

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
May 28, 2014  
6:30 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

*District Goals*

- *Increase Language Arts proficiency percentages by up to 10% + in grades (3-8)*
- *Increase Mathematics proficiency percentages by up to 10% + in grades (3-8)*
- *Increase the percentage of students taking the SAT and student performance on the SAT by 10% +*
- *Restructure the Guidance Department to better serve students*
- *To continue to improve communications with stakeholders (staff, students, Board, parents and community members)*

*Board of Education approval 09.25.2013*

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:34p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2013-12 and revised in Resolution No. 2013-17, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller	Present
Mrs. Septor	Present
Mr. Midgett	Absent
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent  
Mr. Gately, Business Administrator/  
Board Secretary  
Mr. Supsie, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:37 p.m. for the purpose of discussing vendor contracts, personnel and student matters.  
Seconded by Mr. Witham, Pass unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Septor made a motion to go out of executive session at 7:40 p.m.  
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

Mr. Miller	Present
Mrs. Septor	Present
Mr. Midgett	Absent
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent  
Mr. Gately, Business Administrator/  
Board Secretary  
Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Septor that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for May 28, 2014.

Roll Call

Yes	Mr. Probasco, Mrs. Septor, Mrs. Soles, Mrs. Wig, Mr. Witham, Mr. Miller
No	None
Absent	Mr. Midgett

VIII. APPROVAL OF MINUTES

Mr. Wig moved with a second by Mr. Witham that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on April 16, 2014.

Roll Call

Yes	Mrs. Wig, Mr. Witham, Mr. Probasco, Mrs. Soles, Mrs. Septor, Mr. Miller
No	None
Absent	Mr. Midgett

Mrs. Wig moved with a second by Mrs. Soles that VIII.B be approved:

B. The minutes are presented for necessary correction and approval for the regular meeting on April 30, 2014.

Roll Call

Yes

Mrs. Wig, Mrs. Soles,  
Mr. Probasco, Mr. Witham,  
Mrs. Septor, Mr. Miller

No

None

Absent

Mr. Midgett

The following two presentations took place:

7<sup>th</sup> Grade Coding Presentation by Patricia DiChristafaro

High School Robotics Presentation by Gee Ng

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

June 11, 2014

October 8, 2014

July 23, 2014

November 12, 2014

August 27, 2014

December 17, 2014

September 10, 2014

January 7, 2015 (reorganization meeting)

B. Student Enrollment

GRADE	SEPTEMBER 5, 2013	APRIL 30, 2014	DIFFERENCE
PK- 3	16	21	+5
PK-4	29	31	+2
Kindergarten AM	81	81	0
Grade 1	99	95	-4
Grade 2	89	89	0
Grade 3	90	90	0
Grade 4	97	94	-3
Grade 5	126	125	-1
Grade 6	122	125	+3
Grade 7	145	143	-2
Grade 8	144	149	+5
Grade 9	134	136	+2
Grade 10	140	138	-2
Grade 11	113	112	-1
Grade 12	145	145	0
Grade 12+	4	4	0
<b>Totals</b>	<b>1574</b>	<b>1578</b>	<b>+4</b>
Out of District	8	10	+2

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

Chandler Miller, student representative, commented on the following:

**Primary School**

May 30 – Preschool Trip to DeWolf’s Farm

June 3 – Outdoor Fun Day

June 6 – Ice Cream Social and BOGO Book Fair

June 12 – Pre-K Father’s Day

June 24 – Kindergarten Picnic

June 25 – 1<sup>st</sup> Grade Movie Day

**Elementary School**

Tom Sawyer Day

June 4 & 6 – Olympics

May 29 – Spring Concert

June 12 – Band, Chorus and Arts night

**Middle School**

June 9 – 8<sup>th</sup> Grade Picnic at Liberty Lake

June 19 – Sports Awards

June 20 – Academic Awards

June 20 – 6<sup>th</sup> Grade Luau

Green Team

**High School**

Relay for Life raised over \$71,000

June 5 – NEHS & NEMS Spring Concert

Mass Media - 8 Students Qualified for the 10 Day Film Challenge

Congratulations to freshman, Maggie Witham on her Aboriginal Mask

June 12 – Power Puff Football Game

## XII. SUPERINTENDENT’S COMMENTS

Dr. Jones commented on the following:

HIB Report

Thank you to the PTO for sponsoring field trips

### **Primary School**

- On April 30 an assembly and tree planting to commemorate Arbor Day and Earth Day. The tree was dedicated to Mrs. Joni Wisneiowski for her tireless efforts in our school garden. We thank the New Jersey Shade Tree Commission for the donation of the tree.
- Primary School garden has seen increased bird activity as a result of the feeders and a birdbath that have been installed, including a red-winged black bird.

### **Elementary School**

#### **Middle School**

- New Egypt Middle School PTO, in conjunction with the middle school teacher, Mrs. Tara Melchior was awarded \$5,000 from the Lowes Toolbox for Education Grant. Funding will be used to purchase furniture to create “Book Nooks” throughout the library.
- 8<sup>th</sup> Grade Promotional Exercise will be held on Tuesday, June 24 at 6:00 p.m. in the high school gymnasium. Congratulations to the Class of 2014!

#### **High School**

- June 25 – High School Graduation

#### **Special Projects**

- All State testing is completed, including NJASK for grades 3-8 and the NJ Biology competency Assessment for high school students.
- Randomly selected classes in Grades 3-8 have finished portions of the PARCC Filed Test. We were pleased with the performance of the Chromebooks. Students seemed comfortable using the technology tools available to them during the test.
- On May 20, 19 students and their families attended the first School Choice Orientation for student enrolling in the Plumsted Township School District for the 2014-2015 academic year. Thank you to all involved.

### XIII. PUBLIC COMMENT ON AGENDA ITEMS

Jamie Leto, PTEA President, commented on the resignation of Tara Beams and the administrative turnover in the district.

Dr. Jones thanked Jamie Leto for her comments and said that they have a reservation on the table tonight and will take steps to hire an additional administrator for the building.

### XIV. PRESENTATIONS/AWARDS

- A. High School Robotics Presentation by Gee Ng
- B. 7<sup>th</sup> Grade Coding Presentation by Patricia DiChristafaro

### XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

#### A. Finance Motions

Mr. Probasco moved with a second by Mrs. Septor that A.1 – A.20 be approved:

1. Recommend approval of all bills and claims for May 28, 2014, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for May 28, 2014, which required hand written checks after the April 30, 2014 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report ending April 30, 2014 and the Treasurer of School Monies Report for the period ending April 30, 2014.
5. Recommend approval that Pursuant to N.J.A.C. 6A – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of April 30, 2014, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial account have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of April 30, 2014, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Professional Education Services, Inc. to provide educational instruction services (home instruction) at the rate of \$45.00 per hour from March 13, 2014 through June 30, 2014.

8. Recommend ratification of approval of a contract with Education, Inc. to provide educational instruction services (home instruction) at the rate \$40.00 per hour from April 28, 2014 until the end of the 2013-2014 school year.
9. Recommend ratification of approval of a contract with Mercer County Special Services School District for one student to attend from May 9, 2014 through June 30, 2014 at the annual cost of \$57,745.90, prorated.
10. Recommend that the Board approve a contract in the amount of \$98,568.00 with Aspire Technology Partners (483083) Hazlet, NJ, under the State of New Jersey Participating Addendum (M7000) for Contract #AR233-Western States Contracting Alliance (WSCA) Cisco Networking Communications & Maintenance Master Agreement for wireless controller and access points, installation and configuration district-wide.
11. Recommend approval of an addendum to the master agreement with Schoolwires, to provide on-site training for 2 days in the amount of \$4,900.00.
12. Recommend approval of a grant application for Ocean First Foundation "Model Classroom Grant" in the amount of \$10,000.00.
13. Recommend acceptance of "Our School Museum Phase II: Masterpiece Quest" grant in the amount of \$10,000.00 from the NJEA Frederick L. Hipp Foundation for Excellence in Education.
14. Recommend acceptance of "The Puente Project" grant in the amount of \$10,000.00 from the NJEA Frederick L. Hipp Foundation for Excellence in Education.
15. Recommend approval of [Resolution 2013-2014 No. 19](#), authorizing the Execution and Delivery of the Grant Agreement, as per attachment.
16. Recommend approval of [Resolution 2013-2014 No. 20](#), Delegating Authority to School Business Administrator for Supervision of a Section 15 EDA Grant Agreement, as per attachment.
17. Recommend approval of [Resolution 2013-2014 No. 21](#), Lease Purchase New Egypt High School Roof Replacement, as per attachment.
18. Recommend acceptance of bids received on April 2, 2014 for the New Egypt High School Roof Replacement Project as follows:
  1. ABCD Construction Corp. \$ 880,000.00
  2. DA Nolt, Inc. \$1,117,060.00
  3. JDS General Contracting \$ 915,500.00
  4. Mike Kobithen Roof & Insulation \$ 797,688.00
  5. MTB LLC \$ 896,005.00
  6. Patriot Roofing \$ 806,700.00
  7. Pfister Maintenance \$ 838,000.00
  8. Premier Enterprises \$1,102,190.00
  9. Posylio General Contracting \$ 979,000.00
  10. USA General Contracting Corp. \$ 765,000.00
  11. Winchester Roofing \$ 649,000.00



19. Recommend approval to award the bid received on April 2, 2014 for the New Egypt High School Roof Replacement Project to the lowest responsible bidder Winchester Roofing in the amount of \$649,000.00.
20. Recommend the approval of the purchase of the Read 180 Next Generation program from Scholastic Education in the amount of \$77,202.50 to be funded from the 2014-2015 budget. The purchase exceeds the bid threshold and is exempt from bidding as Library and Educational Goods pursuant to N.J.S.A. 18A:18A-5(a-5) and N.J.S.A. 18A:18A-2(r).

Discussion: Mrs. Soles thanked the teachers for taking their time to write applications for grants.

Roll Call

Yes	Mr. Probasco, Mrs. Septor, Mrs. Soles, Mrs. Wig, Mr. Witham, Mr. Miller
No	None
Absent	Mr. Midgett

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Soles that B.1 – B.20 be approved:

1. Recommend revision and ratification of approval of the following leave of absence for Tracy Staples, primary school special education teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Disability Maternity Leave with pay, with benefits	April 28, 2014	May 21, 2014
NJFLA without pay, with benefits	May 22, 2014	October 19, 2014

2. Recommend ratification of approval for the following leave of absence for Nicole Kennedy, high school spanish teacher:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	May 15, 2014	May 22, 2014
FMLA Leave without pay, with benefits	May 23, 2014	June 26, 2014 or last day of school

3. Recommend acceptance of the resignation of Tara Beams, elementary school principal effective June 30, 2014, with regrets.
4. Recommend acceptance of the resignation of Kyle Brosseau, maintenance technician/assistant sewer plant operator, effective May 30, 2014, with regrets.

5. Recommend acceptance of the resignation of Alexis Jaegar, middle school mathematics teacher, effective June 30, 2014, with regrets.
6. Recommend acceptance of the resignation of Nicole Kennedy, high school Spanish teacher, effective June 30, 2014, with regrets.
7. Recommend acceptance of the resignation of Melissa Kubisch, paraprofessional, effective June 30, 2014, with regrets.
8. Recommend acceptance of the retirement of Tura Dickert, elementary school 5<sup>th</sup> grade teacher, effective June 30, 2014.
9. Recommend acceptance of the retirement of Jean Petersen, middle school language arts/social studies teacher, effective June 30, 2014.
10. Recommend acceptance of the retirement of Stephanie Seeds, middle school science teacher, effective June 30, 2014.
11. Recommend acceptance of the retirement of Debra Tilghman, elementary school 5<sup>th</sup> grade teacher, effective June 30, 2014.
12. Recommend renewal of non-tenured certified staff and their salaries for the 2014-2014 school year [as per the attached list](#).
13. Recommend renewal of tenured certified staff and their salaries for the 2014-2015 school year [as per the attached list](#).
14. Recommend renewal of the paraprofessional staff and their salaries for the 2014-2015 school year [as per the attached list](#).
15. Recommend approval of the staff transfers for the 2014-2015 school year [as per the attached list](#).
16. Recommend approval of district language interpreters effective July 1, 2014 – June 30, 2015 at a rate of \$20.00 per hour, [as per the attached list](#).
17. Recommend approval of substitutes for the remainder of the 2013-2014 school year [as per the attached list](#).
18. Recommend approval of the coaches for the summer sports camp at a rate of \$55.00 per camper, [as per the attached list](#).
19. Recommend approval to compensate Aileen Chancy to participate in two (2) curriculum articulation/writing sessions to be scheduled during two (2) full school days in June 2014, at the rate of \$45.00 per hour, not to exceed six (6) hours as per the PTEA contract.
20. Recommend approval to add the following positions effective for the 2014-2015 school year:

Biology	New Egypt High School
Guidance Counselor	New Egypt Middle School

Discussion: Mrs. Soles gave a special thank you to the four retirees.

Roll Call

Yes

Mrs. Septor, Mrs. Soles,  
Mr. Probasco, Mrs. Wig,  
Mr. Witham, Mr. Miller

No

None

Absent

Mr. Midgett

C. Policy

Mrs. Wig moved with a second by Mr. Probasco that C.1 – C.9 be approved:

1. Recommend approval of the second reading of [Policy 2224](#), Nondiscrimination/Affirmative Action.
2. Recommend approval of the second reading of [Policy 4111](#), Recruitment, Selection and Hiring (certified staff).
3. Recommend approval of the second reading of [Policy 4111.1/4211.1](#), Nondiscrimination/Affirmative Action.
4. Recommend approval of the second reading of [Policy 4211](#), Recruitment, Selection and Hiring (non-certified staff).
5. Recommend approval of the second reading of [Policy 5141](#), Health.
6. Recommend approval of the second reading of [Policy 5145.4](#), Equal Educational Opportunity.
7. Recommend approval of the second reading of [Policy 6121](#), Nondiscrimination/Affirmative Action.
8. Recommend approval of the second reading of [Policy 6145](#), Extracurricular Activities.
9. Recommend approval of the second reading of [Policy 6147.1](#), Evaluation of Individual Student Performance.

Roll Call

Yes

Mrs. Wig, Mr. Probasco,  
Mrs. Soles, Mr. Witham,  
Mrs. Septor, Mr. Miller

No

None

Absent

Mr. Midgett

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mrs. Soles that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mr. Probasco, Mrs. Soles,  
Mrs. Wig, Mr. Witham,  
Mrs. Septor, Mr. Miller

No

None

Absent

Mr. Midgett

Mr. Probasco moved with a second by Mrs. Soles that D.2 be approved:

2. Recommend approval for Harry Miller to attend the Impact Aid Section 8002 Summer 2014 conference in Milwaukee, WI. on June 28, 2014 at a total cost not to exceed \$1,800.00.

Roll Call

Yes	Mr. Probasco, Mrs. Soles, Mrs. Wig, Mr. Witham, Mrs. Septor
No	None
Absent	Mr. Midgett
Abstain	Mr. Miller

E. Other Motions

Mrs. Wig moved with a second by Mrs. Soles that E.1 – E.4 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on May 28, 2014 by the board of education.
2. Recommend approval of the fall student teachers and their assignments [as per the attached](#).
3. Recommend that the Board accept a donation from the NEPS/WES PTO from the 2012/2013 Race for Education fundraiser in the amount of \$6,950.00, toward the upgrading of technology at the New Egypt Primary School.
4. Recommend approval of Daniel Kostelec to present Shakespeare interactive assembly on Tuesday, June 3, 2014 at the New Egypt Middle School in the amount of \$250.00.

Roll Call

Yes	Mrs. Wig, Mrs. Soles, Mr. Probasco, Mr. Witham, Mrs. Septor, Mr. Miller
No	None
Absent	Mr. Midgett

F. Facilities

G. Field Trips

Mr. Probasco moved with a second by Mrs. Septor that G.1 be approved:

1. Recommend approval of the [attached field trips](#).

Roll Call

Yes	Mr. Probasco, Mrs. Septor, Mrs. Soles, Mrs. Wig, Mr. Witham, Mr. Miller
No	None
Absent	Mr. Midgett

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Jamie Leto, PTEA President, commented on meeting with the Board of Education.

XVII. NEW BUSINESS

Dr. Jones commented on plans to add high school stipend positions for guidance coordinator, secondary curriculum lead teachers and public relations lead teacher positions and will hopefully be posted tomorrow.

Mrs. Soles commented on scoreboards not working, banners and plaques not updated, wall hangings not put back up and leaves around the campuses. She stated that first impressions are super important and you only get one shot at them.

Mr. Miller asked Mrs. Soles if she had a chance to talk to Dr. Jones about this or if she brought it to the facilities committee.

Mrs. Soles responded no and as she said in her comment that she did this before the board meeting tonight.

XVIII. OLD BUSINESS

Mr. Probasco asked if we were going to meet with Aramark again.

Mr. Gately responded that the staff member who requested the meeting have met the earlier part of May.

Dr. Jones asked Joe Occhiuzzo for an update on the scoreboard.

Mr. Occhiuzzo responded that everything but the innings is currently working and should be working tomorrow.

XIX. BOARD OF EDUCATION COMMENTS

Mr. Miller echoed Mrs. Soles comments on thanking everyone for their efforts on the grants.

Mrs. Wig thanked the NEPS/DGHWES PTO for their generous donation.

Mr. Probasco wished the girls' softball and boys' baseball good luck.

Mrs. Septor made a motion to adjourn at 8:38 p.m.

Seconded by Mrs. Wig, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary