

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
June 11, 2014
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

District Goals

- *Increase Language Arts proficiency percentages by up to 10% + in grades (3-8)*
- *Increase Mathematics proficiency percentages by up to 10% + in grades (3-8)*
- *Increase the percentage of students taking the SAT and student performance on the SAT by 10% +*
- *Restructure the Guidance Department to better serve students*
- *To continue to improve communications with stakeholders (staff, students, Board, parents and community members)*

Board of Education approval 09.25.2013

I. CALL TO ORDER

Mr. Gately, Board Secretary, called the meeting to order at 6:33 p.m.

A. Election of Presiding Officer

Mr. Gately called for the nomination of the Presiding Officer of the Board of Education.

A motion was made by Mr. Probasco to nominate Mrs. Soles as the Presiding Officer. That motion was seconded by Mrs. Wig.

There were no other nominations.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,
Mr. Midgett, Mrs. Soles,
Mr. Witham

No

None

Absent

Mrs. Septor, Mr. Miller

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2013-12 and revised in Resolution No. 2013-17, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Miller, President	Absent
Mrs. Septor, Vice President	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

Mr. Midgett made a motion to go into executive session at 6:39 p.m. for the purpose of discussing vendor contracts, personnel, student matters and potential litigation.
Seconded by Mr. Probasco, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Miller arrived to the meeting at 6:45 p.m.

Mr. Midgett made a motion to go out of executive session at 7:34 p.m.
Seconded by Mr. Probasco, Passed unanimously.

V. ROLL CALL

Mr. Miller, President	Present
Mrs. Septor, Vice President	Absent
Mr. Midgett	Present
Mr. Probasco	Present
Mrs. Soles	Present
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

The following five presentations took place

Recognition of the NEHS Softball team presented by James Sawicki

Recognition of the 2013 Teachers of the Year:

- New Egypt High School – Mr. Michael Forina
- New Egypt Middle School – Mrs. Ellen Healy

- Dr. Gerald H. Woehr Elementary School – Ms. Jamie Leto
- New Egypt Primary School – Mrs. Amy Parker

Recognition of Retirees:

- New Egypt Middle School – Mrs. Stephanie Seeds
- New Egypt Middle School – Mrs. Jean Petersen
- Dr. Gerald H. Woehr Elementary School – Ms. Debra Tilghman
- Dr. Gerald H. Woehr Elementary School – Mrs. Tura Dickert

Recognition of Student Representative to the Board of Education – Chandler Miller

Blue Bird Festival presented by William Lewis

Mr. Miller called for a five minute recess at 8:00 p.m.

Mr. Miller reconvened the meeting at 8:05 p.m.

Mr. Midgett left the meeting at 8:05 p.m.

Mr. Mosley commented on the resignation of Marilyn Vogios.

VII. APPROVAL OF AGENDA

Mr. Probasco moved with a second by Mrs. Wig that VII.A be approved:

- A. Recommend that the Board approve the regular meeting agenda for June 11, 2014.

Roll Call

Yes	Mr. Probasco, Mrs. Wig, Mrs. Soles, Mr. Witham, Mr. Miller
No	None
Absent	Mr. Midgett, Mrs. Septor

VIII. APPROVAL OF MINUTES

Mr. Wig moved with a second by Mr. Probasco that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on May 28, 2014.

Roll Call

Yes	Mrs. Wig, Mr. Probasco, Mrs. Soles, Mr. Witham, Mr. Miller
No	None
Absent	Mr. Midgett, Mrs. Septor

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

July 23, 2014
August 27, 2014
September 10, 2014

October 8, 2014
November 12, 2014
December 17, 2014
January 7, 2015 (reorganization meeting)

B. Student Enrollment

GRADE	SEPTEMBER 5, 2013	May 30, 2014	DIFFERENCE
PK- 3	16	21	+5
PK-4	29	31	+2
Kindergarten AM	81	81	0
Grade 1	99	95	-4
Grade 2	89	89	0
Grade 3	90	89	-1
Grade 4	97	94	-3
Grade 5	126	125	-1
Grade 6	122	124	+2
Grade 7	145	143	-2
Grade 8	144	149	+5
Grade 9	134	136	+2
Grade 10	140	138	-2
Grade 11	113	112	-1
Grade 12	145	145	0
Grade 12+	4	4	0
Totals	1574	1576	+2
Out of District	8	12	+4

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

HIB Report

Primary School

- The first grade classes are working hard on their productions. Within the next few weeks, all of our first grade classes will have performed for their loved ones. This always offers our students a wonderful opportunity to express themselves in spoken word and song. Our preschool students will also be performing at the end of June.

Elementary School

- On June 12th Mrs. Williams and Mr. Beere will host the first annual DGWES Night of Art and Music beginning at 6 pm at the elementary school. Our DGWES chorus and band will delight audiences while students will be displaying their artwork from the year throughout the school.
- Fifth grade orientation at the Middle School will take place on June 12th. And the incoming second graders will visit DGWES on June 19th. This is a time for the students to get to know the new school as they make the transition to the next level of education.

Middle School

- NEMS Sports Awards is scheduled for June 19th at 12:20 PM in the high school auditorium and Academic Awards will be held on June 20th at 8:10 AM. Please see our website, parent invitation and May/June newsletter for specific times for each grade level.
- 8th Grade Promotional Exercise will be held on Monday, June 24th at 6:00 PM in the high school gymnasium. Congratulations to the class of 2014!

High School

- Matt Knigge, a senior at New Egypt High School, has been awarded a National Security Language Initiative for Youth scholarship for 2014-2015. Matt will study Russian in Russia for the summer. The NSLI-Y program is funded by the U.S. Department of State and provides merit-based scholarships for eligible high school students to learn less commonly-taught languages in summer and academic-year overseas immersion programs. The state department offers approximately 625 students per year the chance to study Arabic, Chinese, Hindi, Korean, Persian, Russian or Turkish overseas through NSLI-Y.
- Congratulations to Mackenzie Magnotta. She placed first in the Ocean County Film Festival for best library promo.
- Jess Orlen and Dylan Nalbone, who attend Ocean County Vo-Tech, both placed first in state-wide competitions. Jess took first place for screen printing while Dylan took first in action skills. Both will be competing in the national competition later this month in Kansas City.
- Congratulations to the Girls Softball team and the Track team

XIII. PUBLIC COMMENT ON AGENDA ITEMS

XIV. PRESENTATIONS/AWARDS

A. Blue Bird Festival presented by William Lewis

B. Recognition of the 2013 Teachers of the Year:

- New Egypt High School – Mr. Michael Forina
- New Egypt Middle School – Mrs. Ellen Healy
- Dr. Gerald H. Woehr Elementary School – Ms. Jamie Leto
- New Egypt Primary School – Mrs. Amy Parker

C. Recognition of Retirees:

- New Egypt Middle School – Mrs. Stephanie Seeds
- New Egypt Middle School – Mrs. Jean Petersen
- Dr. Gerald H. Woehr Elementary School – Ms. Debra Tilghman
- Dr. Gerald H. Woehr Elementary School – Mrs. Tura Dickert

D. Recognition of Student Representative to the Board of Education – Chandler Miller

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Probasco moved with a second by Mr. Witham that A.1 – A.22 be approved:

1. Recommend approval of all bills and claims for June 11, 2014, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for June 11, 2014, which required hand written checks after the May 28, 2014 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend approval of a contract with Garden State Transport to provide transportation for the summer school program for route SUM1 at a cost of \$149.00 per bus, 2 buses required for a total contract cost of \$5,960.00.
4. Recommend approval of a contract with Garden State Transport to provide transportation for students to Mercer County Special Services for the summer school program for route SPEC1 at a rate of \$119.00 per diem and an aide at \$35.00 per diem for 30 days for a total contract cost of \$4,620.00.
5. Recommend approval of a contract with Eagle Wolfington to provide wheel chair bus transportation for the summer school program for routes SUMWC at a rate of \$174.00 for 20 days at a cost of \$3,480.00 and SUWC at a rate of \$184.00 plus an aide at \$48.00 per diem for 20 days at a cost of \$4,640.00 for a total contract cost of \$8,120.00.
6. Recommend approval of contract WDC1 with Garden State Transport to provide transportation for trips for the Warrior Day Camp at a total contract cost of \$2,670.00.
7. Recommend approval of contract WDC2 with Eagle Wolfington to provide transportation for trips for the Warrior Day Camp at a total contract cost of \$2,897.00.
8. Recommend ratification of approval of a contract with Professional Education Services, Inc. to provide educational instruction services (home instruction) at the rate of \$45.00 per hour from May 28, 2014 through June 30, 2014.
9. Recommend approval of a professional services contract with Stein & Supsie to provide legal services as the district's attorney from July 1, 2014 – July 31, 2015 as a non-fair and open contract pursuant to N.J.S.A 19:44A-1 et seq. The contract is anticipated to exceed \$17,500 and Stein & Supsie has submitted a

Political Contribution Disclosure Form which certifies that Stein & Supsie has not made any reportable contributions to a political or candidate committee in the Plumsted Township School District in the previous one year and the contract will prohibit Stein & Supsie from making any reportable contribution through the term of the contract. Rates for the contract term are as follows: Partner - \$150.00/hour; Associate - \$150.00/hour; Paralegal - \$75.00/hour.

10. Recommend approval of an addendum to the contract with Schoolwires, State College, Pa. from July 1, 2014 – June 30, 2015 at a cost of \$7,515.60.
11. Recommend approval of financial institutions to be designated as depositories of record for the Plumsted Township Schools Board of Education accounts for the 2014-2015 school years, as follows:
 - a. TD Bank
 - b. New Jersey Arbitrage Rebate Management
 - c. New Jersey Cash Management
12. Recommend approval of signature to appear on all disbursement for the 2014-2015 school year, as follows:
 - a. General Operating – Board President, Board Secretary and Treasurer
 - b. NJ ARM Accounts – Board Secretary and Treasurer
 - c. NJ Cash Management – Board Secretary and Treasurer
 - d. Agency Account – Board Secretary and Treasurer
 - e. Payroll Account – Board Secretary and Treasurer
 - f. Unemployment Account – Board Secretary and Treasurer
 - g. Student Activities Account – Board Secretary or Business Manager and Principal
13. Recommend approval for the establishment of the following petty cash account for the 2014-2015 school year and that the maximum per transaction petty cash expenditure be \$50.00:

High School – Principal	\$300.00
Middle School – Principal	\$300.00
Elementary School – Principal	\$300.00
Primary School – Principal	\$300.00
Business Office – Business Administrator	\$300.00
Buildings and Grounds – Coordinator of Buildings Grounds and Operations	\$400.00
Community Education – Community Education Coordinator	\$200.00
Transportation – Business Administrator	\$400.00
Curriculum & Instruction – Director of Curriculum & Instruction	\$300.00

14. Recommend approval of the Tax Shelter and Annuity Companies/Brokers for the 2014-2015 school year, at no cost to the Board, as follows:

a. Aflac Insurance	f. Lincoln Investment
b. AIG American General	g. Met Life
c. Citi Street	h. Met Life Investors
d. Colonia Insurance	i. Prudential Insurance
e. Equitable	j. Valic

15. Recommend approval of the Uniform Minimum Charts of Accounts for New Jersey Public Schools.
16. Recommend that the Board approval the Exclusive Provider Option (EPO) plan with Horizon Blue Cross Blue Shield of New Jersey for the 2014-2015 school year as follows:
- Single \$ 5,924.89
 - Member & Spouse/Partner \$13,186.29
 - Family \$15,342.26
 - Parent/Child(ren) \$ 8,748.41
17. Recommend renewal of the employee medical insurance plan with Horizon Blue Cross Blue Shield of New Jersey for the 2014-2015 school year, as follows:
- Single \$ 7,549.92
 - Member & Spouse/Partner \$16,802.94
 - Family \$19,549.93
 - Parent/Child(ren) \$11,147.69
18. Recommend renewal of the employee prescription insurance plan with Bollinger Insurance for the 2014-2015 school year, as follows:
- Single \$1,829.51
 - Member & Spouse/Partner \$4,288.30
 - Family \$4,381.57
 - Parent/Child(ren) \$2,441.82
19. Recommend renewal of the employee dental insurance plan with Delta Dental for the 2014-2015 school year, as follows:
- Single \$ 510.60
 - Member & Spouse/Partner \$1,235.28
 - Family \$1,235.28
 - Parent/Child(ren) \$1,235.28
20. Recommend approval of the 2014-2015 Annual Tuition Schedule, as follows:
- Pre-K \$11,125.00
 - Grade 1-5 \$13,790.00
 - Grade 6-8 \$12,750.00
 - Grade 9-12 \$13,606.00
 - Multiple Disabled \$36,730.00
 - Pre-K Disabled (Part-time) \$33,241.00
21. Recommend approval of insurance coverage and carriers for 2014-2015 per the recommendation of the broker of record, Boynton & Boynton, as follows:

<u>Coverage</u>	<u>Premium</u>	<u>Carrier</u>
Package Policy (Includes General Liability/Commercial Property/Auto/Boiler & Machinery/Umbrella/Crime Worker's Compensation	\$113,116.00	Selective Way Insurance Co.
Excess Worker's Compensation	\$ 4,017.00	MOCSSIF
Student Accident	\$ 23,355.00	Chubb
Board Secretary Bond	\$ 392.00	Staff Indemnity
Treasurer Bond	\$ 468.00	Selective Way Insurance Co.

22. Recommend approval of No Child Left Behind (NCLB) Consolidated Formula Sub grant application in the amount of \$194,041 for the 2014-2015 school year. The application includes the district as the lead agency to manage the consortium application for Title III funds that includes eight additional Ocean County districts in the amount of \$28,178.00.

Discussion: Mrs. Soles asked for an explanation on the annual tuition rates on agenda A.20. Mr. Gately explained that the rates are calculated when the budget is developed and the rate is certified by the State.

Roll Call

Yes	Mr. Probasco, Mr. Witham, Mrs. Soles, Mrs. Wig, Mr. Miller
No	None
Absent	Mr. Midgett, Mrs. Septor
Abstain	Mr. Miller abstained on motion A.2

Mr. Probasco moved with a second by Mr. Witham that A.23 – A.45 be approved:

23. Recommend that the Board approve the return of funds from the Capital Projects Account to the Capital Reserve Account in the amount of \$75,000.00. The Board approved the original transfer on January 29, 2014, motion A.8., to fund architectural services for the New Egypt High School Roof Replacement Project prior to the acceptance of the grant.
24. Recommend approval of Resolution 2013-2014 No. 22, authorizing the Execution and Delivery of the Grant Agreement, New Egypt Primary School HVAC Controls Upgrade Projects, [as per attachment](#).
25. Recommend approval of Resolution 2013-2014 No. 23, Delegating Authority to School Business Administrator for Supervision of Section 15 EDA Grant Agreement, New Egypt Primary School HVAC Controls Upgrade Project, [as per attachment](#).
26. Recommend approval of Resolution 2013-2014 No. 24, Local Share of a Capital Project, New Egypt Primary School HVAC Controls Upgrade Project, [as per attachment](#).
27. Recommend approval of Resolution 2013-2014 No. 25, authorizing the Execution and Delivery of the Grant Agreement, Dr. Gerald H. Woehr Elementary School HVAC Controls Upgrade Projects, [as per attachment](#).
28. Recommend approval of Resolution 2013-2014 No. 26, Delegating Authority to School Business Administrator for Supervision of Section 15 EDA Grant Agreement, Dr. Gerald H. Woehr Elementary School HVAC Controls Upgrade Project, [as per attachment](#).

29. Recommend approval of Resolution 2013-2014 No. 27, Local Share of a Capital Project, Dr. Gerald H. Woehr Elementary School HVAC Controls Upgrade Project, [as per attachment](#).
30. Recommend approval of Resolution 2013-2014 No. 28, authorizing the Execution and Delivery of the Grant Agreement, New Egypt Middle School HVAC Controls Upgrade Projects, [as per attachment](#).
31. Recommend approval of Resolution 2013-2014 No. 29, Delegating Authority to School Business Administrator for Supervision of Section 15 EDA Grant Agreement, New Egypt Middle School HVAC Controls Upgrade Project, [as per attachment](#).
32. Recommend approval of Resolution 2013-2014 No. 30, Local Share of a Capital Project, New Egypt Middle School HVAC Controls Upgrade Project, [as per attachment](#).
33. Recommend approval of Resolution 2013-2014 No. 31, authorizing the Execution and Delivery of the Grant Agreement, New Egypt High School HVAC Controls Upgrade Projects, [as per attachment](#).
34. Recommend approval of Resolution 2013-2014 No. 32, Delegating Authority to School Business Administrator for Supervision of Section 15 EDA Grant Agreement, New Egypt High School HVAC Controls Upgrade Project, [as per attachment](#).
35. Recommend approval of Resolution 2013-2014 No. 33, Local Share of a Capital Project, New Egypt High School HVAC Controls Upgrade Project, [as per attachment](#).
36. Recommend acceptance of bids received on June 4, 2014 for the HVAC Controls Upgrades at New Egypt Primary School, Dr. Gerald H. Woehr Elementary School, New Egypt Middle School and New Egypt High School to include the base bid and alternates AB-2, AB-3 and AB-4 as follows:
 - Automated Building Controls \$690,350.00
 - Bradley-Schocchetti, Inc. \$241,100.00
 - Peterson Services \$299,439.00
37. Recommend approval to award the bid received on June 4, 2014 for the HVAC Controls Upgrades at New Egypt Primary School, Dr. Gerald H. Woehr Elementary School, New Egypt Middle School and New Egypt High to the lowest responsible bidder Bradley-Schocchetti, Inc. in the amount of \$241,100.00, which is the base bid of \$224,200.00 and alternate AB-2 for \$3,025.00, AB-3 for \$4,790.00 and AB-4 for \$9,085.00.
38. Recommend acceptance of bids received on June 4, 2014 for the Floor Replacement Projects at New Egypt High School and New Egypt Middle School, Bid No. 2015-01, to include per unit pricing for 5,488 square feet of vinyl composite tile (VCT) floor and 840 linear feet of cove base as follows:
 - Commercial Interiors Direct \$92,738.00
 - Hannon Floors \$89,310.00
 - New Jersey State Flooring \$66,562.00
39. Recommend approval to award the bid received on June 4, 2014 for the Floor Replacement Projects at New Egypt High School and New Egypt Middle School, Bid No. 2015-01 to the lowest responsible bidder New Jersey State Flooring in the amount of \$66,562.00.

40. Recommend acceptance of bids received on May 28, 2014 for the Custodial, Grounds Operation and Management, Bid No. 2015-02, as follows:
- Aramark \$840,345.00
 - Pritchard Industries \$920,577.94
41. Recommend approval to award the bid received on May 28, 2014 for the Custodial, Grounds Operation and Management Services, Bid No. 2015-02 to the lowest responsible bidder Aramark in the amount of \$840,345.00.
42. Recommend approval of a contract with Aramark, Inc. to provide service management services for 2014-2015 school year with a guarantee profit of \$1,026.26 and an administrative fee of \$0.0523 per meal or meal equivalent and a management fee of \$0.0367 per meal or meal equivalent contingent upon attorney review. The contract is being awarded through a fair and open process, Request for Proposal (RFP), accepted May 20, 2014.
43. Recommend approval of a contract with Staff Development Workshops to provide Reader's Workshop professional development services in the amount of \$16,500.00. The contract is being awarded through a fair and open process, Request for Proposal (RFP), accepted June 4, 2014.
44. Recommend approval of Resolution 2014-2015 No. 1, Authorizing the Procurement of Goods and Services through State Agency, [as per attachment](#).
45. Recommend approval of Resolution 2014-2015 No. 2, Authorizing Execution of an Interlocal Services Agreement with the Township of Plumsted for a School Resource Officer, [as per attachment](#).

Discussion: Mr. Miller asked about the HVAC controls at all school and how much is the grant. Mr. Gately explained it is 50/50 in terms of the way the grant percentage is factored.

Roll Call

Yes

Mr. Probasco, Mr. Witham,
Mrs. Soles, Mrs. Wig,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Wig that B.1 – B.15 be approved:

1. Recommend approval of the revised medical leave of absence for Sharon Gass, high school paraprofessional:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits	April 3, 2014	May 27, 2014
Medical Leave without pay	May 28, 2014	June 1, 2014

2. Recommend approval of the following leave of absence for Cheryl Marinari, elementary school teacher:

LEAVE	FROM	THROUGH
Maternity Disability Leave with pay, with benefits	September 2, 2014	September 4, 2014
Maternity Disability Leave without pay, with benefits	September 5, 2014	September 26, 2014
FMLA without pay, with benefits	September 27, 2014	October 7, 2014
NJFLA Without pay, with benefits	October 8, 2014	November 30, 2014

3. Recommend approval of the following medical leave of absence for Deborah deLisi, school bus driver:

LEAVE	FROM	THROUGH
Medical Disability Leave with pay, with benefits	June 12, 2014	June 23, 2014
Medical Disability Leave without pay, with benefits	June 24, 2014	June 30, 2014

4. Recommend acceptance of the resignation of Marilyn Vogios, high school math teacher effective June 30, 2014, with regrets.
5. Recommend ratification of acceptance of the resignation of Theresa Martin, district mail clerk and elementary school lunchroom/playground monitor effective May 23, 2014, with regrets.
6. Recommend ratification of approval of Kodi Sohl as high school newspaper club advisor in the amount of \$1,813.00 for the 2013-2014 school year.
7. Recommend ratification of approval of Jennifer Kociuba as coaches' instructor for CPR at a rate of \$45.00 per hour for 12 hours in the total amount of \$540.00.
8. Recommend approval of the extended school year (ESY) staff and their rates of pay for the state mandated program [as per the attached list](#).
9. Recommend approval of the special education summer staff and their rates of pay [as per the attached list](#).
10. Recommend approval of the basic skills summer school program staff and their rates of pay [as per the attached list](#).
11. Recommend approval of staff members to serve as summer English as a second language teachers, contingent upon student enrollment, not to exceed 90 hours in total from July 7, 2014 – August 7, 2014, at a rate of \$47.00 per hour, as per the PTEA Collective Bargaining Agreement [as per the attached list](#).

12. Recommend approval to compensate staff members to participate in summer professional development sessions at the rate of \$100.00/day per the PTEA contract [as per the attached list](#).
13. Recommend approval to compensate staff members for summer curriculum writing to take place between June 27, 2014 and August 21, 2014 at the rate of \$47.00 per hour [as per the attached list](#).
14. Recommend approval to compensate school nurses and high school guidance counselors to work summer hours [as per the attached list](#).
15. Recommend approval to compensate staff members for middle school academic summer school instruction from July 7, 2014 – July 31, 2014 from 8:30 a.m. – 12:00 p.m. [as per the attached list](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig
Mr. Probasco, Mr. Witham,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

Mrs. Soles moved with a second by Mrs. Wig that B.16 – B.31 be approved:

16. Recommend approval to compensate staff members as language interpreters to work summer hours at the non-instructional rate as per the negotiated PTEA contract [as per the attached list](#).
17. Recommend approval of summer staff and their stipend positions for the 2014-2015 school year [as per the attached list](#).
18. Recommend renewal of the non-affiliated staff and their salaries for the 2014-2015 school year [as per the attached list](#).
19. Recommend renewal of the maintenance staff and their salaries for the 2014-2015 school year [as per the attached list](#).
20. Recommend renewal of the technology staff and their salaries for the 2014-2015 school year [as per the attached list](#).
21. Recommend renewal of the NEED staff and their salaries for the 2014-2015 school year [as per the attached list](#).
22. Recommend renewal of the district bus drivers and their salaries for the 2014-2015 school year [as per the attached list](#).
23. Recommend renewal of the monitors and their salaries for the 2014-2015 school year [as per the attached list](#).
24. Recommend renewal of administrators and their salaries for the 2014-2015 school year [as per the attached list](#).
25. Recommend approval of the Warrior Day Camp staff and their rates of pay effective June 30, 2014 through August 22, 2014 [as per the attached list](#).

26. Recommend renewal of substitutes for the 2014-2015 school year [as per the attached list](#), pending receipt of intention letters.
27. Recommend revision of a salary renewal for Ramona Curry from BA Step 8 to BA+15 Step 8, effective September 1, 2014.
28. Recommend approval of a salary adjustment for Brittany Dixon from BA Step 1 (\$54,591.00), to BA+15 Step 1 (\$55,168.00) effective September 1, 2014.
29. Recommend approval of Gabrielle Chapman as middle school math basic skills teacher for the 2014-2015 school year effective September 2, 2014 at a salary equal to \$54,591.00, BA Step 1.
30. Recommend approval of the following Appointments:
 - a. Board Secretary – Sean Gately
 - b. Treasurer of School Monies – Frank Frazee
 - c. District Qualified Purchasing Agent – [Resolution 2014-2015 No. 3](#)
 - d. District Purchasing Agent – [Resolution 2014-2015 No. 4](#)
31. Recommend approval of the following district appointments for the 2014-2015 school year:
 - a. Application Officer: Karen Jones, Ed.D
 - b. Agency Compliance Officer: Sean Gately
 - c. Affirmative Action Officer: Colleen Gravel
 - d. 504 Committee Officer: Andrea Caldes
 - e. Substance Awareness Coordinator: Jacqueline Duca
 - f. Asbestos Management Officer: Joseph Occhiuzzo
 - g. Health and Safety Designee: Joseph Occhiuzzo
 - h. Indoor Air Quality Designee: Joseph Occhiuzzo
 - i. Integrated Pest Management Coordinator: Joseph Occhiuzzo
 - j. Right to Know Officer: Joseph Occhiuzzo
 - k. Chemical Hygiene Officer: Joseph Occhiuzzo
 - l. District Test Coordinator: Colleen Gravel
 - m. Custodian of School Records: Sean Gately
 - n. AHERA Coordinator: Joseph Occhiuzzo
 - o. District Homeless Liaison – Joann Holman

Roll Call

Yes

Mrs. Soles, Mrs. Wig,

Mr. Probasco, Mr. Witham,

Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

Abstain

Mrs. Soles abstained on motion B.25

Mr. Probasco moved with a second by Mrs. Wig that B.32 be approved:

32. Recommend approval of the 2014-2015 employment contract for Sean Gately, Business Administrator, of a salary of \$145,600.00 approved by the Executive County Superintendent of Schools.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,
Mrs. Soles, Mr. Witham,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

C. Policy

Mrs. Wig moved with a second by Mr. Probasco that C.1 be approved:

1. Recommend approval of all existing Board of Education policies.

Roll Call

Yes

Mrs. Wig, Mr. Probasco,
Mrs. Soles, Mr. Witham,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

D. Professional Development/Travel Reimbursements

Mrs. Soles moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mrs. Soles, Mr. Witham,
Mr. Probasco, Mrs. Wig,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

E. Other Motions

Mrs. Wig moved with a second by Mr. Probasco that E.1 – E.17 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on June 11, 2014 by the board of education.
2. Recommend approval of the following Community Education classes [as per the attached](#).
3. Recommend approval of the following appointment:
 - a. Insurance Broker of Record – Property & Casualty – Boynton & Boynton
 - b. Broker of Record – Employee Benefits – LDP Consulting Group, Inc.
 - c. Official newspaper for the purpose of advertising – Asbury Park Press

4. Recommend approval that the designated posting locations be the main office of all four schools and the Board Secretary's office.
5. Recommend adoption of the Code of Ethics in accordance with N.J.S.A. 18A:12-24.1.
6. Recommend approval of district curricula [as per the attached](#).
7. Recommend approval of the job descriptions for the 2014-2015 school year.
8. Recommend approval of the school discipline codes for the 2014.-2015 school year.
9. Recommend approval of Parliamentary Procedures.
10. Recommend approval of the Doctrine of Necessity.
11. Recommend approval of the District Purchasing Manual.
12. Recommend approval of the 2014-2015 District Professional Development Plan [as per the attached](#).
13. Recommend approval of the 2014-2015 Mentoring Plan and Statement of Assurance [as per the attached](#).
14. Recommend approval of the 2014-2015 Bilingual/ESL Three-Year Program Plan [as per the attached](#).
15. Recommend approval of an agreement with Collaboration for Partner Agency with St. Francis Center to provide English as a Second Language classes for residents of Ocean County from September 1, 2014 through June 30, 2015.
16. Recommend formal adoption of the Charlotte Danielson Framework for Teaching and the Evaluation Template for the 2014-2015 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) staff evaluation system requirements [as per the attached](#).
17. Recommend formal adoption of the Stronge Leader Evaluation System for the 2014-2015 school year, in partial fulfillment of the new Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) administrator evaluation system requirements.

Discussion: Mrs. Wig asked if E.17 was the online systems. Dr. Jones explained this is for the Administrators.

Roll Call

Yes

Mrs. Wig, Mr. Probasco,
Mrs. Soles, Mr. Witham,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

Mrs. Wig moved with a second by Mrs. Soles that E.18 be approved:

18. Moved that the Board makes a determination of ineligibility of student "A" to attend school in the Plumsted Township School District on the basis of lack of residency within Plumsted Township and directs the Superintendent of Schools to provide the appropriate notification to the parent of student "A".

Roll Call

Yes

Mrs. Wig, Mrs. Soles,
Mr. Probasco, Mr. Witham,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

Mrs. Wig moved with a second by Mr. Witham that E.19 be approved:

19. Moved that the Board makes a determination of ineligibility of student “B” to attend school in the Plumsted Township School District on the basis of lack of residency within Plumsted Township and directs the Superintendent of Schools to provide the appropriate notification to the parent of student “B”.

Roll Call

Yes

Mrs. Wig, Mr. Witham
Mr. Probasco, Mrs. Soles,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

F. Facilities

Mr. Probasco moved with a second by Mrs. Wig that F.1 – F.2 be approved:

1. Recommend approval to operate the Warrior Day Camp from June 30, 2014 through August 22, 2014 from 7:30 a.m. to 6:00 p.m.
2. Recommend approval of the renewal for temporary instructional space at New Egypt High School and submission to the Ocean County Office for approval.

Discussion: Mr. Probasco asked if there were limitations on the learning cottage. Mr. Gately explained that as long as it continues to pass inspection, the State has no limit on the numbers of years you can operate it.

Roll Call

Yes

Mr. Probasco, Mrs. Wig,
Mrs. Soles, Mr. Witham,
Mr. Miller

No

None

Absent

Mr. Midgett, Mrs. Septor

G. Field Trips – None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Sandy Heller, Evergreen Road, New Egypt, NJ – asked about whether school policy addresses death in the family.

XVII. NEW BUSINESS

Mrs. Wig asked about acknowledging the students that will not be attending graduation.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Miller congratulated everyone who received awards.

Mr. Miller congratulated the Teachers of the Year.

Mr. Miller congratulated the retirees and wished them the best.

Mr. Miller congratulated the girls' softball team.

Mr. Witham congratulated the Class of 2014.

Mrs. Soles thanked Mrs. Vogios for all of her years of service.

Mr. Witham made a motion to adjourn at 8:34 p.m.

Seconded by Mr. Probasco, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary