

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
October 8, 2014
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2014-2015 District Goals

- *To develop a five year strategic plan for the Plumsted Township School District that includes representatives from all district stakeholder groups including community members, parents, teachers, administrators and Board Members to create a blueprint of the mission, vision and goals for the direction of the district and includes school community input and participation.*
- *Work with the administrative team to enhance school district organizational strength, stability, and climate. Conduct a district survey of staff and students using a valid and reliable instrument for evaluating school climate. Provide professional development on research based leadership theory and best practices, team building and problem solving activities that will create a collaborative culture with unified goals, expectations and vision of student achievement. The principals and directors will in turn work with building level staff and departments to turnkey these skills to enhance the organizational capacity and foster an overall positive school and district climate.*
- *To provide increased visibility and enhanced community relations, outreach, and communications through a series of alternating monthly Superintendent roundtables and school community information sessions on current topics ie: PARCC, New Math Series, Reading with your child at home etc.*
- *To prepare students, staff and parents for the new PARCC Assessments for the 2014 school year.*
 - *Ensure that the district is prepared with all the necessary technology, security, training and facility use for successful test administration in all four schools.*
 - *Students at all levels will exceed the New Jersey State performance on the PARCC Assessments in Mathematics and Language Arts.*

I. CALL TO ORDER

Mr. Miller, President, called the meeting to order at 6:36 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2013-12 and revised in Resolution No. 2013-17, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

| | |
|--------------|---------|
| Mr. Miller | Present |
| Mrs. Septor | Present |
| Mr. Midgett | Present |
| Mr. Probasco | Present |
| Mrs. Soles | Present |
| Mrs. Wig | Present |
| Mr. Witham | Present |

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Supsie, Board Attorney

Mr. Probasco moved that the Board go into executive session at 6:39 p.m. for the purpose of discussing personnel, student matters and vendor contracts.
Seconded by Mrs. Soles, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Probasco made a motion to go out of executive session at 7:38 p.m.
Seconded by Mrs. Wig, Passed unanimously.

V. ROLL CALL

| | |
|--------------|---------|
| Mr. Miller | Present |
| Mrs. Septor | Present |
| Mr. Midgett | Present |
| Mr. Probasco | Present |
| Mrs. Soles | Present |
| Mrs. Wig | Present |
| Mr. Witham | Present |

ALSO PRESENT

Dr. Jones, Superintendent
Mr. Gately, Business Administrator/
Board Secretary
Mr. Supsie, Board Attorney

VI. FLAG SALUTE – Mr. Miller led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett moved with a second by Mrs. Wig that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for October 8, 2014.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mr. Probasco, Mrs. Soles,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

VIII. APPROVAL OF MINUTES

Mr. Midgett moved with a second by Mr. Probasco that VII.A and VII.B be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on August 27, 2014.

B. The minutes are presented for necessary correction and approval for the regular meeting on September 10, 2014.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

November 12, 2014

January 7, 2015 (reorganization meeting)

December 17, 2014

B. Student Enrollment

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mr. Miller updated the public on the process for filling the interim and permanent superintendent position.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

Dr. Jones commented on the following:

HIB Report

Primary School

- Bucketfiller Character Education Program
- Week of Respect – October 6th – October 10th

Elementary School

- Mr. Megules began band rehearsals with the 4th & 5th grades
- Week of Respect October 6th – October 10th

Middle School

- The Puente Project held its first event on Thursday, October 2nd
- Mr. Beere began chorus practice in the morning at the middle school
- Week of Respect – October 6th – October 10th
- 2014 Ocean First Model Classroom Grant reception – October 16th
- Gift Auction Reading Incentive Program
- World of Difference/Student's of the Month pizza party – October 3rd
- Halloween Dance – October 17th
- School Violence Awareness Week – October 20th – October 24th
- Red Ribbon Week – October 23rd – October 31st
- Carnival – October 31st

High School

- New Egypt High School is hosting a food drive for the month of October
- "Counseling Connections" monthly news letter
- Flowers planted outside of back and main entrance by Mr. Knigge
- Marti Rulli, New Egypt author spoke with students about the events of 9/11
- Week of Respect – October 6th – October 10th

Thank you to the Plumsted Township Board of Education for the opportunity to service the New Egypt community over the last 3 years.

XIII. PUBLIC COMMENT ON AGENDA ITEMS

The following individuals thanked Dr. Jones for her years of service, to which members of the Board and administration responded accordingly.

Colleen Gravel, PTAA, East Millstream Road, Cream Ridge, NJ

XIV. PRESENTATIONS/AWARDS

A. Annual Code of Ethics – Christopher Supsie

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Probasco moved with a second by Mr. Midgett that A.1 be approved:

1. Recommend approval of all bills and claims for October 8, 2014, which have been examined by members of the Finance Committee and are presented for approval with the exception of P.O. #15-0913 in the amount of \$433.68 and P.O. #15- 1114 in the amount of \$20.00 for Harry Miller.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

Mr. Probasco moved with a second by Mr. Midgett that A.2 be approved:

2. Recommend approval of P.O. #15-0913 in the amount of \$433.68 and P.O. #15-1114 in the amount of \$20.00 for Harry Miller.

Roll Call

Yes

Mr. Probasco, Mr. Midgett,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor

No

None

Abstain

Mr. Miller

Mr. Midgett moved with a second by Mr. Probasco that A.3 – A.21 be approved:

3. Recommend approval of all bill and claims for October 8, 2014, which required hand written checks after the September 10, 2014 bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.

4. Recommend ratification of the transferring of funds.

5. Recommend approval of the Board Secretary's Report ending August 31, 2014 and the Treasurer of School Monies Report for the period ending August 31, 2014.
6. Recommend approval that Pursuant to N.J.A.C. 6A – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of August 31, 2014, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial account have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of August 31, 2014, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. Recommend approval of a contract with The Arc Ocean County Chapter for transitional services for one (1) student to attend the 2014-2015 school year at a total cost of \$4,420.00.
9. Recommend approval of an agreement between Balfour and Dr. Gerald H. Woehr Elementary School to publish the 2014-2015 yearbook at a cost of approximately \$5,226.00, funded from the student activities and at no cost to the Board.
10. Recommend approval of a contract between "Big D" the DJ and New Egypt High School for the homecoming dance to be held at the primary school on Saturday, October 25, 2014 from 8:00 p.m. to 11:00 p.m. at a cost of \$375.00, fundraised by the high school cheerleaders.
11. Recommend approval of Southern Regional Institute (SRI) and ETTC at The Richard Stockton College of New Jersey to provide PARCC Training –ELA grades 6-12, Math grades 6-12 and ELA grades 2-5 on Monday, October 13, 2014 at a total cost of \$3,918.00.
12. Recommend approval of a proposal with Language and Literacy Associates for Multilingual and Multicultural Education, LLC, to provide Sheltered Instruction Observation Protocol (SIOP) staff training and consultation services for general and special education teachers on November 12, 2014, February 11, 2015 and March 18, 2015 in the amount of \$6,000.00 to be paid from No Child Left Behind (NCLB) Grant Title II Part A.
13. Recommend approval to implement the Heroes & Cool Kids program in the New Egypt High School and New Egypt Middle School at a cost of \$4,500.00. This fee includes curriculum development, honorariums, printed materials and off-site and on-site training.
14. Recommend approval of a grant application for NRG Creatively Green Family Arts Festival for New Egypt Primary School and the Dr. Gerald H. Woehr Elementary School in the amount of approximately \$10,000.00 for each school.
15. Recommend approval of a grant application for BASF Corporation in the amount of \$5,000.00.
16. Recommend approval of an application for Ocean County Historical Society in the amount of \$200.00 towards community education transportation.
17. Recommend approval of a contract between Kahwaty Joe DJ Entertainers and New Egypt High School for the Junior/Senior Prom on May 29, 2015 at a cost of \$750.00 fundraised by the Class of 2015 and at no cost to the board.

18. Recommend approval of a contract between Black Bear Lake Country Club and New Egypt High School for the senior class trip on May 26, 2015 at a cost of \$4,195.00 fundraised by the Class of 2015 and at no cost to the board.
19. Recommend ratification of approval to amend the contract with ARMM Associates to provide architectural services for the Roof Replacement Project at New Egypt High School State Project No. 4190-010-14-G04 not to exceed \$100,000.00. The increase of \$25,000.00 will be paid from the liquidated damages assessed to Winchester Roofing for failure to complete the project as per the contract.
20. Recommend approval of an agreement with South Mountain YMCA Camp for the 8th Grade Experience Camping Trip to be held October 23, 2014 – October 24, 2014, fundraised by the middle school Class of 2015, at no cost to the Board.
21. Recommend approval of STARR Transit Company, Inc. to transport 8th grade student to South Mountain YMCA Camp on October 23, 2014 and return to New Egypt Middle School on October 24, 2014 at a total cost of \$7,400.00, fundraised by the middle school Class of 2015, at no cost to the Board.

Discussion: Mr. Miller thanked the staff for applying for the grants.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

B. Personnel Motions

Mrs. Soles moved with a second by Mrs. Septor that B.1 – B.18 be approved:

Mr. Midgett moved with a second by Mr. Probasco to add item B.19, as amended:

1. Recommend ratification of acceptance of the resignation of Jason Frable, middle school guidance counselor effective September 19, 2014, with regrets.
2. Recommend acceptance of the resignation of Dr. Karen Jones, superintendent of schools effective January 21, 2015, subject to the right of the Plumsted Township Board of Education to approve a final end date if it is prior to January 21, 2015, with regrets.
3. Recommend approval of Lauren Six as a leave replacement elementary/middle/high school occupational therapist for Kelly Dentzau from October 9, 2014 through January 16, 2015 at a salary of \$56,4567.00 prorated, with no benefits equal to MA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
4. Recommend approval of Owen Stewart as a leave replacement high school social studies for Jennifer Papp-Luciani on or about October 30, 2014 through January 27, 2015 at a salary of \$54,591.00 prorated, with no benefits equal to BA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.

5. Recommend approval of Monica Nardone as a leave replacement elementary 5th grade teacher for Vanessa Liedtka effective October 27, 2014 through February 12, 2015 at a salary of \$56,467.00 prorated, with no benefits equal to MA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Michele Lykes as primary school media center instructional assistant effective October 9, 2014 at a salary of \$13,333.00 prorated, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of Carolyn Santoro as middle school guidance counselor for the 2014-2015 school year effective October 9, 2014 at a salary of \$56,467.00, equal to MA Step 1 of the PTEA/PTBOE Collective Bargaining Agreement pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval of Charles Megules to direct 3rd, 4th and 5th grade band at the elementary school in lieu of prep at the instructional rate of \$47.00 per hour in accordance with the PTEA and PTBOE collective bargaining agreement.
9. Recommend approval of Marney Hatch as coordinator of the afterschool basic skills program at \$47.00 per hour for 120 hours, to be paid from the NCLB Title I grant.
10. Recommend ratification of approval of Jodie Greene as LDTC (Learning Disabilities Teacher Consultant) effective October 1, 2014 – December 23, 2014 at a per diem rate of \$400.00 /8 days per month at a total cost not to exceed \$9,600.00, with no benefits.
11. Recommend approval to compensate Aileen Chaney to participate in district workshops at the rate of \$40.00 per hour, not to exceed twelve (12) hours as per the PTEA contract.
12. Recommend approval of salary adjustments [as per the attached list](#).
13. Recommend ratification and revision of the high school coaching stipends [as per the attached list](#).
14. Recommend rescinding approval of Donald Bunce, Jr. as a freshman football coach for the 2014 fall season.
15. Recommend approval of the fall volunteer coach positions for the remainder of the 2014-2015 school year [as per the attached list](#).
16. Recommend approval of staff stipend positions [as per the attached list](#).
17. Recommend approval of extracurricular staff positions [as per the attached list](#).
18. Recommend approval of substitute teachers/NEED counselors/holiday care/special assignment NEED counselors for the 2014-2015 school year effective October 9, 2014, [as per the attached list](#).
19. Recommend acceptance of the resignation of Renee Hogan as middle school student council advisor effective October 9, 2014.

Roll Call

Yes

Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mrs. Wig,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

C. Policy

Mrs. Wig moved with a second by Mr. Midgett that C.1 – C.7 be approved:

1. Recommend approval of the first reading of Policy 3542.1, Wellness and Nutrition.
2. Recommend approval of the first reading of Policy 4119.26/4219.26, Electronic Communication by School Staff.
3. Recommend approval of the first reading of Policy 5120, Assessment of Individual Needs.
4. Recommend approval of the first reading of Policy 5141, Health.
5. Recommend approval of the first reading of Policy 5142.4, Physical Education and Health.
6. Recommend approval of the first reading of Policy 6145, Co-Curricular Activities.
7. Recommend approval of the first reading of Policy 6146, Graduation Requirements.

Discussion: Mr. Gately explained Policy 3542.1, Wellness and Nutrition in regards to Aramark Food Service Management Company.

The Board suggested poling the students and looking at the menus.

Roll Call

Yes

Mrs. Wig, Mr. Midgett,
Mr. Probasco, Mrs. Soles,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

D. Professional Development/Travel Reimbursements

Mr. Probasco moved with a second by Mrs. Wig that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#).

Roll Call

Yes

Mr. Probasco, Mrs. Wig,
Mr. Midgett, Mrs. Soles,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

Mr. Probasco moved with a second by Mrs. Soles that D.2 be approved:

2. Recommend approval of Harry Miller to attend the NJSBA 2014 Conference in Atlantic City, NJ on October 28, 2014 & October 29, 2014 at a total cost of \$500.00.

Roll Call

Yes

Mr. Probasco, Mrs. Soles,
Mr. Midgett, Mrs. Wig,
Mr. Witham, Mrs. Septor,

No

None

Abstain

Mr. Miller

E. Other Motions

Mrs. Wig moved with a second by Mrs. Septor that E.1 – E.7 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) report on October 8, 2014 by the board of education.
2. Recommend approval of Artist in Residence to work with kindergarten students on October 9 & 10, 2014 to create quilt squares to be displayed in the school museum, to be paid from the NJEA/Frederick L. Hipp Foundation grant as follows: \$500.00 per day for instructor; \$150.00 travel; \$4.50 per student materials fee.
3. Recommend approval of the Camp Fire New Jersey to present a Safe and Sure Program to the 1st grade students at the New Egypt Primary School at no cost to the board.
4. Recommend approval for Cris Johnson representing Niagara Falls Hypnosis Center, Inc. to perform at the New Egypt Primary School and Dr. Gerald H. Woehr Elementary School on October 14, 2014 at a cost of \$600.00.
5. Recommend approval of Surfflight To-Go Education Touring Theatre to perform at the New Egypt Primary School on October 20, 2014 at a cost of \$800.00, sponsored by the PTO.
6. Recommend approval of the following community education classes [as per the attached](#).
7. Recommend approval of the [New Jersey Quality Single Accountability Continuum](#) (NJQSAC) State of Assurances (SOA) and District Performance Report (DPR) and for the purpose of submission of said scores to the Office of the Executive County Superintendent of Ocean County.

Roll Call

Yes

Mrs. Wig, Mrs. Septor,
Mr. Midgett, Mr. Probasco,
Mrs. Soles, Mr. Witham,
Mr. Miller

No

None

F. Facilities

G. Field Trips

Mrs. Soles moved with a second by Mrs. Wig that G.1 be approved:

1. Recommend approval of the [attached field trips](#).

Roll Call

Yes

Mrs. Soles, Mrs. Wig,
Mr. Midgett, Mr. Probasco,
Mr. Witham, Mrs. Septor,
Mr. Miller

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Glenn Knigge, Longswamp Road, New Egypt, NJ, commented on the building level facility committee meetings.

Susan Potter, 94 Sanders Lane, Cream Ridge, NJ, commend on the possible schedule changes next year at the high school.

XVII. NEW BUSINESS

Dr. Jones stated that a student asked if the Board would consider paying for softball championship rings. The Board discussed the girl's softball state championship rings.

Mr. Miller and Mr. Gately gave an update on the recent NAFIS conference they attended.

Mr. Gately informed everyone of "Meet the Candidates" night on October 23 at 8:00 p.m.

Mr. Probasco expressed his concern with the viruses in schools.

Mr. Probasco expressed his concern with the charges from the EMS Services for attendance at football games.

Mr. Gately discussed possible changes to the a-la-carte pricing of lunch meals. The Board requested additional information.

XVIII. OLD BUSINESS

Mr. Probasco asked about the high school sign.

Mr. Gately and Mr. Occhiuzzo gave an update on the high school sign.

XIX. BOARD OF EDUCATION COMMENTS

Mr. Midgett thanked Dr. Jones for her years of service.

Mr. Miller thanked Dr. Jones for her time and service.

Mrs. Wig made a motion to adjourn at 8:49 p.m.

Seconded by Mrs. Soles, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary