014
June 11, 2014	October 22, 2014
June 25, 2014	November 12, 2014
July 23, 2014	December 17, 2014
August 27, 2014	January 7, 2015 (reorganization meeting)

Discussion: Mr. Miller explained that the Board of Education meetings will be changed to once a month and that these are still posted because they have not taken action on the other motion.

B. Student Enrollment

GRADE	SEPTEMBER 5, 2013	FEBRUARY 28, 2014	DIFFERENCE
PK- 3	16	21	+5
PK-4	29	29	0
Kindergarten AM	81	82	+1
Grade 1	99	96	-3
Grade 2	89	88	-1
Grade 3	90	90	0
Grade 4	97	95	-2
Grade 5	126	125	-1
Grade 6	122	125	+3
Grade 7	145	144	-1
Grade 8	144	148	+4
Grade 9	134	137	+3
Grade 10	140	139	-1
Grade 11	113	112	-1
Grade 12	145	145	0
Grade 12+	4	4	0
Totals	1574	1580	+6
Out of District	8	10	+2

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

HIB Report

Thank you to the NEPS/WES PTO for their generous donations.

Thank you to the students, staff and Mrs. Karen Brown from the elementary school for the presentation.

Primary School

- New Egypt Primary School successfully completed Kindergarten Registration during the week of March 17th. We would like to thank all the teachers, support staff, and parent volunteers who helped with the process.
- Make a Masterpiece Night was held tonight, where families got to make their own piece of artwork and toured the school to view amazing student artwork. Thank you to the teacher volunteers and to Mrs. Rita Williams for making the night a success!

Elementary School

- Just a reminder that the DGHWES School Musical, A Circus Story, will debut April 3 at 7 pm in the NEHS auditorium and will run April 4 and April 5. Please come out and support these amazingly talented students as they take to the stage in what has become one of the most widely anticipated performances of the season.
- Mrs. Williams and Ms. Capotosto will host a family art night for our ESL and Spanish speaking families at DGWES on April 15, 2014 from 6:30 - 7:30 pm. The night is to provide some opportunities for our parents to learn more about our ESL program and to provide opportunities for the families to engage in some activities that are themed around Hispanic artists and Hispanic themed arts and crafts.
- Another big event taking place is the clash of the DGWES staff and NEPS staff in the PTO sponsored faculty volleyball game. The DGWES is looking to avenge their loss from last year's controversial game, while engaging in some fun and fitness on the court! The game will take place in the NEHS gym on March 28, 2014 at 6:30 pm.

Middle School

- New Egypt Middle School will be proudly represented at the 2014 Academic Bowl hosted by Goetz Middle School in Jackson on April 9. Six students from each grade level will compete against over 25 schools from Ocean and Monmouth counties in a wide variety of academic and general trivia categories. Wish them Good Luck!!

Academic Bowl Teams - April 9, 2014

8th Grade Academic Bowl Team

Bobby Ball	Alex Kszepka
Cole Brunner	Cameron Tabor
Conor Callaghan	Jonathan Witkowski

7th Grade Academic Bowl Team

Sean Lowe	Luis Rodriquez
Charles Carey	Ellie Witham
Caleigh Smith	Matthew Galeta

6th Grade Academic Bowl Team

Ben McGowan	Madeline Schroeder
Isabella Arrendondo	Nick Gerbavac
Grace Dreher	Giana Occhiuzzo

- Friday March 28th Assemblyman Ron will be hosting a pizza party at the middle school as promised to recognize our 7th grade essay contest winners! Congratulations once again to all of our talented middle school writers!

High School

- The Interact club raised \$236 for Pencils of Promise at the Volleyball tournament.
- We had a successful freshman orientation.
- Congratulations to Rachel Horn, Kennard Taylor, Steve Wetzel, Matt Blomgren and Cassidy Nalbhone for placing 2nd at this year's Ocean County Consumer Bowl.
- Our annual community luncheon will be held on April 9th at noon in the high school gym.

Special Education

- On Thursday, March 27th, Mike Donnelly, Director of Special Services will be hosting a parent evening at New Egypt Middle School. The presentation, "New IEPs, enhanced parent involvement" will focus on the new format of the IEP Direct program as well as the increased opportunities for parental involvement in the IEP writing process. Mr. Donnelly hopes to increase parent awareness and involvement in the formulation and implementation of the IEPs.

Special Projects

- **Technology**

The Technology Team is busy unpacking 60 new Chromebooks at NEMS, while at GWES we are seeing an increased use of the Chromebooks that were received last month. Mrs. Dickert's class had a lesson in how to complete an assignment and "share" it back with Mrs. Dickert using Google documents- without paper!

- **Green Team**

The NEPS garden is being uncovered this week and the first of our crocuses are peeping out. The students were very excited to see the bulbs they planted last fall survived a really terrible winter.

This week at GWES we will see the beginning of a 20% reduction in our use of polystyrene trays-and what we are sending to a landfill!

XIII. PUBLIC COMMENT ON AGENDA ITEMS

XIV. PRESENTATIONS/AWARDS

- A. New Egypt Primary School/Dr. Gerald H. Woehr Elementary School PTO – Race for Education Funds
- B. Dr. Gerald H. Woehr Elementary School – Gifted & Talented Program
- C. 2014-2015 Preliminary Budget Presentation by Sean Gately (Postponed)

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Probasco moved with a second by Mr. Midgett that A.1 be approved:

- 1. Recommend approval of all bills and claims for March 26, 2014, which have been examined by members of the Finance Committee and are presented for approval, with the exception of P.O. #14-1792 for Harry Miller in the amount of \$252.80.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor

No

None

Abstain

Mr. Miller

Mrs. Soles moved with a second by Mrs. Wig that A.2 be approved:

- 2. Recommend approval of P.O. #14-1792 for Harry Miller in the amount of \$252.80.

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mr. Witham, Mrs. Septor

No

None

Abstain

Mr. Miller

Mr. Midgett moved with a second by Mr. Probasco that A.3 – A.13 be approved:

3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report ending February 28, 2014 and the Treasurer of School Monies Report for the period ending February 28, 2014.
5. Recommend approval that Pursuant to N.J.A.C. 6A – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of February 28, 2014, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial account have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of February 28, 2014, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Professional Education Services, Inc. to provide educational instruction services to one student at a rate of \$39.00 per hour March 12, 2014 & March 13, 2014.
8. Recommend approval of an agreement with Ocean County Arts High School for tuition for the 2013-2014 school year for one (1) student to participate in the visual arts classes for 3 hours per day at a total cost of \$815.00 on the following days:

February 5, 12, 19, 26, 2014
March 5, 12, 19, 26, 2014
April 2, 9, 16, 23, 30, 2014
May 7, 14, 2014
9. Recommend approval to renew a contract with New Jersey School Boards Association to provide policy online services for the 2014-2015 school year at a cost of \$2,500.00.
10. Recommend approval of a contract between Kahwaty Joe DJ Entertainers and New Egypt High School for the Junior/Senior Prom on June 6, 2014 at a cost of \$750.00 funded from the Class of 2014 and no cost to the Board.
11. Recommend approval of an agreement between Balfour and New Egypt High School to publish the 2014-2015 yearbook at a cost of approximately \$12,199.20, funded from student activities and at no cost to the Board.
12. Recommend approval of resolution No. 14, Authorization to Refund all or a Portion of the Outstanding Callable Refunding School Bonds of the School District, dated September 15, 2004, [as per the attached](#).
13. Recommend that the Board award a contract to Xtel Communications to provide VoIP, direct inward dial and 100 Mbps dedicated Ethernet broadband access in the amount of \$2,378.00 per month for 36 months from July 1, 2014 through June 30, 2017 plus a one-time installation charge of \$500.00.

Discussion: The Board and Mr. Gately discussed the contract on agenda item A.13

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor,
Mr. Miller
None

No

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.7 be approved:

1. Recommend approval of the following leave of absence for Sharon Gass, high school paraprofessional:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
--------------	-------------	----------------

Medical Leave with pay	April 3, 2014	May 30, 2014
---------------------------	---------------	--------------

2. Recommend approval of the following leave of absence for Janine Saragusa, primary school psychologist:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
--------------	-------------	----------------

Maternity Leave without pay, with benefits	June 9, 2014	June 26, 2014 or the end of the school year
---	--------------	--

NJFLA without pay, with benefits	September 2, 2014	November 23, 2014
-------------------------------------	-------------------	-------------------

3. Recommend approval of Megan Brower as a leave replacement high school history teacher for Matthew Brogan from March 31, 2014 through May 19, 2014 at a salary of \$55,094.00 prorated, with no benefits equal to MA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
4. Recommend approval of Rachel Jobes as a leave replacement elementary school grade 1 BSI teacher for Bonnie Vogel from April 7, 2014 through May 26, 2014 at a salary of \$53,218.00 prorated, with no benefits equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
5. Recommend ratification of approval for a salary adjustment for Ramona Curry from \$59,694.00 to \$59,981.70 due to longevity effective March 1, 2014.
6. Recommend approval of substitutes for the 2013-2014 school year, [as per the attached list](#).
7. Recommend approval of Lindsay Mann as a volunteer high school softball coach for the spring 2013-2014 season effective March 27, 2014.

Roll Call

Yes

Mrs. Soles, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Wig, Mr. Witham,
Mr. Miller

No

None

C. Policy

Mrs. Wig moved with a second by Mr. Probasco that C.1 be approved:

1. Recommend approval of the second reading of [Bylaw 9325, Meeting Procedures](#).

Roll Call

Yes

Mrs. Wig, Mr. Probasco,
Mr. Midgett, Mrs. Soles,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mrs. Wig that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

E. Other Motions

Mrs. Septor moved with a second by Mrs. Wig that E.1 – E.3 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on March 26, 2014 by the board of education.
2. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds as per the PTEA Collective Bargaining Agreement, [as per the attached list](#).
3. Recommend that the Board accept a donation from the NEPS/WES PTO from the 2012/2013 Race for Education fundraiser in the amount of \$13,890.00, toward the playground improvement fund at the Dr. Gerald H. Woehr Elementary School.

Discussion: The Board asked if the amount needs to be changed on agenda item E.3. Mr. Gately responded that this is the additional amount received of the \$28,890.00 donation.

Mr. Probasco asked about adding “up to a limit” on tuition reimbursement. Mr. Gately responded that this information is stated in the PTEA Collective Bargaining Agreement.

Roll Call

Yes

Mrs. Septor, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Witham,
Mr. Miller

No

None

F. Facilities

G. Field Trips

Mrs. Soles moved with a second by Mrs. Wig that G.1 be approved:

1. Recommend approval of the [attached field trips](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

Mr. Probasco asked about the signs.

Mr. Gately gave an update on the electronic sign boards.

Mr. Miller asked if we are aligned on the budget meeting dates.

Mr. Gately gave an update on the budget meeting dates and advertising the public hearing.

XIX. BOARD OF EDUCATION COMMENTS

The Board thanked everyone for coming out tonight.

The Board thanked the PTO for their donation.

Mr. Probasco made a motion to adjourn at 8:52 p.m.

Seconded by Mrs. Septor, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary